



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING COMMITTEE MEETING MINUTES

November 17, 2015
RDMW Office – 2044 McNeill Road, Port McNeill

PRESENT: Chair Heidi Soltau and Directors Jan Allen, Andrew Hory, Dennis Dugas, Dave Rushton, Phil Wainwright, Shirley Ackland and Hank Bood

STAFF: Greg Fletcher - Administrator; Jeff Long - Manager of Planning & Development Services and Patrick Donaghy - Manager of Operations, Melissa Tonkin - Recording Secretary

PUBLIC: None

A. CALL TO ORDER

Chair Soltau called the meeting to order at 12:40pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

15-23
AGENDA
APPROVED AS
PRESENTED

C. ADOPTION OF MINUTES

1. Minutes of the Planning Committee meeting held September 15, 2015.

Moved/Seconded/Carried
That the minutes of the Planning Committee meeting held on September 15, 2015 be adopted.

15-24
SEPT 15, 2015
PC MINUTES
ADOPTED

D. REPORTS

1. Staff Report: Advisory Planning Commissions Bylaw Update – Bylaw No. 891 (November 2, 2015)

Chair Soltau called upon Jeff Long, Manager of Planning & Development Services, to present the staff report. Mr. Long reviewed the fourteen key changes that are proposed in relation to the advisory planning commissions as part of proposed Bylaw No. 891, in comparison to the existing Advisory Planning Commissions Bylaw No. 626. There was a discussion about quorum requirements in relation to the size of APCs, particularly as it relates to smaller communities where it can be difficult to have quorum present at meetings.

Moved/Seconded/Carried
THAT the Regional Planning Committee recommends to the Board of Directors that the Board gives 1st, 2nd and 3rd readings to, and adopts, RDMW Advisory Planning Commissions Bylaw No. 891, 2015.

15-25
ADVISORY
PLANNING
COMMISSIONS
BYLAW NO. 891

2. Discussion: Development of Municipal Ticket Information Bylaw

Jeff Long, Manager of Planning & Development Services, described the current procedure for bylaw enforcement whereby in situations where higher levels of enforcement are required, it would be necessary to go through a lengthy and detailed process (long form information) whereby attendance at court is a mandatory requirement. In contrast is the Municipal Ticket Information procedure which gives local governments the ability to issue tickets for bylaw enforcement infractions. This would provide an additional tool for bylaw enforcement, something between encouraging voluntary compliance and having to go to court to rectify matters, the latter which is lengthy and costly to undertake.

Director Wainwright asked who would be able to use the authority to issue tickets. Mr. Long advised that the MTI bylaw would specify the authority to issue tickets and could include the RCMP and other staff for specific areas of bylaw enforcement.

Director Dugas stated that this definitely could be abused so putting in place the levels on who will issue the warning letter and having someone sign off on the ticket would be beneficial.

Director Ackland shared information related to Port McNeill's bylaw enforcement experiences.

Mr. Long will prepare a draft Municipal Ticket Information bylaw and bylaw enforcement policy for and bring these back for further discussion / action.

E. CORRESPONDENCE

1. None

F. NEW BUSINESS

None

G. NEXT MEETING DATE

December 15, 2015 if required


I. ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 1:15 p.m.

CORRECT

APPROVED



SECRETARY

CHAIR