



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

AGENDA

April 19, 2016 at the Regional District Office, 2044 McNeill Road.
Port McNeill

- CALL TO ORDER:** The meeting shall be called to order at the conclusion of the regular Board of Director's meeting.
- Adoption of Agenda:** 1. Adopt the Agenda as circulated.
- Delegations:** NONE
- Minutes:** 2. Minutes of the regular Hospital meeting held March 15, 2016
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- Bylaws:** NONE
- Correspondence:** NONE
- Health Network Business:** NONE
- Adjourn:** Motion to adjourn the meeting.



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

MINUTES

MINUTES of the regular Board meeting of the Mount Waddington Regional Hospital District held Tuesday, March 15, 2016 at the Regional District Office, 2044 McNeill Road, Port McNeill.

Present:

Chair: A. Hory
Directors: H. Soltau, D. Rushton (by phone), M. Berry (by phone),
J. Tidbury-Alternate, S. Downey-Alternate
Staff: G. Fletcher-Administrator; L. Patterson-Recording Secretary;
C. Parker-Coordinator-MWHN
Regrets: D. Dugas, S. Ackland

CALL TO ORDER: The meeting was called to order at 4:32 pm

Adoption of Agenda: 1. Adopt the Agenda

010/16 It was moved and seconded that the agenda be adopted.

CARRIED

Delegation:

2. **Island Health**
Chris Sullivan, Director Capital Planning
Alison Mitchell, Mount Waddington/Strathcona Director

a) *Letter from Island Health dated February 3, 2016 re 2016-17 Capital Projects and Equipment*

- *Island areas have been reorganized, Geography 1 is the North Island and Comox Valley/Campbell River with two directors (Alison Mitchell is one)*
- *Prioritization process starts in June/July; this year the criteria was patient/staff safety-related*
- *Start out with a large list, Geography 1 Directors create short list of priorities*
- *Bariatric rooms are designed for patients over 350-400lbs; specialized lifts, beds, and chairs needed*
- *Port Hardy Washroom Configuration is needed as a result of previous renos to provide a respite room within Eagle Ridge; it will be made larger and lifts will be added*
- *Port Hardy medication room has been on the list for a while because of safety issues but now moving ahead due to the risks*

Discussion:

- *Process starts in July/August but the Board didn't see the request until February once all decisions have been made, no consultation with RD and the Mount Waddington Health Network (MWHN)*
 - *MWRHD's contribution to minor capital has been \$170,000 annually since 2009 and generally requests are within that amount. More projects this year and the request has increased to \$338,409 (\$64,973-15/16 unused balance + \$170,000-annual request + \$103,436-additional funding requested)*
- *Separate major funding request will be coming forward for the Unit Dose Medication Distribution Initiative but was mentioned in the minor capital letter as a heads-up for next year*
- *Island Health's purview is health care and the Health Network's purview is social determinants; not sure where the Health Network would come in when IH is determining their capital requirements*
 - *Regional District delegates review of projects, initiatives, etc. to the Health Network as they are more knowledgeable about health issues*
- *Annual completion report provided by IH is insufficient for RHD budgeting and often contains amounts from 3-4 yrs ago*
- *What about projects that aren't on the list? E.g. Port McNeill Hospital parking lot?... That project came out of a different pot of money*

- Major projects require financing bylaws so more awareness of completion of project
- There is no Health Network mandate to provide input on actual hospital projects and facilities
- If Geography 1 lists were shared in Oct/Nov questions could be answered prior to RHD budget finalization
- Why the major cost differences between the Bariatric Rooms in Alert Bay/Port McNeill as opposed to Port Hardy?... These are preliminary costs from Facilities that may consider factors such as ceiling stabilization, etc.
- MWHN Coordinator-Health Network doesn't believe it's their right or responsibility to question VIHA's spending decisions but more information would allow the Health Network to garner positive community support and be a conduit to the public
- Upon receiving requests from RDMW, A. Mitchell committed to providing information about minor capital priorities in November of each year (no costing) and returning in February with costs
- Unit Dose Medication Distribution project-\$19.9 million island-wide electronic/IT system to decrease medication errors. Physicians enter prescriptions electronically avoiding handwriting/legibility errors; automatically routed to pharmacy; drugs will be provided in bar-coded packets which are scanned to ensure correct dosage and compared to a patient's bracelet. While the system is dependent on electricity there are ways to address power outages

Chair thanked the delegates for the presentation

Minutes:

2. Minutes of the regular Hospital meeting held February 16, 2016.

011/16

It was moved and seconded that the minutes of the regular Mount Waddington Regional Hospital District meeting held February 16, 2016 be adopted.

CARRIED

Bylaws:

3. Bylaw No. 102 cited as "Mount Waddington Regional Hospital District Annual Budget Bylaw No. 102, 2016" to be read a first, second and third time.

Bylaw No. 102 1st, 2nd & 3rd Readings
012/16

It was moved and seconded that Bylaw No. 102 be read a first, second and third time.

CARRIED

4. Bylaw No. 102 to be adopted.

Bylaw No. 102 Adoption
013/16

It was moved and seconded that Bylaw No. 102 be adopted.

CARRIED

Correspondence:

5. Island Health Community Wellness Grant Agreement in the amount of \$18,666.80

Community Wellness Grant Agreement
014/16

It was moved and seconded that the Mount Waddington Health Network be delegated responsibility for fulfilling the requirements of the Community Wellness Grant of \$18,666.80.

CARRIED

Adjourn:

015/16

It was moved and seconded to adjourn the meeting at 5:20 pm.

CARRIED

CERTIFIED CORRECT:

SECRETARY

CHAIR