



REGIONAL DISTRICT OF MOUNT WADDINGTON

MINUTES

MINUTES of the regular Board meeting of the Regional District of Mount Waddington held Tuesday, April 19 at the Regional District Office, 2044 McNeill Road, Port McNeill.

PRESENT:

Chair: D. Rushton
Directors: H. Soltau, M. Berry, J. Allen, H. Bood, S. Ackland, A. Hory, D. Dugas
Staff: G. Fletcher-Administrator; P. English-Manager of Economic Development; P. Donaghy-Manager of Operations; J. Long-Manager of Planning & Development Services; J. White-Tourism Coordinator; Kathy O'Reilly-Taylor, North Island Gazette; M. Tonkin-Recording Secretary

CALL TO ORDER:

The meeting was called to order at 2:05 pm.

Adoption of Agenda:

1. Adopt the Agenda
 - Draft Propane Letter to the Government under Economic Development Report.

086/16

It was moved and seconded that the Agenda be adopted as amended.

CARRIED

SECTION B

Minutes:

1. Minutes of the meeting held March 15, 2016.

087/16

It was moved and seconded that the minutes of the Regional District of Mount Waddington board meeting held March 15, 2016 be adopted.

CARRIED

Correspondence on the table:

2. a) District of Port Hardy Regular meeting minutes dated Mar. 22/16, Mar.8/16, Feb 23/16. Committee of the Whole meeting minutes dated Mar. 8/16. Town of Port McNeill Regular meeting minutes dated Apr. 4/16, Mar. 21/16, Mar. 7/16, Feb.15/16. Village of Port Alice Regular meeting minutes dated Mar. 9/16, Feb. 24/16. Village of Alert Bay Regular meeting minutes dated Mar. 14/16.

b) Cheque Register Report dated Mar. 17/16 – Apr. 18/16.

088/16

It was moved and seconded that the correspondence on the table be received and filed.

CARRIED

SECTION C-

STAFF REPORTS:

Administrator's Report:

1. Monthly Report from the Administrator dated April 13, 2016.
 - AOA agreement with Transit and North Island Community Services was just received this morning.

Annual Operating Agreement with BC Transit/North Island Community Services
089/16

It was moved and seconded that the Annual Operating Agreement with BC Transit and North Island Community Services for April 1, 2016 to March 31, 2017 be approved.

CARRIED

- Alice Lake Loop agreement has not been received as yet.
- Parks contracts will be posted in the next issue of The Gazette.
- RDMW working with Port Alice to co-ordinate the use of their heavy equipment for the replacement of the outhouses at Link River Campsite.
- April 21, 2016 Administrators meeting in Port Hardy

- 090/16 It was moved and seconded that the April 2016 report from the Administrator be received and filed. **CARRIED**
2. Travel Report dated April 19, 2016.
 - Remove A. Hory's travel to Fire Expo as this is paid through operational budget not Regional District.
- 091/16 It was moved and seconded that the April 2016 travel report be approved as amended. **CARRIED**
- Economic Development Report: 3. Monthly report from the Manager of Economic Development dated April 19, 2016.
 - Rachel Blaney wrote a letter to the Minister regarding the Inlet Navigation proposed suspension of propane delivery due to a regulatory change from Transport Canada. A letter was drafted for discussion. Pat English will reference the specific changes and will re-draft the letter adding that many First Nations communities will also be effected.*
- Letter to Transport Canada Minister regarding propane 092/16 It was moved and seconded that a letter be drafted to Minister of Transport regarding possible disruption of propane delivery due to regulatory requirements. **CARRIED**
- INFILM grant approval 093/16 It was moved and seconded that a grant of \$500 be provided to INFILM. **CARRIED**
- Whale Heritage Site Application 094/16 It was moved and seconded that a grant of \$10,000 be approved to develop an application to the WCA for designation of the North Island waters between Cape Caution and Salmon Point as a Whale Heritage Site. **CARRIED**
- Raven Events co-sponsored Aboriginal Business Match 095/16 It was moved and seconded that the Regional District of Mount Waddington co-sponsor with Raven Events to host an Aboriginal Business Match event in Port Hardy. **CARRIED**
 - Andrew Ashford, Ministry of Forests Lands and Natural Resources is hosting a meeting with WPAC Friday, April 22 at 9:00 a.m. at the Ministry of Forests Building to review the Rural Dividend program.*
- 096/16 It was moved and seconded that the April 2016 report from the Manager of Economic Development be received and filed. **CARRIED**
 - a) Tourism Coordinator report dated March - April 2016.
 - This is the first year for new MRDT annual reporting format. At this time each municipality is being asked to report separately but there is a portion that is pooled for the Regional District. Joli is looking into streamlining this process if possible. She will report back to the Board with the information she finds.*
 - The North Island Tourism Advisory Committee has a new addition: Robert Mountain- 'Namgis First Nation with Sharon Gordon as the alternate.*

- 097/16 It was moved and seconded that the March-April 2016 report from the Tourism Coordinator be received and filed. **CARRIED**
- Operations Report: 4. Monthly Report from the Manager of Operations dated April 13, 2016.
- Sointula Recreation Association application to connect to Sointula Sewer 098/16 It was moved and seconded that the Sointula Sewer System's \$2000 connection fee be waived in relation to the Sointula Recreation Association's application for service to the Sointula baseball field. **CARRIED**
- K&K Waterworks Agreement 099/16 It was moved and seconded that a five year agreement with K&K Waterworks to operate the Woss Water and Sewer Systems for \$1364.85 a month in 2015 with a Cost of Living Allowance based on the British Columbia Cost of Living Index, be approved. **CARRIED**
- 100/16 It was moved and seconded that that \$10,000 be taken from the Coal Harbour Sewer Capital Reserve for a modelling/design study by ADI Water Solutions in regards to converting the Coal Harbour Waste Water Treatment Plant to Moving Bed Biological Reactor (MBBR) treatment technology. **CARRIED**
- 101/16 It was moved and seconded that the April 2016 report from the Manager of Operations be received and filed. **CARRIED**
- Planning Report: 5. Monthly Report from the Manager of Planning and Development Services dated April 7, 2016.
- 102/16 It was moved and seconded that the April 2016 report from the Manager of Planning and Development Services be received and filed. **CARRIED**

**SECTION D
FINANCIAL REPORTS:**

1. Monthly Single Source Report dated April 2016.
- 103/16 It was moved and seconded that the April 2016 Single Source awards report be approved. **CARRIED**

**SECTION E
COMMITTEE REPORTS:**

1. March 23, 2016 Policy Committee Meeting Recommendations
- It was moved and seconded that the following policies be deleted from the Policy Manual:
- 1.1:1 Agenda Materials Deadline
 - 1.1:2 Agenda Materials Distribution & Availability to the Public
 - 1.2 Annual Dinner
 - 1.6.2 Board Committees
 - 1.7.1 Board Appointments
 - 1.8 Committee of the Whole
 - 1.10.1 Finance Committee Membership
 - 1.12:1 Special Board Meeting - Closed to the Public
 - 1.13 Tourist Advisory Commission : Brochure Policy
 - 2.1:7 Wood Stove Inspections

- 2.2:3 Capital Expenditures Tendering Procedure and Policy
- 2.5:3 Duplication and Typing Service
- 3.2.3 Medical Benefits
- 3.2.5 Dental Plan
- 3.2.6 Weekly Indemnity
- 3.2.7 Superannuation
- 3.2.8 Expenses Incurred by Employees on Regional District Business
- 3.2.14 Bereavement
- 3.3.5 Seasonal Employee Benefits
- 3.3.11 Collective Agreement
- 4.1.1 Regional Recreation Commission Bylaw
- 4.3.1 Provision of Administrative Staff (for parks & recreation)
- 4.3.2 Permanent (recreation) staff in communities
- 4.3.3 Administrative & Temporary (recreation) staff in communities
- 4.4.1 (Recreation) Budget
- 4.7.2 Caves - Provincial Concerns
- 4.8.1 Heritage Advisory Committee Bylaw No. 45
- 5.2.1 Settlement Plans
- 5.2:2 Settlement Plans-Interpretation
- 5.16 Consultation Policies for Official Community Plans
- 5.20 Limited Use Agreement
- 6.2.3 Accepting Used Barrels
- 6.2:4 Metal Cable Recycling

Policy Committee
Recommendations
104/16

CARRIED

Policy Committee
Recommendations
105/16

It was moved and seconded that a) the Procedure Bylaw be kept as a separate preface section in the Policy Manual; and b) a separate section be created for policies that pertain to Electoral Area Directors only.

CARRIED

SECTION F – BYLAWS

*Bylaw No. 894 2nd & 3rd
Readings
106/16*

1. Bylaw No. 894 cited as "Regional District of Mount Waddington Zoning Bylaw No. 21 Amendment Bylaw No. 894, 2016" to be read a second and third time.

It was moved and seconded that Bylaw No. 894 be read a second and third time.

CARRIED

*Bylaw No. 894 Adoption
107/16*

2. Bylaw No. 894 to be adopted.

It was moved and seconded that Bylaw No. 894 be adopted.

CARRIED

*Bylaw No. 908 1st, 2nd & 3rd
Readings
108/16*

3. Bylaw No. 908 cited as "Sointula Sewer Local Service Area Amendment Bylaw No. 908, 2016" to be read a first, second and third time.

It was moved and seconded that Bylaw No. 908 be read a first, second and third time.

CARRIED

SECTION G

Correspondence:

1. Town of Port McNeill letter dated March 22, 2016 re: Permission Request to Provide Services to Kwagis Power Station.

TPM request to provide services to Kwagis Power Station
109/16

It was moved and seconded that the Town of Port McNeill be granted consent to provide services to Kwagis Power Station.

CARRIED**SECTION H**

Other Board Business:

NONE

Rural Updates:

Area "A" – Broughton (Malcolm Island)

- *Will be attending MaPP meeting with J. Long April 24-26, 2016.*
- *Talking with Kevin Carter from Ministry of Highways regarding roads that were never opened after areas were subdivided.*

Area "C" –Rupert

- *We have a burn building at the Coal Harbour Volunteer Fire Department now so that will help us meet the new regulations that have been put in place this year.*
- *Quatsino First Nations just had their election and a new chief*

Area "D" – Nimpkish

- *Everyone is working- 7 days a week!*

Municipal Updates:

Village of Alert Bay

- *Sewer project is starting shortly.*

Village of Port Alice

- *Neucel has sent out a letter in March stating they will not be working in 2016.*
- *A new CAO has been hired and will hopefully be starting next week. Ronald Campbell is the successful applicant.*

District of Port Hardy

- *Working on the pool recreational complex. Just hired the architect and construction firm. The pool complex is estimated at \$10-\$12 million.*
- *Global TV will be doing their live broadcast from Carrot Park on April 26, 2016.*
- *D. Dugas: Pat Corbett-Labatt had a successful iPad training with Seniors.*
- *Vancouver Island North Habitat for Humanity had a meeting with a group of us to talk about building homes in our area.*
- *Filomi Days is working hard to prepare as this year will also be Port Hardy's 50th as well. This will be on the 3rd weekend in July.*

Town of Port McNeill

- *Very successful meeting with 'Namgis First Nations. Shirley showed the Board a framed Protocol Agreement.*
- *Planning for the Town of Port McNeill's 50th birthday which will happen at Canada Day celebrations at the Town Harbour at which time we will dedicate the Town Clock to Gerry Furney. Logger Sports will start that evening.*
- *Jim Brennand is from the Immigrant Welcome Center is the person that does the iPad training for Seniors.*

Committee Meetings:

As required

Next Month Meeting Date:

Next month meeting May 17 2016 at 2:00 pm

Adjourn:
110/16

It was moved and seconded to adjourn the meeting at 3:19 pm.

CARRIED

CERTIFIED CORRECT:



SECRETARY



CHAIR