



REGIONAL DISTRICT OF MOUNT WADDINGTON
REGIONAL PLANNING COMMITTEE MEETING MINUTES

April 19, 2016

RDMW Office – 2044 McNeill Road, Port McNeill

PRESENT: Chair Heidi Soltau and Directors Shirley Ackland, Jan Allen, Michael Berry, Hank Bood, Dennis Dugas, Andrew Hory and Dave Rushton.

STAFF: Greg Fletcher - Administrator; Jeff Long - Manager of Planning & Development Services, Melissa Tonkin - Recording Secretary

PUBLIC: Roger Lanqvist (applicant) and 2 family members

A. CALL TO ORDER

Chair Soltau called the meeting to order at 11:30 am.

B. APPROVAL OF AGENDA

Chair Soltau advised that she would like to add a New Business item related to the zoning of the foreshore in Electoral Area "A".

Moved/Seconded/Carried
THAT the agenda be approved as amended.

RPC-2016-11
AGENDA
APPROVED

C. ADOPTION OF MINUTES

1. Minutes of the Regional Planning Committee meeting held February 16, 2016.

Moved/Seconded/Carried
That the minutes of the Regional Planning Committee meeting held on February 16, 2016 be adopted.

RPC-2016-12
FEB 16, 2016
RPC MINUTES
ADOPTED

D. DELEGATIONS – None

E. CORRESPONDENCE – Letter and attachments from Peter Stockdill, Council of BC Yacht Clubs Re: Bylaw No. 895, 2016 (RDMW File 2016-ZBA-01)

Moved/Seconded/Carried
That the correspondence from Peter Stockdill with respect to Bylaw No. 895 and RDMW File 2016-ZBA-01 be received and filed.

RPC-2016-13
CORRESPONDEN
-CE RECEIVED

F. REPORTS

1. Staff Report: Application for Temporary Use Permit by Roger Lanqvist: 50 and 60 Meynell Road, Malcolm Island (RDMW File 2016-TUP-01)

Chair Soltau asked Jeff Long, Manager of Planning & Development Services, to provide an overview of the application and proposal for a music and arts festival by the applicant, Roger Lanqvist. Mr. Long described the proposal and the process to date, and indicated that staff prepared Temporary use Permit 2016-TUP-01 (TUP) for consideration by the Malcolm Advisory Planning Commission (MIAPC) and

Regional Planning Committee (RPC). He advised that the MIAPC had reviewed the application and draft TUP on April 18th and adopted a resolution supporting issuance of the TUP. Mr. Long advised that a few revisions had been made to the draft TUP since it was originally included in the RPC's agenda package and explained the extent of the changes.

Director Dugas asked how the \$3 million liability amount was derived.

Mr. Long replied that he chose this number based on input received from the Municipal Insurance Association of BC and his past experience in dealing with different types of public events and the range of insurance coverage that had been applied to them. He advised that MIABC's preference is for \$5 million and that the RPC could increase the amount if it wished.

Director Dugas pointed out that the TUP references the requirement to provide refuse containers, but that it does not distinguish as to whether this would include the requirement to undertake recycling of waste materials.

Roger Langvist stated that both garbage and recycling containers will be provided and that monies derived from recycling will go towards paying for the removal of the garbage.

Director Dugas asked about the need to provide hand washing stations for sanitary reasons.

Roger Lanqvist replied that Borderlands will be supplying a water truck and has made arrangements for local refilling.

Jeff Long stated that he received information from Eric Bergsma at Island Health this morning regarding the sanitary requirements (including hand washing) and that he forwarded this information this morning to the applicant. Mr. Long advised that the requirement to satisfy Island Health's requirements is a condition of the TUP.

Moved/Seconded/Carried

THAT staff includes Temporary Use Permit 2016-TUP-01 for the Board's consideration on the agenda for the meeting of the Board of Directors to take place at 2:00pm on Tuesday, May 17, 2016; AND FURTHER THAT staff undertakes the required notification as per the Local Government Act and the RDMW Development Procedures Bylaw with respect to same.

2. Regional Plan Bylaw No. 890, 2015

Mr. Long reiterated the consultation process to date with respect to Regional Plan Bylaw No. 890 including the two referral processes. He reviewed the two responses received from provincial ministries as a result of the second referral process. He advised that no responses were received from the four First Nations organizations that were included in the second referral process. In response to the January 4th letter from the 'Namgis First Nation with respect to the Regional Plan, Mr. Long advised that Administrator Fletcher met with the 'Namgis Administrator, Hopeton Loudon, to become acquainted and discuss various matters including the proposed Regional Plan.

Administrator Fletcher advised that he had a very productive meeting with Hopeton Loudon at which they spoke about a variety of matters including the various services that the RDMW provides, past endeavours between the 'Namgis First Nation and

RDMW such as the Woss Accord, and the various interests as they relate to the Regional Plan. Mr. Fletcher advised that a subsequent meeting will be arranged at which the 'Namgis First Nation Council and RDMW Board.

Mr. Long advised that he will update the Regional Plan document with respect to input received to date, and that he will circulate a copy showing the proposed changes the RPC at its meeting in May.

G. NEW BUSINESS

1. Bylaw Enforcement Project (2016-PROJ-01: Introduction of Ticket Informations as a Tool in Undertaking Bylaw Enforcement Proceedings.

Mr. Long presented Draft Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016 and the Draft Bylaw Enforcement & Complaint Policy to the committee. He explained that Bylaw No. 907, if adopted by the Board, would give the RDMW the ability to issue tickets for bylaw offences in relation to the RDMW's zoning, mobile home and building bylaws. Mr. Long advised that the proposed policy was prepared after reviewing various local government policies. It describes bylaw enforcement proceedings and the various options available to the RDMW, including the issuance of tickets. The proposed policy places significant emphasis on voluntary compliance as the preferred approach. For more serious bylaw enforcement actions, approval of the administrator and Board are required. Mr. Long indicated that the next step would be to refer the bylaw and policy to APCs for review and input.

Moved/Seconded/Carried

THAT Draft Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016 and the Draft Bylaw Enforcement & Complaint Policy be referred to the RDMW's advisory planning commissions for review and input.

2. Foreshore Zoning in Area "A":

Director Soltau advised she would like to move forward with zoning of foreshore areas in Electoral Area "A" in light of the new North Vancouver Island Marine Plan and other issues that have come about recently.

Mr. Long suggested that this could be done as an amendment to existing Zoning Bylaw No. 21 or it can be done as part of the preparation of a new comprehensive zoning bylaw to implement the new Regional Plan.

Director Soltau indicated she would like to see this accomplished as part of the current terms of the Board of Directors.

Moved/Seconded/Carried

THAT staff undertakes to complete the process associated with the application of zoning for the foreshores areas associated with Electoral Area A as part of a future amendment to Zoning Bylaw No. 21 or as part of a comprehensive review and replacement associated with it, within the current four year term of the Board of Directors.

H. NEXT MEETING DATE

May 17, 2016 if required

RPC 2016-15
BYLAW NO. 907

RPC 2016-16
FORESHORE
ZONING
ELECTORAL
AREA A

I. ADJOURNMENT

RPC 2016-17
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 12:35 p.m.

CORRECT

APPROVED



SECRETARY



CHAIR