



# REGIONAL DISTRICT OF MOUNT WADDINGTON

## BOARD MEETING MINUTES

December 20, 2016

RDMW Office – 2044 McNeill Road, Port McNeill, BC

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**PRESENT:** Chair Dave Rushton and Directors Shirley Ackland, Jan Allen, Michael Berry, Hank Bood, Pat Corbett-Labatt, Andrew Hory, Heidi Soltau and Phil Wainwright

**STAFF:** Greg Fletcher - Administrator; Pat English, Manager of Economic Development; Jeff Long - Manager of Planning & Development Services; Melissa Tonkin - Recording Secretary

**MEDIA:** Kathy O'Reilly Taylor-North Island Gazette;

**PUBLIC:** Joli White – VINTAC, Andrew Jones – VINTAC Chair, Gaby Wickstrom, Chamber of Commerce

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### CALL TO ORDER

Chair Rushton called the meeting to order at 2:00 pm.

#### A. APPROVAL OF AGENDA/NOMINATIONS

1. Adoption of December 20, 2016 Agenda.

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

2. Nomination for Chair: Administrator Greg Fletcher called for Nominations for Chair: Director Andrew Hory was nominated and accepted, Director Dave Rushton was nominated and declined. 3 calls for any further nominations was done. No other nominations were presented.

Director Andrew Hory was declared the Regional District of Mount Waddington Board Chair.

3. Nomination for Vice-Chair: Administrator Greg Fletcher called for Nominations for Vice-Chair: Director Shirley Ackland was nominated and accepted, Director Dave Rushton was nominated and declined. 3 calls for any further nominations was done. No other nominations were presented.

Director Shirley Ackland was declared the Regional District of Mount Waddington Board Vice-Chair.

*Director Hory took over as Chair*

4. 2017 Board Appointments

Moved/Seconded/Carried  
THAT the following Board Appointments for 2017 be approved:

Municipal Insurance  
Vancouver Island Regional Library  
Municipal Finance Authority  
9-1-1 Corporation

**Representative / Alternate**  
**Andrew Hory** / Dave Rushton  
**Heidi Soltau** / Pat Corbett-Labatt  
**Shirley Ackland** / Hank Bood  
**Phil Wainwright** / Andrew Hory

256/16  
AGENDA  
APPROVED

RD CHAIR

RD VICE-CHAIR

257/16  
2017  
APPOINTMENTS

**B. DELEGATIONS – None**

**C. ADOPTION OF MINUTES**

1. Minutes of the Regional District of Mount Waddington Board Meeting held November 15, 2016.

258/16  
NOV.15/16  
MINUTES  
ADOPTED

Moved/Seconded/Carried  
THAT the minutes of the Regional District of Mount Waddington Board Meeting held November 15, 2016 be adopted.

**CORRESPONDENCE ON THE TABLE**

1. a) District of Port Hardy Regular Council Meeting Minutes dated October 25, 2016, November 8, 2016, Special Council Meeting dated October 25, 2016, November 8, 2016; Town of Port McNeill Regular Council Meeting dated October 17, 2016, November 7, 2016, November 21, 2016, Committee of the Whole Meeting dated October 17, 2016, Public Consultation Meeting dated November 21, 2016; Village of Port Alice Regular Meeting Minutes dated September 13, 2016, October 12, 2016, November 9, 2016; Village of Alert Bay Regular Meeting Minutes dated September 12, 2016, September 26, 2016 and October 24, 2016; Coal Harbour LCC Minutes dated October 12, 2016, November 9, 2016.

- b) Cheque Register Report dated November 16, 2016 – December 20, 2016.

259/16

Moved/Seconded/Carried  
THAT the correspondence on the table and the Cheque Register Report be received and filed.

**D. STAFF OPERATION REPORTS**

1. Monthly report from the Administrator dated December 14, 2016

260/16  
EMERGENCY  
CO-ORDINATOR  
POSITION

Moved/Seconded/Carried  
That Courtney Bransfield be appointed as Regional Emergency Coordinator effective January 15, 2017 and that she be contracted to provide Regional Emergency Coordinator services from January 1, 2017 to December 31, 2017.

261/16  
SD 85 HEAT  
LOOP /  
BROUGHTON  
CURLING CLUB

Moved/Seconded/Carried  
THAT the School District 85/Chilton Regional Arena Heat Loop addendum for additional months' service and Broughton Curling Club agreement for January 2017 to March 2017 be approved.

1. Monthly report from the Administrator dated December 14, 2016

262/16

Moved/Seconded/Carried  
THAT the December 2016 report from the Administrator be received and filed.

- a) Monthly Travel Report dated December 20, 2016.

Travel Report  
263/16

Moved/Seconded/Carried  
THAT the December 20, 2016 Travel Report be approved.

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- 264/16  
2018 TVI  
CONVENTION
2. Monthly report from the Manager of Economic Development dated December 14, 2016.
- Moved/Seconded/Carried  
THAT the preparation of a proposal for the right to host the 2018 Tourism Vancouver Island Conference be approved.
- 265/16  
C2C FUNDING  
RECONCILIATION
- Moved/Seconded/Carried  
THAT the Regional District of Mount Waddington's participation in the Reconciliation Dialogue on Jan. 9, 2017 and the submission of a funding application to UBCM for \$3,325 from the C2C program for facilitation support be approved.
- *Hopeful for an early start to the Invasive Species Knotweed Program next year- 1<sup>st</sup> of April, 2018.*
- 266/16
- Moved/Seconded/Carried  
THAT the December 14, 2016 report from the Manager of Economic Development be received and filed.
- 2.a) Tourism Coordinator report dated December 2016.
- 267/16
- Moved/Seconded/Carried  
THAT the report from the Tourism Coordinator report dated December 2016 be received and filed.
- Andrew Jones, Chair VINTAC and Joli White summarized the Vancouver Island North Strategic Business plan 2017-2019 and Marketing Plan 2017.*
- b) Recommendations from VINTAC for approval dated November 30, 2016.
- 268/16
- Moved/Seconded/Carried  
THAT the 2017 VINTAC Marketing Plan and the 2017-2019 VINTAC Strategic Business Plan be approved.
- Andrew Jones left the meeting.*
3. Monthly report from the Manager of Operations dated December 12, 2016
- Administrator and Manager of Operations had a meeting on Dec. 16 with Quatsino First Nations regarding the seven services that they participate in.
- 269/16
- Moved/Seconded/Carried  
THAT the December 12, 2016 report from the Manager of Operations be received and filed.
- a) Special Report regarding opening 7 Mile Landfill on Sundays dated December 14, 2016.
- *A discussion took place with the outcome being to accept the capital now and allocation will be discussed during budget preparations.*
- 270/16  
7 MILE  
LANDFILL  
SUNDAY  
OPENING
- Moved/Seconded/Carried  
THAT \$18,000 capital for support of operating 7 Mile Landfill on Sundays in the summer be included in the draft budget for further discussion.
- Director Soltau opposed.*

- 4. Monthly report from the Manager of Planning & Development Services dated December 5, 2016

271/16

Moved/Seconded/Carried

THAT the December 5, 2016 report from the Manager of Planning & Development Services be received and filed.

**D. FINANCIAL REPORTS**

- 1. Finance Report dated December 1, 2016

- 1st Budget meeting scheduled for February 7<sup>th</sup> @ 11:30. Info will be sent out prior to meeting.

272/16

Moved/Seconded/Carried

THAT the December 2016 report from the Treasurer be received and filed.

- 2. Single Source dated December 13, 2016

273/16

Moved/Seconded/Carried

THAT the December 13, 2016 Single Source report be received and filed.

**F. COMMITTEE REPORTS - None**

**G. BYLAWS AND PERMITS**

- 1. Report from Administrator regarding the outcome of Electoral Area Response Forms for Bylaw No. 912 cited as "Coal Harbour Recreation Service Establishment Bylaw No. 912, 2016".

BYLAW 912  
Process

The Administrator stated that:

I have reviewed the elector response forms submitted and declare, in accordance with Section 86 (8) of the Community Charter, that elector approval **has not** been obtained and that Bylaw 912 may not be considered for adoption unless assent of the electors is obtained by a referendum held within the next 80 days (LGA s174 (2)).

- 2. Bylaw No. 912 cited as "Coal Harbour Recreation Service Establishment Bylaw No. 912, 2016" for adoption.

*Director Hory indicated that a referendum would not be pursued. Another newsletter will be sent out with utilities.*

- 3. Development Variance Permit No. 2016-DVP-01: Application by the Regional District of Mount Waddington to vary Malcolm Island Zoning Bylaw No. 725 with respect to construction of public washroom facility on the Sointula Co-Operative Store Association's property at 140/160 1<sup>st</sup> Street in Sointula at the corner of 1<sup>st</sup> Street and 17<sup>th</sup> Avenue.

274/16  
2016-DVP-01

THAT Development Variance Permit No. 2016-DVP-01 be approved as it relates to the property civically addressed as 140 and 160 1<sup>st</sup> Street in Sointula, and legally described as Block 20, Section 9, Malcolm Island, Rupert District, Plan 816, to vary the provisions of section 5.5.1(d)(iii) of Malcolm Island Zoning Bylaw No. 725, 2006, to:

- 1) Decrease the minimum setback from the northerly front lot line adjacent to 17<sup>th</sup> Avenue from 5.0 metres (16.4 feet) to 0.0 meters and to decrease the minimum setback from the easterly side lot line adjacent to 1<sup>st</sup> Street from 1.5 meters (4.92 feet) to 0.0 metres to allow construction of a 22.54 square meter (243 square foot) accessory washroom building.

AND FURTHER THAT the Administrator be authorized to execute and issue Development Variance Permit No. 2016-DVP-01.

#### H. CORRESPONDENCE

1. AVICC Special Committee on Solid Waste – Proposed cost-sharing formula.

275/16  
AVICC COST  
SHARING

Moved/Seconded/Carried

THAT \$791 be paid to the AVICC to support the AVICC Special Committee on Solid Waste Management Action Plan.

2. Coastal Community Network letter dated October 26, 2016 regarding resolution for Pacific Coast Basin Sustainability Charter.

276/16  
CCN PACIFIC  
COAST BASIN

Moved/Seconded/Carried

THAT a letter of support to be provided for the Coastal Community Network application for a Rural Dividend funding for a Pacific Coast Basin Sustainability Charter.

3. Town of Port McNeill letter dated December 1, 2016 regarding Provision of Fire Suppression Service to Cluxewe Resort.

277/16  
TPM FIRE  
PROVISION  
SUPPORT  
LETTER

THAT the request from the Town of Port McNeill regarding Provision of Services to Cluxewe Resort be approved.

4. Reconciliation Canada letter dated August 4, 2016 regarding co-hosting a Reconciliation Dialogue Workshop.

278/16

Moved/Seconded/Carried

THAT the letter from Reconciliation Canada dated August 4, 2016 be received and filed.

#### I. DIRECTOR REPORTS / OTHER BUSINESS / NEXT MEETING

1. Other Business: None

2. Rural Updates:

Area "A"-Broughton (Malcolm Island)

- *Community Christmas Concert has been done, Turkey BINGO has been done.*

Area "B"- Quatsino

- *Sports Fish Advisory meeting: North Island Recreation Fishing-good run from middle to end of September. They have a say with DFO discussions on regular catch on North Island. Would like to see the following addressed this year: 1. Opening in Quatsino Sound for 1 Spring salmon with no abuse and a great success – would like to see this continue. 2. East Coast the Coho catch has been reduced and this has affected our areas. Port Hardy has been named*

*King Coho country in the past and I think we should support getting this back. Recommended inviting Laurie Garrett, chair of SFA and talk with him regarding these issues and the RD should work with them to support these areas.*

279/16

Moved/Seconded/Carried

THAT the Sports Fish Advisory Chair, Laurie Garrett be invited to a Board meeting to discuss the following issues – Spring Salmon limit in Quatsino Sound and the Coho limit on the East Coast.

Area "C"- Rupert

- *Bylaw 912 has failed so we won't be proceeding with this. 2016 was an interesting and special year with a good end to it and hope 2017 is less special!*

Area "D"- Nimpkish

- *We are still hungry for wood in our area but with a lot of snow not much progress is happening.*

3. Municipal Updates:

Village of Alert Bay

- *Solar project is turned on and we are recovering 30% of our hydro even in the weak winter light. Should be 100% recovery in the long run.*

Village of Port Alice

- *Seniors potluck dinner was held in our community club with turkey supplied by WFP and the Lions Club two weeks ago. We had a Turkey BINGO and breakfast with Santa as well as skating. We for movement with Neucel in 2017.*

District of Port Hardy

- *Attended AVICC in November. We have been busy working on Finance at District Office. Canada 150 a work in progress. Plan H grant workshop on chickens in backyard.*

Town of Port McNeill

- *New Sergeant Andy Phillips has arrived. Cram the Cruiser collected 4500lbs of food and \$3,000. There will be a cruise around town on December 23<sup>rd</sup> by the Fireman, Ambulance and Police. Thankful to the amount of volunteering we have on the North Island. We are very lucky!*

4. Committee Meetings: (Policy) January 10<sup>th</sup> @ 9:00, (Finance) February 7<sup>th</sup> @ 11:30

5. Next Month Meeting Date and Time: January 17, 2017

Adjourn  
280/16

Moved  
THAT the meeting be adjourned.

Time: 3:39 p.m.

CORRECT

SECRETARY

APPROVED

CHAIR