



REGIONAL DISTRICT OF MOUNT WADDINGTON

MINUTES

MINUTES of the regular Board meeting of the Regional District of Mount Waddington held Tuesday, September 20 at the Regional District Office, 2044 McNeill Road, Port McNeill.

PRESENT:

Chair: A. Hory
Directors: H. Soltau, P. Wainwright (by phone), D. Buchanan (Alert Bay Alternate), J. Allen, H. Bood, P. Corbett-Labatt and S. Ackland
Staff: G. Fletcher-Administrator; P. English-Manager of Economic Development; P. Donaghy-Manager of Operations; M. Tonkin-Recording Secretary
Regrets: D. Rushton, M. Berry
Public: Joli White- Vancouver Island North Tourism
Media: Kathy O'Reilly-Taylor, North Island Gazette

CALL TO ORDER:

The meeting was called to order at 2:00 pm.

Adoption of Agenda:

1. Adopt the Agenda.

194/16

It was moved and seconded that the Agenda be adopted.

CARRIED

Delegations:

Hyde Creek Volunteer Fire Department and Port McNeill Volunteer Fire Department

Hyde Creek Chief Cam Brady, Port McNeill Chief Tasos Baroutis and Deputy Chief Dean Tait

- *Chief Brady described the experience and training of the 14 members of the HCVFD and the measures that they have taken to ensure that they are trained to the standard to be capable of being designated as able to handle interior attack situations. 2 members have extensive experience with 15 years plus each in wildland fire fighting including interface fires.*
- *Given the close proximity between the departments, the mutual aid agreement between the HCVFD and Port McNeill VFD provides benefits to both forces to ensure that they have a larger pool of trained volunteers to draw on and also provides the possibility for Port McNeill to assist other communities for which it has a mutual aid agreement with due to their forces being required in Port Hardy to assist their Fire Department;*
- *Being declared an Interior Attack department only enables that response the incident commander must still assess many other variables, including the numbers of members trained to that level at the scene; again having a larger number of members trained to that level available from both departments provides more capacity in the event the designation is needed;*

HCFVD Interior Attack
195/16

It was moved and seconded that the Hyde Creek Volunteer Fire Department be declared as providing Interior Operations Level of Service subject to the Port McNeill Volunteer Fire Department also maintaining Interior Operations Level of Service.

CARRIED

SECTION B

Minutes:

1. Minutes of the meeting held July 19, 2016.

196/16

It was moved and seconded that the minutes of the Regional District of Mount Waddington Board meeting held July 19, 2016 be adopted.

CARRIED

- Correspondence on the table:
2. a) District of Port Hardy Regular Council Meeting Minutes dated June 14, 2016, July 12, 2016; Special Council Meeting Minutes dated June 14, 2016; Whole Meeting Minutes dated June 14, 2106, July 12, 2016; Town of Port McNeill Regular meeting minutes dated July 4, 2016, July 18, 2016; Village of Port Alice Regular meeting minutes dated June 8, 2016, June 15, 2016, June 22, 2016, July 13, 2016; Village of Alert Bay Regular Council Meeting Minutes dated April 25, 2016, May 9, 2016, June 13, 2016, June 27, 2016 and July 25, 2016.
 - b) Cheque Register Report dated July 19 – Aug. 15/16 & Aug. 16 – Sept. 19/16.

197/16 It was moved and seconded that the correspondence on the table be received and filed.

CARRIED

**SECTION C-
STAFF REPORTS:**

Administrator's Report:

1. Monthly Report from the Administrator dated September 20, 2016.

Beautiful Bay Trail
198/16

It was moved and seconded that discussions be held with Parks and Recreation Trails BC and the Sointula Recreation Society to develop an agreement to transfer the permit for the Beautiful Bay Trail to the RDMW.

CARRIED

NVISEA Agreement
199/16

It was moved and seconded that the agreements with the Northern Vancouver Island Salmonid Enhancement Association for the use of Lots 1-4, Plan 24576 and Lot 1, Plan 23654, Section 19, Township 6, Rupert Land District for the purpose of a salmon hatchery and a campsite be renewed for a 5-year term commencing on September 1, 2016.

CARRIED

It was noted that the renewal of the 5 year Emergency Planning Management Mutual Aid Agreement, effective Nov. 1, will be distributed to Municipalities and First nations within the next couple of weeks. A suggestion was made to have the Link River Campsite caretaker contract start for May long weekend as this weekend is often full. This will be considered in the spring, subject to the availability of caretakers.

200/16

It was moved and seconded that the September 20, 2016 report with updates from the Administrator be received and filed.

CARRIED

2. Travel Report dated September 20, 2016.

201/16

It was moved and seconded that the September 20, 2016 travel report be approved with the following amendments:

Heidi Soltau-UBCM	\$1442.75
Andrew Hory-UBCM	\$1552.75
Greg Fletcher-UBCM	\$1699.75

CARRIED

Economic Development
Report:

3. Monthly report from the Manager of Economic Development dated August 16 & Sept. 20, 2016.

Quatsino Wharf Transfer
202/16

It was moved and seconded that Transport Canada be informed that the Regional District of Mount Waddington has the capacity and authority to enter into a Pre-Transfer Funding Agreement for \$11,753 with Transport Canada for the Eligible Activities to include a site visit, an engineering cost review, a legal review of the

proposed transaction and the preparation of an administrative framework in a service area bylaw.

CARRIED

- *Knotweed Update: We were able to work with MOF to get on a huge outbreak of knotweed near the mouth of the Marble River since we were already working nearby. It was requested that the effectiveness of the 2016 treatment program be assessed.*
- *There was a lengthy discussion about the process that would be required for the Regional District to provide a contribution to the proposed new swimming pool recreation complex; the Port Hardy Directors stated that if the October 22nd referendum was approved by Port Hardy voters; the District of Port Hardy would be making a special presentation to the Board that would further address partnership opportunities*

203/16

It was moved and seconded that the August 16, 2016 & Sept. 20, 2016 report from the Manager of Economic Development be received and filed.

CARRIED

- a) Tourism Coordinator report dated September 13, 2016.

204/16

It was moved and seconded that the September 13, 2016 report from the Tourism Coordinator be received and filed.

CARRIED

4. Special Report from Economic Development dated August 5, 2016 regarding District of Port Hardy's WPAC question.

205/16

It was moved and seconded that the Special Report from Economic Development dated August 5, 2016 regarding the District of Port Hardy's request for information about WPAC funding be received and filed.

CARRIED

Operations Report:

5. Monthly Report from the Manager of Operations dated August 8, 2016 & September 13, 2016.

206/16

It was moved and seconded that the August 8, 2016 & September 13, 2016 report from the Manager of Operations be received and filed.

CARRIED

Planning Report:

6. Monthly Report from the Manager of Planning and Development Services dated August 8, 2016 & September 1, 2016.

207/16

It was moved and seconded that the August 8, 2016 & September 1, 2016 report from the Manager of Planning and Development Services be received and filed.

CARRIED

**SECTION D
FINANCIAL REPORTS:**

1. Finance Report dated September 1, 2016

3rd quarter financial variance reports will be provided in October.

208/16

It was moved and seconded that the September 1, 2016 Finance Report be received and filed.

CARRIED

- a) Monthly Single Source Report dated August 9, 2016 & September 13, 2106.

209/16

It was moved and seconded that the August 9, 2016 & September 13, 2016 Single Source report be approved.

CARRIED

**SECTION E
COMMITTEE REPORTS:**

None

SECTION F – BYLAWS

Bylaw No. 912
Process for adoption report
210/16

1. Report to Board regarding Bylaw No.912 process for adoption.

It was moved and seconded that the following recommendations from the Administrator's report dated September 20, 2016 regarding the Coal Harbour Recreation Service Establishment Bylaw No. 912, 2016 be approved:

1. The Notice to Electors of the Alternative Approval Process;
2. The Elector Response Form for the Alternative Approval Process; and,
3. The total number of electors within the Coal Harbour Recreation Service Establishment Bylaw No. 912, 2016 to which the Alternative Approval Process applies is determined to be 180 of which 10%, or 18 electors, must submit the Elector Response Forms to prevent the Regional District of Mount Waddington from adopting the "Bylaw 912" without first obtaining the assent of the electors by way of referendum.

CARRIED

2. Bylaw No. 912 cited as "Coal Harbour Recreation Service Establishment Bylaw No. 912, 2016" for 1st, 2nd and 3rd readings.

Bylaw No. 912 for 1st, 2nd and
3rd Reading
211/16

It was moved and seconded that Bylaw No. 912 be read a 1st, 2nd and 3rd time.

CARRIED

SECTION G

Correspondence:

None

SECTION H

Other Board Business:

None

Rural Updates:

Area "A" – Broughton (Malcolm Island)

- *October 1, 2016 we will be having our first ever Live Art Auction with proceeds going to the Malcolm Island Arts Society.*
- *We had a meeting regarding our public washroom*

Area "B"- Quatsino

- *Noted that Dan Olson deserves a huge thank you to for his service at the Department of Highways as he goes into retirement. I would like to see a letter of thank you go out if the Board agrees.*

Thank you Letter-Dan Olsen
212/16

It was moved and seconded that a thank you letter to Dan Olson regarding his service at the Department of Highways be sent.

CARRIED

P. Wainwright left the meeting.

Area "C" –Rupert

- *Glad to have heard the presentation from the Hyde Creek Volunteer Fire Department and that they received their Interior Operations Level of service status.*
- *Hopeful that the Port Hardy Multiplex Pool project does go forward.*

- Area "D" – Nimpkish
- *Not present*

Municipal Updates:

Village of Alert Bay

- *Grizzly bears are on the Island!*
- *The last stage of the sewer project starts next year.*

Village of Port Alice

- *New Port Alice signs at the highway junction will be up in the coming weeks.*
- *Passed this motion at our last meeting: "Neucel Specialty Cellulose Ltd be provided with a 25% reduction in the municipal village taxes in 2017 contingent on the mill being operational and operating in 2017 and further that Neucel representatives as soon as practical initiate meetings with representatives of the Village of Port Alice to commence negotiations to enter into an agreement with regard to further tax relief." We have been working with Neucel and these are things they needed and not just for 2017 but for an additional 5 years with any hope of getting them back up and running.*

District of Port Hardy

- *Director Corbett-Labatt: Attended AVICC's Solid Waste Management meeting and need to ask for approval for that meeting for my expenses and approval to go to the next meeting on November 30th.*

Travel Expenses AVICC
213/16

It was moved and seconded that Director Corbett-Labatt's and Patrick Donaghy's expenses for the AVICC's Solid Waste Management meeting held on August 23rd for \$882.70 be approved.

CARRIED

Town of Port McNeill

- *A new RCMP Sergeant starting here in mid October.*
- *VINWAG/NWAC joint meeting with WFP will be happening this Thursday and Friday here in Port McNeill.*
- *The Collaborative Working Group for Health put in an RPF for the work that we had approved by Rural Health and there has been a decision but they have to put all things in place for the contract before Island Health puts that out to the public.*
- *The Island Health Board of Governors are meeting here in Port McNeill on Wednesday, September 26th at 11:30. We are away at UBCM and both Director Pat-Corbett-Labatt and myself have sent letters stating their displeasure at the timing. Really unhappy that the one chance that those of us who work on the committees have to address the board and we aren't available to do so.*

Committee Meetings:

As required

Next Month Meeting Date:

Next month meeting October 18, 2016 at 2:00 pm

Adjourn:

214/16

It was moved and seconded to adjourn the meeting at 4:16 pm.

CARRIED

CERTIFIED CORRECT:



SECRETARY



CHAIR