AGENDA for the regular Board meeting of the Regional District of Mount Waddington to be held Tuesday, September 18, 2012 at the Regional District Office, 2044 McNeill Road, Port McNeill.

Call to Order: The meeting shall be called to order at 4:00 pm

SECTION “A”

Adoption of Agenda: 1. Adopt the Agenda as circulated.

Petitions & Delegations: None

Minutes: 2. Minutes of the meeting held August 21, 2012

Correspondence on the table: 3. a) District of Port Hardy Special Open meeting minutes dated Jul 19/12, Regular meeting minutes dated Jul 10/12; Town of Port McNeill Regular minutes dated Jul 16/12; Village of Alert Bay Regular minutes dated Jun 27/12, Special meeting minutes dated Jun 20/12; Village of Port Alice Regular minutes dated Aug 8/12.

b) Coal Harbour LCC minutes dated Aug 8/12; Malcolm Island APC minutes dated Jul 16/12, Feb 20/12.

SECTION “B”- STAFF REPORTS:


Page 6

2. Travel report dated September 10, 2012

Page 7


Page 8

2. Operations Special Report-Upgrades to Coal Harbour’s Lift Station 2 dated September 5, 2012

Page 9


Page 10

SECTION "C" - PARKS AND PLANNING


Page 11


Pages 12-14

Committee Reports from Directors: None
SECTION “D” – BYLAWS

1. Receive and approve Public Hearing minutes for Bylaw No. 832 cited as the “Regional District of Mount Waddington Zoning Bylaw Amendment Bylaw No. 832, 2012”

2. Bylaw No. 832 to be read a third time. 

3. Receive and approve Public Hearing minutes for Bylaw No. 836 cited as the “Malcolm Island Official Community Plan Bylaw Amendment Bylaw No. 836, 2012”

4. Bylaw No. 836 to be read a third time.

5. Bylaw No. 836 to be adopted.

6. Receive and approve Public Hearing minutes for Bylaw No. 837 cited as the “Malcolm Island Zoning Bylaw Amendment Bylaw No. 837, 2012”

7. Bylaw No. 837 to be read a third time

8. Bylaw No. 837 to be adopted.

9. TUP-03-2012, John and Marilyn Everson, 215 2nd Avenue, Sointula, Area A, for approval

10. Bylaw No. 838 cited as the “Regional District of Mount Waddington Tax Exemption Bylaw No. 838, 2012” to be read a first, second and third time.

11. Bylaw No. 838 to be adopted

SECTION “E”

Correspondence:


SECTION “F”

Monthly Finance Report:

1. Verbal Finance report from the Treasurer


SECTION “G”

RURAL/MUNICIPAL

Rural Updates: 

Area “A” – Broughton (Malcolm Island)

Area “B” – Quatsino

Area “C” – Rupert

Area “D” – Nimpkish

Municipal Updates:

Village of Alert Bay

Village of Port Alice
District of Port Hardy

Town of Port McNeill

Committee Meetings: Next month Committee meetings as required

Next Month Meeting Date and Time: Next month meeting October 16, 2012 at 4:00 pm

Adjourn: Motion to adjourn the meeting
MINUTES

MINUTES of the regular Board meeting of the Regional District of Mount Waddington held Tuesday, August 21, 2012 at the Regional District Office, 2044 McNeill Road, Port McNeill.

Present: Chair D. Rushton


Staff: G. Fletcher–Administrator; J. Mackenzie-Treasurer, J. Long–Manager of Planning; N. Smith-Manager of Parks; B. Danyk-Financial Services; L. Patterson-Recording Secretary

Regrets: J. Allen, Al Huddlestan

Media: North Island Gazette

Public: 1

Call to Order: The meeting was called to order at 4:14 pm

SECTION “A”

Adoption of Agenda: 1. Adopt the Agenda.

143/12

It was moved and seconded that the Agenda be adopted.

CARRIED

Petitions & Delegations

1. Cory Vanderhorst, MNP, LLP

144/12

It was moved and seconded that the 2011 Financial Statements be approved.

CARRIED

• Presentation of the 2011 Auditor’s Letter for completion of the 2011 Financial Statements

Minutes:

2. Minutes of the meeting held July 17, 2012

145/12

It was moved and seconded that the minutes of the Regional District of Mount Waddington meeting held July 17, 2012 be adopted.

CARRIED

Correspondence on the table:

1. a) District of Port Hardy Regular minutes dated June 26/12; Town of Port McNeill Special meeting minutes dated July 11/12, Regular minutes dated June 18/12; Village of Alert Bay Regular minutes dated June 13/12, May 23/12; Village of Port Alice Special Council minutes dated Aug 2/12, July 17/12, Regular minutes dated July 25/12, July 11/12, June 27/12.

b) Coal Harbour LCC minutes dated Jun 13/12, May 9/12; Hyde Creek APC minutes dated May 2/12, Mar 7/12

146/12

It was moved and seconded that the correspondence on the table be received and filed.

CARRIED

SECTION “B”-

STAFF REPORTS:

Administrator’s Report:


• UBCM briefs will be ready for the September Board meeting
• Transit Review Panel report released, report link emailed to Directors
• Mount Waddington Transit float won first prize in the Orca Fest
Parade, excellent job done by Mary Mavis, Roxanne Johnson, Kevin Willms and other NICS volunteers

147/12
It was moved and seconded that the August 2012 report from the Administrator be received and filed. 
CARRIED

2. Travel report dated August 15, 2012

148/12
It was moved and seconded that the August Travel report be approved.
CARRIED

Manager of Operations Monthly Report:

None

SECTION :C: - PARKS AND PLANNING

Parks:

1. Monthly Parks report from the Manager of Parks dated August 15, 2012
   - Met with MIA yesterday to tour Little Huson Cave Park and the proposed Woss Heritage Park, should receive risk assessment report next week
   - Link River lease agreement coming up for renewal in November 2013, will be brought to the Board for review as changes may be required in view of the proposed Brookfield Residential subdivision

149/12
It was moved and seconded that the August 2012 Parks report be received and filed.
CARRIED

Planning:

2. Planning report from the Manager of Planning dated August 15, 2012
   - Received 44 crown land referrals to date this year
   - Planning Section on RDMW website is complete

150/12
It was moved and seconded that the August 2012 Planning Report be received and filed.
CARRIED

Committee Reports:

1. Planning Committee Recommendations dated August 21, 2012

   1. Development Application to Request for Frontage Relief–Lot D in Plan EPP19195, 803036 B.C. Ltd., Berry Island, Electoral Area “A”

      Request for Frontage Relief-Berry Island

      151/12

      It was moved and seconded that, in accordance with section 944(2) of the Local Government Act, a reduction in the statutory minimum frontage requirement of section 944(1)(a) of that Act, for Lot D, Range 1, Coast District, Plan EPP19195, from 138.3 metres to 108 metres, be approved.
      CARRIED

   2. Malcolm Island Official Community Plan Amendment Bylaw No. 836– Public Hearing

      Bylaw No. 836 Public Hearing/Chair

      152/12

      It was moved and seconded that a public hearing be advertised and conducted with respect to “Malcolm Island Official Community Plan Bylaw Amendment, Bylaw No. 836, 2012” at 7:30pm on September 17, 2012, at the Finnish Organization (FO) Hall addressed as 110 13th Avenue, Sointula, BC, in accordance with Section 890 of the Local Government Act and that H. Soltau will act as Chair.
      CARRIED
3. Malcolm Island Official Zoning Amendment Bylaw No. 837—Public Hearing

Bylaw No. 837 Public Hearing / Chair
153/12

It was moved and seconded that a public hearing be advertised and conducted with respect to “Malcolm Island Zoning Bylaw Amendment, Bylaw No. 837, 2012” at 7:30pm on September 17, 2012, at the Finnish Organization (FO) Hall addressed as 110 13th Avenue, Sointula, BC, in accordance with Section 890 of the Local Government Act and that H. Soltau will act as Chair.

CARRIED


DVP-02-2012
154/12

It was moved and seconded that Development Variance Permit DVP-02-2012 to vary the provisions of Section A.1.1 of Regional District of Mount Waddington Zoning Bylaw No. 21, 1972, be approved.

CARRIED

Opposed—D. Aberley

5. Proposed Addition to Kippase Indian Reserve No. 2 – Kwakiutl Indian Band

Proposed Addition to Kippase Indian Reserve No. 2
155/12

It was moved and seconded that Aboriginal Affairs and Northern Development Canada (AANDC) be advised that the matter of the proposed addition of land to the Kwakiutl Indian Band’s Kippase Indian Reserve No. 2 as described in the AANDC’s letter to the RDMW dated August 14, 2012, be referred by the AANDC to the District of Port Hardy for review and comment, given the subject area is located entirely within the District of Port Hardy’s municipal boundaries; and further that staff forward this resolution and the AANDC’s letter to the District of Port Hardy.

CARRIED

SECTION “D” – BYLAWS

1. Bylaw No. 836 cited as the “Malcolm Island Official Community Plan Bylaw Amendment Bylaw No. 836, 2012” to be read a first and second time.

Bylaw No. 836 1st & 2nd Reading
156/12

It was moved and seconded that Bylaw No. 836 be read a first and second time.

CARRIED

2. Bylaw No. 837 cited as the “Malcolm Island Zoning Bylaw Amendment Bylaw No. 837, 2012” to be read a first and second time.

Bylaw No. 837 1st & 2nd Reading
157/12

It was moved and seconded that Bylaw No. 837 be read a first and second time.

CARRIED

SECTION “E” – Correspondence:

None

SECTION “F” – Monthly Finance Report:

   - Following the Regional Hospital District audit will be focusing on New Views installation

158/12

It was moved and seconded that the August 2012 Finance Report be received and filed.

CARRIED
2. 2011 Remuneration and Expenses Report

2011 Remuneration & Expenses Report
159/12

It was moved and seconded that the 2011 Remuneration and Expenses Report be approved.  

CARRIED


160/12

It was moved and seconded that the Single Source Awards report for July 2012 be approved.  

CARRIED

SECTION “G”
RURAL/MUNICIPAL

Rural Updates:

Area “A” – Broughton (Malcolm Island)
- Salmon Day this Saturday, August 25th

Area “B” – Quatsino
- All is well, having a nice summer

Area “C” – Rupert
- Positive meeting with Quatsino First Nation on July 23 to discuss shared services
- Old Quatsino residents are waiting to hear the response to the RDMW’s letter to the Ministry of Transportation and Infrastructure regarding the proposed Quatsino Port Divestiture

Area “D” – Nimpkish
- Crews shut down due to the heat
- Great pictures from the Stanley Cup/Willie Mitchell event in Port McNeill
- North Island Dragonboat team, Pussycats, competed in Victoria in the Platinum (top) division winning a bronze medal. Team members are from Port Hardy, Port McNeill, Sointula and Woss

Municipal Updates:

Village of Alert Bay
- Wrapped up the $600,000 lateral sewer pipe replacement project
- Very successful festival season
- Great afternoon with Willie Mitchell at Alert Bay
- Mayor Berry made a presentation to the Enbridge Review Panel in Port Hardy in opposition of the proposed Northern Gateway Pipeline

Village of Port Alice
- Completing renovations on the outside of the public works building
- Revamping the parking policy which has been unchanged since 1969

District of Port Hardy
- Attended the Enbridge Review Panel, there were 30-40 presentations of which only one was conditionally in favour of the proposal
- Expecting visit from the Japanese Consular General on Sept 11
- Successful Filomi Days
- Port McNeill did a fabulous job on the Willie Mitchell/Stanley Cup event
- Art in the Park taking place this Saturday, August 25, at Carrot Park
- This Sunday, August 26, the Port Hardy Museum is celebrating its 30 year anniversary
- Watched the Dragonboat races in Victoria, very exciting
- Gearing up for the Fall Fair being hosted in Port Hardy this year
Town of Port McNeill
- Willie Mitchell/Stanley Cup event highlight of the year in Port McNeill, Willie worked hard to ensure the kids got their pictures taken
- Successful Orca Fest, special thanks to John Tidbury, Port Hardy Council, he really helps get things done
- Had a great trip to Filomi Days with the Community Band

Committee Meetings: Next month Committee meeting at the request of the Chair

Next Month Meeting Date: Next month meeting September 18, 2012 at 4:00 pm

Adjourn: It was moved and seconded to adjourn the meeting at 4:46 pm.

CERTIFIED CORRECT:

SECRETARY CHAIR
REPORT

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: September 2012 Administration Report
DATE: September 12, 2012

Arena Improvements – The new condenser was installed in August and the ice was prepared for a new season that started on September 10. The chiller should be installed prior to the Curling Rink start-up in early October.

UBCM – Possibly due to the recent cabinet shuffle, no appointments have been confirmed to date. Draft submissions have been prepared for most of the requested meetings and are in the circulation package. We are also following up on some of the requests with direct action as the result of further research such as the report from the Manager of Operations concerning coverage of fire service on Crown land outside of fire service areas.

Hornsby – Now that the Hornsby has finally returned to the North Island, a final home needs to be found as per the conditions set by the Board in June. The Hornsby’s arrival was greatly facilitated by the North Island Heritage Society (NIHS) and Lemare Lake Logging which has kindly provided temporary accommodations for it. NIHS will be meeting in the next few weeks to determine their long term plans for managing this valuable asset on behalf of the RDMW and the North Island.

CHLCC By-election – Myra Connaty has resigned from the Coal Harbour Local Community Commission. While the Commission will still be able to function, it is advisable that a by-election be held given that two years of the term remain. The costs of the election would be funded by the CHLCC. This item can be dealt where it appears in the agenda under ‘correspondence’.

Respectfully Submitted,
Greg Fletcher
Greg Fletcher, Administrator
TO: BOARD  
FROM: Greg Fletcher, Administrator  
SUBJECT: August Travel Report  
DATE: September 10, 2012  

Authorization required for the following travel outside the RDMW:

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<th>Name</th>
<th>Purpose</th>
<th>Location</th>
<th>Date</th>
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<tr>
<td>P. Donaghy</td>
<td>PADM Course</td>
<td>Parksville</td>
<td>Sep, Oct, Nov</td>
<td>$2,350</td>
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<tr>
<td>N. Smith</td>
<td>PADM Course</td>
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<td>Sep, Oct, Nov</td>
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</tr>
<tr>
<td>N. Smith</td>
<td>BC Rural Network</td>
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<td>Sep 23-25</td>
<td>$ 800</td>
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Motion Required.
Since the last report to the Board in July, the Manager of Operations has been working on several initiatives covering fire protection, the Coal Harbour waste water collection system, solid waste and Sointula recreation.

Early August saw the commencement of the Malcolm Island Free Bike Use Service (MIFBUS). Anecdotal information indicates that it was popular with visitors though better execution with publicity resources would further increase its use by the public. It is hoped that a report with more depth will be made available to the Board by October’s meeting when data from 2012’s two month period operation can be analysed. This service will be closed at the end of September and resume in the Spring of 2013.

The Manager of Operations (MO) had the opportunity to visit three sites of importance for the North Island’s economy. On September 5 a visit was made to the Marine Harvest’s processing plant to review how their biosolids are produced and what strategies can be developed to reduce their nuisance odour. A follow-up to 7 Mile Landfill and Recycling Center (7MLRC) visit by the plant’s Manager of Maintenance is planned for September 12. On September 7, the MO visited the on land fish farm being constructed along the Nimpkish River in the company of Cam Brady, Fire Chief of Hyde Creek’s Volunteer Fire Department’s (VFD) to assess the site for fire protection. Finally on September 11, the MO did a site review of the planned BC Hydro substation to assess the potential for waste to be taken to 7MLRC.

August 31st saw the closure of a Request For Proposal process regarding the upgrade of Lift Station 2 in Coal Harbour. The Regional District received two submissions from Duncan Electric and Corix Water Products. A separate special report has been included in the Board’s package with a recommendation as the preferred proposal.

In a separate special report included in this month’s Board Package, staff are requesting that the Board pass a resolution concerning volunteer fire departments responding outside of their service area.

The Manager of Operations has just completed a review of the Hyde Creek VFD Operational Guidelines (OGs) and has repackaged them into a Regional District default set of guidelines. The default guidelines will be brought to the other Regional District VFDs to be reviewed and if deemed acceptable, be adopted for their use. The Manager of Operations also plans on attending each department to discuss with their officers the proposed OGs. Having effective OGs has become the current standard of expectation for fire department operations and provides clear expectations of performance for members and the public they serve. Special thanks should be extended to the Hyde Creek VFD Chief Cam Brady who assembled these OGs for the use of the Regional District.

Staff and contractors at 7MLRC have implemented a tracking system for composting. Utilizing a thermal gauge that can measure the internal temperatures within the windrows, staff will be able to determine whether sufficient heat is being attained to kill pathogens. This information is needed should the compost tonnage exceed 7MLRC’s needs and an offsite use be required.

Finally, Multi Material BC (MMBC), the non-profit organization tasked with organizing the development of a packaging and printed paper stewardship program, has announced that it has requested a one year extension from the government for the development of its draft plan. Whether the province grants the request and what the implications to local government and their solid waste services are uncertain. MMBC has stated that they will be attending the Coast Waste Management Conference in October and it is hoped that greater clarity will be forth coming.

If any member of the Board has any questions, please contact the Manager of Operations at your convenience.

Respectfully submitted

Patrick Donaghy PEng, MSc
Manager of Operations
At the July 17 meeting of the Electoral Area Board members, approval was given (12-30) to the use of up to $65,000 of Gas Tax funding to upgrade the performance of Coal Harbour’s Lift Station 2. Subsequent to this approval, Regional District staff solicited proposals for this project to service providers capable of carrying out the work. This was the second attempt to get proposals for this work with the initial attempt resulting in no submissions. On this attempt, two submissions were received that were deemed to have sufficient merit as to instill confidence that the work would be done successfully.

Service providers contacted regarding this work were tasked with the challenge to replacing the existing pumps with low maintenance models and repositioning the check/ball valves so as to be accessible without needing confined entry protocols.

Duncan Electric’s proposal with a price of $60,373.98 would completely replace the mechanical components within the lift station. This upgrade resulted in new pumps, replacing the rails and the installation of variable frequency drives which allow for a smoother ramp up when pumps are engaged and the opportunity to adjust the pumps level of performance. The price did not include the cost of a pump truck which was estimated to be approximately $1,000.

The Corix Water Products proposal at $62,300 was not as extensive an upgrade as it calls for the retention of the existing rails and omits the installation of the variable frequency drive. The proposed cost does include the vacuum truck.

A review of the two proposals by the Operation Manager and Paul Getman, the contracted operator for the Coal Harbour water and sewer systems decided that the Duncan Electric proposal represented the best value for the Regional District and the community of Coal Harbour given the lower cost and the more thorough upgrade. The additional cost of the vacuum truck was considered less than the price differential between the two proposals.

Should the Board follow the recommendation of this report, it needs to note that the proposal requires that 33% of the cost of the work be provided upon entering into an agreement, an additional 33% be provided upon receipt of the parts and the final 33% be given upon the project’s completion. Therefore staff recommends the following:

That the proposal submitted by Duncan Electric for the upgrading of Lift Station 2 in Coal Harbour for $60,373.98, paid in three phases as set out in their proposal, be approved.

Respectfully submitted

Patrick Donaghy

Patrick Donaghy PE, MSc
The Regional District of Mount Waddington manages four Volunteer Fire Departments (VFDs) in the communities of Woss, Sointula, Coal Harbour and Hyde Creek. These VFDs occasionally are requested to respond to emergencies outside of their defined service areas through enactment of mutual aid agreements, contractual agreements and on the request of Federal and Provincial agencies. These emergency responses are a source of concern as there is always a potential that VFD members may be injured or worse and it is vital that they and their families' be protected during the subsequent period of recovery.

Mutual Aid agreements between local governments which have been approved by the appropriate Boards/Councils pose little risk to VFD members as the agreements define these types of out of service area responses as being approved activities. An email from Dale Nichol an Employment Service Representative with WorkSafe BC dated July 19, 2011 states the following:

“… fire fighters are covered under the Regional District account as long as they are directed by the RD to perform the services ... Being outside of their service area set forth in the RD bylaw does not preclude coverage.”

Currently the Regional District does not have any formal agreement with the Forest Service as their policy changed in the mid 1990's with a common Operating Guideline in place of specific mutual aid agreements. The guidelines set a standardized means of compensation and the Forest Service takes no responsibility for WorkSafe Coverage protection of responding fire fighters. This is in contrast to Emergency Management BC, which provided WorkSafe coverage for volunteers when it requested their assistance to respond to an emergency through the PEP program. Recently, PEP representatives have been less than forth right in their commitment to providing this coverage. To ensure that the Regional District VFD fire fighters have adequate protection Worksafe comments above when responding to emergencies outside their designated service areas, it is recommended that the Board pass the following resolution:

That Sointula, Coal Harbour, Hyde Creek and Woss Volunteer Fire Departments (VFDs) be approved to assist provincial agencies outside of their service areas as long as the officer on duty feels the community within their service area has access to sufficient fire protection.

If any member of the Board has any questions, please contact the Manager of Operations at your convenience.

Respectfully submitted

Patrick Donaghy PEng, MSc
Manager of Operations
TO: Chair and Directors                          FILE NO. 315.09
FROM: Neil Smith, Manager of Parks
SUBJECT: Monthly Parks Report
DATE: September 10th 2012

_____________________________________________________________________________

1. Link River and Bere Point Stats 2012

Figures are still not fully collated, but the manager can report that Bere Point has so far recorded $11,295 in user fees this and 753 users, representing a modest increase of at least $300 dollars or 20 users on 2011. As has been historically the case, less than 10 per cent of Bere Point users come from within the RDMW. Given the improved weather this year, a greater improvement might have been expected.

Link River has seen a solid year thus far, collecting $5,760.00 in fees from 384 users. 2011’s impressive revenue of $7,845 was likely always going to be anomalous for the short term given the presence of Neucel shutdown workers using the park last year. 2012 was an incremental improvement on the revenues collected in 2010, which in itself was a dramatic improvement that year after the JOP improvements. In that context, the park’s usership is still going in the right direction. 56% of users were from the RDMW, meaning that the park is still widely prized as a local amenity.

A final, more detailed analysis will be provided once it is available.

2. Little Huson Inspection

The Manager and Administrator last month met with an agent of the Municipal Insurance Association of British Columbia to look at Little Huson Park and the prospective Woss Heritage Park. No high-cost observations were made at the time and it is hoped that a formal report will come along in the near future.

Respectfully submitted,

Neil Smith
Manager of Parks
TO: Chair and Directors, Regional Board
FROM: Jeff Long, Manager of Planning
SUBJECT: August, 2012 Planning Department Summary Report
DATE: September 6, 2012

1) August, 2012 Statistical Overview

Monthly comparisons for August of 2012 and 2011 where the first number represents 2012 and the second is 2011 (e.g. 3 / 4). ‘In Process’ indicates file was still ongoing at month’s end.

**Building Permit**

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Note: An Application for Building Permit is not deemed to be completed until the final inspection has been conducted and an Occupancy Permit has been issued.

**Bylaw Enforcement**

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Note: Bylaw Enforcement files are initiated upon receipt of a written complaint and are not considered completed until the matter subject to complaint has been resolved, or the extent of the Regional District’s involvement has been exhausted.

**Crown Land Referrals**

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Note: A Crown Land Referral is not deemed to be completed until the Province’s Referral Request form and RDMW Interagency Report have been completed and submitted to the applicable Provincial agency.

**Development Permit / Development Variance Permit**

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Note: An Application for Development Permit or Development Variance Permit is not deemed to be completed until it is denied by the Regional Board or if approved, registered on title at the Land Title Office.
Enquiries

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Enquiries include all enquiries received by the Planning Department from all sources except RDMW staff and Board Directors. Enquiries are deemed completed when the information sought has been provided in full by RDMW staff.

Official Community Plan Amendments

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<td>0 / 0</td>
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</tr>
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</table>

Note: An Official Community Plan Amendment is not deemed to be completed until it has received the approval of the Ministry of Community, Sport & Cultural Development (when required) and has been adopted by the Regional Board.

Site Permit

<table>
<thead>
<tr>
<th>Status</th>
<th>Hyde Creek</th>
<th>Malcolm Island</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
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<td>0 / 2</td>
<td>0 / 2</td>
</tr>
<tr>
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<td>0 / 0</td>
<td>0 / 0</td>
</tr>
</tbody>
</table>

Note: Completed upon issuance of the Site Permit.

Solid Fuel Burning Appliance Permit

<table>
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<tr>
<th>Status</th>
<th>Coal Harbour</th>
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<tbody>
<tr>
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<tr>
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</tr>
<tr>
<td>Completed</td>
<td>0 / 0</td>
</tr>
</tbody>
</table>

Note: An Application for Solid Fuel Burning Appliance Permit is not deemed to be completed until the final inspection has been conducted by the Building Inspector.

Subdivision

<table>
<thead>
<tr>
<th>Status</th>
<th>Area A</th>
<th>Area B</th>
<th>Area C</th>
<th>Area D</th>
<th>Total</th>
</tr>
</thead>
<tbody>
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<td>0 / 0</td>
</tr>
</tbody>
</table>

Note: An Application for Subdivision is not deemed completed unless it has been denied by the Ministry of Transportation and Infrastructure (MOTI) or if granted Final Approval by the MOTI, has been registered at the Land Title Office and the RDMW has issued civic addresses where applicable. A subdivision application/file is also considered completed if the applicant withdraws the application or the Preliminary Layout Approval lapses and is not renewed.

Temporary Use Permits

<table>
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<tr>
<th>Status</th>
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</tr>
<tr>
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<td>0 / 0</td>
</tr>
</tbody>
</table>

Note: For the purposes of this Report, an Application for Temporary Use Permit is not deemed to be completed until it has been denied by the Regional Board, or if approved by the Regional Board, the Permit has been issued to the applicant. An approved TUP is subject to a timeframe (up to 3 years) for which the Permit is valid, after which the Permit lapses.
## Zoning Bylaw Amendments

<table>
<thead>
<tr>
<th>Status</th>
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<th>Area B</th>
<th>Area C</th>
<th>Area D</th>
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</table>

Note: A Zoning Bylaw Amendment is not deemed to be completed until it is has received the approval of the Ministry of Community, Sport & Cultural Development (when required) and/or the bylaw has been adopted or refused by the Regional Board. *Refers to Bylaw No. 832, 2012 which applies to all Electoral Areas.

### 2) Projects / Other

One new project was added and concluded during the month of August as follows:

Proposed Addition - Kippase Indian Reserve No. 2 (PROJ-13-2013): This project relates to a referral from the Government of Canada (Aboriginal Affairs and Northern Development Canada) requesting the RDMW’s comments with respect to the proposed addition to the Kwakiutl Indian Band’s Kippase Indian Reserve No. 2. This matter was discussed at the August 21st Planning Committee meeting at which a resolution was adopted by the Planning Committee and the Board subsequently adopted at its meeting later that same day as follows:

“That the Board of the Regional District of Mount Waddington (RDMW) hereby advises Aboriginal Affairs and Northern Development Canada (AANDC) that the matter of the proposed addition of land to the Kwakiutl Indian Band’s Kippase Indian Reserve No. 2 as described in the AANDC’s letter to the RDMW dated August 14, 2012, be referred by the AANDC to the District of Port Hardy for review and comment, given the subject area is located entirely within the District of Port Hardy’s municipal boundaries.

AND FURTHER THAT staff forward this resolution and the AANDC’s letter to the RDMW dated August 14, 2012 to the Administrator of the District of Port Hardy.”

The follow up actions stated in the resolution have been carried out accordingly.

One other project was also completed during the month of August as follows:

RDMW Website – Planning (PROJ-25-2010): The RDMW website has been updated to include comprehensive planning, development and building information on the “Planning” page of the website. The planning, development and building information for each of the unincorporated communities has also been updated and expanded upon for their respective pages.

Respectfully submitted,

Jeff Long
Manager of Planning
A Bylaw to Amend the Rural (A-1) Zone of Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 to Include Provisions Related to Subdivision of Land and Undertake Other Housekeeping Changes

WHEREAS Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 includes the vast majority of the Regional District in the Rural (A-1) Zone.

AND WHEREAS the Regional Board wishes to better guide subdivision development in the rural areas by providing flexible options for dealing with planning and design issues and considerations;

NOW THEREFORE the Board of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. **Text Amendments**
   
a) Section 1.3.0 DEFINITIONS of Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 is hereby amended by adding the following definitions:

   **FORESTRY:** means the harvesting of trees through logging activities such as felling and trimming of trees and transportation of logs, and includes silviculture activities related to the cultivation and maintenance of forests. Forestry does not include the processing of logs into lumber or wood products.

   **LOT LINE:** means any legal boundary of a lot.

   **LOT LINE, FRONT:** means the lot line which is contiguous to a highway and where a lot is contiguous to more than one highway, the lot line contiguous to a highway that is the shortest in length. In the case of a lot which is not contiguous to a highway, but is contiguous to the natural boundary of a water body, or is contiguous to a highway, but is also contiguous to the natural boundary of a water body and the water body is the source of access to the lot, the lot line that is contiguous to the natural boundary of the water body.

   **LOT LINE, REAR:** means the lot line that is opposite to the front lot line and in situations where the side lot lines of a lot intersect, the point of intersection is deemed to be the rear lot line.

   **LOT LINE, SIDE:** means a lot line other than a front lot line or rear lot line.

   **LOT LINE SETBACK:** means the required minimum horizontal distance measured from the respective lot line to any building or structure or part thereof.

b) Section A.1.0 PERMITTED USES of Schedule A Zone Regulations of Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 is hereby amended by adding the following permitted uses:

   (k) **Forestry**
   (l) **Home Occupation**
   (m) **Accessory Buildings and structures that are clearly subordinate to, customarily incidental to and exclusively devoted to the principal building or use on the same lot**
c) Section A.1.1 MINIMUM SITE AREA of Schedule A Zone Regulations of Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 is hereby deleted in its entirety and replaced with the following new section A.1.1 MINIMUM LOT AREA:

A.1.1 MINIMUM LOT AREA

The minimum lot area shall be four (4) hectares except that the minimum lot area for hydro electric generation systems (HEG) shall be one (1) hectare and there shall be no minimum lot area requirement for public uses.

d) Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 is hereby amended by adding the following new section A.1.5 to Schedule A Zone Regulations:

A.1.5 SUBDIVISION

Notwithstanding section A.1.1, the following options related to the calculation of the minimum lot size associated with subdivisions for residential purposes may be applied:

(a) The Regional District of Mount Waddington (RDMW) encourages subdivision for residential purposes to be undertaken by bare land strata plan where shared services, including but not limited to, access routes, driveways and moorage facilities are proposed. In such cases, the total area of the land in the bare land strata plan, exclusive of those portions intended to provide access routes and driveways, divided by the number of strata lots must equal a minimum of four (4) hectares. In such circumstances, any common property areas that have been included in the aforementioned calculation to maintain the minimum four (4) hectare requirement shall be subject to a restrictive covenant which does not permit further subdivision, and depending on the purpose of such common area, the RDMW may require a restrictive covenant be applied that prevents further disturbance and/or development.

(b) In the case of a fee simple subdivision for residential purposes, where a portion of the property in the subdivision plan is to be returned to Crown and/or dedicated as park and the RDMW is in agreement with the proposed return to Crown or park dedication, the total area of the land in the subdivision inclusive of any area to be returned to Crown or dedicated as park, but exclusive of those portions intended to be dedicated as road, divided by the number of lots, must equal a minimum of 4 hectares.

c) Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 is hereby amended by adding the following new section A.1.6 to Schedule A Zone Regulations:

A.1.6 FRONTAGE REQUIREMENTS

Where a lot is adjacent to a public road in a fee simple subdivision or common access route/road in a bare land strata plan subdivision, it shall have a front lot line that is equivalent to a minimum of 10% of the perimeter of the lot. With respect to a subdivision that requires relief from section 75(1)(a) of the Land Title Act (water access), each lot shall have a lot line adjacent to the natural boundary of the water body that provides access to the subdivision, equivalent to a minimum of 10% of the perimeter of the lot.

A Development Application may be made to the RDMW to request that the minimum frontage requirement for a lot or lots be reduced: 1) In the case of a fee simple subdivision, as per section 944(2) of the Local Government Act; and, 2) In the case of a bare land strata plan...
subdivision or a subdivision that requires relief from section 75(1)(a) of the Land Title Act (water access), as per section 922(1)(b) of the Local Government Act.

d) Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 is hereby amended by adding the following new section A.1.7 to Schedule A Zone Regulations:

A.1.7 LOT LINE SETBACKS

The minimum setback for buildings and structures, except fences and retaining walls, shall be 7.5 metres from the front and rear lot lines and 5 metres from side lot lines.

2. Citation

This Bylaw shall be cited for all purposes as “Regional District of Mount Waddington Zoning Bylaw Amendment Bylaw No. 832, 2012”.

READ A FIRST TIME THIS 21st DAY OF FEBRUARY, 2012

READ A SECOND TIME THIS 15th DAY OF MAY, 2012

PUBLIC HEARING HELD THIS DAY OF , 2012

READ A THIRD TIME THIS DAY OF , 2012

APPROVED BY THE MINISTER OF THE PROVINCIAL MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT THIS DAY OF , 2012

RECONSIDERED AND ADOPTED THIS DAY OF , 2012

GREG FLETCHER AL HUDDLESTAN
ADMINISTRATOR CHAIR
A Bylaw to Amend Malcolm Island Official Community Plan Bylaw No. 708, 2005 to authorize issuance of Temporary Use Permits

WHEREAS it deemed desirable by the Regional Board to amend the Malcolm Island Official Community Plan to include provisions that would enable the Regional Board to issue Temporary Use Permits on Malcolm Island;

AND WHEREAS section 920.2 of the Local Government Act permits the designation of areas in an official community plan where temporary uses may be allowed and may specify conditions regarding the issuance of Temporary Use Permits in those areas;

AND WHEREAS section 921 of the Local Government Act allows a local government to issue a Temporary Use Permit in areas so designated;

NOW THEREFORE the Board of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. **Text Amendments**

   A) “Table of Contents” of Schedule “A” of Malcolm Island Official Community Plan Bylaw No. 708, 2005 is hereby amended by adding “5.13 Temporary Use Permits”.

   B) Schedule “A” of Malcolm Island Official Community Plan Bylaw No. 708, 2005 is hereby amended by adding section 5.13 as follows:

   "5.13 Temporary Use Permits

   In accordance with section 920.2 of the Local Government Act, all of the area which is subject to Malcolm Island Official Community Plan Bylaw No. 708, 2005 as shown on Schedule B and Schedule B1 hereto, is designated as a Temporary Use Permit Area, and is an area in which the Regional Board may issue Temporary Use Permits in accordance with section 921 of the Local Government Act. In issuing a Temporary Use Permit, the Regional Board may:

   1) specify conditions under which a temporary use may be carried on;
   2) allow and regulate the construction of buildings and structures in respect of the use for which the permit is issued;
   3) require demolition and/or removal of a building or structure;
   4) require restoration of land described in the permit to a condition specified in the permit by a date specified in the permit;
   5) require security in accordance with section 921(12) and 925(1) of the Local Government Act; and,
   6) prescribe the date the permit expires except that such date shall be for a term that is not greater than three years."

2. **Citation**
This Bylaw shall be cited for all purposes as the “Malcolm Island Official Community Plan Bylaw Amendment Bylaw No. 836, 2012”.

READ A FIRST TIME THIS 21st DAY OF AUGUST, 2012
READ A SECOND TIME THIS 21st DAY OF AUGUST, 2012
PUBLIC HEARING HELD THIS DAY OF , 2012
READ A THIRD TIME THIS DAY OF , 2012
RECONSIDERED AND ADOPTED THIS DAY OF , 2012

GREG FLETCHER AL HUDDLESTAN
ADMINISTRATOR CHAIR
A Bylaw to Amend Malcolm Island Zoning Bylaw No. 725, 2006 regarding temporary dwellings, permitted uses in the R4 Zone and setbacks for accessory buildings and structures.

WHEREAS it deemed desirable by the Regional Board to amend the Malcolm Island Zoning Bylaw to expand the residential zoning categories in which temporary dwellings are permitted and include setback provisions for accessory buildings and structures in the commercial, industrial and institutional zones;

AND WHEREAS section 903 of the local Government Act provides that a local government may, by bylaw, regulate the use of land and the siting of buildings and structures;

NOW THEREFORE the Board of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. **Text Amendments**

   a) Section 5.3.1(e)iii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by removing the words “permanent home” and “permanent dwelling” where they occur in that section, and replacing them with the words “primary dwelling”.

   b) Section 5.4.1(e)iii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by removing the words “permanent home” and “permanent dwelling” where they occur in that section, and replacing them with the words “primary dwelling”.

   c) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by deleting section 5.4.2(e) and replacing it with the following new section 5.4.2(e):

   “5.4.2(e) Development Density

   i) One primary dwelling is permitted on each lot.

   ii) One cottage is permitted on each lot having an area of more than 1.0 hectare (2.47 acres). The floor area of the cottage must not exceed 79 square metres (850.36 square feet) in total.

   iii) One temporary dwelling may be approved for occupation while the primary dwelling is under construction. The temporary dwelling must be removed 30 days after the primary dwelling is occupied.”

   d) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by deleting section 5.4.3(e) and replacing it with the following new section 5.4.3(e):

   “5.4.3(e) Development Density

   i) One primary dwelling is permitted on each lot.
ii) One cottage is permitted on each lot having an area of more than 1.0 hectare (2.47 acres). The floor area of the cottage must not exceed 79 square metres (850.36 square feet) in total.

iii) One temporary dwelling may be approved for occupation while the primary dwelling is under construction. The temporary dwelling must be removed 30 days after the primary dwelling is occupied.”

e) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by deleting section 5.4.4(b)i) and replacing it with the following new section 5.4.4(b)i):

“5.4.4(b)i) One duplex dwelling or one multiple dwelling unit building”

f) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by deleting section 5.4.4(f) and replacing it with the following new section 5.4.4(f):

“5.4.4(f) Development Density

i) One duplex dwelling or multiple dwelling unit building is permitted on each lot.

ii) Each two or more bedroom dwelling unit shall require a site area of at least 135 square metres, and each one bedroom dwelling unit or bed sitting dwelling unit shall require a site area of at least 110 square metres.

iii) One temporary dwelling may be approved for occupation while the duplex or multiple dwelling unit is under construction. The temporary dwelling must be removed 30 days after the first dwelling unit in the duplex dwelling or multiple dwelling unit building is occupied.”

g) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 5.5.1(d)iii) as follows:

“5.5.1(d)iii) For accessory buildings and structures:

- 5 metres (16.4 feet) from all front lot lines
- 1.5 metres (4.875 feet) from all rear and side lot lines
- Setbacks for development adjacent to any watercourse as required by the provincial or federal government agency having jurisdiction.”

h) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by renumbering section 5.5.2(d)ii) to 5.5.2(d)i) and renumbering section 5.5.2(d)iii) to 5.5.2(d)ii) and adding section 5.5.2(d)iii) as follows:
“5.5.2(d)iii) For accessory buildings and structures:

- 5 metres (16.4 feet) from all front lot lines
- 1.5 metres (4.875 feet) from all rear and side lot lines
- Setbacks for development adjacent to any watercourse as required by the provincial or federal government agency having jurisdiction.”

i) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 5.5.4(d)iv) as follows:

“5.5.4(d)iv) For accessory buildings and structures:

- 5 metres (16.4 feet) from all front lot lines
- 1.5 metres (4.875 feet) from all rear and side lot lines
- Setbacks for development adjacent to any watercourse as required by the provincial or federal government agency having jurisdiction.”

j) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by deleting section 5.7.1(d) in its entirety and replacing it with the following new section 5.7.1(d):

“5.7.1(d) Minimum Setbacks

i) For principal buildings and structures:

- 8 metres (26.2 feet) from all front, side and rear lot lines.
- A minimum 15.0 metres (48.75 feet) from, and 1.5 metres (4.92 feet) above the natural boundary of any lake, watercourse, and 2.0 metres (6.56 feet) above the natural boundary of the sea, except where the owner submits designs and certification to the Mount Waddington Regional District by a Professional Engineer.
- As required by the fire and building codes for access, and with regard to existing adjacent developments.

ii) For accessory buildings and structures:

- 6 metres (16.4 feet) from all front lot lines
- 3 metres (9.84 feet) from all rear and side lot lines
- Setbacks for development adjacent to any watercourse as required by the provincial or federal government agency having jurisdiction.”
k) Section 3.1 of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by removing “Section 3.1.0(a)” where it occurs in that section, and replacing it with “Section 31(a)”.

2. **Citation**

This Bylaw shall be cited for all purposes as the “Malcolm Island Zoning Bylaw Amendment Bylaw No. 837, 2012”.

**READ A FIRST TIME THIS 21st DAY OF AUGUST, 2012**

**READ A SECOND TIME THIS 21st DAY OF AUGUST, 2012**

**PUBLIC HEARING HELD THIS DAY OF , 2012**

**READ A THIRD TIME THIS DAY OF , 2012**

**RECONSIDERED AND ADOPTED THIS DAY OF , 2012**

GREG FLETCHER

AL HUDDLESTAN

ADMINISTRATOR

CHAIR
1) This Temporary Use Permit is issued under authority of Part 26 of the Local Government Act and Malcolm Island Official Community Plan Bylaw No. 708, 2005, as amended, subject to compliance with all of the bylaws of the Regional District of Mount Waddington applicable thereto, except as specifically varied or supplemented by this Permit.

2) This Temporary Use Permit applies to that land within the Regional District of Mount Waddington described below:

   Legal Description: Lot 2, Section 20, Malcolm Island, Rupert District, Plan VIP85436
   Parcel Identifier (PID): 027-591-808
   Assessment Roll Number: 78514363.755
   Civic Address: 215 2nd Avenue, Sointula, Malcolm Island

3) The development upon the land shall be carried out according to the Terms and Conditions attached hereto as Schedule ‘A’, which forms part of this Permit.

4) This Temporary Use Permit TUP-03-2012 shall expire three years after the date of its approval by resolution of the Board of the Regional District of Mount Waddington.

CERTIFIED as TEMPORARY USE PERMIT TUP-03-2012 approved by resolution of the Board of the Regional District of Mount Waddington on ________________, 2012.

Certified on: ________________, 2012

Greg Fletcher
Administrator

Regional District of Mount Waddington
TERMS AND CONDITIONS:

WHEREAS pursuant to PART 1 – TITLE AND MEANINGS of Malcolm Island Zoning Bylaw No. 725, 2006, a Temporary Dwelling is defined as:

“Means a travel trailer, recreational vehicle, mobile or modular home placed on a lot, for a period not to exceed 12 months, in order to provide temporary accommodation while the permanent residence is under construction.”

AND WHEREAS PART 5 – ZONE REGULATIONS, and in particular, section 5.4.3 (R3) Small Lot Residential Zone of Malcolm Island Zoning Bylaw No. 725, 2006, a Temporary Dwelling is a permitted use on lands included within (R3) Small Lot Residential Zone, which lands includes the land subject to this Permit.

AND WHEREAS the owners / applicants, John Arthur Everson and Marilyn Irene Everson, have requested a Temporary Use Permit to allow a Temporary Dwelling to be located and used on the land for a period of three months each year for a period of three years, to allow them to undertake construction of a primary dwelling on the land.

AND WHEREAS Malcolm Island Official Community Plan Bylaw No. 708, 2005 designates all of Malcolm Island, including the land subject to this Permit, as an area in which Temporary Use Permits may be issued in accordance with the Local Government Act.

NOW THEREFORE BY A RESOLUTION of the Board of the Regional District of Mount Waddington on ,

“THAT the Board approves Temporary Use Permit TUP-03-2012 to allow a Temporary Dwelling, which may take the form of a travel trailer for the purposes of human occupation, to be located on the land which is civically addressed as 215 2nd Avenue, in the community of Sointula and legally described as Lot 2, Section 20, Malcolm Island, Rupert District, Plan VIP85436, for the purposes of providing a dwelling for the two Permittees, who are the owners of the land, to reside in while they undertake construction of a primary dwelling on the land, subject to the following conditions:

1) That the Temporary Dwelling only be used for human occupation by the two Permittees during one three month period, those being three consecutive months per calendar year, while the Permittees undertake construction of a primary dwelling for which they have submitted an application to, and received approval by, the Regional District of Mount Waddington, of a Site Permit. The Temporary Dwelling may remain on the land during the remainder of the calendar year, but it shall not be used for human occupation.

2) That the Permittees communicate to the Regional District of Mount Waddington in each year that this Permit is in effect, the dates associated with the three month period in which the Permittees intend to occupy the Temporary Dwelling. The Permittees must conduct this communication at least ten days before the three month period is to commence.

Regional District of Mount Waddington
3) That the Temporary Dwelling to be located on the land complies with the setback and other applicable regulations of Malcolm Island Zoning Bylaw No. 725, 2006.

Schedule A – Temporary Use Permit TUP-03-2012

4) No burning of construction materials or wastes of any kind shall be undertaken on the land regardless of the regulations and restrictions prescribed by the Government of the Province of British Columbia and further, that any campfire for personal use or burning as permitted by the Government of the Province of British Columbia be located a minimum of 15 metres (49.2 feet) from the boundary with any adjacent property.

5) The Temporary Dwelling to be located on the land must be connected to the Regional District of Mount Waddington’s sewer system and the annual sewer fees must be paid to the Regional District of Mount Waddington during the period in which the Temporary Dwelling is located on the land.

6) Prior to issuance of this Permit to the Permittees, the Permittees must submit to the Regional District of Mount Waddington, a security deposit in a form satisfactory to the Regional District of Mount Waddington, in the sum of $2,500 (twenty-five hundred dollars), to guarantee the performance of the Terms and Conditions of this Permit, and should the Permittees be in default of any Term or Condition of this Permit, the security deposit may be retained in whole or in part by the Regional District of Mount Waddington.

7) This Temporary Use Permit TUP-03-2012 shall expire three years after the date of its approval by resolution of the Board of the Regional District of Mount Waddington. Upon expiry of Temporary Use Permit TUP-03-2012, the travel trailer which was being used as a Temporary Dwelling may remain on the land, but it shall no longer be used for human occupation on the land.

AND FURTHER THAT the Administrator be authorized to execute and issue Temporary Use Permit TUP-03-2012 once the security deposit outlined in condition 6) has been deposited with the Regional District of Mount Waddington.

I HEREBY CERTIFY this copy to be true and correct copy of Schedule ‘A’, being the Terms and Conditions of Temporary Use Permit TUP-03-2012.

__________________________________________________________
Greg Fletcher
Administrator

Certified on: ____________________________ , 2012

Regional District of Mount Waddington
A bylaw to exempt land and improvements on recreational and service properties from taxation within the Regional District of Mount Waddington.

WHEREAS certain land and improvements exist for various public amenities;

AND WHEREAS the Regional District of Mount Waddington under the provisions of Section 809 of the Local Government Act wishes to exempt certain lands and improvements from taxation in 2013;

NOW THEREFORE the Board of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

Land and improvements on the following properties are exempt from taxation for the year 2013 to an amount equal to 100% of the net taxable value of the land and improvements:

1. Seven Hills Golf Course, Lot 1, Plan 38029, Section 16, TP 3, Rupert Land District, pt excluded from Tree Farm 31, Roll No. 785-15189.005.

2. Sayward Fish & Game Gun Range, DL 461, Rupert Land District, parts of DL 461 & 462, License 104070, for rifle and trap range purposes, Roll No. 785-27506.875.

3. Nimpkish Valley Rod & Gun Club, Section 21, Rupert Land District, License 104959, skeet trap pistol and rifle range purposes, former SUP 9368, Roll No. 785-26105.550.

4. Tri-Port Speedway Association, Lot 1, Section 16, Township 6, Rupert Land District, Plan VIP52750, Roll No. 785-27509.808.

This Bylaw may be cited as the “Regional District of Mount Waddington Tax Exemption Bylaw No. 838 2012”.

READ A FIRST TIME THIS DAY OF , 2012

READ A SECOND TIME THIS DAY OF , 2012

READ A THIRD TIME THIS DAY OF , 2012

ADOPTED THIS DAY OF , 2012

SECRETARY

CHAIR
Regional District of Mount Waddington  
2044 McNeill Road  
PO Box 729  
Port McNeill, BC  
V0N 2R0

August 21, 2012

To whom it may concern,

Please accept this letter as formal resignation from the position of secretary of the Coal Harbour Local Community Commission. Although I have enjoyed the involvement with the community, I am temporarily moving to Nanaimo to attend school.

Thank you for the opportunity, I look forward to working with you in the future.

Sincerely,

[Signature]

Myra Connaty
TO: BOARD
FROM: Bonnie Danyk, Finance Clerk
DATE: September 10, 2012

Policy # II-2:1 Tendering Procedure and Policy requires that instances where there has been a single source procurement or the lowest quote has not been accepted the reasons therefore shall be reported to the next meeting of the Board for information, the following is submitted:

**Single Source Procurements**

<table>
<thead>
<tr>
<th>DATE</th>
<th>CHEQUE #</th>
<th>PAYABLE TO</th>
<th>AMOUNT</th>
<th>SERVICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>07-Aug</td>
<td>42655</td>
<td>Progressive Diesel</td>
<td>$1,475.44</td>
<td>Fire Depts</td>
</tr>
<tr>
<td>07-Aug</td>
<td>42676</td>
<td>Port Hardy Auto Parts</td>
<td>$255.57</td>
<td>Solid Waste</td>
</tr>
<tr>
<td>07-Aug</td>
<td>42681</td>
<td>Duncan Electric</td>
<td>$232.48</td>
<td>CH Sewer</td>
</tr>
<tr>
<td>07-Aug</td>
<td>42682</td>
<td>Black Cat Repairs</td>
<td>$622.23</td>
<td>CH Fire</td>
</tr>
<tr>
<td>07-Aug</td>
<td>42690</td>
<td>Challenger Sports Inc.</td>
<td>$379.48</td>
<td>Arena</td>
</tr>
<tr>
<td>13-Aug</td>
<td>42722</td>
<td>Share Canada</td>
<td>$132.28</td>
<td>Arena</td>
</tr>
<tr>
<td>13-Aug</td>
<td>42725</td>
<td>PME Enterprises</td>
<td>$730.24</td>
<td>Arena</td>
</tr>
<tr>
<td>13-Aug</td>
<td>42726</td>
<td>Hi Pro Sporting Goods</td>
<td>$144.09</td>
<td>Arena</td>
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<tr>
<td>13-Aug</td>
<td>42736</td>
<td>Planet Clean</td>
<td>$299.94</td>
<td>Parks</td>
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<td>20-Aug</td>
<td>42777</td>
<td>Home Depot</td>
<td>$507.11</td>
<td>Arena</td>
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<tr>
<td>21-Aug</td>
<td>42782</td>
<td>Wavor Wire</td>
<td>$647.96</td>
<td>Solid Waste</td>
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<tr>
<td>28-Aug</td>
<td>42817</td>
<td>ERT Training Inc.</td>
<td>$957.60</td>
<td>HC Fire Dept</td>
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</table>

**Lowest Quote not Accepted.**

<table>
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<th>SERVICE</th>
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