



## REGIONAL DISTRICT OF MOUNT WADDINGTON

### BOARD OF DIRECTORS MEETING MINUTES

April 17<sup>th</sup>, 2018 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

**Present:** Andrew Hory (Chair), and Directors Shirley Ackland, Jan Allen, Dennis Buchanan, Kathy Denham, Hank Bood, Dave Ruston, Heidi Soltau, John Tidbury

**Staff:** Greg Fletcher- Chief Administrative Officer, Pat English- Manager of Economic Development, Jeff Long- Manager of Land Use, Planning and Development Services, Theresa Flynn- Treasurer, Joli White- Tourism Coordinator, Louisa Bates- Recording Secretary

**Media:** Kathy O-Reilly- North Island Eagle, Hannah Peterson- North Island Gazette

**Members of the Public:** 3

#### CALL TO ORDER

Time: 2:00 PM

#### A. APPROVAL OF AGENDA

086/2018 Moved/Seconded/Carried  
THAT the April 17<sup>th</sup>, 2018 Regional District of Mount Waddington Board of Directors agenda be approved as presented.

#### B. DELEGATIONS

1. Anthony Everett – Tourism Vancouver Island, CEO

The delegate gave a presentation to the RDMW Board of Directors titled "*Tourism Vancouver Island – New Explorations*"

- *Looking into the dispersal of travelers and visitors to Vancouver Island including gaining understanding of travel patterns and how to encourage them to explore other rural regions*
- *TVI using CrowdRiff to conduct social listening, exploring the use this technique for VIN*
- *TVI getting back to connecting with stakeholders*
- *Launch of TVI – BC Parks cooperative social media campaign to promote the region and parks opportunities*
- *HelloBC microsite refresh, looking to connecting site visitors directly to companies and businesses*
- *Destination Development Initiative presently in draft form, working over the demand and supply*

*RDMW Chair Hory thanked delegate Anthony Everett for his presentation.*

#### C. ADOPTION OF MINUTES

087/2018 Moved/Seconded/Carried  
THAT the Minutes of the Board of Directors Meeting held March 20<sup>th</sup>, 2018 be approved as presented.

**D. CORRESPONDENCE ON THE TABLE**

1. District of Port Hardy: Regular Council Meeting January 23, 2018 and February 13, 2018; Special Council Meeting February 2, 2018; Committee of the Whole February 13, 2018; Town of Port McNeill Regular Council Meeting held January 15, 2018; Special Meeting of Council Held January 17, 2018; Village of Port Alice Regular Council Meetings held January 10, 2018 and January 24, 2018; Special Meeting held January 30, 2018;
2. Cheque Register Report (February 14, 2018 to March 12, 2018)

Moved/Seconded/Carried

088/2018 That the Correspondence on the Table be received and filed.

**E. STAFF REPORTS**

1. Administrator (April 11, 2018)

Moved/Seconded/Carried

089/2018 THAT the April 11, 2018 Administrator Report be received and filed.

- a) Travel Report (April 11, 2018) as amended

- Addition of Canadian Energy Management Certification Training for Arena Manager, Gerry Little in Winnipeg, June 2018 for \$5,000

Moved/Seconded/Carried

090/2018 THAT the April 11, 2018 Travel Report be approved as amended.

2. Manager of Economic Development (April 10, 2018)

Moved/Seconded/Carried

091/2018 That the Fundamentals of Forestry Program Agreement be approved and the Chief Administrative Officer be authorized to enter into a final agreement whose terms and conditions are substantiated as noted in the submitted draft.

Additions to Economic Development Managers report:

- *Community meeting in Quatsino on May 18, 2018 to discuss the offer from Transport Canada for the proposed transfer for the Quatsino wharf.*
- *Manager of Economic Development and Director Denham met with the Ministry of FLNRO to discuss the San Jo road 2018 in-season road closures and bridge repair, will be following up with them again. Not possible to change the dates, primary concerns moving forward regard the absence of consultation, arrangements to be made with impacted operators such that businesses are advised of changes in advance and are able to make alternate arrangements.*
- *Questions regarding the Woss Memorial Gazebo and First Nation signage content, Hoomak in the traditional territory of the Namgis, potential to entertain the idea for other First Nations if desired in the future.*

Moved/Seconded/Carried

092/2018 THAT the April 10, 2018 Manager of Economic Development report be received and filed.

- a) Tourism Coordinator Report (April 4<sup>th</sup>, 2018)

- b) VINTAC Recommendations to the Board

093/2018 Moved/Seconded/Carried  
THAT Anna Burgess (Cove Adventure Tours), Steven Cahill (Hook 'em Up Charters), and Sarah Nicholson (Stubbs Island Whale Watching) be appointed to the Vancouver Island North Tourism Advisory Committee.

094/2018 Moved/Seconded/Carried  
THAT the April 4<sup>th</sup>, 2018 Tourism Coordinator report be received and filed.

3. Manager of Operations Report (April 10, 2018)

095/2018 Moved/Seconded/Carried  
THAT a letter will be submitted on the RDMW Board of Director's behalf in response to Firewise Consulting's request to provide input about opportunities for improving road rescue services for British Columbia.

096/2018 Moved/Seconded/Carried  
THAT the April 10, 2018 Manager of Operations report be received and filed.

4. Manager of Planning & Development Services (April 04, 2018)

097/18 Moved/Seconded/Carried  
THAT the April 04, 2018 Manager of Planning & Development Services report be received and filed.

5. Treasurer (April 09, 2018)

*Update to Treasurer report:*

- *Noted that the MFA short term bond fund investment had been reinvested in a \$500,000 GIC yielding 2.7%*

098/18 Moved/Seconded/Carried  
THAT the April 09, 2018 Treasurer report as amended be received and filed.

a) Single Source Report (March 31, 2018) - None

**F. COMMITTEE REPORTS** - None (*Recommendations may be brought forward from earlier in the day*)

Electoral Area and Municipal Regional District Tax Committee (April 17<sup>th</sup>, 2018)

099/18 Moved/Seconded/Carried  
THAT Regional District operational CO<sub>2</sub> emission reduction targets from the 2011 baseline be set at 50% by 2020 and 60% by 2025.

**G. BYLAWS AND PERMITS**

1. Development Variance Permit No. 2018-DVP-01: 110/120 Hillside, Sointula

100/18 Moved/Seconded/Carried  
THAT Development Variance Permit No. 2018-DVP-01 be approved as it relates to the property civically addressed as 110 & 120 Hillside Road, Sointula, Malcolm Island, and legally described as Lot 1, Section 20, Malcolm Island, Rupert District, Plan 14122, to vary the provisions of section 5.4.1(e)(ii) of Malcolm Island Zoning Bylaw No. 725, 2006, to:

- 1) Increase the maximum floor area of a cottage dwelling from 79 square metres (850.35 square feet) to 97.55 square metres (1,050 square feet).

AND FURTHER THAT the Manager of Planning & Development Services be authorized to execute and issue Development Variance Permit No. 2018-DVP-01 subject to the following condition:

- 2) Registration of a restrictive covenant on the title of the property in favour of the Regional District of Mount Waddington that has the effect of:
  - a) Preventing further subdivision of the Land;
  - b) Requiring the owners of the Land to remove any accessory buildings and structures that they own that are located within the Hillside Road road allowance unless the owners have already obtained approvals from the Ministry of Transportation and Infrastructure to allow the accessory buildings and structures to be located within the road allowance and have proof of such approvals; and,
  - c) Requiring the owners to convert the existing building which is located closest to the intersection of 1st Street and Hillside Road which is currently used as a cottage dwelling, to a non-residential use immediately upon occupation of the new cottage dwelling that is to be constructed with conversion including removal of the kitchen facilities from the building.

2. Development Variance Permit No. 2018-DVP-02: 185 1<sup>st</sup> Street, Sointula

Moved/Seconded/Carried

101/18

THAT Development Variance Permit No. 2018-DVP-02 be approved as it relates to the property civically addressed as 185 1st Street & 115 16th Avenue, Sointula, Malcolm Island, and legally described as The Northwesterly ¼ of Block 28, Section 9, Malcolm Island, Rupert District, Plan 816, to vary the provisions of sections 3.1(a), 5.5.1(d)(ii) and 5.5.1(d)(iii) of Malcolm Island Zoning Bylaw No. 725, 2006, to:

- 1) Decrease the required number of parking stalls required for a restaurant (café) from 1 per 3 seats plus 5 to 1 per 3 seats for the proposed 20 seat café to be included in Existing Building A as shown on the site plan attached as Schedule 'B' to this Development Variance Permit 2018-DVP-02;
- 2) Decrease the setback for principal buildings from the front lot line from 7.0 metres (22.97 feet) to 0.305 metres (1.0 foot) for Proposed Deck A attached to the principal building (Existing Building A) adjacent to 1st Street as shown on the site plan attached as Schedule 'B' to this Development Variance Permit 2018-DVP-02; and,
- 3) Decrease the setbacks for accessory buildings from the rear and side lot lines from 1.5 metres (4.92 feet) to 1.22 metres (4.0 feet) for Proposed Deck B attached to Existing Building B as shown on the site plan attached as Schedule 'B' to this Development Variance Permit 2018-DVP-02.

AND FURTHER THAT the Manager of Planning & Development Services be authorized to execute and issue Development Variance Permit No. 2018-DVP-02.

3. Development Variance Permit No. 2018-DVP-03: 225 20<sup>th</sup> Avenue, Sointula

Moved/Seconded/Carried

102/18

THAT Development Variance Permit No. 2018-DVP-03 be approved as it relates to the property civically addressed as 325 20th Avenue, Sointula, Malcolm Island, and legally described as Lot 8, Section 9, Malcolm Island, Rupert District, Plan 2442, to vary the provisions of sections 5.4.3(d)(i) and 5.4.3(d)(ii) of Malcolm Island Zoning Bylaw No. 725, 2006, to:

- 1) Decrease the setback for principal buildings from the front lot line from 7.0 metres (22.97 feet) to 4.38 metres (14.37 feet) for the one existing single detached dwelling located adjacent and closest to 20th Avenue; and,

- 2) Decrease the setback for accessory buildings from the front lot line from 5.0 metres (16.4 feet) to 2.08 metres (6.82 feet) for the existing accessory storage building located adjacent to 20th Avenue.

AND FURTHER THAT the Manager of Planning & Development Services be authorized to execute and issue Development Variance Permit No. 2018-DVP-03 once the Permittees have completed the works associated with the public road upgrades to 20th Avenue and 4th Street, and the sewer main extension with respect to 20th Avenue, as well as independent sewer connections from the sewer main in 20th Avenue for proposed Lots A and B, all in conjunction with the Preliminary Subdivision Application with respect to the Land (Ministry of Transportation and Infrastructure File No. 2017-07232 / RDMW File 2017-SUB-04).

#### **H. CORRESPONDENCE**

1. Letter from Yuri Fulmer, Chair, BC Ferry Authority, Dated April 6, 2018 regarding appointments to the BC Ferry Authority Board of Directors

Moved/Seconded/Carried

103/18 THAT the letter from the BC Ferry Authority be received and filed.

#### **OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING**

1. Electoral Area Updates:

Area "A"- Broughton / Malcolm Island / Mainland

- *May long weekend ball tournament in Sointula, May 18<sup>th</sup>-21<sup>st</sup>*

Area "B"- Quatsino / Winter Harbour

- *Met Ministry of Forests, Land and Natural Resource Operations & Rural Development regarding June and September road closure San Josef main, hoping that key messaging of the importance of consulting with the various user groups in advance was heard*
- *Public concerns have since arisen the notice of closure was released regarding access to additional places including Raft Cove, Palmerston Beach, as well as Winter Harbour and Grant Bay due to misinformed news publications*
- *Closure not going to impact access points for Raft Cove, Palmerston Beach or Grant Bay, repair work to start 100 meters before Ronning Garden*
- *Trail checks: need for Raft Cove trail maintenance and additional signage, BC Parks has also installed pay box for overnight users; Cape Palmerston- trail is good, parking adequate, additional signage could be used*
- *Cathy to follow up with Jessie at BC Parks to see if there is opportunity for trail grooming and signage*
- *Additional road repairs scheduled for 2019 – looking into whether this will impact visitor traffic, what to do if there is a medical emergency*
- *Winter Harbour – community get together on May Long weekend, open discussions to address where Winter Harbour is, identify tourism opportunities*
- *Question from members of the Board- Can RDMW staff connect with FLNRO in advance to address issues and concerns ahead of time, prior to fish window?*

Area "C"- Hyde Creek / Rupert

- *Meeting at AVICC with Citizen's Services Minister Sim was interesting to have her perspective on the \$45,000,000 "Connected Coast" fibre optic project led by Strathcona*

*RD– may open discussions to determine if it could be expanded to include rural communities and areas in the Regional District*

- *Howard Rendall from Network BC, consistently pessimistic*
- *Not necessarily encouraging from the provincial government perspective as the 'last mile' connections are not included*
- *Connected with Telus managers for the area who suggested that Telus would be willing to come back, easy to re mobilize, RDMW needing to get some firm commitment*
- *Encouraged by WFP announcement of return to 5-2 shift for Woss, also indicated willing to pay staff wages of employees attending training and responding to emergency calls including heavy vehicle extrication training*
- *Pleased to see that the Hyde Creek trail down to the beach is going ahead*

#### Area "D"- Nimpkish Valley / Woss

- *Fundamentals of Forestry program is up and running*
- *Friday, April 20<sup>th</sup>, WFP employees to receive a paid day off*
- *Day of mourning on April 28<sup>th</sup>, at the 113 Site; Woss Community Hall will be open for refreshments and councilors will be there are well*
- *Also pleased with the return of 5-2 shifts*

### 3. Municipal Updates:

#### Village of Alert Bay

- *Upland Construction confirmed contractor for sewer*
- *At the AVICC for the Cannabis legislation session, received an application for cannabis sales, considering how to approach the matter*
- *Invasive species mitigation, request for residents to look at properties, remove broom, public works to pick up*

#### Village of Port Alice

- *Attempting to come up with a plan to get the hotel to open*
- *CAO finished next week, moving on to Sayward, posting for the position is open*

#### District of Port Hardy

- *RCMP to have bike patrols, two officers on bike patrolling the area*
- *West Coast Amusements in Port Hardy April 13-15, 2018 set up at the new location*
- *Upgrades begun on the Sea Gate dock facilities*
- *Problems with the T-floats, small craft harbors to fund maintenance*

#### Town of Port McNeill

- *Thrilled about the Fundamentals of Forestry program starting*
- *Launch of the VINTAS myvancouverislandnorth website*
- *Forestry Proud Day in Port McNeill, Forest Friendly Communities – May 16<sup>th</sup> 3:30pm to 5:00pm in Port McNeill at the town clock, presentation, flag raising, panel to connect with forestry professionals, refreshments*
- *Encouraged with WFP communications, 5-2 shift change, also have put forward monies to train first responders, tuition to be paid and, sponsored 6 seats*
- *WFP took on the planning for the Day of Mourning in Port McNeill*
- *Committed to not having WFP on the highway until the Kilpala Highway is fixed, ID placards to be mounted on trucks soon*
- *Working with the RD to look at where's the best place for the bus shelter to make the VTN more robust*
- *April 20<sup>th</sup>, NISS off that morning, community clean up from 10-12 then a BBQ follow-up*

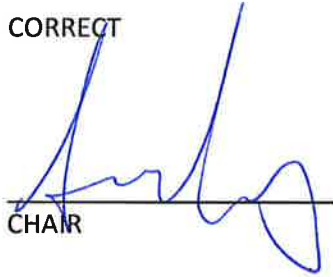
4. Next Regular Meeting of the Board of Directors: May 15<sup>th</sup>, 2018 at 2:00 p.m.

**J. ADJOURNMENT**

104/18  
*Adjournment*

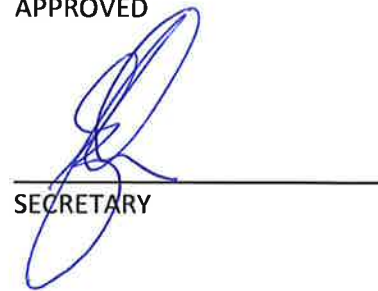
Time: 3:21 pm.

CORRECT



CHAIR

APPROVED



SECRETARY