



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD MEETING MINUTES

November 15, 2016

RDMW Office – 2044 McNeill Road, Port McNeill, BC

PRESENT: Chair Dave Rushton and Directors Shirley Ackland, Jan Allen, Michael Berry, Hank Bood, Pat Corbett-Labatt, Andrew Hory, Heidi Soltau and Phil Wainwright

STAFF: Greg Fletcher - Administrator; Patrick Donaghy, Manager of Operations; Pat English, Manager of Economic Development; Jeff Long - Manager of Planning & Development Services; Melissa Tonkin - Recording Secretary

PUBLIC: Kathy O'Reilly Taylor-North Island Gazette; Gabby Wickstrom, Chamber of Commerce

A. CALL TO ORDER

Chair Rushton called the meeting to order at 2:00 pm.

B. APPROVAL OF AGENDA

Addition of the Travel Report under section F. 1a)

Moved/Seconded/Carried
THAT the agenda be approved as amended.

236/16
AGENDA
APPROVED

C. ADOPTION OF MINUTES

1. Minutes of the Regional District of Mount Waddington Board Meeting held October 18, 2016.

Moved/Seconded/Carried
THAT the minutes of the Regional District of Mount Waddington Board Meeting held October 18, 2016 be adopted.

237/16
OCT. 18/16
MINUTES
ADOPTED

D. DELEGATIONS – Jens Reusse-Seven Hills Golf & Country Club Treasurer:

Thanked the Board for their support praised the late Al Petrie for his dedicated work in the past. Noted that the RDMW grant has been used for a new mower, fairway improvements, improving drainage and leveling greens as well as unexpected expenses such as pump replacement. Upcoming Capital Expenditures include the replacement of as many as 18 power poles at cost of \$8,000 per pole as well as replacing the irrigation system. Planned initiatives include developing a website, brochures with advertising working with TVI and joining the Chamber of Commerce in Port Hardy and Port McNeill.

E. CORRESPONDENCE / APPOINTMENTS

1. a) Municipalities Meeting Minutes

Moved/Seconded/Carried
THAT the correspondence on the table be received and filed.

238/16

b) Cheque Register Report dated October 19, 2016 – November 15, 2016

Moved/Seconded/Carried
THAT the correspondence on the table be received and filed.

239/16

F. STAFF OPERATION REPORTS

1. Monthly report from the Administrator dated November 9, 2016
 - *Cell phone coverage helped in the recent weather related emergency last week. The RDMW Facebook page which had close to 3000 hits during the event*
 - *Link River Park remains closed due to flooding and the main access to the Little Huson Caves will be impassable for the foreseeable future.*

240/16

Moved/Seconded/Carried

THAT the November 9, 2016 report from the Administrator be received and filed.

1. a) Travel Report- Andrew Hory to attend the LGLA CEO Forum in Richmond on December 6th and 7th, 2016 for \$985.

241/16

Moved/Seconded/Carried

THAT Director Hory's travel to LGLA CEO Forum be approved.

2. Monthly report from the Manager of Economic Development dated November 15, 2016.
 - *John MacDonald, Strathcona District Chair invited the Manager to make a presentation regarding the Whale Heritage Site.*
 - *The Manager is in contact with Teresa Ryder, Aboriginal Tourism BC regarding content on proposed new Hoomak Lake signage*

242/16
HOOMAK
SIGNAGE
PROJECT

Moved/Seconded/Carried

THAT a contract be approved with 43K Wilderness Solutions for \$15,000 for the design and construction of several informational signs at the Hoomak rest stop as well as the development of several templates for signs promoting trails in the Regional District.

- *BC Ferries announced a new ferry proposal for the Port McNeill/Sointula/Alert Bay route that will have a capacity to carry 44 unites to replace the existing 26 unit ferry. They plan to have tenders out next year and we should see the new ferry in late 2019 or early 2020.*

243/16

Moved/Seconded/Carried

THAT the November 15, 2016 report from the Manager of Economic Development be received and filed.

- 2.a) Tourism Coordinator report dated November 15, 2016

Moved/Seconded/Carried

244/16

THAT the November 15, 2016 report from the Tourism Coordinator report dated November 15, 2016 be received and filed.

3. Monthly report from the Manager of Operations dated November 9, 2016
 - *After consultation with community stakeholders and approval from the three Electoral Area Directors involved, a motion is required for an a Grant for Clean Water and Wastewater Fund application which as a deadline November 23, 2016 deadline.*

245/16
CLEAN WATER /
WASTE WATER
GRANTS

Moved/Seconded/Carried

THAT applications (Part A Wastewater and Part B Water) be submitted for grant funding for the RDMW Small Community Water Waste Water system upgrade projects through the Clean Water and Waste Water fund; and that the Board supports the projects and commits to its share of \$106, 058 of the projects AND; that these projects could not proceed without program funding and or that the full scope of these projects would not otherwise have been undertaken in fiscal years 2016/2017 or 2017/2018.

- *Hoping to have the Health Office/Water sample location details worked out by the end of the week.*
- *After some further analysis, the request for the purchase of a new conveyor hopper for 7 Mile has been withdrawn*

246/16
PACIFIC
WOOD WASTE

Moved/Seconded/Carried

THAT Pacific Wood Waste Inc. be contracted to tub grind the accumulated waste wood at 7 Mile for \$17,682 with the Regional District providing an excavator to assist.

1 opposed

247/16

Moved/Seconded/Carried

THAT the November 9, 2016 report from the Manager of Operations be received and filed.

Jeff Long, Manager of Planning & Development Services arrives 3:05 p.m.

4. Monthly report from the Manager of Planning & Development Services dated November 3, 2016

248/16

Moved/Seconded/Carried

THAT the November 3, 2016 report from the Manager of Planning & Development Services be received and filed.

Jeff Long, Manager of Planning & Development Services leaves 3:25 p.m.

G. FINANCIAL REPORTS

1. Finance Report dated November 1, 2016

- *1st Budget meeting is expected in January 2017.*

249/16

Moved/Seconded/Carried

THAT the November 1, 2016 report from the Treasurer be received and filed.

2. Single Source dated November 8, 2016

- *The cheque for \$24,144 on November 8, 2016 for Duncan Electric Motors needs to be removed from this single source report as it is part of a project that was tendered*
- *Standing Purchase Orders will be looked at for regular service providers.*

250/16

Moved/Seconded/Carried
THAT the November 8, 2016 Single Source report be received and filed.

H. COMMITTEE REPORTS

1. Committee of the Whole Meeting held November 8, 2016 minutes.

251/16
COMMITTEE
OF THE
WHOLE MTG
MINS.

Moved/Seconded/Carried
THAT the minutes of the Committee of the Whole Meeting held November 8, 2016 be adopted.

- 1.a) Action items arising from the November 8, 2016 Committee of the Whole
- BCUC letter was discussed and will be sent out.

252/16
ACTION
ITEMS

Moved/Seconded/Carried
THAT the Recommendations from the November 8, 2016 Committee of the Whole be accepted as follows:

THAT staff continue to research the three categories for solid waste reduction options (Minimizing environmental impacts from initiatives that include composting organics, service sustainability by expanding user pay, and expanding educational programs and public involvement) and provide a report describing the potential of having 7 Mile Landfill open on Sundays.

AND THAT the RDMW award a two-year extension (January 1st, 2017 to December 31st 2018) for the contract for the operation of 7 Mile Landfill to Steelhead Enterprises based on the tender submission provided for the 7 Mile Landfill Operations Contract competition Reference SW2013.

AND THAT the Regional Emergency Planning Mutual Aid Agreements be brought before the Board on November 15, 2016 for approval.

AND THAT the Board approve a letter of comment to BCUC.

AND FURTHER THAT the Notices for Bylaw 912 be approved and that this be ratified at the November 15th Board meeting.

I. BYLAW AND PERMITS

1. Notices for Bylaw No. 912 cited as "Coal Harbour Recreation Service Establishment Bylaw No. 912, 2016" considered at the November 8th committee meeting.
- *Information related to item dealt with in motion 254/16*

J. CORRESPONDENCE

1. Town of Port McNeill letter dated September 22, 2016 regarding Provision of Services to Kwagis Power Station.

253/16
KWAGIS
POWER STN
SERVICES

Moved/Seconded/Carried
THAT the request from the Town of Port McNeill regarding Provision of Services to Kwagis Power Station be approved.

254/16
TELEGRAPH
COVE

2. Town of Port McNeill letter dated September 22, 2016 regarding Provision of Fire Suppression Services Outside of Municipal Boundaries for Telegraph Cove.

Moved/Seconded/Carried

THAT the request from the Town of Port McNeill regarding Provision of Services to Dockside 29 Owners Corporation, Telegraph Cove Point Strata Corporation and Telegraph Cove Holdings be approved.

K. DIRECTOR REPORTS / OTHER BUSINESS / NEXT MEETING

1. Other Business: None
2. Rural Updates:
 - Area "A"-Broughton (Malcolm Island)
 - *Winterfest this weekend.*
 - Area "B"- Quatsino
 - *Attended a 911 meeting- a provincial budget was announced with a 3.8% increase. Our assessment went down .4% so we won't see the increase which is \$538.00*
 - Area "C"- Rupert
 - *½ way through the Bylaw 912 process and will know the outcome by next Board meeting.*
 - Area "D"- Nimpkish
 - *The railway was hit pretty bad with the rain so is down for a few weeks. Partial crews are working.*
3. Municipal Updates:
 - Village of Alert Bay
 - *Water issues! We need to do a complete review of our system. We are in the final stages for our Deputy CAO job posting.*
 - Village of Port Alice
 - *We were isolated for a few days last week with the rain flooding our highway.*
 - *Sensed some angst at the table today that could be at the start of the meeting by inclusion into a revised agenda*
 - District of Port Hardy
(Hank Bood)
 - *Spent most of last week chasing property in Victoria Lake*
 - (Pat Corbett-Labatt)
 - *Received a \$100,000 Rural Dividend Fund for the Seagate Dock revitalization project.*
 - *New Cenotaph has been re-purposed after many sought after grants. There was a re-dedication on Remembrance Day complete with a new plaque that states "We Fought Together – We Remember Together". There are lights on at night and it is a spectacular sight.*
 - *Pleased with the turnout at the referendum with a 77% vote in favour of the proposed Swimming Pool.*
 - Town of Port McNeill
 - *Had 6 slides in town last week with the rain, one seriously damaging a home on Beach Drive. Communication was great throughout the emergencies.*
 - *Kids in Motion opened an indoor play space in the old mall next to Subway. Great for toddlers, great for our community.*

- *Chris Stewart and Rob Engle have been working with some young adults with Special Needs and had an "event" on the weekend. Their goal is to make it to the Special Olympics!*

4. Committee Meetings: November 29th @ 11:30
5. Next Month Meeting Date and Time: December 20, 2016

Media confirmed the decrease % for our assessment.

255/16

Moved
THAT the meeting be adjourned.

Time: 3:45 p.m.

CORRECT

APPROVED



SECRETARY



CHAIR