



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT MEETING AGENDA

April 18, 2017 at the conclusion of the RDMW Board Meeting
RDMW Office – 2044 McNeill Road, Port McNeill

Page

CALL TO ORDER

A. APPROVAL OF AGENDA AS PRESENTED

- 1 1. Adoption of Agenda

B. DELEGATIONS- None

C. ADOPTION OF MINUTES

- 2 1. Minutes of the Mount Waddington Regional Hospital District Meeting held March 21, 2017.

D. BYLAWS- None

E. CORRESPONDENCE- None

F. REPORTS- None

- 4 **G. HEALTH NETWORK BUSINESS-**

1. Health Network Terms of Reference

H. NEXT MEETING DATE – May 16, 2017

MOTION TO ADJOURN



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT
MEETING MINUTES

March 21, 2017

RDMW Office – 2044 McNeill Road, Port McNeill, BC

PRESENT: Chair Andrew Hory and Directors Shirley Ackland, Michael Berry, Jan Allen, Hank Bood, Pat Corbett-Labatt and Heidi Soltau.

STAFF: Greg Fletcher - Administrator; Melissa Tonkin - Recording Secretary

PUBLIC: None

A. CALL TO ORDER

Chair Hory called the meeting to order at 3:50 pm.

B. APPROVAL OF AGENDA

008/17
AGENDA
APPROVED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Mount Waddington Regional Hospital District Meeting held February 22, 2017.

009/17
FEB 22, 2017
MINUTES
ADOPTED

Moved/Seconded/Carried
THAT the minutes of the Mount Waddington Regional Hospital District Meeting held February 22, 2017 be adopted.

D. DELEGATIONS – None

E. BYLAWS–

1. Bylaw No. 103 cited as the “Regional District of Mount Waddington Hospital District Financial Plan Bylaw No. 103, 2017” read a 1st, 2nd and 3rd time.

010/17
BYLAW NO.103
1ST, 2ND 3RD
READING

Moved/Seconded/Carried
THAT Bylaw No. 103 cited as the “Regional District of Mount Waddington Hospital District Financial Plan Bylaw No. 103, 2017” read a 1st, 2nd and 3rd time.

2. Bylaw No. 103 cited as the “Regional District of Mount Waddington Hospital District Financial Plan Bylaw No. 103, 2017” for adoption.

011/17
BYLAW NO.103
ADOPTION

Moved/Seconded/Carried
THAT Bylaw No. 103 cited as the “Regional District of Mount Waddington Hospital District Financial Plan Bylaw No. 103, 2017” be adopted.

F. REPORTS – None

G. CORRESPONDENCE - None

H. HEALTH NETWORK BUSINESS – None

I. NEXT MEETING DATE – April 18, 2017

012/17
ADJOURNMENT

Moved
THAT the meeting be adjourned.

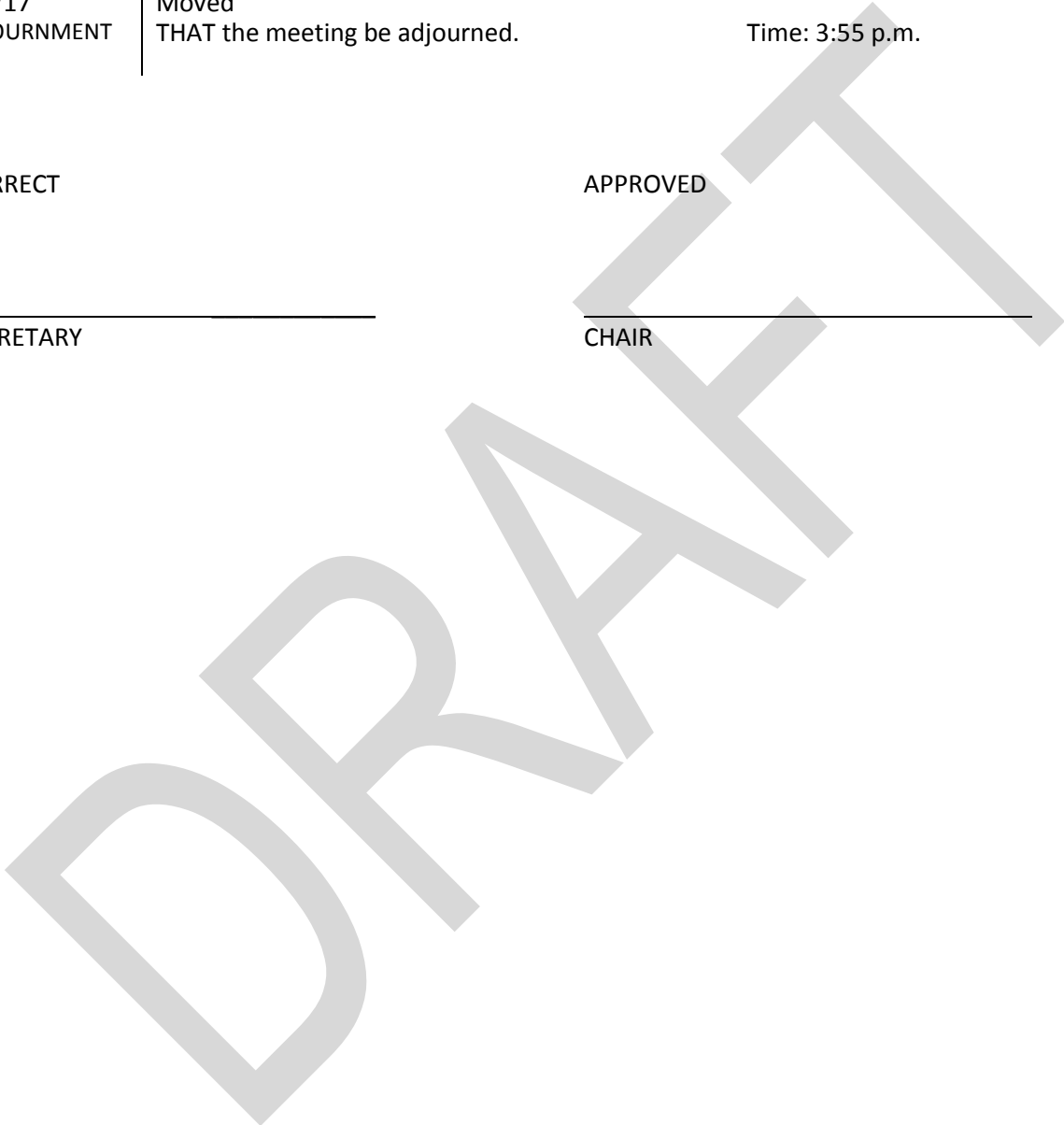
Time: 3:55 p.m.

CORRECT

APPROVED

SECRETARY

CHAIR





Terms of Reference Mount Waddington Health Network (MWHN) Table of Partners

Vision: Healthy People, Healthy Communities

Goal: Improve the health status of Mount Waddington residents up to the provincial average by providing better programs and services, strengthening the capacity of local communities, and influencing public policy.

Guiding Principles

We will:

- *be Mount Waddington community-based and directed;*
- *achieve our vision through collaboration, partnerships and shared responsibilities;*
- *focus on outcome-based solutions and opportunities that:*
 - *are respectful of and accommodate the unique needs of each community and culture,*
 - *build on existing community assets and strengths;*
- *address the factors and issues that affect “health”, defined as the spiritual, emotional, physical and mental health, of Mount Waddington residents throughout their life span;*
- *continually assess our role and the changing needs of communities in order to be adaptable;*
- *respect other perspectives.*

1. **Structure** - The MWHN Table of Partners is comprised of members from local government, First Nations Bands, various public and nonprofit service organizations and any other interested community members in the Mount Waddington area. Members can represent more than one organization.

Resource and support people may be invited to the Health Network meetings as needed.

2. Membership

Membership of the MWHN Table of Partners will include representatives from a cross-section of Mount Waddington health and human services agencies, and the general public. A concerted effort will be made to ensure diversity at the Table of Partners, including:

- First Nations (appointed by each Band according to their protocols)
- Municipalities (appointed)
- Regional District of Mount Waddington (appointed)
- Island Health
- First Nations Health Authority
- Social Services Agencies
- Community Organizations



- Health professionals
- Education
- Sub-committee Chairs
- And you

3. Membership Term

- Appointed Members shall serve until they are replaced by their sponsor organization
- 1 Co-Chair shall be elected yearly by the Table of Partners membership at the regularly scheduled November meeting; not to exceed three consecutive terms.
- 1 First Nation Co-Chair may serve until replaced by sponsor organization (First Nations Health Authority)
- 1 Vice-Chair shall be elected yearly by the Table of Partners membership at the regularly scheduled November meeting.

4. Decision-Making Process- Governance

- Decisions are made through a collaborative approach, seeking consensus.
- In consensus decision-making, a position of "I can live with that" can contribute to consensus.

5. Meetings

- Meetings of the Table of Partners will be held monthly on the 4th Wednesday or by the call of the Co-Chairs
- A quorum shall be 7 members
- Minutes will be taken at all meetings

6. Administrative Committee

- (a) At the November meeting, the Table of Partners membership will elect an administrative committee consisting of the 2 Co-Chairs, Vice-Chair, RDMW Representative and 1 member-at-large
- (b) Duties of the Administrative Committee:
 - (i) Develop the agenda for the Table of Partners meetings
 - (ii) Act as the financial signing authority
 - (iii) Review and bring forward the annual budget to the Table of Partners
 - (iv) Address business that arises between scheduled Table of Partners meetings
 - (v) Review and provide recommendations to the Top regarding contracts
 - (vi) Be responsible for the oversight of, and support to the Coordinator
 - (vii) Provide monthly written reports to the Table of Partners



7. Sub-committees

- The Table of Partners may appoint sub-committees to be action groups on specific issues. Currently in 2016, there are 2 Subcommittees: Seniors Elders Better Living Advisory Committee and Wellness First Committee.
 - Sub-committee activities shall be authorized and endorsed by the Table of Partners, and their recommendations/findings will be implemented only if endorsed by the Table of Partners Each sub-committee will hold 1 community forum annually
 - Each sub-committee will provide a written report after each meeting to the Table of Partners

8. Roles and Responsibilities of the Table of Partners:

- I. Moderate and provide leadership for the MWHN forums
- II. Serve as the liaison mechanism between the MWHN, the public, and organizations that have responsibility for health-related services and activities including, but not limited to, Island Health, First Nations Health Authority, the Regional Hospital District of Mount Waddington, local government, First Nations, provincial and federal ministries, and other public service agencies and organizations
- III. Focus on the 12 key determinants of health
- IV. Make change by continually assessing its mandate and the health needs of our communities and residents
- V. Collaborate to develop and implement strategies and resources to better meet the needs
- VI. Be adaptable by continually assessing our mandate and the changing needs of our communities
- VII. Approve the annual budget, extraordinary expenses and quarterly financial reports
- VIII. Recruit, select and support the Coordinator
- IX. Evaluate the Coordinator
- X. Evaluate the goals and objectives of the MWHN and, if necessary, amend