



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS MEETING MINUTES

March 20, 2018 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Present: Andrew Hory (Chair), and Directors Shirley Ackland, Jan Allen, Kathy Denham, Dave Ruston, Heidi Soltau, John Tidbury and Alternate Director Leighton Wishart

Staff: Greg Fletcher, Louisa Bates, Jeff Long, Theresa Flynn, Pat English, Joli White

Regrets: Hank Bood, Dennis Buchanan

Media: North Island Gazette

Members of the Public: 3

CALL TO ORDER

Time: 2:02 PM

A. APPROVAL OF AGENDA

045/2018 Moved/Seconded/Carried
THAT the March 20, 2018 Regional District of Mount Waddington Board of Directors agenda be approved as presented.

B. DELEGATIONS

1. Duncan Taggart- Ministry of Forests, Lands, Natural Resource Operations and Rural Development provided an operational and strategy update of BC Timber Sales.

Questions & Comments

- *San Jose Main, 2018 FSR closure bridge construction, not a great time for closure of their roads, is there consideration for adjusting the timelines for the bridge replacement? – Duncan Taggart to follow up with Pat English.*
- *Cutting Permits- inconsistencies in areas receiving cutting permits likely due to issues regarding legal order requirements, wildlife habitat constraints, at times consultation processes with First Nations, there are a whole variety of things can cause delay. Some flow out of longer term license agreements.*
- *Only authorized to issue road permits not authorize road use. Hoping for more interaction on a provincial level in the future.*
- *32M in revenue, 16M in cost, what do you allow for profit in stumpage? Acceptable profit level is 15%.*
- *Do you maintain your own sorts? No, the contractor who gets the sale is responsible for the sorts. BCTS issues inspections, closures happen as the log flow changes, sort locations can move around for a variety of reasons.*

Chairman of the Board thanked delegate Duncan Taggart.

C. ADOPTION OF MINUTES

046/2018 Moved/Seconded/Carried
THAT the Minutes of the Board of Directors Meeting held February 20th, 2018 be approved as presented.

D. CORRESPONDENCE ON THE TABLE

1. District of Port Hardy: Regular Council Meeting January 23, 2018 and February 13, 2018; Special Council Meeting February 2, 2018; Committee of the Whole February 13, 2018; Town of Port McNeill Regular Council Meeting held January 15, 2018; Special Meeting of Council Held January 17, 2018; Village of Port Alice Regular Council Meetings held January 10, 2018 and January 24, 2018; Special Meeting held January 30, 2018;

2. Cheque Register Report (February 14, 2018 to March 12, 2018)

Moved/Seconded/Carried

047/2018 That the Correspondence on the Table be received and filed.

E. STAFF REPORTS

1. Administrator (March 13, 2018)

Moved/Seconded/Carried

048/2018 THAT the Mount Cain 5-Year Development Plan, 2018 to 2022 be approved.

Moved/Seconded/Carried

049/2018 THAT the March 13, 2018 Administrator Report be received and filed.

- a) Travel Report (March 20, 2018) as amended

- *Attendance credits for GFOA from previous attendance, use to permit Finance Staff, Belinda Sinclair and Jamie Hamilton to attend upcoming GFOA conference in Kelowna in May 30 – June 1, \$2,500.00 total*

Moved/Seconded/Carried

050/2018 THAT the March 20th, 2018 Travel Report be approved as amended.

2. Manager of Economic Development (March 13, 2018)

- *Initiated a fundraising campaign for the Woss Gazebo project to celebrate logging history in the Nimpkish Valley. Commitments from Timber West (\$5,000), WFP (\$7,500 or equivalent in cedar) and EdgeGrain (Milling of lumber, approx. value \$5,000). Looking to raise approximately \$47,000 from additional contributors.*
- *Fundamentals of Forestry Program – 30 applications for 12 positions, interviews in progress. Planning of a similar program for 2019, funding available for that initiative, with provincial and federal funding – should be a sustainable program moving forward.*
- *Attended C2C on March 15th in Alert Bay. Well attended by Namgis council, excellent dialogue, very informative, provided update on RD projects. Invitation to a Namgis representative to sit on the VINTAS board of directors and assist with candidate selection for the Forestry program.*

Moved/Seconded/Carried

051/2018 THAT the March 13, 2018 Manager of Economic Development report be received and filed.

- b) Tourism Coordinator Report (March 14, 2018)

- *Presentation of 2018 print adverts & social media ads*
- *Ad tracking to build refined visitor/audience profile*

- *MRDT revenues reflect actual month collected - significant spike in August, report missing revenues from PH, PM, and Alert Bay. Comparison just under \$156,000 in 2017, \$128,000 in 2016 significantly higher cash flow*
- *Spring ATV Conference – Will VINT be there, not in plans to attend.*

052/2018 Moved/Seconded/Carried
THAT the March 14, 2018 Tourism Coordinator report be received and filed.

3. Manager of Operations Report (March 13, 2018)

- *Budgeted for an increase in operational hours for 7 Mile Recycle Centre. To be open 7 days/week throughout the summer, hours to be adjusted.*
- *Chair Hory reported on the AVICC Solid Waste Committee Meeting – good sense of where Regional Districts are on the Island, & noted that old Quatsino had 150 tonnes of scrap metal removed by contractors. Falling on the transfer site should start next week.*

053/2018 Moved/Seconded/Carried
THAT the March 13, 2018 Manager of Operations report be received and filed.

4. Manager of Planning & Development Services (March 02, 2018)

- *Hyde Creek Newsletter completed Public Information Session, - boundaries, solid waste, volunteer fire department, Hyde Creek OCP review, opportunities for public input will be provided, over 50 people there. Additional newsletters in preparation, as well as for Quatsino and Winter Harbour – bylaws, site permits, local services, homeowner warranty.*
- *Correspondences with FrontCounter BC – expressed Regional Districts concerns and disappointment with lack of consultation regarding Crown land tenures.*

054/2018 Moved/Seconded/Carried
THAT the March 02, 2018 Manager of Planning & Development Services report be received and filed.

5. Treasurer (March 12, 2018)

- *Busy on year end financial statements, should be available by May 15th 2018. Hospital Financial Statements to the Board by July.*

055/2018 Moved/Seconded/Carried
THAT the March 12, 2018 Treasurer report be received and filed.

a) Single Source Report (February 31, 2018)

056/2018 Moved/Seconded/Carried
THAT the February 31, 2018 Single Source report be received and filed.

F. COMMITTEE REPORTS - None (*Recommendations may be brought forward from earlier in the day*)

G. BYLAWS AND PERMITS

1. a) Approval of administrator's certification of sufficiency and validity of petitions for service.

Moved/Seconded/Carried

- 057/2018
Certification
of Petitions
Bylaw No.
913
- THAT the administrator's certification of sufficiency and validity of petitions for service be approved.
- a) Bylaw No. 913, 2018 cited as "Regional District of Mount Waddington Hyde Creek Sanitary Sewer Service Amendment Bylaw No. 913, 2018" for 1st, 2nd and 3rd readings.
- 058/2018
Bylaw No.
913
- Moved/Seconded/Carried
THAT Bylaw No. 913, 2018 cited as "Regional District of Mount Waddington Hyde Creek Sanitary Sewer Service Amendment Bylaw No. 913, 2018" be read a 1st, 2nd and 3rd time.
2. a) Bylaw No. 933, 2018 cited as "Hyde Creek Zoning Bylaw No. 648, Amendment Bylaw No. 933, 2018" for 2nd and 3rd readings.
- 059/2018
Bylaw No.
933 2nd, 3rd
readings
- Moved/Seconded/Carried
THAT Bylaw No. 933, 2018 cited as "Hyde Creek Zoning Bylaw No. 648, Amendment Bylaw No. 933, 2018" be read for a 2nd and 3rd time.
- b) Approval of March 20, 2018 Public Hearing Minutes for Bylaw No. 933.
- 060/2018
Bylaw No.
933 Public
Hearing
Minutes
Adoption
- Moved/Seconded/Carried
THAT the March 20, 2018 Public Hearing Minutes for Bylaw No. 933 be approved.
- c) Bylaw No. 933, 2018 for adoption.
- 061/2018
Bylaw No.
933
adoption
- Moved/Seconded/Carried
THAT Bylaw No. 933, 2018 be adopted.
3. a) Bylaw No. 936, 2018 cited as "Regional District of Mount Waddington Woss Solid Waste Service Rates and Regulations Bylaw No. 820, Amendment Bylaw No. 936, 2018" for 1st, 2nd, and 3rd readings.
- 062/2018
Bylaw No.
936 1st, 2nd,
3rd readings
- Moved/Seconded/Carried
THAT Bylaw No. 936, 2018 cited as "Regional District of Mount Waddington Woss Solid Waste Service Rates and Regulations Bylaw No. 820, Amendment Bylaw No. 936, 2018" be read for a 1st, 2nd, and 3rd time.
- b) Bylaw No. 936, 2018 for adoption.
- 063/2018
Bylaw No.
936
adoption
- Moved/Seconded/Carried
THAT Bylaw No. 936, 2018 be adopted.
4. a) Bylaw No. 937, 2018 cited as "Woss Sewer System Rates and Regulations Bylaw No. 835, Amendment Bylaw No. 937, 2018" for 1st, 2nd, and 3rd readings.
- 064/2018
Bylaw No.
937 1st, 2nd,
3rd readings
- Moved/Seconded/Carried
THAT Bylaw No. 937, 2018 cited as "Woss Sewer System Rates and Regulations Bylaw No. 835, Amendment Bylaw No. 937, 2018" be read for a 1st, 2nd, and 3rd time.
- b) Bylaw No. 937, 2018 for adoption.
- 065/2018
Bylaw No.
937 for
adoption
- Moved/Seconded/Carried
Bylaw No. 937, 2018 be adopted.

5. a) Bylaw No. 938, 2018 cited as “Woss Water System Regulations and Rates Bylaw No. 847, Amendment Bylaw No. 938, 2018” for 1st, 2nd, and 3rd readings.

066/2018
Bylaw No.
938 for 1st,
2nd, 3rd
readings

Moved/Seconded/Carried
THAT Bylaw No. 938, 2018 cited as “Woss Water System Regulations and Rates Bylaw No. 847, Amendment Bylaw No. 938, 2018” be read for a 1st, 2nd, and 3rd time.

- b) Bylaw No. 938, 2018 for adoption.

067/2018
Bylaw No.
938 adopted

Moved/Seconded/Carried
THAT Bylaw No. 938, 2018 be adopted.

6. a) Bylaw No. 939, 2018 cited as “Malcolm Island Solid Waste Service Rates Amendment Bylaw No. 939, 2018” for 1st, 2nd, and 3rd readings.

068/2018
Bylaw No.
939 1st, 2nd,
3rd readings

Moved/Seconded/Carried
THAT Bylaw No. 939, 2018 cited as “Malcolm Island Solid Waste Service Rates Amendment Bylaw No. 939, 2018” be read for a 1st, 2nd, and 3rd time.

- b) Bylaw No. 939, 2018 for adoption.

069/2018
Bylaw No.
939 adopted

Moved/Seconded/Carried
THAT Bylaw No. 939, 2018 be adopted.

7. a) Bylaw No. 940, 2018 cited as “Hyde Creek Sewer Rates and Regulations Bylaw No. 736, Amendment Bylaw No. 940, 2018” for 1st, 2nd, and 3rd readings.

070/2018
Bylaw No.
940 1st, 2nd,
3rd readings

Moved/Seconded/Carried
THAT Bylaw No. 940, 2018 cited as “Hyde Creek Sewer Rates and Regulations Bylaw No. 736, Amendment Bylaw No. 940, 2018” be read for a 1st, 2nd, and 3rd time.

- b) Bylaw No. 940, 2018 for adoption.

071/2018
Bylaw No.
904 adopted

Moved/Seconded/Carried
THAT Bylaw No. 940, 2018 be adopted.

8. a) Bylaw No. 941, 2018 cited as “Regional District of Mount Waddington Coal Harbour Garbage Collection Rates and Regulations Bylaw No. 732, Amendment Bylaw No. 941, 2018” for 1st, 2nd, and 3rd readings.

072/2018
Bylaw No.
941 1st, 2nd,
3rd readings

Moved/Seconded/Carried
THAT Bylaw No. 941, 2018 cited as “Regional District of Mount Waddington Coal Harbour Garbage Collection Rates and Regulations Bylaw No. 732, Amendment Bylaw No. 941, 2018” be read for a 1st, 2nd, and 3rd time.

- b) Bylaw No. 941, 2018 for adoption.

073/2018
Bylaw No.
914 adopted

Moved/Seconded/Carried
THAT Bylaw No. 941, 2018 be adopted.

9. a) Bylaw No. 942, 2018 cited as “Coal Harbour Local Service Area Water Rates Bylaw No. 164, Amendment Bylaw No. 942, 2018” for 1st, 2nd, and 3rd readings.

Moved/Seconded/Carried

- 074/2018
Bylaw No.
942 1st, 2nd,
3rd readings
- THAT Bylaw No. 942, 2018 cited as “Coal Harbour Local Service Area Water Rates Bylaw No. 164, Amendment Bylaw No. 942, 2018” for 1st, 2nd, and 3rd readings.
- b) Bylaw No. 942, 2018 for adoption.
- 075/2018
Bylaw No.
942 adopted
- Moved/Seconded/Carried
THAT Bylaw No. 942, 2018 be adopted.
10. a) Bylaw No. 944, 2018 cited as “Coal Harbour Local Service Area Sewer Regulation and Rates Bylaw No. 168, Amendment Bylaw No. 944, 2018” for 1st, 2nd, and 3rd readings.
- 076/2018
Bylaw No.
944 1st, 2nd,
3rd readings
- Moved/Seconded/Carried
THAT Bylaw No. 944, 2018 cited as “Coal Harbour Local Service Area Sewer Regulation and Rates Bylaw No. 168, Amendment Bylaw No. 944, 2018” be read for a 1st, 2nd, and 3rd time.
- b) Bylaw No. 944, 2018 for adoption.
- 077/2018
Bylaw No.
944 adopted
- Moved/Seconded/Carried
THAT Bylaw No. 944, 2018 be adopted.
11. a) Bylaw No. 945, 2018, cited as “Regional District of Mount Waddington Sointula Sewer Connection and Fee Bylaw No. 455, Amendment Bylaw No. 945 2018” for 1st, 2nd, and 3rd readings.
- 078/2018
Bylaw No.
945 1st, 2nd,
3rd readings
- Moved/Seconded/Carried
Bylaw No. 945, 2018, cited as “Regional District of Mount Waddington Sointula Sewer Connection and Fee Bylaw No. 455, Amendment Bylaw No. 945 2018” be read for 1st, 2nd, and 3rd time.
- b) Bylaw No. 945, 2018, for adoption.
- 079/2018
Bylaw No.
945 adopted
- Moved/Seconded/Carried
Bylaw No. 945, 2018, be adopted.
12. a) Bylaw No. 946, 2018 cited as “Regional District of Mount Waddington Regional Arena Fee, Amendment Bylaw No. 946, 2018” for 1st, 2nd, and 3rd readings.
- 080/2018
Bylaw No.
946 1st, 2nd,
3rd readings
- Moved/Seconded/Carried
THAT Bylaw No. 946, 2018 cited as “Regional District of Mount Waddington Regional Arena Fee, Amendment Bylaw No. 946, 2018” be read for a 1st, 2nd, and 3rd time.
- b) Bylaw No. 946, 2018 adoption.
- 081/2018
Bylaw No.
946 adopted
- Moved/Seconded/Carried
THAT Bylaw No. 946, 2018 be adopted.
13. a) Bylaw No. 943, 2018 cited as “Regional District of Mount Waddington 2018 to 2022 Financial Plan Bylaw No. 943, 2018” for 1st, 2nd, and 3rd readings.
- 082/2018
Bylaw No.
943 1st, 2nd,
3rd readings
- Moved/Seconded/Carried
THAT Bylaw No. 943, 2018 cited as “Regional District of Mount Waddington 2018 to 2022 Financial Plan Bylaw No. 943, 2018” be read for a 1st, 2nd, and 3rd time.

b) Bylaw No. 943, 2018 for adoption.

083/2018 Moved/Seconded/Carried
Bylaw No. THAT Bylaw No. 943, 2018 be adopted.
943 adopted

H. CORRESPONDENCE - None.

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Electoral Area Updates:

Area "A"- Broughton / Malcolm Island / Mainland

- *Recommendation for appointment of Chris Chateauvert, Dennis Swanson, and Michelle Pottage to the Malcolm Island Advisory Planning Commission.*
- *Attended a MAP meeting along with L. Wishart and Dennis Buchanan Planning zones with special interests because of the ecological sensitivity. Had to correct the geography in the report.*
- *C2C – Namgis made a point that they do not believe in the MAP meetings. One more meeting in May 2018. Addition of the fishing ¾ through the planning stages adding to overall confusion of the project, makes less and less sense.*

084/2018
MIAPC
Appointment

Moved/Seconded/Carried
THAT Chris Chateauvert and Dennis Swanson be appointed to the Malcolm Island Advisory Planning Commission effective January 1, 2018 through December 31, 2020, and that Michelle Pottage be appointed to the Malcolm Island Advisory Planning Commission effective March 20, 2018 through December 31, 2020.

- *Library meeting – report about the Woss Library in the old school. The library expressed no interest in investing money into the Woss school due to concerns regarding asbestos, indicated that there are considerations for use of a module for the library.*
- *Staff noted that an SD 85 inspection revealed minor use of asbestos in plumbing & window putty, classroom walls are wooden.*
- *Sointula Emergency Meeting – a lot of confusion on night of the January tsunami warning. Would like emergency services information included into a newsletter for Malcolm Island residents. Coordinate with the Emergency Coordinator, Courtney Bransfield. Staff can work on that further. New ESS person, has not been in engaged and in attendance.*

Area "B"- Quatsino / Winter Harbour

- *Moving forward with water system improvements.*

Area "C"- Hyde Creek / Rupert

- *The Hornsby site ready to move forward, gravel is there.*
- *Transfer station in old Quatsino to start soon.*

Area "D"- Nimpkish Valley / Woss

- *Woss Memorial Gazebo building in heritage park.*
- *Woss School since the regulation parameters around the handling and disposal of asbestos have changed, community dealing with the fallout from that.*
- *Some Woss residents remain out of work due to long term delays in road permits etc.*

3. Municipal Updates:

Village of Alert Bay

- *Not in attendance.*

Village of Port Alice

- *Village of Port Alice received significant funding, \$498,000, for promotion of tourism, wharfinger office, and public washroom & showers.*
- *Village of Port Alice going to be advertising for a new emergency coordinator position.*
- *Bruce Lloyd voted onto Port Alice Council.*

District of Port Hardy

- *Moving forward with the multiplex – looking at a two-phase approach. Phase 1) Completion of the main swimming pool with an extra lane, presently moving ahead with final planning and costing. Phase 2) Mezzanine, skateboard park, repurposing/demolition of the existing swimming pool, waiting on provincial funding, uncertainties surrounding how much and when.*
- *Aboriginal Business Match proceeding next week at the Port Hardy Civic Centre and arena.*
- *Port Hardy is considering a different arena cooling system rather than ammonia.*

Town of Port McNeill

- *Commitment confirmation to improve Campbell Way – Highway 19A intersection to reduce the grade. This will be engineered in March and April, to be fixed this summer.*
- *Positive follow-up communication with WFP – discussions about respectful communication between company and leaders of North Island communities, opportunities to meet outside of RDMW Board of Directors meetings. Addressing the need for off-highway hauling, safest way approach. Flaggers now up stationed at the Kilpala intersection. WFP expressed commitments to continue looking for solutions to make working in the public domain safer. Gaps in service in road rescue crew in Port McNeill and Woss identified, need to have WFP safety crews trained to respond to emergencies and address equipment not set to deal with off road rescues. Large area to support. WFP to coordinate a day of mourning in commemoration for the April 20th, 1 year anniversary of the Woss train accident.*
- *Forest friendly communities to show the forest academy and highlight efforts on the North Island, focus what we do and generate some positive awareness.*
- *Phantom crochet all throughout town, generating community spirit.*

4. Next Regular Meeting of the Board of Directors: April 17, 2018 at 2:00 p.m.

J. ADJOURNMENT

085/2018
Adjournment

Time: 4:02 pm.

CORRECT

CHAIR

APPROVED

SECRETARY