



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

MEETING AGENDA

September 19, 2017 - following the RDMW Board of Directors Meeting
RDMW Office, 2044 McNeill Road, Port McNeill, BC

Page **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1 1. Adoption of Agenda as Presented (Or Amended)

B. DELEGATIONS - None

C. ADOPTION OF MINUTES

1. Minutes of the Mount Waddington Regional Hospital District Meeting held August 15, 2017.

D. CORRESPONDENCE - None

E. REPORTS

- 2 1. Treasurer report on software update (September 5, 2017)

F. BYLAWS - None

G. HEALTH NETWORK BUSINESS - None

H. NEXT MEETING – October 17, 2017 following RDMW Board of Directors Meeting at 2:00pm

ADJOURNMENT



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT
MEETING MINUTES

August 15, 2017

RDMW Office – 2044 McNeill Road, Port McNeill, BC

PRESENT: Chair Andrew Hory and Directors Shirley Ackland, Jan Allen, Michael Berry, Pat Corbett-Labatt and Heidi Soltau and Alternate Directors Cathy Denham and John Tidbury.

STAFF: Jeff Long - Deputy Chief Administrator; Melissa Tonkin - Recording Secretary

REGRETS: Dave Rushton and Phil Wainwright

PUBLIC: 4

A. CALL TO ORDER

Chair Hory called the meeting to order at 3:07 pm.

B. APPROVAL OF AGENDA

031/17
AGENDA
APPROVED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Mount Waddington Regional Hospital District Meeting held July 18, 2017.

032/17
JULY 18, 2017
MINUTES
ADOPTED

Moved/Seconded/Carried
THAT the minutes of the Mount Waddington Regional Hospital District Meeting held July 18, 2017 be adopted.

D. BYLAWS - None

E. CORRESPONDENCE - None

F. REPORTS - None

G. HEALTH NETWORK BUSINESS - None

H. NEXT MEETING DATE - September 19, 2017

033/17
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 3:08 p.m.

CORRECT

APPROVED

SECRETARY

CHAIR



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT STAFF REPORT

TO: Board of Directors **FILE:** 315.06 **DATE:** September 5, 2017
FROM: Treasurer
SUBJECT: Purchase of New Financial / Accounting Software

Background

The RDMW currently uses NewViews accounting software (provided by Q.W. Page) and Excel for various financial reporting. The software will be replaced in 2017 with Vadim Software for accounting and FMW/RAC software for budgeting and variance reporting.

The Hospital District will be using both the Vadim and RAC Software. It will be setup as a separate entity on both systems. By sharing of cost on the total 2017 Property Tax revenue, 28% of the costs would be allocated to Hospital District which would amount to \$21,000 one-time for implementation and \$1,600 annually for support. The Regional District's 72% share would be \$54,000 one-time for implementation and \$4,000 annually for support. See the report in the Hospital District agenda for cost sharing recommendation.

NewViews currently costs \$1,023 annually for upgrades and licensing costs. Both the Regional District's and Hospital's Districts annual operating budget will have to be increased starting in 2018 to cover the additional annual support and maintenance costs.

Recommendation:

THAT the 2017 Mount Waddington Regional Hospital District Financial Plan be amended to show a one-time cost allocation of \$21,000, from reserve funds, for shared financial software.

Respectfully submitted,

Theresa Flynn
Treasurer