



REGIONAL DISTRICT OF MOUNT WADDINGTON  
REGIONAL PLANNING COMMITTEE MEETING MINUTES

February 16, 2016  
RDMW Office – 2044 McNeill Road, Port McNeill

**PRESENT:** Chair Heidi Soltau and Directors Jan Allen, Michael Berry (1:10pm) Hank Bood (11:43am) Dennis Dugas, Andrew Hory and Phil Wainwright  
**STAFF:** Greg Fletcher - Administrator; Jeff Long - Manager of Planning & Development Services, Melissa Tonkin - Recording Secretary  
**PUBLIC:** Eric Bergsma (Island Health), Charlene MacKinnon (Island Health), Derek LeBoeuf (Pacifcus Biological Services Ltd.), Mike Buttle (applicant), Peter Stockdill (BC Council Yacht Clubs), Deanna Stockdill

**A. CALL TO ORDER**

Chair Soltau called the meeting to order at 11:36 am. Given the public in attendance by members of the public, introductions were undertaken.

**B. APPROVAL OF AGENDA**

*Moved/Seconded/Carried*  
*THAT the agenda be approved as presented.*

**C. ADOPTION OF MINUTES**

1. Minutes of the Planning Committee meeting held January 19, 2016.

*Moved/Seconded/Carried*  
*That the minutes of the Planning Committee meeting held on January 19, 2016 be adopted.*

**D. DELEGATIONS – None**

**E. CORRESPONDENCE – None**

**F. REPORTS**

1. Staff Report: Development Application – Zoning Bylaw Amendment, Pacifcus Biological Services Ltd. c/o Mike and Linda Buttle, West Cracroft Island/Port Harvey, Electoral Area 'A' (February 9, 2016)

Chair Soltau called upon Jeff Long, Manager of Planning & Development Services, to present the staff report on this item. Mr. Long advised that Pacifcus Biological Services Ltd. has submitted a Development Application in its capacity as agent on behalf of the property owners, Mike and Linda Buttle, which requests consideration of an amendment to RDMW Zoning Bylaw No. 21, 1972 to zone a portion of the owners' property on West Cracroft Island described as District Lot 498, Range 1, Coast District, as well as the adjacent marine area in Port Harvey from the Rural Zone (A-1) Zone to a zoning category that will permit marine industrial uses.

Mr. Long advised that In addition to residential and forestry related uses, the owners have been using the subject property and adjacent foreshore areas to undertake

RPC-2016-06  
AGENDA  
APPROVED

RPC-2016-07  
JAN 19, 2016  
RPC MINUTES  
ADOPTED

marine industrial type activities such as boat, dock and float camp storage, as well as the repair and dismantling of these types of vessels/facilities. In this regard, he advised that the owners are seeking to concentrate and expand the marine industrial type uses within a specific area of the subject property and adjacent marine area which he referred to collectively as the subject area, and seek to rezone it to an appropriate zoning category that will permit them. In addition, he advised that the owners are pursuing issuance of a Crown land tenure by the Province for the portion of the subject area located within the marine environment. Mr. Long indicated that major works associated with the proposal include the addition of a 200 metre long dock which would act as a staging area and tie up for vessels, and a series of parallel concrete slabs that will extend from the water to the upland to allow vessels to be removed from the water. A landing area on the upland will be utilized to undertake maintenance works which will include welding, bottom repairs, repainting, building of structures on barges, and various other marine repair and maintenance activities. The landing is proposed to be lined with an impermeable membrane and drain leading to a lined perimeter drain that leads to a containment sump to ensure contaminants are captured and prevented from entering the marine environment.

Mr. Long indicated that the potential impact to the marine environment is a concern in relation to a proposal of this nature and in this regard, while the RDMW Regional Plan encourages development that supports economic stability and over the longer term, economic growth, it also encourages the ecologically sound use of land and water. He advised that the North Vancouver Island Marine Plan does not clearly contemplate an overall marine industrial use such as that being proposed and as a result, it is not able to recommend the acceptance or conditional acceptance of all uses / activities associated with this proposal at this location, a location which is associated with high value to First Nations for cultural value protection, Aboriginal economic development opportunities and food security. The NVIMP does include recommendations related to a range of acceptable or conditionally acceptable uses at this location, provided First Nations interests can be addressed, some of which could be interpreted to include uses and activities associated with the subject proposal.

Mr. Long reviewed a number of issues that are outlined in the staff report. He advised that In order to address matters related to the environment, the proponents have engaged the services of Pacificus Biological Services Ltd. to conduct an environmental impact assessment and the resultant report is included in the agenda. Fisheries and Oceans Canada has reviewed the environmental impact assessment and concurs with the recommended mitigation measures as they relate to construction of the proposal development. Fisheries and Oceans Canada has not however, considered the potential impact to fish and fish habitat resulting from operation of the marine industrial facility once it is constructed, as information pertaining to operations has not been provided to it.

Mr. Long advised that In order to ensure that impact to the environment can be avoided or minimized, the recommended mitigation measures associated with the environmental impact assessment must be implemented. One of these measures requires a qualified environmental monitor be retained to work as part of the construction team to plan and coordinate more detailed site specific environmental mitigation measures. It would also be the environmental monitor's responsibility to guide the implementation of the mitigation measures and monitor activities to properly implement the recommendations to meet the requirements of the *Fisheries Act*. A means for ensuring that all of this is undertaken as part of the development would have to be determined and agreed to in advance as part of the planning process. In addition, a registered professional biologist should be retained to

prepare an operational plan for the marine industrial facility that must be adhered to by the operator once the facility is constructed. Such a plan should also be reviewed by and endorsed by Fisheries and Oceans Canada.

Mr. Long advised that the RDMW has responded to the Province with respect to the referral of the Crown Tenure associated with this proposal. This response indicated that in order to proceed with the proposed development, approval of a bylaw is required that has the effect of applying a suitable zoning category that permits the marine industrial uses that would be undertaken in conjunction with the upland area and that said approval must be obtained prior to the Province issuing tenure to allow the proposed uses.

In reviewing the issue of navigation in relation to the public use of Port Harvey by recreational boaters, Mr. Long advised that a letter from Transport Canada dated May 5, 2015 has since been provided by Pacificus which indicates that "our assessment of your work has determined that it is not likely to substantially interfere with navigation, therefore your work is permitted under Section 91 of Navigational Protection Act and you may proceed per the attached plans in accordance with the following terms and conditions.

Mr. Long showed several photos and images from the staff report on the overhead screen.

Several questions were asked throughout the discussion on this item:

*Chair Soltau* asked for clarification as to where the de-watering device is going to be located in relation to the stream. This was reviewed on the onscreen mapping.

*Director Allen:* Asked to go back to the picture of the storage area. She asked why this has not been cleaned up already. Jeff Long indicated the RDMW has received a complaint about the storage and other marine industrial related activities being undertaken on the property without proper zoning and that is why the applicant has submitted the application. A form of a development agreement could be used to deal with issues of open storage and screening and this could also be integrated into the zoning itself.

*Director Allen:* When I see something like this and it's not cleaned up, I can only foresee this getting worse with more business, and if somebody was applying for more use of this area and they wanted support from me, I would want to see this cleaned up before I agreed.

*Derek LeBoeuf:* Mike Buttle has been doing business on this property for the past 15 years. The property is not zoned properly and with the continued growth of the business, he needs to ensure that all the applicable laws are adhered to which is why we are here. Mr. Buttle realizes that as the business grows he needs assistance of professionals in order to step it up and ensure that issues are addressed and applicable laws are obeyed. Part of that is to clean the site up and make sure it's all in line to get his business to the next level.

*Mike Buttle:* I have provided ultimate marine recycling. I take a lot of the marine pens, barges and recycle them into docks, ramps and sell them to camps. I am not happy with what I see there. If the proposal goes ahead I will store it in a slightly manner. Barges are in and out. They come in for maintenance and then they go back out. I build camps. I have 13 staff and there are three logging camps on order right now. I am just limited right now for storage space. We are fixing things up because of complaints. We have been doing this for 15 years and we need to do

things legal and properly now. There is a list of 68 companies that are need of these services. There is nowhere to do this on Vancouver Island anymore. There is a backing from the whole commercial industry. I have weekly phone calls from the Coast Guard. They have nowhere to dismantle their vessels. There are shipyards but they can't afford them. I hire proper professionals for all of this.

*Chair Soltau:* This is more than just de-watering then?

*Mike Buttle:* Some vessels will need to be dismantled. A shipyard is way too specialized. It is a massive investment to pull apart the shafts. The barges have to be pulled out every couple of years for a "shave and a haircut". I don't want to build a shipyard. Its way to specialized.

*Chair Soltau:* Can I ask about the impermeable containment method. I assume we are talking like a shipyard might have?

*Derek LeBoeuf:* Mike has been in contact with ABC Recycling and arrangements are in development. This isn't a ready, get re-zoned and start the whole operation tomorrow. This is the design side of things, but it hasn't gone further than that at this stage. We are aware of all that is needed. Sewage treatment specialists, concrete specialists, etc. The impermeable membrane may change to concrete. In any event, it needs to be designed to properly prevent contamination. Environmental standards will have to be sorted out. We don't have all the answers figured out at this point, but we are aware of it and that will be part of the process which has already started. There are a number of professionals that will need to be involved.

*Greg Fletcher:* Styrofoam is a big problem for the Regional District with respect to disposal at the 7 Mile Landfill. I notice there is a lot of backlog in Styrofoam. Do you have a plan for its disposal now and in the future?

*Mike Buttle:* I have a lot of the old circle pens. I keep the pen sections and I keep all the styrofoam. We reuse it by putting it in a lot of the steel structures used in construction of new vessels and camps facilities. I have a barge that does strictly garbage runs. I think a lot of that already goes to you when I take it to Englewood.

*Chair Soltau:* This is a shipyard then? Is this the proper zoning for a salvage yard? Because we were led to believe this was a barge de-watering facility and not salvage. Mr. Long reads out the uses that are included in proposed Bylaw No. 895.

*Mike Buttle:* I take what you see as garbage and in a month or two we will have a logging camp out of it. I have to come up with a better way to store these recyclable materials.

*Chair Soltau:* I have been there and I know what it looks like. Something needs to be done. Would we be compounding the problem by moving forward?

*Derek LeBoeuf:* We can plan the facility more around that. This will be considered moving forward so that everything will be taken off the foreshore.

*Mike Buttle:* That land will be cleared and material won't even be there. That stuff will be gone.

*Director Dugas:* Myself personally I'm not against business, but unfortunately your track record is not very good. You have one heck of a mess there. I don't know what it looks like today but I am assuming it is not that much better. You are trying to do a business and I'm not going to knock you for that. There a lot of boats that go into

that area for a safe haven and this encroaches on that. Hopefully we will get more information from different groups that will sway my decision one way or the other but right now I'm not really in favor of what you are trying to do.

*Director Hory:* My understanding of the staff recommendations is that the obligations remain with the applicant and the RDMW obligations are minimal as the process is continuing. So in terms of the recommendation for 1<sup>st</sup> reading, I don't personally have an issue with that because none of the requirements or satisfactions we want to see are not compromised in any way and I can see the clock and we have a huge agenda and we could spend the rest of the time talking about the things we want Mike to do but that is not going to be any different an hour from now. In fact, we still want to see all those things in the end. I believe the recommendation from the staff encompasses proper process for all of that so in the interest of time, I would like to vote on the recommendation.

*Jeff Long:* We have a complex development application here before us. The RDMW does not have a secondary development process requirement such as a development permit that would come after the rezoning process and would allow the RDMW to address the multitude of details associated with a development / operation of this nature. In other words, once the zoning is in place, there is no process that would help ensure that everything is undertaken to address the various issues we have been discussing. The challenge we are facing is how could we allow this process to unfold and have a higher degree of confidence in the outcome if the development were to proceed? One tool that could be utilized is to require the applicant to enter into a development agreement with the RDMW as part of the zoning process to address the various details and issues. The applicants may want to start work on drafting some form of development agreement that they could present to the RDMW to address the issues.

*Chair Soltau:* Do we do this before we rezone or as we go through the process?

*Jeff Long:* It would be undertaken as part of the rezoning process and it is the timing that I have been thinking about in the context of the overall process and what I outlined in the staff recommendation. Obviously, it is desirable to have as much of the information up front as possible as part of the public process to be able to present an understanding as to how the various issues are proposed to be addressed.

*Chair Soltau:* Do you recommend that we go ahead with this recommendation or that we ask for an agreement beforehand. We have to make a decision here, which are you recommending?

*Jeff Long:* Ideally, it makes sense to have a draft of a development agreement prepared and available for the public hearing. This would mean that significant work has to be undertaken in advance to address the issues, which would be a typical component of the planning process. First reading of the bylaw is introductory only and will initiate the formal process. Then, a two month referral period would allow the proposed bylaw to be sent to agencies and First Nations to provide input and identify any concerns or requirements. This would also be a good time for the applicant to consult with First Nations, particularly in the context of the North Vancouver Island Marine Plan. In the meantime, the applicant and his agent would prepare a report to consolidate and address the various issues and matters related to the overall proposal and this could be brought back to the Regional Planning Committee for review and discussion before matters proceed to the public hearing stage. Keep in mind that once we have the public hearing we are really limited in how we deal with new information as per case law on this subject. It's something we

need to be aware of in terms of how this it affects the process. May I suggest that we do first reading, give staff direction to proceed with a referral, and we can bring it back to the Planning Committee again in the next couple of months or so and have some more discussions and then we can decide when to proceed with the public hearing?

*Chair Soltau:* Can we also get a better idea of what the operations will be because I don't think we have a clear picture right now?

*Jeff Long:* Yes, we can bring this matter back to the Regional Planning Committee and have more discussion about the proposal when the applicant is ready to do so.

*Director Wainwright:* I do see a need for this. I think it's a good thing, but we need to have all the parameters before us. You are going to get a lot more stuff than you had before when you you invite more barges and I would like to know how you are going to handle this. Through the process I would like to get a feeling for the volume of the business you anticipate and how you are going to handle your operations accordingly. Other than that, I really see a need for a facility like this because they are very limited like you say.

*Director Bood:* The facility part I don't see as a problem, but rather, it's the location. I have no doubt that something like this being available somewhere on the Island would be a very good thing. What I question is this location and its our job to bring rhyme or reason to the development that goes on around the region. I am questioning personally whether this is the spot for this particular type of business. I think it would be unfair to you and extremely costly to go on with this process if it's the Board decides that this is not the spot for this particular process. Unfortunately, such a decision cannot be made without examining all of the issues and details associated with it. I am personally thinking that this might be more viable in a place like Campbell River or Port McNeill. I am questioning whether this is the particular place for this. I just want to be upfront with this so that you are not spending considerable monies on something that may not to come to fruition.

*Chair Soltau:* Being a boater, I just want you to know the history of Port Harvey has been very industrial and commercial oriented. Also, we are putting a lot of resources into marine tourism and trying to promote that. So, we have to find some kind of compatibility between the two uses. We will get to talk about this again. Did you make a recommendation Director Hory?

*Director Hory:* Yes I did, I moved 1 and 2 of the staff recommendations.

*Moved/Seconded/Carried*

*THAT the Board of Directors gives first reading to Regional District of Mount Waddington Zoning Bylaw Amendment Bylaw No. 895, 2016, which proposes to amend Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 by changing the applicable zoning category from the Rural Zone (A-1) to the Marine Industrial Zone (MI-1), for that portion of the property described as District Lot 498, Range 1, Coast District and comprised of 4.35 hectares (10.75 acres), and that area of Crown foreshore or land covered by water being part of the bed of Port Harvey within Range 1, Coast District and comprised of 5.583 hectares (13.8 acres). AND FURTHER THAT the Board of Directors directs staff to refer Regional District of Mount Waddington Zoning Bylaw Amendment Bylaw No. 895, 2016 to the following agencies for review and comment by April 15, 2016: Da'naxda'xw-Awaetlala First Nation, Dzawad'enuxm First Nation, Kwikwasut'inuxw Haxwa'mis First Nation, Mamalilikulla-qwe'l'qwa'sot'vem Band, 'Namgis First Nation, Tlowitsis Nation, Nanwakolas Council, Island Health and Ministry of Environment.*

2. Staff Memo: Status Update – Development Application (Zoning Bylaw Amendment) by George Cambridge, East Cracroft Island / Port Harvey (2013-ZBA-01)

Jeff Long, Manager of Planning & Development Services, gave an update on this application as it has been ongoing 2013. He advised that Bylaw No. 848 was given 1<sup>st</sup> reading and then a public hearing was held on April 16, 2013, with second reading of the Bylaw given that same day. Subsequent processing of the Bylaw has not been undertaken by the RDMW which is awaiting resolution of the provision of a sewage treatment / disposal system in compliance with Health Authority or other applicable regulations.

Mr. Long advised that in November of 2015, the building that was being used to accommodate the restaurant and store sunk and was subsequently burned by the applicant. Mr. Cambridge has since advised he would like to continue to proceed with the rezoning process and that Bylaw No. 848 be revised to exclude his upland property which was originally included to accommodate sewage collection and treatment facilities. When staff asked about his development plans for the future, Mr. Cambridge advised that he does have any details or plans as to the types of uses and the form of development that would take place to accommodate them. He acknowledged that any development has to satisfy all the appropriate jurisdiction's regulations.

Mr. Long introduced Eric Bergsma, Environmental Health Officer with Island Health, who provided the following explanation with regard to jurisdiction of matters as they relate to the disposal of sewage:

- Environment Canada: Sets and enforces effluent quality standards under the *Fisheries Act*, Wastewater Systems Effluent Regulations.
- Fisheries & Oceans Canada: Enforces effluent quality standards.
- Transport Canada: Sets requirements for effluent quality and the discharge of effluent from vessels under the *Canada Shipping Act*, Vessel Pollution and Dangerous Chemicals Regulations.
- BC Ministry of Environment: Regulates effluent discharges to land or water over 22.7 m<sup>3</sup> per day. Effluent discharges can be registered under the *Environmental Management Act*, Municipal Wastewater Regulation. Discharges less than 22.7 m<sup>3</sup> per day from commercial facilities can also be registered. Discharges from private residences cannot be registered.
- Island Health and other BC Health Authorities: Regulates sewerage systems that discharge less than 22.7 m<sup>3</sup> per day to land; cannot discharge to surface and tidal waters. Sewerage systems must be constructed and maintained in accordance with *Public Health Act Sewerage System Regulation*. Includes sewerage systems for commercial facilities and private residences. The *Public Health Act Food Premises Regulation* requires food premises to be connected to a waste disposal system operating in compliance with the requirements of the government agency that has jurisdiction. Salt Spring Island v Ganges Marina – in a judgement from December 2008 it was determined that if a ship or vessel is used as a stationary floating structure then it is not a ship or vessel and the exclusive federal jurisdiction over navigation and shipping is not engaged. This means that if a registered vessel is used as a stationary floating structure then local laws apply (e.g., Sewerage System Regulation, Municipal Wastewater Regulation).

Mr. Bergsma continued by presenting a chronology of events in relation to the Port Harvey Marine Resort as follows:

- A 10 year License of Occupation issued by the Ministry of Forests, Lands, and Natural Resource Operations for commercial moorage purposes in November 2007.
- First came to the attention of Island Health in April, 2012 through a complaint from the Tlowitsis Nation regarding unauthorized sewage disposal.
- RDMW Re-zoning application referral sent to Island Health April, 2013.
- Comments provided related to requirements for authorized sewerage system (for restaurant & food store), permit to operate a water supply system, and permit to operate a food service establishment (i.e., restaurant).
- The owner/operator's description of how he disposed of sewage varied. Sewage is either dumped directly into Port Harvey, is transported to Johnstone Straight and dumped, or uses a combination of these two methods. In any event, it appears to have been dumped in the ocean without being treated.
- Through agreement with the owner/operator to install a sewerage system, a permit to operate a food services establishment for the restaurant and approval to operate for the food store were issued in June, 2014.
- Owner/operator was ordered to install a sewerage system for the restaurant and food store and provide documentation to prove compliance: order issued August 2014 with compliance date of May 31, 2015.
- In an email from January, 2015, owner/operator states that he will not install a sewerage system until his re-zoning is passed, and until he sees what happens with the commercial activity across the bay.
- In July, 2015 owner/operator was contacted to determine compliance with the August, 2014 order. Owner/operator stated that a sewerage system had not been installed, and no documentation was provided to otherwise prove compliance.
- During inspections conducted in August, 2015 owner/operator was issued a violation ticket for failure to comply with an order issued under the authority of the *Public Health Act*.
- In November, 2015 the barge on which the restaurant and food store building were located sunk. The restaurant and food store were subsequently demolished and burned.

Mr. Bergsma advised that since the restaurant and food store no longer exist, the permit to operate for the restaurant and approval for the food store were cancelled in December, 2015. It was also decided not to pursue the violation ticket since the violation which lead to it being issued is no longer taking place.

Mr. Bergsma explained that from initial contact in April, 2013 to the most recent communication in January, 2016, the owner/operator has insisted that his sewerage system is compliant, but he has failed to provide any documentation to back-up his claims that:

- The barge is a registered vessel and he can dispose of sewage per the Canada Shipping Act;

- Environment Canada, Transport Canada, and the BC Ministry of Environment did an inspection and do not have a problem with his plans or what he is doing; and,
- No government agency has ever contacted Island Health to report that the owner/operator's method of sewage disposal meets their requirements.

Mr. Bergsma advised that contact with other government agencies supports the conclusion that sewage disposal did not meet their requirements.

Mr. Long advised that he has consulted with two building inspectors, both of whom advise that if a restaurant use is to be conducted, whether on a vessel or not, and seating is provided to the patrons, requirements associated with the BC Building Code with respect to the provision of washroom facilities must be met. In this regard, the provision of washroom facilities instigates the requirement to provide proper sewage collection and disposal.

With consensus of the Committee, Chair Soltau asked Mr. Long to correspond with Mr. Cambridge to request that he provide a detailed development plan along with information as to how he plans to deal with sewage collection and disposal, before the RDMW proceeds with any further processing of Bylaw No. 848 or related application.

3. Staff Report: Development Application – Zoning Bylaw Amendment, Knight Inlet Grizzly Tours Ltd., Glendale Cove, Knight Inlet, Electoral Area 'A'.

Mr. Long advised that Knight Inlet Grizzly Tours Ltd. has submitted a Development Application which requests consideration of an amendment to RDMW Zoning Bylaw No. 21, 1972, to rezone two properties it owns as well as a marine area subject to a Crown land tenure, all located adjacent to or within Glendale Cove in Knight Inlet, to a zoning category that would accommodate its Knight Inlet Lodge development and related uses. He then proceeded to provide a summary of the staff report included in the agenda package.

*Moved/Seconded/Carried*

*THAT the Board of Directors gives first reading to Regional District of Mount Waddington Zoning Bylaw Amendment Bylaw No. 894, 2016, which proposes to amend Regional District of Mount Waddington Zoning Bylaw No. 21, 1972 by changing the applicable zoning category from the Rural Zone (A-1) to the Marine Resort Zone (MR-1), for two properties and marine area under Crown land tenure, each described as follows:*

- i) That Part of District Lot 583, Range 1, Coast District, described as commencing at the south west corner of said lot, thence easterly along the southerly border of said lot, a distance of 4 chains, thence due north a distance of 6 chains, then due west a distance of 8 chains more or less to an intersection with high water mark, thence south easterly along the said high water mark a distance of 8 chains more or less to a point of commencement (Parcel Identifier 008-535-621) containing 1.62 hectares; and,*
- ii) That Part of District Lot 580, Range 1, Coast District, described as commencing at the south west corner of said Lot 583, thence easterly along the southerly boundary of said Lot 583, a distance of 4 chains, thence due south a distance of 10 chains, then due west a distance of 8 chains more or less to an intersection with high water mark, thence northerly along the said high water mark a distance of 12 chains more or less to the point of commencement (Parcel Identifier 008-536-678) containing 3.44 hectare; and,*

- iii) District Lot 2537, Range 1, Coast District, shown on Plan EPC553 containing 2.83 hectares.

AND FURTHER THAT the Board of Directors directs staff to refer Regional District of Mount Waddington Zoning Bylaw Amendment Bylaw No. 894, 2016 to the following agencies for review and comment by April 15, 2016: Da'naxda'xw-Awaetlala First Nation, Dzawad'enuxm First Nation, Kwikwasut'inuxw Haxwa'mis First Nation, Mamalilikulla-qwe'qwa'sot'vem Band, 'Namgis First Nation, Tlowitsis Nation, Nanwakolas Council, Island Health, Ministry of Environment, Transport Canada and Fisheries and Oceans Canada.

AND FURTHER THAT the Board of Directors directs staff to undertake preparations for advertising and conducting a public hearing with respect to Regional District of Mount Waddington Zoning Bylaw Amendment Bylaw No. 894, 2016 at 1:30pm on April 19, 2016 at the Regional District office addressed as 2044 McNeill Road, Port McNeill, BC, in accordance with Section 890 of the Local Government Act.

**G. NEW BUSINESS**

None

**H. NEXT MEETING DATE**

March 15, 2016 if required

**I. ADJOURNMENT**

Moved  
THAT the meeting be adjourned.

Time: 1:28 p.m.

CORRECT

APPROVED



\_\_\_\_\_  
SECRETARY



\_\_\_\_\_  
CHAIR

RPC-2016-10  
ADJOURNMENT