
AGENDA
QUATSINO ADVISORY PLANNING COMMISSION
MEETING OF MAY 19, 2016 AT 12:00PM
QUATSINO SCHOOL, W-150 QUATSINO ROAD, QUATSINO, BC

Page

- A. CALL TO ORDER** Time:
- B. APPROVAL OF AGENDA AS PRESENTED** (or amended)
- Motion required 1. 2.
- C. ADOPTION OF MINUTES**
- 2 - 4 1. Minutes of the Quatsino APC meeting held December 17, 2015
- Motion required 1. 2.
- D. DELEGATIONS** - None
- E. CORRESPONDENCE** - None
- F. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**
1. Quatsino Public Dock: Status Update on Discussions with Transport Canada and Financial Implications (Pat English – information to be forwarded under separate cover)
2. Quatsino Solid Waste and Recycling Transfer Station: Presentation of Concept Plan and Discussion on Regulatory Bylaw (Patrick Donaghy - information to be forwarded under separate cover)
- G. NEW BUSINESS**
1. Bylaw Enforcement: Introduction of Ticket Informations as a Tool in Undertaking Bylaw Enforcement Proceedings (Jeff Long)
- 5 - 8 Draft Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016
- 9 - 22 Draft Bylaw Enforcement & Complaint Policy
2. Electoral Areas B and C Boundary Adjustment Proposal (Greg Fletcher – information to be forwarded under separate cover)
- H. NEXT MEETING DATE** – As needed based on referral from the Regional District
- I. ADJOURNMENT**
- Motion to Adjourn 1.
Time:

MINUTES
QUATSINO ADVISORY PLANNING COMMISSION
MEETING OF DECEMBER 17, 2015 AT 1:00PM
QUATSINO SCHOOL, W-150 QUATSINO ROAD, QUATSINO, BC

MEMBERS PRESENT: Kevin Maher, Maurie Maher, Dianne Renaud, Josh Solga
RDMW STAFF: Greg Fletcher - Administrator; Jeff Long - Manager of Planning & Development Services; Patrick Donaghy - Manager of Operations, Pat English – Manager of Economic Development
PUBLIC: 4

A. CALL TO ORDER BY ACTING CHAIR

Jeff Long, Manager of Planning & Development Services for the Regional District of Mount Waddington, acting the capacity of Chair, called the meeting to order at 1:05pm.

B. APPOINTMENT OF CHAIR, VICE CHAIR AND SECRETARY POSITIONS

1) Nominations for and Appointment of Chair

Kevin Maher was nominated for the appointment of Chair of the Quatsino APC and was acclaimed as such.

2) Nominations for and Appointment of Vice Chair

Dianne Renaud was nominated for the appointment of Vice Chair of the Quatsino APC and was acclaimed as such.

3) Nominations for and Appointment of Secretary

Maurie Maher was nominated for the appointment of Secretary of the Quatsino APC and was acclaimed as such.

Kevin Maher took over as Chair of the meeting at this point.

C. APPROVAL OF AGENDA AS PRESENTED (or amended)

Moved/Seconded/Carried
THAT the agenda be approved as presented.

D. ADOPTION OF MINUTES

None

E. DELEGATIONS

None

F. CORRESPONDENCE

None

G. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

None

H. NEW BUSINESS

1. Regional Plan Review - Regional Plan Bylaw No. 890, 2015 – Request for Input from the Regional District of Mount Waddington

Information was circulated to QPAC members prior to the meeting which included the current Regional Plan Bylaw No. 674, the proposed new Regional Plan Bylaw No. 890 and a staff report which highlights the changes proposed when comparing the current and proposed new Regional Plans. This information was also made available at the meeting. Jeff Long, Manager of Planning & Development Services, indicated that the RDMW is trying to garner feedback from various organizations including its advisory planning commissions, as well as the public regarding proposed Bylaw No. 890. He presented information on the process associated with development of the proposed new Regional Plan Bylaw No. 890, as well as the current consultation process and future process that must be undertaken in order to finalize Regional Plan Bylaw No., 890. He and Greg Fletcher, Administrator, then reviewed the areas in which changes are proposed as part of the new Regional Plan in comparison to the current Regional Plan, including those policies related to agriculture, climate change, the marine environment, emergency planning, First Nations, communications, renewable energy and forestry. Pat English, Manager of Economic Development, reviewed the policies related to tourism and recreation.

Upon conclusion of the discussion on the proposed new Regional Plan, Chair Kevin Maher advised that the Quatsino APC would review the Regional Plan document in more detail and have another meeting by the end of the year at which it would compile any feedback it has and provide it to Mr. Long.

2. Proposed Solid Waste & Recycling Transfer Station on Fire Hall Property at W-200 Quatsino Road

Patrick Donaghy, Manager of Operations, presented information about the new solid waste and recycling service for Quatsino and the process that has been undertaken to implement the establishment of that service. He then discussed process matters that must be completed with respect to the service as well as the need to establish a new solid waste and recycling transfer station facility. He advised that the fire hall property at W-200 Quatsino Road is a Crown property under tenure by the RDMW and that the zoning bylaw permits this use on the property which is of sufficient size to accommodate it. He advised that it would be helpful to have a motion from the Quatsino APC supporting this location for the new solid waste and transfer station and that arrangements related to the new facility could then proceed.

Moved/Seconded/Carried

THAT the Quatsino Advisory Planning Commission supports the use of the property at W-200 Quatsino Road for the proposed new solid waste and recycling transfer station.

Mr. Donaghy advised that he would like to establish an ad hoc committee for the purpose of obtaining feedback / input on matters related to the new service and facility. The members of the Quatsino APC advised that they would be willing to participate as part of that committee and it was agreed that they would seek a couple of other volunteers to participate and would advise accordingly such that a meeting could be set up in January.

Mr. Donaghy introduced Pete Nelson-Smith who would be involved as project manager during the construction process associated with the transfer station.

I. NEXT MEETING DATE:

As required based on referrals from the RDMW.

K. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 2:56 p.m.

CERTIFIED CORRECT:

SECRETARY

CHAIR

Regional District of Mount Waddington

BYLAW ENFORCEMENT & COMPLAINT POLICY

Approved: _____, 2016

Policy No.: _____

Policy Statement:

Available staff and other resources to investigate complaints and implement enforcement measures related to offences associated with RDMW bylaws are limited. In this regard, those staff or contracted persons in positions that have been appointed by the Board of Directors (Board) to enforce the RDMW's bylaws (enforcement staff) will only respond to written complaints from the public that are provided in written form in which they identify themselves and provide evidence and/or documentation of a bylaw(s) infraction(s). This bylaw enforcement and complaint policy identifies roles, responsibilities, enforcement authority and methods for dealing with complaints and enforcement of the RDMW's bylaws.

While it is desirable to adopt a uniform approach in responding to complaints and enforcing RDMW bylaws, the Board has no duty on the part of the RDMW to take enforcement action with the respect to every contravention of every bylaw that may be occurring within its jurisdiction. Discretion must be exercised on a case-by-case basis and must not be made in bad faith. The main objectives for undertaking bylaw enforcement measures are to do so in a consistent manner which strives for voluntary compliance wherever possible.

Policies:

1. Complaint Process

- (a) All complaints must be submitted in writing before they will be considered for investigation. A complete written complaint shall consist of the following information where applicable: date of complaint, name / telephone number / email address / mailing address of complainant; detailed description of the nature of the alleged infraction(s) including times, dates, location and any other relevant details. Anonymous complaints will not be investigated. For clarification, email is an acceptable form of written complaint provided the aforementioned information is included.
- (b) All enforcement matters are considered confidential and every effort will be made to ensure confidentiality of the complainant. However, section 15(1)(d) of the *Freedom of Information and Protection of Privacy Act* may require the RDMW to identify a source of law enforcement information. In this regard, a complainant may need to be identified if the complainant's evidence is crucial in a court proceeding related to an offence and resulting enforcement action.
- (c) The priority in dealing with complaints shall be the following: 1) danger to health, safety or property; 2) inconvenience to the public; and, 3) routine matters related to zoning regulations.
- (d) All written complaints are to be forwarded to the chief bylaw enforcement officer for review and action including delegation to other enforcement staff where applicable.
- (e) The members of the Board of Directors are not to be involved with the assessment of a complaint that has been received by the RDMW, the sanctioning of an investigation, or in making a decision as to who shall be investigated.

2. Investigation Process

The following are the investigation process guidelines:

- (a) Enforcement staff will respond to a complainant to acknowledge receipt of a written complaint and that it will be investigated.
- (b) A preliminary review of the complaint is undertaken to determine the association between the nature of the complaint and the potential for an offence associated with RDMW bylaws.
- (c) Should there be potential for a bylaw offence, staff may proceed with further investigation to determine if there is evidence in support of the alleged bylaw infraction. This may include a site visit to observe and record any circumstances associated with a potential bylaw offence, interviews with neighbors and witnesses, discussions/meetings with the alleged offender(s), internet research, etc.
- (d) If no offence is substantiated by enforcement staff, the complainant is so advised and no further action is required.

3. Enforcement Process

- (a) If enforcement staff has determined that a complaint is valid in that an offence associated with a RDMW bylaw(s) is likely or has occurred or is occurring, staff may proceed with enforcement measures.
- (b) In considering how to proceed with enforcement measures associated with an offence, the following criteria may be taken into account for the investigation:
 - (i) The duration of the offence;
 - (ii) Whether similar offences have occurred in the past;
 - (iii) The willingness of the offender to take corrective action in order to achieve compliance; and,
 - (iv) The policy implications of the enforcement action.
- (c) There are several enforcement options available to the RDMW:
 - (i) Voluntary compliance: The offender is contacted and the offence is outlined. Their cooperation is sought and a deadline to comply is negotiated. May include issuance of a warning ticket information.
 - (ii) Quasi-criminal proceedings in Provincial Court: Includes issuance of a ticket information, a long form information, or a consent order.
 - (iii) Injunction proceedings: An injunction is a court order directing a person to do, or not to do, a specified act. The provincial court has no jurisdiction to grant injunctions. Orders in respect to acts that are breaches of RDMW bylaws must be sought in Supreme Court. As a result, injunction proceedings are conducted by a lawyer and require a board resolution before action is commenced.
 - (iv) Direct enforcement: Involves carrying out enforcement remedies and adding the cost of doing so to the taxes without the authorization of a court decision. Direct enforcement action requires a board resolution before any action is commenced.

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- (d) Voluntary compliance is always the preferred option in order to achieve bylaw compliance. Upon discussing an enforcement matter with an offender(s), where enforcement staff are given the impression by the offender that the offender will undertake action to correct the bylaw offence, the enforcement officer shall provide a suitable amount of time for the offender to achieve compliance. In some situations, the timeframe for corrective action may be very short (e.g. case of excessive noise during late evening hours which is causing a disturbance to others and requires immediate compliance action). Enforcement staff may provide correspondence to the offender which outlines the need for corrective action in order to achieve compliance by a specified date and time, may issue warning ticket information, or both. Voluntary compliance may be expedited by enforcement staff by issuance of a ticket information where it is deemed appropriate and reasonable (e.g. failure to heed a “Stop Work” order, or a violation that requires more immediate attention and action on the part of the offender who has not or will not comply with bylaw requirements).
- (e) Where compliance is not achieved by the specified date / time, enforcement staff shall follow up with the offender to determine the cause for delay in doing so. If enforcement staff is of the opinion that further time to achieve compliance is warranted, enforcement staff may provide the offender with more time to achieve compliance. Alternatively, enforcement staff may issue a warning ticket information as a means of encouraging voluntary compliance. Should enforcement staff be given indications that the offender is not likely to take corrective action in order to achieve compliance, ticket informations may be issued.
- (f) In a situation where a ticket information has been issued to an offender, if the offender rectifies the offence to the satisfaction of the Chief Bylaw Enforcement Officer and within 14 days of the ticket information having been issued, the ticket information may be cancelled by the Chief Bylaw Enforcement Officer. In deciding to do so, the Chief Bylaw Enforcement Officer may consider any relevant factors including, but not limited to such things as the amount of enforcement staff time spent to achieve compliance, willingness of offender to work towards compliance, etc.
- (g) Where an offence has not ceased, enforcement staff will report to the Chief Administrative Officer that a further enforcement action is required in order to achieve compliance and the Chief Administrative Officer shall review the situation and direct enforcement staff accordingly.
- (h) For enforcement matters that require injunction proceedings or a direct enforcement action, enforcement staff will prepare and present a report to the Board that includes the related background information and a recommended course of action for the Board’s consideration before staff proceeds with either of these enforcement remedies.
- (i) Upon an authorizing resolution having been adopted by the Board in relation to an injunction proceeding or direct enforcement action, enforcement staff shall:
- (i) Forward the bylaw enforcement file including all related documentation to Crown Counsel or the RDMW’s legal counsel to initiate prosecution; or,
 - (ii) Initiate compliance action by coordinating the staff and other resources that are necessary to attend the premises to conduct the work necessary to achieve bylaw compliance.
- (j) Should it be determined that direct enforcement is the preferred option to achieve bylaw compliance, the following outlines the process that must be undertaken in doing so:
- (i) A letter is sent to the property owner clearly outlining the required tasks. The letter must advise that failure to comply with the bylaws within the outlined time frame will result in

enforcement staff requesting that the Board considers adopting a resolution to effect compliance on the subject property and that any expenses incurred in doing so will be added to the property taxes as taxes in arrears if they are not paid by December 31st.

- (ii) Should the property owner fail to comply with the bylaws within the given time frame as outlined in the first letter, one of two steps must follow:
 - (1) A letter is sent to the owner advising that they have failed to comply with the RDMW bylaws and a staff report will now be forwarded to the Board asking for a resolution to effect compliance on the subject property. The letter must be sent to every owner on title and to all occupants; or,
 - (2) A letter is sent to the owner advising that they have failed to comply with RDMW bylaws and a staff report will now be forwarded to the board asking for a resolution to effect compliance on the subject property. The letter must be sent to every owner on title and to all occupants. If the subject property requires that substantial work be completed before compliance is achieved, then staff will obtain estimates for the costs of achieving compliance and advise the owner of the estimated costs of the clean up should the RDMW proceed to direct enforcement to effect compliance.
- (iii) Once a report has been considered by the Board, then one of the following will occur:
 - (1) If a resolution has been adopted by the Board, then a letter is sent to the property owner, stating that a resolution has been adopted to enforce and effect clean up. Should the property not be brought into compliance within 30 days, then any costs incurred as a result of the clean up to achieve compliance, if not paid, will be added to the taxes payable as taxes in arrears; or,
 - (2) If direction given by the Board is not proceed with direct enforcement, then communications are sent to the owner(s), occupant(s) and complainant(s) that the Board decided not to proceed with direct enforcement.

NOTE: If at any time during the above procedures the bylaw offence is resolved, the file can be closed (but will retain its file number and sequence) and enforcement staff will notify the complainant and the offender accordingly.

4. Staff Safety

- (a) The safety of staff and contracted agents of the RDMW is of utmost importance. If enforcement staff and/or agent are verbally or physically threatened while administering the bylaws of the RDMW, then no further investigative action shall be carried out until a private security firm can be hired or a police officer accompanies the enforcement officer and/or agent to undertake further investigate action.

5. Inquiries

- (a) All inquiries regarding bylaws shall be handled in a timely and responsive manner by the appropriate staff.
- (b) Media inquiries regarding the status of a bylaw enforcement matter shall be directed the Chief Bylaw Enforcement Officer.
- (c) All Board inquiries relating to bylaw enforcement shall be directed to the Chief Administrative Officer.



REGIONAL DISTRICT OF MOUNT WADDINGTON

BYLAW ENFORCEMENT TICKET INFORMATION

AUTHORIZATION BYLAW NO. 907, 2016

A Bylaw to Adopt a Ticket Information System for Bylaw Offences and Enforcement Purposes

WHEREAS pursuant to section 414 of the Local Government Act and section 264 of the Community Charter, the Board of Directors may, by bylaw, designate those bylaws and the offences associated with those bylaws, for which a bylaw enforcement officer may lay an information in the form of a ticket as a means of bylaw enforcement;

AND WHEREAS the Board of Directors deems it expedient to authorize the use of a ticket information system for the enforcement of certain bylaws, to designate persons as bylaw enforcement officers, to authorize the use of certain words or expressions to designate certain bylaw offences, and to set certain fine amounts in association with those offences.

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

Citation

1. This Bylaw shall be cited as “Regional District of Mount Waddington Bylaw Enforcement Ticket Authorization Bylaw No. 907, 2016”.

Definitions

2. In this Bylaw, unless the context otherwise requires:

“Board” means the Board of Directors of the Regional District of Mount Waddington.

“Bylaw Enforcement Officer” means a person or class of persons designated in this bylaw as having authority to enforce a bylaw or bylaws of the Regional District by means of laying ticket informations.

“Peace Officer” means a member of the Royal Canadian Mounted Police or other organization as defined by provincial or federal legislation.

“Regional District” means the Regional District of Mount Waddington.

Application

3. The bylaws listed in Column 1 of Schedule A, said Schedule which is attached to and forms part of this Bylaw, are hereby designated as bylaws that may be enforced by means of the laying of a ticket information for offences committed in relation to those bylaws.
4. The persons appointed to the job positions or titles listed in Column 2 of Schedule A to this Bylaw, are hereby designated as Bylaw Enforcement Officers for the purpose of enforcing the corresponding bylaws listed in Column 1, and may lay ticket informations in relation to those bylaws.
5. The words or expressions set forth in Column 2 of Schedules B through K, said Schedules which are attached to and form part of this Bylaw, designate the offence committed under the corresponding bylaw section number appearing in Column 1 of Schedules B through K for which a Bylaw Enforcement Officer may lay a ticket information.

- 6. The fine which appears in Column 3 of Schedules B through K to this Bylaw, is the fine amount payable in relation to the corresponding offence described in Column 2, upon laying of a ticket information by a Bylaw Enforcement Officer.
- 7. Each day on which an offence identified in Column 2 of Schedules B to K of his Bylaw occurs constitutes a separate and distinct offence for which a Bylaw Enforcement Officer may lay a ticket information and for which is a fine is payable.

Effect

- 8. This Bylaw shall take effect upon its adoption by the Board.

READ A FIRST TIME THIS DAY OF , 2016
PUBLIC HEARING HELD THIS DAY OF , 2016
READ A SECOND TIME THIS DAY OF , 2016
READ A THIRD TIME THIS DAY OF , 2016
ADOPTED THIS DAY OF ,2016

ADMINISTRATOR

CHAIR

Schedule A
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Schedule	Column 1 Bylaws	Column 2 Bylaw Enforcement Officers
B	Alder Bay Resort Land Use Bylaw No. 491, 1997	Bylaw Enforcement Officer Peace Officer
C	Coal Harbour Zoning Bylaw No. 669, 2002	Bylaw Enforcement Officer Peace Officer
D	Hyde Creek Zoning Bylaw No. 648, 2002	Bylaw Enforcement Officer Peace Officer
E	Malcolm Island Zoning Bylaw No. 725, 2006	Bylaw Enforcement Officer Peace Officer
F	Quatsino Zoning Bylaw No. 670, 2002	Bylaw Enforcement Officer Peace Officer
G	Telegraph Cove Holdings Ltd. Land Use Bylaw No. 497, 1999	Bylaw Enforcement Officer Peace Officer
H	Woss Community Land Use Bylaw No. 556, 1999	Bylaw Enforcement Officer Peace Officer
I	Regional District of Mount Waddington Zoning Bylaw No. 21, 1972	Bylaw Enforcement Officer Peace Officer
J	Regional District of Mount Waddington Building Bylaw No. 682, 2003	Bylaw Enforcement Officer Building Official
K	Regional District of Mount Waddington Mobile Home Parks Bylaw No. 224, 1984	Bylaw Enforcement Officer Building Official

Schedule B
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Alder Bay Resort Land Use Bylaw No. 491		
Column 1 Section	Column 2 Offence	Column 3 Fine
S.4(1)	Failure to obtain site permit for principal building or structure	\$100.00
S.5	Unlawful subdivision, use or occupation of land or surface of water, and unlawful siting of buildings, structures or floats on land or surface of water	\$100.00
S.11(1)	Failure to provide minimum number of off-street parking stalls	\$ 100.00
S.11(7)	Unlawful parking on public property including public roads	\$100.00
S.12(1)	Failure to provide parking on same lot	\$100.00
S.12(5)	Exceed coverage of setback areas with parking stalls	\$100.00
S.13(1)(2)	Failure to meet minimum dimensions for aisles and parking stalls	\$100.00
S.14(2)	Failure to provide adequate space for loading	\$100.00
S.15	Failure to provide hard surface for parking and travelling areas	\$100.00
S.16	Unlawful gradient for parking or loading area	\$100.00
S.17(1)-(3)	Failure to provide proper drainage	\$100.00
S.18(1)-(4)	Unlawful sign	\$100.00
S.19(1)	Failure to provide fence or barrier	\$100.00
S.19(2)	Unlawful fence or wall	\$100.00
S.20(1)-(3)	Unlawful floor level elevation, setback for building and structures, placement of fill, setback for sewage disposal field, tree cutting or height of building or object	\$100.00
S.22(1)-(3)	Prohibited use of land or water	\$ 100.00
S.23(1)	Unlawful height of building or structure	\$100.00
S.25(1)-(3)	Violation of home occupation regulations	\$100.00
S.26(1)-(4)	Violation of bed and breakfast regulations	\$100.00
S.30(2), S.31(2), S.32(2), S.33(2), S.34(2)	Unlawful use / use contrary to permitted uses	\$100.00
S.30(3), S.33(3)	Failure to comply with development and siting regulations	\$100.00

Schedule C
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Coal Harbour Zoning Bylaw No. 669, 2002		
Column 1 Section	Column 2 Offence	Column 3 Fine
3.1.0	Failure to meet requirements related to the provision and configuration of parking or loading stalls	\$100.00
3.2.0	Failure to comply with buffering and screening requirements	\$100.00
3.3.0	Failure to comply with drainage requirements	\$100.00
3.4.0	Failure to provide fence or barrier	\$100.00
4.2.0	Prohibited use or activity	\$100.00
4.3.0	Unlawful height of principal or accessory building	\$100.00
4.4.0	Unlawful siting of buildings in relation to environmentally sensitive area	\$100.00
4.6.0	Violation of regulations pertaining to home business	\$100.00
5.3.1(a), 5.3.2(a), 5.3.3(a), 5.3.4 (a), 5.3.5(a), 5.4.1(a), 5.4.2(a), 5.5.1(a), 5.6.1(a), 5.7.1(a), 5.7.2(b), 5.8.1(a), 5.8.2(a)	Failure to comply with permitted uses	\$100.00
5.3.1(c), 5.3.2(c), 5.3.3(c), 5.3.4 (c), 5.3.5(c), 5.4.1(c), 5.4.2(c), 5.5.1(c), 5.6.1(c), 5.8.1(b), 5.8.2(b)	Failure to comply with minimum setback regulations	\$100.00
5.3.1(d), 5.3.2(d), 5.3.3(d), 5.3.4 (d), 5.3.5(d), 5.4.1(d), 5.4.2(d), 5.5.1(d), 5.6.1(d), 5.8.1(c), 5.8.2(d)	Failure to comply with development density regulations	\$100.00
5.3.1(e), 5.3.2(e), 5.3.3(e), 5.3.4 (e), 5.3.5(e), 5.4.1(e), 5.4.2(e), 5.5.1(e), 5.6.1(e), 5.7.1(b), 5.7.2(b), 5.8.2(e)	Failure to comply with conditions of use regulations	\$100.00

Schedule D
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Hyde Creek Zoning Bylaw No. 648, 2002		
Column 1 Section	Column 2 Offence	Column 3 Fine
3.1.0	Failure to meet requirements related to the provision and configuration of parking or loading stalls	\$100.00
3.2.0	Failure to comply with drainage requirements	\$100.00
3.3.0	Failure to provide fence or barrier	\$100.00
4.2.0	Prohibited use or activity	\$100.00
4.3.0	Unlawful height of principal or accessory building	\$100.00
4.4.0	Unlawful siting of buildings in relation to environmentally sensitive area	\$100.00
4.6.0	Violation of regulations pertaining to home commerce	\$100.00
5.3.1(a), 5.3.2(a), 5.3.3(a), 5.3.4 (a), 5.3.5(a), 5.4.1(a), 5.5.1(a), 5.5.2(a), 5.5.3(a), 5.6.1(a), 5.7.1(a), 5.8.1(a), 5.8.2(a), 5.8.3(a)	Failure to comply with permitted uses	\$100.00
5.3.1(c), 5.3.2(c), 5.3.3(c), 5.3.4 (b), 5.3.5(c), 5.4.1(c), 5.5.1(c), 5.5.2(c), 5.5.3(c), 5.8.1(b), 5.8.2(b), 5.8.3(b)	Failure to comply with minimum setback regulations	\$100.00
5.3.1(d), 5.3.2(d), 5.3.3(d), 5.3.4 (c), 5.3.5(d), 5.4.1(d), 5.5.1(d), 5.5.2(d), 5.8.1(d), 5.8.2(d), 5.8.3(c)	Failure to comply with development density regulations	\$100.00
5.3.1(e), 5.3.2(e), 5.3.3(e), 5.3.4 (d), 5.3.5(e), 5.4.1(e), 5.5.1(e), 5.5.2(e), 5.5.3(d), 5.6.1(c), 5.7.1(b), 5.8.1(e), 5.8.2(e), 5.8.3(d)	Failure to comply with conditions of use regulations	\$100.00

Schedule E
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Malcolm Island Zoning Bylaw No. 725, 2006		
Column 1 Section	Column 2 Offence	Column 3 Fine
3.1	Failure to meet requirements related to the provision and configuration of parking or loading stalls	\$100.00
3.2	Failure to comply with drainage requirements	\$100.00
3.3	Failure to provide fence or barrier	\$100.00
3.4	Failure to provide services	\$100.00
4.2	Prohibited use or activity	\$100.00
4.3	Unlawful height of building	\$100.00
4.4	Unlawful siting of buildings in relation to environmentally sensitive area	\$100.00
4.6	Violation of regulations pertaining to home industry	\$100.00
4.7	Violation of regulations pertaining to home occupation	\$100.00
4.8	Violation of regulations pertaining to secondary suite	\$100.00
4.9	Failure to operate kennel in accordance with requirements	\$100.00
5.3.1(b), 5.4.1(b), 5.4.2(b), 5.4.3(b), 5.4.4(b), 5.5.1(b), 5.5.2(b), 5.5.3(b), 5.5.4(b), 5.6.1(b), 5.6.2(b), 5.6.3(b), 5.6.4(b), 5.6.5(b), 5.7.1(b), 5.7.2(b), 5.7.3(b), 5.8.1(b), 5.8.2(b)	Failure to comply with permitted uses	\$100.00
5.4.4(d)	Failure to comply with minimum floor area requirements	\$100.00
5.3.1(d), 5.4.1(d), 5.4.2(d), 5.4.3(d), 5.4.4(e), 5.5.1(d), 5.5.2(d), 5.5.3(d), 5.5.4(d), 5.7.1(d), 5.7.2(d), 5.7.3(d), 5.8.1(d), 5.8.2(d)	Failure to comply with minimum setback regulations	\$100.00
5.3.1(e), 5.4.1(e), 5.4.2(e), 5.4.3(e), 5.4.4(f), 5.5.1(e), 5.5.2(e), 5.5.3(e), 5.5.4(e), 5.6.3(e), 5.7.3(c)	Failure to comply with development / density regulations	\$100.00
5.3.1(f), 5.4.1(f), 5.4.2(f), 5.4.3(f), 5.4.4(g), 5.5.1(f), 5.5.2(f), 5.5.3(f), 5.5.4(f)	Failure to comply with lot coverage regulations	\$100.00
5.3.1(g), 5.4.1(g), 5.4.2(g), 5.4.3(g), 5.4.4(h), 5.5.1(g), 5.5.2(g), 5.5.3(g), 5.5.4(g), 5.7.1(e), 5.7.2(e)	Failure to comply with conditions of use regulations	\$100.00
5.6.1(c), 5.6.2(c), 5.6.3(c), 5.6.4(c), 5.6.5(c)	Unlawful buildings or structures	\$100.00
5.6.1(d), 5.6.3(d), 5.6.5(d)	Failure to comply with moorage regulations	\$100.00

Schedule F
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Quatsino Zoning Bylaw No. 670, 2002		
Column 1 Section	Column 2 Offence	Column 3 Fine
3.1.0	Failure to meet requirements related to the provision and configuration of parking or loading stalls	\$100.00
3.2.0	Failure to comply with buffering requirements	\$100.00
3.3.0	Failure to comply with drainage requirements	\$100.00
3.4.0	Failure to provide fence or barrier	\$100.00
4.2.0	Prohibited use or activity	\$100.00
4.3.0	Unlawful height of principal or accessory building	\$100.00
4.4.0	Unlawful siting of buildings in relation to environmentally sensitive area	\$100.00
4.6.0	Violation of regulations pertaining to home commerce	\$100.00
5.3.1(a), 5.4.1(a), 5.5.1(a), 5.6.1(a), 5.6.2(a)	Failure to comply with permitted uses	\$100.00
5.3.1(c), 5.4.1(c), 5.5.1(c)	Failure to comply with minimum setback regulations	\$100.00
5.3.1(d), 5.4.1(d), 5.5.1(d)	Failure to comply with development density regulations	\$100.00
5.3.1(e), 5.4.1(e), 5.5.1(e), 5.6.1(b), 5.6.2(b)	Failure to comply with conditions of use regulations	\$100.00

Schedule G
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Telegraph Cove Holdings Ltd. Land Use Bylaw No. 497		
Column 1 Section	Column 2 Offence	Column 3 Fine
S.9(1),(2),(3),(4),(5),(6)	Failure to provide minimum number of off-street parking stalls	\$ 100.00
S.9(7)	Unlawful parking on public property including public roads	\$100.00
S.10(1)	Failure to provide required parking stalls on same lot	\$100.00
S.10(5)	Exceed coverage of setback areas with parking stalls	\$100.00
S.11(1),(2)	Failure to meet minimum dimensions for aisles and parking stalls	\$100.00
S.12(2)	Failure to provide adequate space for loading	\$100.00
S.13	Failure to provide hard surface for parking and travelling areas	\$100.00
S.14	Unlawful gradient for parking or loading area	\$100.00
S.15(1),(2),(3)	Failure to provide proper drainage	\$100.00
S.16(1),(2),(3),(4)	Unlawful sign	\$100.00
S.17(1)	Failure to provide fence or barrier	\$100.00
S.17(2)	Unlawful fence or wall	\$100.00
S.18(1) through (9)	Violation of regulations pertaining to floor level elevations, setbacks for building and structures, placement of fill, setbacks for sewage disposal field, tree cutting or height of building or object	\$100.00
S.20(1),(2),(3)	Prohibited use or activity	\$ 100.00
S.21(1),(2)	Unlawful height of building or structure	\$100.00
S.23(1)-(3)	Violation of regulations for home occupations	\$100.00
S.24(1)-(3)	Violation of regulations for bed and breakfasts	\$100.00
S.28(2), S.29(2), S.30(2), S.31(2), S.32(2), S.33(2), S.34(2), S.35(2), S.37(2), S.38(2), S.39(2), S.40(2)	Failure to comply with permitted uses	\$100.00
S.28(3), S.29(3), S.30(3), S.31(3), S.32(3), S.33(3)	Failure to comply with development / density regulations	\$100.00
S.28(4), S.29(4), S.30(4), S.31(4), S.32(3), S.33(3)	Failure to comply with minimum setback regulations	\$100.00
S.29(6)	Failure to comply with dwelling unit density	\$100.00
S.29(7)	Failure to comply with regulations for landscaping and private areas	\$100.00
S.30(5), S.31(5), S.32(4), S.33(4), S.38(3), S.39(3)	Siting of building without sewer and water servicing provided	\$100.00
S.34(3)	Unlawful buildings and structures	\$100.00
S.35(4)	Impediment to public access to foreshore	\$100.00

Schedule H
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Woss Community Land Use Bylaw No. 556, 1999		
Column 1 Section	Column 2 Offence	Column 3 Fine
3.1	Failure to meet requirements related to the provision and configuration of parking stalls	\$100.00
3.2	Failure to provide required parking stalls on same lot	\$100.00
3.3	Failure to meet minimum dimensions for aisles and parking stalls	\$100.00
3.4	Failure to provide adequate space for loading	\$100.00
3.5	Failure to provide hard surface for parking and travelling areas	\$100.00
3.6	Unlawful gradient for parking or loading area	\$100.00
3.7	Failure to comply with drainage requirements	\$100.00
3.8	Failure to provide fence or barrier	\$100.00
3.9	Unlawful cutting of trees	\$250.00
4.2	Prohibited use or activity	\$100.00
4.3	Unlawful height of principal or accessory building or structure	\$100.00
4.4	Unlawful siting of buildings / structures / development in relation to environmentally sensitive area	\$100.00
4.7	Unlawful lot coverage	\$100.00
4.8	Violation of regulations pertaining to home commerce	\$100.00
5.3(2), 5.4(2), 5.5(2), 5.6(2), 5.7(2), 5.8(2), 5.9(2), 5.10(2), 5.11(2)	Failure to comply with permitted uses	\$100.00
5.3(3), 5.4(3), 5.5(3), 5.6(7), 5.7(3), 5.8(3), 5.9(3), 5.10(3), 5.11(3)	Failure to comply with development / density regulations	\$100.00
5.3(4), 5.4(4), 5.5(4), 5.6(8), 5.7(3), 5.8(3), 5.9(4), 5.10(4), 5.11(4)	Failure to comply with minimum setback regulations	\$100.00
5.6(3)	Failure to comply with site coverage provisions	\$100.00
5.6(4)	Failure to comply with minimum floor area requirements	\$100.00

Schedule I
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Regional District of Mount Waddington Zoning Bylaw No. 21, 1972		
Column 1 Section	Column 2 Offence	Column 3 Fine
1.10.0(2)	Unlawful building construction in relation to water course	\$100.00
3.1.0(1)	Failure to meet minimum dimensions for aisles and parking stalls	\$100.00
3.1.0(2), A.1.4, A.4.7	Failure to provide minimum number of off-street parking spaces	\$100.00
3.1.0(3), A.1.4	Failure to provide minimum number of off-street loading spaces	\$100.00
3.1.1	Unlawful use of buffer area	\$100.00
A.1.0, A.1.3, A.2.0, A.2.5, A.3.0, A.3.6, A.4.0, A.4.2, A.5.0, A.5.2, A.6.0, A.6.5, A.7.0, A.7.4, A.8.0, A.8.4, A.9.0, A.10.0, A.11.1, A.11.7, A.12.0, A.12.3, A.13.0, A.13.4, A.14.0, A.14.4, A.15.0, A.15.3, A.16.0, A.16.7, A.16.8, A.17.0, A.17.5, A.18.1, A.18.2, A.19.2, A.19.7, A.20.2, A.20.3, A.21.1, A.22.1	Failure to comply with permitted uses	\$100.00
A.1.2, A.2.3, A.6.2, A.10.2, A.11.3, A.12.2, A.13.1, A.14.2, A.16.2, A.16.7, A.17.2, A.18.4, A.19.5, A.20.5, A.21.3	Failure to comply with density regulations	\$100.00
A.1.4, A.1.7, A.2.4, A.3.4, A.4.4, A.6.4, A.7.3, A.8.3, A.9.2, A.9.3, A.9.4, A.10.4, A.11.6, A.11.9,	Failure to comply with minimum setback / yard regulations	\$100.00

A.13.3, A.14.3, A.15.5, A.16.4, A.17.4, A.18.2, A.18.6, A.19.3, A.19.6, A.20.6, A.21.4		
A.1.4, A.3.5, A.4.3, A.6.3, A.7.2, A.8.2, A.9.2, A.10.3, A.11.5, A.16.3, A.18.5, A.21.3	Failure to comply with site coverage provisions	\$100.00
A.1.4(vi)	Failure to provide minimum ground clearance	\$100.00
A.1.4(vii)	Unlawful colour / finish	\$100.00
A.1.4(vii)	Unlawful advertising / lettering	\$100.00
A.1.4(ix)	Failure to decommission	\$100.00
A.4.4, A.6.4, A.7.3, A.8.3, A.9.3, A.10.4, A.11.6, A.13.3, A.16.4, A.18.7, A.19.3	Failure to comply with maximum height regulations	\$100.00
A.4.7, A.11.3, A.18.1, A.18.4, A.20.5	Failure to comply with minimum or maximum floor area requirements	\$100.00
A.7.3, A.9.3, A.15.6, A.20.6	Failure to provide buffer area or screening	\$100.00
A.11.3	Failure to comply with maximum building footprint	\$100.00
A.11.4, A.20.3	Failure to provide suitable sewage or water supply systems	\$100.00
A.17.3	Failure to comply with minimum dwelling dimensions	\$100.00
A.19.3	Failure to comply with maximum number of rooms	\$100.00
A.20.3	Failure to provide washroom facility or garbage disposal container	\$100.00
A.21.6	Failure to provide restrictive covenant	\$100.00

Schedule J
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Regional District of Mount Waddington Building Bylaw No. 682, 2003		
Column 1 Section	Column 2 Offence	Column 3 Fine
1.5.8, 4.1.1(a)	Failure to obtain site permit	\$100.00
1.6.3	Failure to pay for damage to Regional District works	\$100.00
1.6.4(a)	Failure to post or maintain permit	\$100.00
1.6.4(b)	Failure to keep designs, plans and specifications on property for which permit issued	\$100.00
2.1.1	Failure to obtain permit	\$100.00
2.1.2, 4.6.1	Failure to obtain occupancy permit	\$100.00
2.1.3	Submission of false information to building official	\$100.00
2.1.4	Unlawful alteration of notice, permit or certificate	\$100.00
2.1.5	Non-compliance with accepted design or plans for which a permit has been issued	\$100.00
2.1.6	Obstruction of building official to enter property	\$100.00
2.2.4	Failure to cease construction after Stop Work notice posted	\$100.00
2.2.6	Unlawful occupation	\$100.00
4.1.1(b)	Failure to obtain building permit	\$100.00
4.1.1(e)	Failure to obtain demolition permit	\$100.00

Schedule K
to
Regional District of Mount Waddington
Bylaw Enforcement Ticket Information Authorization Bylaw No. 907, 2016

Regional District of Mount Waddington Mobile Home Parks Bylaw No. 224, 1984		
Column 1 Section	Column 2 Offence	Column 3 Fine
2.1.0(2)	Failure to obtain approval from Heath Officer and/or Building Official	\$100.00
2.1.0(3)	Failure to provide suitable drainage	\$100.00
2.1.0(6)	Failure to locate mobile home on a mobile home area	\$100.00
2.1.0(7)	Failure to restrain mobile home	\$100.00
2.1.0(9)	Unlawful connection to water or sewer system	\$100.00
2.1.0(10)	Unlawful disposition of garbage or waste	\$100.00
2.1.0(11)	Failure to post permit or bylaw	\$100.00
4.1.0	Failure to provide buffer area	\$100.00
4.1.0	Failure to comply with buffer area regulations	\$100.00
5.1.0	Failure to provide recreation area	\$100.00
5.1.0	Failure to comply with recreation area regulations	\$100.00
6.1.0(1)	Failure to comply with siting and setback regulations for mobile home or addition thereto	\$100.00
6.1.0(2)	Failure to provide required number of parking spaces	\$100.00
6.1.0(3)	Unlawful addition to mobile home	\$100.00
6.1.0(4)	Failure to comply with proximity regulations for mobile home area	\$100.00
7.1.0	Failure to comply with area required for owner's residential plot	\$100.00
8.1.0	Failure to provide required facilities and applicable regulations therefor	\$100.00
9.1.0, 10.1.0	Failure to comply with regulations pertaining to sewer and water systems	\$100.00
11.1.0	Failure to comply with garbage disposal regulations	\$100.00
12.1.0	Failure to comply with general operating and maintenance regulations	\$100.00
13.1.0	Failure to report installation of mobile home or addition	\$100.00