



**REGIONAL DISTRICT OF MOUNT WADDINGTON**

2044 MCNEILL ROAD, P.O. BOX 729, PORT MCNEILL, B.C. V0N 2R0  
 PHONE: 250-956-3161 OR 250-956-3301 FAX: 250-956-3232 EMAIL: info@rdmw.bc.ca

**APPLICATION FOR BUILDING PERMIT**

CLASS OF WORK: NEW  ALTERATION/REPAIR  RELOCATION/PLACEMENT  DEMOLITION

DESCRIPTION OF WORK: \_\_\_\_\_

INTENDED USE(S) OF BUILDING(S): \_\_\_\_\_

VALUE OF CONSTRUCTION: \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY: \_\_\_\_\_

CIVIC ADDRESS OF PROPERTY: \_\_\_\_\_

OWNER(S) OF PROPERTY: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FACSIMILE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FACSIMILE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

All applications must be accompanied by:

1. One detailed site plan in accordance with Section 4.4.4 of Bylaw No. 682.
2. Two sets of plans at a suitable scale showing that the building or structure substantially conforms to the BC Building Code in accordance with Section 4.4.13 of Bylaw No. 682. *All plans must bear the name and address of the designer of the building or structure.*
3. One copy of any approvals required under any enactment relating to health or safety, including, without limitation, sewage disposal permits, highway access permits and Health approval and/or Regional District bylaw.
4. One copy of a title search, performed within the last 30 days.
5. One copy of any rights-of-way, covenants or easements (non-financial) registered against the property.
6. Signed Owner's Acknowledgment of Responsibility.
7. Evidence pursuant to the *Homeowner Protection Act* that the proposed building or structure is covered by home warranty insurance and the constructor is a licensed residential builder (if applicable).

Additionally, the following may be required by the Building Official:

1. Site servicing drawings prepared and sealed by a registered professional.
2. Section through the site showing grades, buildings, structures, parking areas and driveways.
3. Roof plan and roof height calculations
4. Structural, electrical, mechanical or fire suppression drawings prepared and sealed by a registered professional.
5. Letters of assurance signed by a registered professional. Registered professionals are required to provide proof of liability insurance at the time their professional assurance is submitted to the building official
6. Any other information to establish substantial compliance with the Regional District of Mount Waddington Building Bylaw No. 682, the BC Building Code, all applicable Regional District bylaws, and other standards or enactments relating to the proposed building or structure.

**It shall be the full responsibility of the Applicant to ensure foundations are properly excavated and constructed. The Regional District of Mount Waddington will not be inspecting or approving foundation conditions.**

SIGNATURE OF APPLICANT(S): \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_ DATE: \_\_\_\_\_

NOTE: Where the applicant is not the registered owner of the affected property, an Agent Authorization Form must be completed and submitted with this application.

**FOR OFFICE USE ONLY**

DATE RECEIVED: _____	DEVELOPMENT COST CHARGES: _____
FILE / PERMIT NO.: _____	SERVICE CONNECTION FEE: _____
PERMIT APPLICATION FEE: _____	CIVIC ADDRESS APPLIED: _____
ZONING: _____ BYLAW NO.: _____	APPLICATION RECEIVED BY: _____