



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

AGENDA

February 16, 2016 at the Regional District Office, 2044 McNeill Road.
Port McNeill

- CALL TO ORDER:** The meeting shall be called to order at the conclusion of the regular Board of Director's meeting.
- Adoption of Agenda:** 1. Adopt the Agenda as circulated.
- Minutes:** 2. Minutes of the regular Hospital meeting held January 19, 2016
Page 1
- Correspondence:** 3. Letter from Island Health dated February 3, 2016 re: 2016/17
Capital Projects and Equipment
Pages 2-5
4. Letter from UBCM dated January 21, 2016 re: Gas Tax Strategic
Priorities Fund Application (Lift Van)
Page 6
- Health Network Business:** NONE
- Adjourn:** Motion to adjourn the meeting.



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

MINUTES

MINUTES of the regular Board meeting of the Mount Waddington Regional Hospital District held Tuesday, January 19, 2016 at the Regional District Office, 2044 McNeill Road, Port McNeill.

Present: Chair: D. Rushton
Directors: H. Soltau, P. Wainwright, A. Hory, M. Berry, J. Allen, D. Dugas,
H. Bood, S. Ackland
Staff: G. Fletcher-Administrator; L. Patterson-Recording Secretary

CALL TO ORDER: The meeting was called to order at 3:11 pm

Adoption of Agenda: 1. Adopt the Agenda

001/16 It was moved and seconded that the agenda be adopted.

CARRIED

Minutes: 2. Minutes of the regular Hospital meeting held December 15, 2015.

002/16 It was moved and seconded that the minutes of the regular Mount Waddington Regional Hospital District meeting held December 15, 2015 be adopted.

CARRIED

Reports: 3. 2011 Mount Waddington Regional Hospital District Audited Financial Statements.

*MWRHD 2011 Audited
Financial Statements*
003/16

It was moved and seconded that the 2011 Mount Waddington Regional Hospital District Audited Financial Statements be approved.

CARRIED

Adjourn:
004/16

It was moved and seconded to adjourn the meeting at 3:14 pm.

CARRIED

CERTIFIED CORRECT:

SECRETARY

CHAIR

Excellent care, for everyone,
everywhere, every time.



February 3, 2016

Mount Waddington Regional Hospital District (MWRHD)
Attn: Greg Fletcher, Administrator
P.O. Box 729
Port McNeill, B.C. V0N2R0

Dear Mr. Fletcher:

Re: 2016/17 Capital Projects and Equipment

I am writing to advise you of the Island Health 2016/17 capital plan for which MWRHD cost-sharing is requested.

The requested MWRHD cost-share amount is \$338,409, summarized as follows, and detailed in the attached lists:

2016 MWRHD Allocation:

Minor Capital Projects	\$139,589
Equipment	\$198,820
	\$338,409

To contribute towards this cost-share amount, Island Health is proposing that last year's (2015/16) unused contingency balance of \$64,973 be considered in addition to the usual annual funding amount of \$170,000.

Proposed Funding Sources:

2015/16 unused contingency balance	\$64,973
MWRHD's usual annual funding amount	\$170,000
Additional MWRHD funding required	\$103,436
	\$338,409

Unit Dose Medication Distribution Initiative

As part of the Quality and Patient Safety Initiative, Island Health is implementing a strategy to implement a bar-coded unit dose medication system. This "closed loop" medication system uses a bar code scanning system to allow nursing and medical staff to verify that the right drug, in the right dose, and by the right route of administration, is being given to the right patient at the right time. Bar coding, when integrated with the advancement of the Island Health Electronic Health Record (IHealth) will serve as an automated independent double-check where none exists today.

Capital Planning

Located at: 1952 Bay Street | Victoria, BC V8R 1J8 Canada
Mailing address: 1952 Bay Street | Victoria, BC V8R 1J8 Canada

Tel: 250-370-8912 | Fax: 250-370-8750
viha.ca

The project plan is still in development, but a preliminary estimate for facilities within the MWRHD is \$1.1 million. This includes modifications to existing medication storage areas, purchase and installation of automated dispensing cabinets and system development costs. As the planning progresses, Island Health will provide additional information related to this project and make a specific request for cost-sharing in future years.

I would like to thank the MWRHD for its significant contribution to Island Health's capital projects and equipment. We are grateful for your support, and we appreciate partnering with you to meet Mount Waddington's health infrastructure needs.

Please call me at (250) 370-8912 if you have any questions.

Yours truly,

A handwritten signature in cursive script that reads "Chris Sullivan".

Chris Sullivan
Director, Capital Planning

Attachments

cc: Carol Botrakoff, Manager, Capital Finance and Treasury
Alison Mitchell, Director, Mount Waddington

VIHA 2016/17: Minor Capital Projects Mount Waddington Regional Hospital District: \$5,000 - \$1.5M

2016/17 Recommended Committee Approvals							Total Annual Cashflow			
File #	Portfolio	Project Name	Site	Total Project Cost	Previous Cashflow	Cashflow 2016/17	2016/17 VIHA	2016/17 RHD	2017/18	2018/19
5105	FMO	Replace Nurse Call	Port McNeill Hospital	\$80,000		\$80,000	\$48,000	\$32,000		
4346	FMO	Pedestrian Access to Facility	Port Hardy Hospital	\$32,473		\$32,473	\$19,484	\$12,989		
5287	Geography 1	Bariatric Rooms	Port McNeill Hospital							
5005	Geography 1	Washroom Reconfiguration Room 122	Comorant Island Health Centre	\$250,000		\$25,000	\$15,000	\$10,000	\$225,000	
5287	Geography 1	Bariatric Room	Port Hardy Hospital - Eagle Ridge	\$25,000		\$25,000	\$15,000	\$10,000		
4991	Geography 1	Medication Room Renovation	Port Hardy Hospital	\$75,000		\$7,500	\$4,500	\$3,000	\$67,500	
5089	O&SS	Kitchen Renovations	Port Hardy Hospital	\$80,000		\$80,000	\$48,000	\$32,000		
			Comorant Island Health Centre	\$99,000		\$99,000	\$59,400	\$39,600		
			TOTAL 2016/17 APPROVALS	\$641,473		\$348,973	\$209,384	\$139,589	\$292,500	

TOTAL CAPITAL PROJECTS **\$641,473** **\$348,973** **\$209,384** **\$139,589** **\$292,500**

VANCOUVER ISLAND HEALTH AUTHORITY

2016/17 RECOMMENDED APPROVED CAPITAL EQUIPMENT - MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

<u>Control #</u>	<u>Department</u>	<u>Site</u>	<u>Equipment Description</u>	<u>Qty</u>	<u>Budget</u>	<u>New / Replace</u>
<u>Equipment > \$100,000</u>						
3387	Medical Imaging	Cormorant Island Health Centre/Port McNeill Hospital	X-Ray Machines	2	425,385.00	R
Total Equipment > \$100,000					425,385.00	
<u>Equipment < \$100,000</u>						
3203	General Support	Cormorant Island Health Centre	Dishmachine	1	24,132.89	R
2013	Lab Medicine	Cormorant Island Health Centre	Lab Fridge - 17cu ft	1	8,902.92	R
3342	Acute & Residential Care	Eagle Ridge Manor & Port Hardy Hospital	Blanket Warmer	2	9,629.46	R
8579	Acute	Port McNeill Hospital	Ambulatory Wander Guard System	1	29,000.00	N
Total Equipment < \$100,000					71,665.27	
Total Equipment Approved for MWRHD					497,050.27	
Total Possible Cost Sharing by MWRHD					198,820.11	

January 21, 2016

Greg Fletcher
Administrator
Regional District of Mount Waddington
Box 729
Port McNeill, BC V0N 2R0

Regional District Mt Waddington

JAN 25 2016

Dear Greg Fletcher:

RE: GAS TAX STRATEGIC PRIORITIES FUND APPLICATION

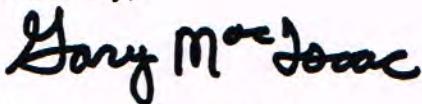
Thank you for submitting your Strategic Priorities Fund (SPF) application for funding under the Gas Tax Program. We have now completed approvals and unfortunately your application for the Lift Van was not approved for funding at this time.

As with previous intakes for pooled funding delivered through the Federal Gas Tax Fund, the 2015 SPF intake was considerably oversubscribed. In total, 222 applications were made, with a funding request of over \$650 million. Of these, 58 projects were approved for approximately \$75 million. The projects selected reflect the technical ranking provided to the Management Committee for all projects.

We wish to thank you for taking the time to develop and forward your application. Opportunities for future intakes will be communicated later this year.

Should you have any questions regarding the SPF 2015 intake, please contact Gas Tax Program Services by e-mail at gastax@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Gary MacIsaac, Chair
Gas Tax Management Committee