



REGIONAL DISTRICT OF MOUNT WADDINGTON

MINUTES

MINUTES of the regular Board meeting of the Regional District of Mount Waddington held Tuesday, March 15, 2016 at the Regional District Office, 2044 McNeill Road, Port McNeill.

PRESENT:

Chair: A. Hory
Directors: H. Soltau, P. Wainwright, D. Rushton (by phone), M. Berry (by phone), J. Allen, H. Bood, J. Tidbury-Alternate, S. Downey-Alternate
Staff: G. Fletcher-Administrator; P. English-Manager of Economic Development; P. Donaghy-Manager of Operations; J. Long-Manager of Planning & Development Services; J. White-Tourism Coordinator; B. Sinclair-Financial Clerk; L. Patterson-Recording Secretary
Regrets: D. Dugas, S. Ackland

CALL TO ORDER:

The meeting was called to order at 2:18 pm.

Adoption of Agenda:

1. Adopt the Agenda

050/16

It was moved and seconded that the Agenda be adopted as circulated.

CARRIED

SECTION B

Minutes:

1. Minutes of the meeting held February 16, 2016.

051/16

It was moved and seconded that the minutes of the Regional District of Mount Waddington board meeting held February 16, 2016 be adopted.

CARRIED

Correspondence on the table:

2. a) District of Port Hardy Regular meeting minutes dated Feb 9/16, Jan 26/16; Committee of the Whole meeting minutes dated Feb 9/16, Jan 26/16. Town of Port McNeill Regular meeting minutes dated Feb 1/16. Village of Port Alice Regular meeting minutes dated Feb 10/16, Jan 27/16. Village of Alert Bay Regular meeting minutes dated Jan 11/16.

b) Cheque Register Report dated Feb 16/16 – Mar 16/16.

052/16

It was moved and seconded that the correspondence on the table be received and filed.

CARRIED

SECTION C-

STAFF REPORTS:

Administrator's Report:

1. Monthly Report from the Administrator dated March 9, 2016.

a) *2015 Climate Action Summary Report*

o *Operational emissions reduced 12% from 2014 which includes 25 tonnes direct reduction from the Arena heat recovery project*

• *Final reading to be given on SD85 Woss School Closure bylaw in April; If additional students enrolled before Sept. school may stay open*

053/16

It was moved and seconded that the March 2016 report from the Administrator be received and filed.

CARRIED

2. Travel Report dated March 15, 2016.

054/16

It was moved and seconded that the March 2016 travel report be approved.

CARRIED

Economic Development Report:

3. Monthly report from the Manager of Economic Development dated March 15, 2016.

• *North Island Tourism Forum reception this evening at 6pm; 85 people registered and expect more at the door; all major First Nations bands registered with the exception of G&N although the indication is that*

someone will attend on their behalf

- *NIMMSA application for Whale Heritage Site Designation must be submitted by Apr, approval decision made in the fall. Has the potential to be a major initiative for the North Island*
- *Quatsino Wharf- waiting for a final report from Transport Canada at the end of March; will draft a report for consideration*
- *Submitted an application for funding for two summer students for a 16 week period*

055/16

It was moved and seconded that the March 2016 report from the Manager of Economic Development be received and filed.

CARRIED

- a) Tourism Coordinator report dated March 8, 2016.
- *Joint application to host the 2017 Tourism Forum was declined due to concerns regarding the incomplete facility however they were very supportive of a North Island proposal and encouraged submitting a proposal for 2018*
 - *Tourism Season Launch on May 5*
 - *Third year for the Awareness & Desirability Survey-of 400 people surveyed 66% have taken an overnight trip to the region in the past two years; of those 91% were satisfied or very satisfied and 73% plan to travel to the North Island in the next two years for at least 1-2 nights*

056/16

It was moved and seconded that the March 2016 report from the Tourism Coordinator be received and filed.

CARRIED

Delegation arrives at 2:32pm

Lance Karsten, Mount Cain Alpine Park Society (MCAPS)

- *Operated for only 6 days in 2014/2015 season due to very little snow*
- *All operating days this year have been well attended (over 40 days with another 9 days coming up)*
- *All 52 cabin lots have been sold (last in 2010) and there is no additional room to expand*
- *Since 2008 construction has included a new shop, Kapitany Lodge, and a staff accommodation building (donated by Kiewit); construction is done mostly by volunteers on weekends*
- *Huge core of volunteers essential to operate the ski hill (cleaning, maintenance, construction, running ski schools, operating lifts, grooming hills and grading the road)*
- *Skier visits have increased to 10,000/yr*
- *Employ approximately 41 staff of which 23 are youth; wages are about \$100,000/year*
- *\$35,000 annual contribution from the Regional District is essential to MCAPS in order to leverage for grants*
- *Working on summer season expansion, which will require a significant water system upgrade that is mandated by the BC Water Act to be done in the next two years. Providing a proposal to the Administrator regarding the Water System Upgrade*
- *Other upgrades include the purchase and installation of two 115 kW generators (purchased from Canadian Coast Guard) this summer. One generator will replace some smaller diesel generators and will run the base area and the lower lift*
- *The Director of Lifts volunteer is a machinist who is working with an engineer and Duncan Ironworks to design and replace the 40 year old drive wheels*
- *Mt Cain has expanded from 15 to 140 beds and is full many nights*
- *Continuously working on the long process of bringing the park up to 2016 standards*

Discussion:

- *What was the impact of honouring last year's Season's Pass? About \$30,000 passes were sold with only 5-6 requesting a refund, there was a small impact on operation that required temporarily utilizing reserve funds which have now been replenished*
- *Planning meeting to be held in May or June; hope to get something organized for a summer season this year*
- *Recent storm caused some damage to a rental cabin which was quickly repaired; 'Namgis cabin did not fare so well as entire roof structure was blown off*

Chair thanked the delegate for his presentation.

J. White excused at 3:07pm

Operations Report:

4. Monthly Report from the Manager of Operations dated March 9, 2016.
 - *Corrections regarding March report*
 - *RFP for 7Mile scale installation site improvements going out tomorrow*
 - *Woss Water/Sewer Technician contract will be ready for the April Board meeting*
 - *Meeting with TimberWest regarding improvements to hydro lines to heighten safety*

057/16

It was moved and seconded that the March 2016 report from the Manager of Operations be received and filed.

CARRIED

Planning Report:

5. Monthly Report from the Manager of Planning and Development Services dated March 7, 2016.
 - *Waiting for additional comments on Regional Plan, deadline Mar 21. Bringing a revised plan back in April*
 - *Bringing forward drafts of three bylaws and one policy to implement Municipal Ticketing in April*
 - *Bylaw No. 894 public hearing scheduled for April 19 at 1:30pm*
 - *Owner and representative providing additional information regarding Bylaw No. 895; apparently Owner is cleaning the area*
 - *Waiting for word from Applicant regarding Bylaw No. 848, this will require the applicant revising their tenure with the Province*

058/16

It was moved and seconded that the March 2016 report from the Manager of Planning and Development Services be received and filed.

CARRIED

**SECTION D
FINANCIAL REPORTS:**

1. Finance Report from the Administrator dated March 9, 2016
 - *To facilitate implementation of fees and charges through the Administration Service, nine bylaws coming forward later in meeting; if adopted the fees and charges will be in effect on April 1, 2016*

059/16

It was moved and seconded that the March 2016 Finance report from the Administrator be received and filed.

CARRIED

2. Monthly Single Source Report dated March 8, 2016.

060/16

It was moved and seconded that the March 2016 Single Source awards report be approved.

CARRIED

**SECTION E
COMMITTEE REPORTS:**

NONE

SECTION F – BYLAWS

1. Bylaw No. 893 cited as "Regional District of Mount Waddington Five Year Financial Plan Bylaw No. 893, 2016" to be read a second and third time.
 - 1.8% difference in requisition over last year

Highlights:

- GGA changes from Feb-Staff expenses increased to \$20,000; transfer from reserves is to complete the Accessibility project. Will be reapplying for funding for the Boardroom project
- Planning-increase of 2%; using reserves to buffer taxation increases over the years
- Parks-Mt Cain lack of spending in 2014 was carried over to 2015; Contribution to Capital in 2017 is in anticipation of the construction of the new Boardroom/Parks Basement, reserves are approx. \$89,000
- ECD-Transfer from Reserves-Grant funding already received being used to complete projects; mainly stable but don't know what grants may be received
- 911- reserve of \$60,000 being used to buffer taxation increases
- Solid Waste-Additional revenue due to the \$60,000 grant received for scale replacement and Klemtu and Bella Bella solid waste agreements; \$48,000 budgeted for Scale software and scale site improvements; Received a tipping fee windfall of over \$300,000 in 2015; Capital debt will be extinguished in 2016 and reserves will re-accumulate for the next capital expenditure in 15 years; Reallocated Landfill/Recycling wages; Conservative forecast in recycling revenue as commodity prices are low, in particular metal, storing metal until markets pick up
- Transit-2015 increase in VTN funding was in anticipation of an additional lift van, remains \$15,000 in 2016; new buses will be coming in 2018

J. Allen & H. Bood excused 3:38

- EA Admin-transfer to reserves increased due to four year election cycle
- Library-added charge out to Administration to be consistent with all services
- Arena-Transfer to Reserves in anticipation of new roof in 2020
- Community Recreation-increased to \$3000 each at Director's request; all areas same amount as it's a pooled service;
- CH Fire-drew on reserves in 2015 and again this year for the hall upgrade and live fire structure
- All Streetlights services – reflect rate increases set by BC Hydro
- CH Garbage- reflects service contract rate increase
- CH Water-rate increase to develop the capital reserves to implement CAMP, includes work on invasive species; Contribution to Capital is to replace PLC boards
- CH Sewer-Gas Tax Grants to upgrade lift station 3
- Sointula Fire-no change; reserves accumulating to replace fire truck in 10 years
- Sointula Recreation-no change, had a significant surplus last year
- Sointula Garbage-increase of 5% for new collection agreement
- Sointula Sewer-end of capital debt expenditure in early 2016
- HC Fire-Truck 2 (water tanker) must be replaced this year; 5% increase allocated specifically to capital reserve
- HC Recreation and Sewer-no change
- Woss Fire-Rescue service brought into the Fire service iast year, there are reserves if needed to buffer rescue service costs
- Woss Garbage-no real change
- Woss Recreation-Pool costs were up last year, reducing costs this year and discussing with SD 85 about utilizing school facilities where possible to save costs; no reserves remain
- Woss Water and Sewer-no change; able to bolster Woss Sewer revenues through disposal agreements with Zeballos and Mt Cain
- WH Garbage-need to build reserves to replace garbage trailers as 20 yr life span seems optimistic; will review again at end of 2016 to see if increase to reserves needed
- TC Road-renewed service agreement in 2015 resulting in a reduction of

the tax burden on residents

- *Quatsino Solid Waste-hope to have in operation in the second half of 2016; rates and regulations to be developed by an ad hoc committee*
- *Heritage-Hornsby registry site study funded*
- *Inspectorate-processing fee which will be credited to the Planning service*

*Bylaw No. 893 2nd & 3rd
Readings
061/16*

It was moved and seconded that Bylaw No. 893 be read a second and third time. **CARRIED**

*Bylaw No. 893 Adoption
062/16*

2. Bylaw No. 893 to be adopted.

It was moved and seconded that Bylaw No. 893 be adopted.

CARRIED

*Bylaw No. 896 1st, 2nd & 3rd
Readings
063/16*

3. Bylaw No. 896 cited as "Regional District of Mount Waddington Finance Fees and Charges Bylaw No. 896, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 896 be read a first, second and third time. **CARRIED**

*Bylaw No. 896 Adoption
064/16*

4. Bylaw No. 896 to be adopted.

It was moved and seconded that Bylaw No. 896 be adopted.

CARRIED

*Bylaw No. 897 1st, 2nd & 3rd
Readings
065/16*

5. Bylaw No. 897 cited as "Malcolm Island Solid Waste Service Rates and Regulations Amendment Bylaw No. 897, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 897 be read a first, second and third time. **CARRIED**

*Bylaw No. 897 Adoption
066/16*

6. Bylaw No. 897 to be adopted.

It was moved and seconded that Bylaw No. 897 be adopted.

CARRIED

*Bylaw No. 898 1st, 2nd & 3rd
Readings
067/16*

7. Bylaw No. 898 cited as "Coal Harbour Garbage Collection Rates and Regulations Amendment Bylaw No. 898, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 898 be read a first, second and third time. **CARRIED**

*Bylaw No. 898 Adoption
068/16*

8. Bylaw No. 898 to be adopted.

It was moved and seconded that Bylaw No. 898 be adopted.

CARRIED

*Bylaw No. 899 1st, 2nd & 3rd
Readings
069/16*

9. Bylaw No. 899 cited as "Coal Harbour Local Service Area Water Rates and Regulations Amendment Bylaw No. 899, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 899 be read a first, second and third time. **CARRIED**

*Bylaw No. 899 Adoption
070/16*

10. Bylaw No. 899 to be adopted.

It was moved and seconded that Bylaw No. 899 be adopted.

CARRIED

*Bylaw No. 900 1st, 2nd & 3rd
Readings
071/16*

11. Bylaw No. 900 cited as "Hyde Creek Sewer Rates and Regulations Amendment Bylaw No. 900, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 900 be read a first, second and third time. **CARRIED**

*Bylaw No. 900 Adoption
072/16*

12. Bylaw No. 900 to be adopted.

It was moved and seconded that Bylaw No. 900 be adopted.

CARRIED

*Bylaw No. 901 1st, 2nd & 3rd
Readings
073/16*

13. Bylaw No. 901 cited as "Sointula Sewer Rates and Regulations Amendment Bylaw No. 901, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 901 be read a first, second and third time. **CARRIED**

*Bylaw No. 901 Adoption
074/16*

14. Bylaw No. 901 to be adopted.

It was moved and seconded that Bylaw No. 901 be adopted.

CARRIED

*Bylaw No. 902 1st, 2nd & 3rd
Readings
075/16*

15. Bylaw No. 902 cited as "Woss Sewer Rates and Regulations Amendment Bylaw No. 902, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 902 be read a first, second and third time. **CARRIED**

*Bylaw No. 902 Adoption
076/16*

16. Bylaw No. 902 to be adopted.

It was moved and seconded that Bylaw No. 902 be adopted.

CARRIED

*Bylaw No. 903 1st, 2nd & 3rd
Readings
077/16*

17. Bylaw No. 903 cited as "Woss Water Rates and Regulations Amendment Bylaw No. 903, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 903 be read a first, second and third time. **CARRIED**

*Bylaw No. 903 Adoption
078/16*

18. Bylaw No. 903 to be adopted.

It was moved and seconded that Bylaw No. 903 be adopted.

CARRIED

*Bylaw No. 904 1st, 2nd & 3rd
Readings
079/16*

19. Bylaw No. 904 cited as "Woss Garbage Removal Rates and Regulations Amendment Bylaw No. 904, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 904 be read a first, second and third time. **CARRIED**

*Bylaw No. 904 Adoption
080/16*

20. Bylaw No. 904 to be adopted.

It was moved and seconded that Bylaw No. 904 be adopted.

CARRIED

*Bylaw No. 905 1st, 2nd & 3rd
Readings
081/16*

21. Bylaw No. 905 cited as "Coal Harbour Sewer Rates and Regulations Amendment Bylaw No. 905, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 905 be read a first, second and third time. **CARRIED**

*Bylaw No. 905 Adoption
082/16*

22. Bylaw No. 905 to be adopted.

It was moved and seconded that Bylaw No. 905 be adopted.

CARRIED

SECTION G

Correspondence:

1. Coastal Community Network letter dated February 22, 2016 re Request for 2016 Contribution to Sustain the Coastal Community Network.
 - *Representatives from CCN that sit on the Groundfish Integrated Advisory Board are: Diane St. Jacques, Harold Steves, and Des Nobles*

CCN 2016 Request for Contribution 083/16

It was moved and seconded that the 2016 contribution to sustain the Coastal Community Network in the amount of \$750 be approved.

CARRIED

SECTION H

Other Board Business:

NONE

Rural Updates:

- Area "A" – Broughton (Malcolm Island)
- *Malcolm Island Local Services committee appointment*

Malcolm Island Local Services Committee Appointment 084/16

It was moved and seconded that Sheila Roote be appointed to the Malcolm Island Local Services Committee.

CARRIED

- Area "D" – Nimpkish
- *Potential closure of Woss School the biggest issue right now*

Municipal Updates:

- Village of Alert Bay
- *Village received a grant for installation of a solar hot water system*
 - *Developing an Alert Bay tourism website*
- Village of Port Alice
- *Oscar Hickes was a success*
 - *New Public Works Foreman hired*
- District of Port Hardy
- *Pool survey completed and results distributed; over 600 people responded with the majority preferring a new facility being built*
 - *Meetings with architects coming up*
- Town of Port McNeill
- *Harbour Manager is on sick leave, an interim has been hired*

Committee Meetings:

Policy Manual Review Committee March 23, 2016 at 1:00pm

Next Month Meeting Date:

Next month meeting April 19, 2016 at 2:00 pm

Adjourn:

085/16

It was moved and seconded to adjourn the meeting at 4:30 pm.

CARRIED

CERTIFIED CORRECT:

SECRETARY

CHAIR