



**Mount Waddington Health Network
Steering Committee Meeting
March 26, 2014
Regional District Office
Port McNeill
9:00 to 12:00
Teleconference: 1 877-577-7710 ID 1900067#**

MINUTES

1.0 Welcome & Introductions:

Alyson Hagen Johnson (chair)
Heidi Soltau
Sandra Waarne
Shirley Ackland (recorder)
Wendy White (by phone)

Barb Park (coordinator)
Debbie Huddleston
Catherine Beatty
Helen Gurney
Gail Neely
Chris Parker

Regrets:

John Tidbury, Alison Mitchell, Nikki Shaw,
Jamuga Cook, Michele Dorsey, Althea
Vermaas

2.0 Agenda Review

Agenda Approved with changes by – Sandra Waarne/ Heidi Soltau CARRIED

3.0 Minutes of February 26, 2014

Approved with the addition of motion 7.1 That Sandra Waarne will be stepping down from the MWHN Steering Committee for 1 month to work on the Forum and Orientation Heidi Soltau/ Sandra Waarne - CARRIED

4.0 Correspondence - is being circulated

5.0 Reports:

5.1 Executive Committee - Alyson Hagen Johnson

Motion that we approve the 2 \$5000.00 planning proposals to Stage 1 of the Healthy

Communities Capacity Fund – Heidi Soltau/ Helen Gurney - CARRIED

Chris tabled the budget documents for the year and walked through the format. Budget in each subcommittee is clearly identified. It is a declining funding base for the HN. This is not a big budget for the work that is done. Sub committees will have to find additional funding sources for projects.

Motion to accept 2014 HN budget as tabled Debbie Huddlestan / Sandra Waarne CARRIED

SEBLAC / Youth / Housing / Addictions Services Reports attached to agenda – received.

Island Health Report – from Alison Mitchell identified two suggestions:

1. HN to promote a private physiotherapist to move and settle in Mount Waddington and start a practice here. Discussion followed – this has been done in the past (M&B/Western provided a house for a physio in the 1980s).
It was decided to strike an AdHoc committee to research the potential of getting a physiotherapist in our region. Barb Park, Debbie Huddlestan, Sandra Waarne, and Catherine Beatty – will be that adhoc committee. Barb suggested that the discussion and how we promote and advertise for this position could form part of our communication strategy.
2. That the HN begin an education campaign about not using the hospital emergencies for general doctor checkups and appointments. After discussion, it was decided that Island Health needed to identify the site where the emergency is not being used appropriately and educate the public that uses that site. It will also be identified as an issue to the LWG who are meeting Monday, March 31. How to access doctors, nurse practitioners and the evening hours – as well as the new facility and the hours it will be open would be a perfect place to start an education campaign.

Barb's coordinator's report was attached and she reported that it had been a very busy month organizing the forum – and had great feedback.

Motion to Accept All Reports (5.2 – 5.7) - Sandra Waarne/ Debbie Huddlestan CARRIED

6.0 Matters Arising from Previous Agendas

Forum Evaluation – Barb read some of the comments that were given at the last forum. Most were very positive. Some things to consider are how to get more seniors to participate. Many people work during the day so public participation can be limited. Getting First Nations to these events is also a challenge and we need to work on that.

Sandra suggested that a major issue is Access – and that **Access** should be the subject of our next forum. Access to the health care and services we don't have or need here and how best to get our community members connected to the care they need. We will add access to the April agenda for discussion.

Barb reported that Leslie Dyck hoped to plan a Food Security event in June. There was a meeting with Leslie this afternoon and further information about this event would be discussed.

Steering Cmte Membership – Barb circulated a membership form and asked all current members to complete so that it could be held on file. This information will serve to show what constituency each member represents and when we have a vacancy we can advertise for a representative from that same or similar group.

Steering Cmte, Contractor Handbook and Interim Strategic and Budget Plans – Chris walked us through the draft handbook she has created for the HN. The handbook provides relevant, current information about the mission and goals of the HN as well as the policies that govern us. It also includes information about budget policies as well as the processes that we use to have items approved and purchased.

Motion to Accept Draft Handbook – Debbie Huddlestan/ Gail Neely CARRIED

With thanks to Chris for her excellent work in creating this much needed documentation for the HN.

The Date for the HN steering committee and subcommittee chairs orientation is set for **April 17 at the MW regional district office at 9 a.m.**

7.0 New Business

Barb identified a Health Network Coordinators' workshop that is to take place at the

Kingfisher Resort next month.

MOTION Sandra Waarne / Debbie Huddlestan that the HN approve travel, accommodation and per diem to attend this workshop for both Barb Park and Alyson Hagen-Johnson - CARRIED

Sandra suggested we table the recommendation for her to sit on the Hospital Committee to our meeting next month.

- 8.0** The next HN Steering committee meeting is scheduled for **9 a.m. on Wednesday, April 23.**
Meeting Adjourned at 12:20 p.m.

S Ackland
(Recorder)

(HN Coordinator)