



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS MEETING MINUTES

May 15th, 2018 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Present: Andrew Hory (Chair), and Alternate Shelley Downey, Jan Allen, Dennis Buchanan, Kathy Denham, Hank Bood, Dave Ruston, Heidi Soltau, John Tidbury

Staff: Greg Fletcher- Chief Administrative Officer, Pat English- Manager of Economic Development, Jeff Long- Manager of Land Use, Planning and Development Services, Theresa Flynn- Treasurer, Joli White- Tourism Coordinator, Louisa Bates- Recording Secretary

Media: Kathy O-Reilly- North Island Eagle, Hannah Peterson- North Island Gazette

Public: 2

CALL TO ORDER

Time: 2:01 PM

A. APPROVAL OF AGENDA

105/2018 Moved/Seconded/Carried
THAT the May 15th, 2018 Regional District of Mount Waddington Board of Directors agenda be approved as presented.

B. DELEGATIONS

1. Michael Pearson, Michael Goodhelpsen- Ministry of Transportation
 - *The presentation was rescheduled for the upcoming June 19th, 2018 Board Meeting*

C. ADOPTION OF MINUTES

106/2018 Moved/Seconded/Carried
THAT the Minutes of the Finance Committee held February 27th, 2018 be approved as presented.

107/2018 Moved/Seconded/Carried
THAT the Minutes of the Board of Directors Meeting held April 17th, 2018 be approved as presented.

D. CORRESPONDENCE ON THE TABLE

1. District of Port Hardy: Public Hearing, February 27, 2018, Committee of the Whole, March 27, 2018, Regular Council Meeting March 27, 2018. Town of Port McNeill Regular Council Meeting March 26, 2018. Village of Port Alice Regular Council Meeting March 14, 2018, March 28, 2018, April 11, 2018. Village of Alert Bay Regular Council Meetings dated March 12, 2018.

2. Cheque Register Report (March 30th, 2018 to April 30th, 2018)

108/2018 Moved/Seconded/Carried
That the Correspondence on the Table be received and filed.

E. STAFF REPORTS

1. Administrator (May 09, 2018)

- 109/2018 Moved/Seconded/Carried
 THAT the Board enter into an agreement with the Town of Port McNeill for use of a portion of their public works compound to store transit service buses from May 1, 2018 to April 30, 2023 and 2) remove up to \$19,250 from the Transit reserves to cover the cost of building a fenced compound at the Town Of Port McNeill Public Works Yard for bus storage.
- 110/2018 Moved/Seconded/Carried
 THAT 1) That a contract be approved for Sue Hamilton to provide caretaker services for the Bere Point Regional Campsite from June 2 to September 3, 2018 and 2) That a contract be approved for Jim Buhl to provide caretaker services for the Link River Regional Campsite from June 2 to September 3, 2018.
- 111/2018 Moved/Seconded/Carried
 THAT the agreement with the Triport Motor Bike & ATV Club be renewed for the use of the property described as that part of Section 11, Township 2 and that part of Section 23, Township 3, Rupert District for the period of July 1, 2017 to June 30, 2022.
- *27 attended the May 10th NIREPC meeting in Port Hardy – ordered ESS supplies for rural services, building a team in the rural communities to receive those supplies.*
- 112/2018 Moved/Seconded/Carried
 THAT the May 10, 2018 Administrator Report be received and filed.
- a) Travel Report (May 15, 2018) as presented.
- 113/2018 Moved/Seconded/Carried
 THAT the May 15, 2018 Travel Report be approved.
- ### 2. Manager of Economic Development (, 2018)
- *WFP to contribute an additional \$10,000 for the Woss Heritage Park as well as add a component to the program opening event;*
- 114/2018 Moved/Seconded/Carried
 THAT the Regional District of Mount Waddington approves the application from the 'Namgis First Nation for \$1,250 (application #2018 - 02) from the Regional Tourism Fund.
- *Standard signage developed for placement at North Island trailheads, signage to align graphics, content and formatting. The RTAG is now well positioned to accept applications for trailhead signage. Fort Rupert trail for example.*
 - *Province of BC approved funding application \$35,500 for the Invasive Species Knotweed Project*

Delegates David Mitchell and Angela Smith gave a presentation to the Board of Directors with an update on the progress being completed by the VINTAS Committee and My Vancouver Island North Campaign. Presentation highlights:

- *Focus of the Vancouver Island North Training and Attractions Society to raise awareness to the region as a place for drawing in new residents to the North Island communities and workforce, combination of career opportunities, lifestyle, and North Island attributes;*
- *Funded by the Rural Dividend Fund, RDMW and private partnerships;*

- *Marketing efforts primarily digital campaign – myvancouverislandnorth website and social media campaign (Facebook and Instagram);*
- *Utilization of partner media assets (ie. Vancouver Island North Tourism and Social Media Influencers) to expedite awareness of campaign;*
- *Strategic phasing of campaign & marketing efforts;*
- *Market Survey conducted by Eclipse 360 to gather baseline of awareness of VIN as a potential relocation option;*
- *Creation of online database relevant to North Island communities, to be expanded as more information becomes available/accessible – for use by both residents and non-residents*
- *Ongoing analysis to be conducted to determine effectiveness and conversion rates of campaign and efforts*
- *Awareness of limitations of the North Island - Scarcity of daycare services, rental housing at a premium, new citizens having difficulty locating some of these services, areas that need addressing.*

Chair Hory thanked the delegates.

- 115/2018 Moved/Seconded/Carried
 THAT the Manager of Economic Development report be received and filed.
- a) Tourism Coordinator Report (May 08, 2018)
- 116/2018 Moved/Seconded/Carried
 THAT Vancouver Island North Tourism invest up to \$2,000 to support the host committee responsibilities required for the Tourism Vancouver Island 2018 Conference & AGM being hosted in the Vancouver Island North region September 25-27.
- *Clarification regarding the VINT trail ap- guidelines on the ap follow the trajectory of the trail itself*
- 117/2018 Moved/Seconded/Carried
 THAT the Tourism Coordinator report be received and filed.
3. Manager of Operations Report (May 10, 2018)
- *Knotweed program – 4th year of implementation of the program, for hiring continuity from Strategic Natural Resource Consultants and staff, NIEFS looking through potential eligible candidates, hopeful that it will lead to long term employment.*
- 118/2018 Moved/Seconded/Carried
 THAT the Manager of Operations report be received and filed.
4. Manager of Planning & Development Services (May 04, 2018)
- 119/2018 Moved/Seconded/Carried
 THAT the Manager of Planning & Development Services report be received and filed.
5. Treasurer (May 09, 2018)
- 120/2018 Moved/Seconded/Carried
 THAT the Regional District of Mount Waddington Financial Statements for year ended December 31st, 2017, be approved.
- a) Single Source Report (May 31, 2018)

121/2018 Moved/Seconded/Carried
 THAT the Finance report be approved.

F. COMMITTEE REPORTS - None (*Recommendations may be brought forward from earlier in the day*)

G. BYLAWS AND PERMITS

1. Bylaw No. 895 cited as “Regional District of Mount Waddington Zoning Bylaw No. 21, Amendment Bylaw No. 895, 2016” for consideration of adoption.

122/2018 Moved/Seconded/Carried
 THAT Bylaw No. 895 cited as “Regional District of Mount Waddington Zoning Bylaw No. 21, Amendment Bylaw No. 895, 2016” be adopted.

2. a) Bylaw No. 947 cited as “Regional District of Mount Waddington Planning and Development Procedures and Fees Bylaw No. 916, Amendment Bylaw No. 947, 2018” for 1st, 2nd and 3rd readings.

123/2018 Moved/Seconded/Carried
 THAT Bylaw No. 947 cited as “Regional District of Mount Waddington Planning and Development Procedures and Fees Bylaw No. 916, Amendment Bylaw No. 947, 2018” be read for a 1st, 2nd and 3rd time.

b) Bylaw No. 947 for adoption.

124/2018 Moved/Seconded/Carried
 THAT Bylaw No. 947 be adopted.

H. CORRESPONDENCE

1. Order of the Lieutenant Governor in Council – EA Boundaries, Letter Patent

- *Quatsino and Coal Harbour and area rural Port Alice being reallocated to Area B*
- *Definition of the Electoral Areas, province to conduct with BC Assessment etc.*
- *Services & impacted Bylaws will have to be amended accordingly, will be completed as the bylaws are amended in any case*
- *2018 Elections will be conducted as if the changes have been made*

125/2018 Moved/Seconded/Carried
 THAT the Order of the Lieutenant Governor in Council, EA Boundaries Letter Patent be received and filed.

OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Electoral Area Updates:

Area “A”- Broughton / Malcolm Island / Mainland

- *May is “international marine planning month”, meetings occurring in Campbell River*
- *Last MAPP meeting a review of the year, annual report for funders of the projects completed; scallop study growth and harvest, Tourism Ec Dev study on First Nations heritage*
 - *Upcoming projects- looking at kelp beds in the area and potential for harvest*
 - *Climate change vulnerability studies*

- *A communication strategy*
- *Director Soltau to attend an Oceans Advisory Meeting for marine protected areas, over 50 areas that have been proposed to be planned – proposed by the same committee as the map project- the process must be over by April 2019*

Area “B”- Quatsino / Winter Harbour

- *NIREPC meeting where the issue of the San Jo closure was revisited*
- *Acknowledgement that the June/September dates were not going to change, Surespan to be doing the bridges and guarantee the projects will be completed in a timely manner*
- *Ministry of Forests indicated they will pay for rescues out of the Cape Scott Park should they be required during those closure dates*
- *Director Denham to attend a community meeting in Winter Harbour, various issues to be addressed: water system, garbage, signage, campsite, anticipate a high turnout*

Area “C”- Hyde Creek / Rupert

- *Chair Hory expressed appreciation for the NIREPC meeting and San Jo- revisit and clarification*
- *Will to attend the Fire Chiefs meeting in early June; looking forward to hearing feedback from community following results of Hyde Creek Planning Questionnaire*
- *Does not expect to be representative of Area C following election, intent on running for a director position in the revised Area B*
- *Excited to see the first signs of work with the Hornsby Crawler, lots of community clean up happening, hoping to move areas of dereliction out of the public space*

Area “D”- Nimpkish Valley / Woss

- *Call from the Forestry Museum in Duncan, expressing interest in the Hornsby Steam Crawler*
- *Opening for the Fundamentals of Forestry at 11:00am, May 16th, 2018 in Woss*
- *Pleased about the announcement to be made about an additional \$10,000 contribution from WFP towards the Woss Memorial Gazebo*
- *Return to 5-2 shifts for Woss Division*
- *Forestry operations shut down for heat in Woss*

2. Municipal Updates:

Village of Alert Bay

- *18 stops by pocket cruise ships this year*
- *Nimpkish Hotel and Orca Inn going to reopen for 2018, hoping to open additional restaurants*
- *Architect for Rural Development fund to redo waterfront*
- *Alert Bay Ecological Park Campsite open June*
- *Grants approved for four summer students*
- *Looking for a buyer for the conveyor belt at recycling*

Village of Port Alice

- *Continued opening for a CAO position*
- *Have 8 full time employees and 5 part time employees & pleased with what can be accomplished with limited employees*
- *New sign on Port Alice hotel, temporarily closed*
- *Coming out on Highway – 7 or 8 trucks coming in towards Port Alice, only 1 coming in*

District of Port Hardy

- *RCMP have a new building addition, two ATVs and a 4x4 backroad vehicle, new communications operations to fill the blank spots on the North Island*
- *Permissions provided by RCMP to VFD to use vehicles, New sergeant a qualified ATV instructor.*

Town of Port McNeill

- *Forest Proud Day - 3:30pm, May 16th Port McNeill waterfront*
- *Water projects ongoing*
- *Totem pole raising - 11:00am, May 17th NISS*

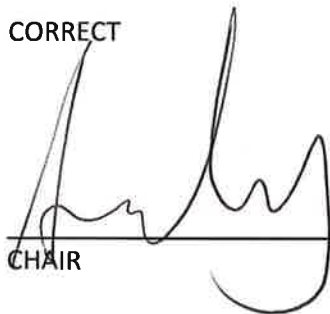
4. Next Regular Meeting of the Board of Directors: June 19th, 2018 at 2:00 p.m.

126/2018
Adjournment

J. ADJOURNMENT

Time: 4:06 pm.

CORRECT



CHAIR

APPROVED



SECRETARY