



REGIONAL DISTRICT OF MOUNT WADDINGTON

**REQUEST FOR EXPRESSIONS OF INTEREST
FOR CAMPSITE CARETAKERS AT THE FOLLOWING
REGIONAL DISTRICT CAMPSITES:**

Link River near Port Alice

June 19, 2010 to September 7, 2010

Bere Point on Malcolm Island

June 19, 2010 to September 7, 2010

Expression of interest are welcomed for the above campsites. Ideally, the successful candidate will stay at a designated site at the Link River and Bere Point Campground for the season. The candidates should state their previous related experience; demonstrate their ability to provide service for the season; state any requirements they may have from the Regional District; and provide references.

Duties include collecting campsite fees; enforcing campground rules; minor maintenance work; and coordination of reservations with the Regional District Office. A complete list of work and services to be performed is available at the Regional District Office or from the RDMW website: www.rdmw.bc.ca under "What's New".

Closing date for receiving application is Friday, May 7, 2010 4:00 p.m.

Please send in your Expression of Interest application in writing to:

Greg Fletcher, Administrator
P.O. Box 729
2044 McNeill Road
Port McNeill, BC V0N 2R0

Phone: 250-956-3301

Fax: 250-956-3232

Email: info@rdmw.bc.ca

Regional District of Mount Waddington



PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0
Telephone 250-956-3161 or 250-956-3301 Fax 250-956-3232
Web-sites: www.rdmw.bc.ca or www.northvancouverisland.ca

Email: info@rdmw.bc.ca
INCORPORATED JUNE 13, 1966

MUNICIPALITIES: ALERT BAY, PORT ALICE, PORT HARDY, PORT MCNEILL
ELECTORAL AREAS: "A" (SOINTULA); "B" (HOLBERG, WINTER HARBOUR); "C" (QUATSINO, COAL HARBOUR, HYDE CREEK); "D" (WOSS, TELEGRAPH COVE)

CARETAKER EXPRESSION OF INTEREST FORM

NAME: _____ PHONE: _____

CELL: _____

ADDRESS: _____

CITY: _____ POSTAL CODE: _____

1) What Campsite are you interested in Caretaking? _____

2) Are you willing to stay 24/7 at the Campsite? Yes No

If 'no' please indicate how you propose to service the sites.

3) What previous related experience do you have that relates to caretaking a public facility? Please explain. Use another sheet of paper if necessary.

4) Are you bondable? Yes No

5) What experiences have you had handling cash? _____

6) Is there anything in addition to Work and Services Schedule that you would need provided by the Regional District of Mount Waddington? _____

7) References: Name and Phone Number:

Name:

Phone:

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LINK RIVER/BERE POINT REGIONAL PARK CAMPSITE Work and Services

1. This Agreement shall commence on **June 19, 2010** and shall end on **September 7, 2010** unless terminated earlier, or extended by mutual agreement of the parties ("Term").
2. The work and services to be performed by the Contractor shall be:
 - a) keep the campsite clean, tidy and in orderly condition at all times;
 - b) ensure that all garbage is deposited in designated containers and that the Regional District is contacted when containers require service;
 - c) cut the grass as required, and cut the light brush in the campsite areas as it encroaches into campsite areas or roadways;
 - d) keep the out house facilities in a clean and sanitary condition;
 - e) immediately report any damage or vandalism which occurs in the campsite to the Regional District;
 - f) use their best efforts to maintain law and order in the campsite and, if necessary, call in the local RCMP to attend to problems;
 - g) coordinate reservations with the Regional District and collect on a daily basis such fees and visitor statistics as may be prescribed by the Regional District for use of the campsite facilities;
The Contractor must give access to all records to the Regional District and permit the Regional District to make copies thereof as necessary;
 - h) to manage the campsite in good and workmanlike manner and in accordance with the standards set by the Regional District, and to do all things necessary to operate the Campsite in a proper manner; and
 - i) to remit all monies collected on a regular basis, as directed, and as outlined in Appendix "B" of the agreement;
 - j) ensure that only the designated areas are used for camping and not permit camping in the day use and parking areas, which are to remain open at all times for public use;
 - k) ensure that firewood is available to campers upon registration as per terms proscribed by the RDMW.
3. The Contractor shall abide by and enforce the rules and obligations in Appendix "A" and provide a copy of rules and obligations in Appendix "C" to users with pets.
4. At the expense of the Regional District, the Contractors agree to take out and maintain in full force and effect for the term of the Agreement, for the benefit of the Regional District, its employees, officers, directors, board members and agents, and the Contractor, comprehensive general liability insurance against any and all claims for personal injury, death, property damage, and economic loss, arising in the course of the performance or intended performance by the Contractor of any obligations under this Agreement, with such insurance to provide protection of not less than \$2,000,000.00 in respect of any single occurrence. The Policy shall name the Regional District as an additional name insured and shall contain a clause that the insurer will not cancel, change or refuse to renew the policy without first giving the Regional District Manager of Development Services thirty days prior written notice. A copy of all policies or certificates of insurance shall be delivered to the Regional District within one month of start of Agreement.
5. The Contractor shall not sell any goods or provide any services to the public, other than those provided for in this Agreement, without the express written permission of the Regional District.
6. The Contractor shall supply tools and equipment as may be required for the performance of work and services other than set out in Section 2(c), (provided by the Regional District).

