



REGIONAL DISTRICT OF MOUNT WADDINGTON
BOARD OF DIRECTORS
MEETING MINUTES

September 18th, 2018 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Present: Andrew Hory (Chair) and Directors Shirley Ackland, Jan Allen, Hank Bood, Dennis Buchanan, Cathy Denham, Dave Rushton, Heidi Soltau, and John Tidbury
Staff: Patrick Donaghy, Pat English, Theresa Flynn, Jeff Long, Joli White, Greg Fletcher, Louisa Bates
Media: Kathy O'Reilly
Public: 1

Resolution No. **CALL TO ORDER**

183/2018 Moved/Seconded/Carried
THAT the RDMW Board of Directors September 18th, 2018 meeting agenda be adopted as presented.

A. DELEGATIONS & RECOGNITIONS - None

B. MINUTES

184/2018 Moved/Seconded/Carried
THAT the Minutes of the Board of Directors Meeting held July 17th, be adopted as presented.

185/2018 Moved/Seconded/Carried
THAT the Correspondence on the Table be received and filed.

186/2018 Moved/Seconded/Carried
THAT the Cheque Register report for July 31, 2018 and August 31, 2018 be received and filed.

C. STAFF REPORTS

1. Administrator (September 07, 2018)

187/2018 Moved/Seconded/Carried
Chief & Deputy Election Officer Appointment
THAT pursuant to section 58 of the Local Government Act, Jeffrey Long is hereby appointed Chief Election Officer for conducting the 2018 general local elections and is authorized to appoint other election officials as required for the administration and conduct of the 2018 general local elections;
AND FURTHER THAT Greg Fletcher is hereby appointed Deputy Chief Election Officer for the 2018 general local elections.

188/2018 Moved/Seconded/Carried
THAT the September 07, 2018 Administrator Report be received and filed.

a) Travel Report (September 12, 2018)

189/2018 Moved/Seconded/Carried
THAT the September 12, 2018 travel report be approved.

2. Manager of Economic Development (September 09, 2018)

190/2018 Moved/Seconded/Carried
 THAT the September 09, 2018 Manager of Economic Development report be received and filed.

a) Tourism Coordinator Report (September 11, 2018)

191/2018 Moved/Seconded/Carried
 THAT the September 11, 2018 Tourism Coordinator report be received and filed.

3. Manager of Operations (September 11, 2018)

192/2018
 WRS
 Community Gaming Grant
 Moved/Seconded/Carried
 THAT the Woss Rescue Society receive support in their application to the Community Gaming Grants program for the purpose of purchasing needed emergency equipment.

- *Is there potential opportunity for Coal Harbour Fire Department to receive rescue gear/ equipment upgrades? – Woss Rescue Society is in full requirements to meet society designation, there is a similar organization in Coal Harbour, will begin discussions with VFD Chief Hory*
- *CISM Team going to be operational as a resource to trauma response for first responders, inform people about post trauma recovery, individuals on the team with experience are ready to work with others, build awareness of what they can/can't do, needed to make the communities that much more robust.*
- *RDMW contract extension with Recycle BC to go forward for the next 5 years. Follows previous requirements for curbside collection and depots - recommendation to municipalities that if approved, move the renewal forward and get signed before October 1st deadline*
- *Efforts to establish curbside recycling in communities has paid off, communities would otherwise not be able to secure the service if they were to apply today due to requirements*
- *Recommendation for Board approval to award the Wildfire Resiliency Project for the Hyde Creek Volunteer Fire Department Hall to MEB Construction funded from \$47,505 gas tax and \$51,295 from department reserves; plus applicable taxes*

193/2018
 HCVFD Wildfire Resiliency Project
 Moved/Seconded/Carried
 THAT the contract to complete the Wildfire Resiliency Project for the Hyde Creek Volunteer Fire Department Hall to be awarded to MEB Construction for \$98,900 plus applicable taxes.

- *Concerns over the presence of knotweed in areas close to proposed Western Forest Products cut blocks, WFP is aware of invasive species and has processes in place for addressing - would be worth while to bring to their attention for preventative action*
- *Encourage First Nations participation in fire hydrant maintenance and rural communities as well as private hydrants*
- *Director Soltau commended manager Donaghy for his dedication to establishing the Malcolm Island recycling system that has made a huge difference in the community*
- *Director Buchanan also noted that AVICC Solid Waste Committee gave the Regional District kudos for its regional solid waste system*

194/2018 Moved/Seconded Carried
 THAT the Manager of Operations September 11, 2018 report be received and filed.

a) Special Report: Tendering 7 Mile Landfill Operations Contract (September 10, 2018)

Manager Donaghy described the proposed tender process, noting:

- *Adoption of a two-envelope system - Technical submission to review contractor qualifications to meet the deliverables and specifications, followed by Price/Rate submission; process would be completed before the Oct.30th Board meeting date*
- *Contract not necessarily be awarded to the contractor with the lowest bid*
- *Results of the tender has implications for the life expectancy for how long the landfill will last, projected to last up to 2080 due to good handling practices.*

195/2018
7 Mile Tender
Special Report

Moved/Seconded/Carried

THAT the process described in the Special Report regarding the Tendering 7 Mile Landfill Operations Contract Special Report be approved.

4. Manager of Planning & Development Services (Monthly reports dated August 3, 2018 and September 1, 2018)

196/2018

Moved/Seconded/Carried

THAT the August 03, 2018 and September 01, 2018 Planning reports be received and filed.

a) Staff Report: Review and Update of Planning and Development Policies (August 22, 2018)

197/2018
Planning and
Development
Policies

Moved/Seconded/Carried

THAT all polices included in Section 5 of the Regional District Policy Manual in relation to planning that were adopted before September 18, 2018 are hereby repealed;
AND FURTHER THAT the following policies related to planning and development services which are attached to the Staff Report titled "Review and Update of Planning & Development Policies" and dated August 22, 2018, are hereby adopted:

- 5.1 REGIONAL PLANNING COMMITTEE
- 5.2 ADVISORY PLANNING COMMISSIONS
- 5.3 PLANNING AND DEVELOPMENT PROCEDURES AND FEES
- 5.4 PROVINCIAL HIGHWAYS
- 5.5 LIQUOR AND CANNABIS LICENSING
- 5.6 CROWN LAND REFERRALS
- 5.7 GEOGRAPHIC INFORMATION SYSTEM
- 5.8 CIVIC ADDRESSING

198/2018

Moved/Seconded/Carried to approve the Planning and Development Policy Report.

b) Elections Update Report – Chief Election Officer – Mr. Jeff Long (Verbal)

- *At the close of the nomination period the Regional District received exactly the number of candidates required for the positions of Electoral Area Director resulting in acclamations of the position*
- *for School Trustee – Trustee Electoral Area 2, there were two candidates, again exactly to the number of seats, the position of School Trustee has been acclaimed, filled by Eric Hunter and Carol Prescott*
- *For the Coal Harbour Local Community Commission where no candidates came forward so the nomination period was extended with still no candidates leading to a "Declaration of no Candidates" followed by a "Declaration of no Election" being issued – the RDMW will now have to appoint the vacant positions for the office of Commissioner*

- *Friday, September 21st is the last day for applications to be withdrawn, as well as the last day for any legal challenges*
- *September 24th, 2018 a "Declaration of Acclamation" will be published in the local newspapers, as well as on the website and on the notice board*
- *October 30th, 2018 will be the last meeting for the existing Board members, the inaugural meeting to be held November 20th 2018*
- *Elections preparations were a good exercise, beneficial to go through the process, with updated resources for future General Local Elections*
- *RDMW Elections staff worked cooperatively with Chief Election Officers from neighboring municipalities to streamline election arrangements given overlap with the school trustee*
- *Concluding preparations underway*
- *Question - CHLCC – Is it time to consider absolving the Commission? The commission could be abolished; the upside is that CHLCC continues to receive funding from the province for administrative costs, the down side is there is a process for volunteers to go through regarding elections.*

199/2018
Elections Report

Moved/Seconded/Carried
THAT the Elections report be received and filed.

D. FINANCIAL REPORTS

5. Treasurer (August 24, 2018)

200/2018

Moved/Seconded/Carried
THAT the August 24, 2018 Finance report be received and filed.

a) Single Source Report (August 31, 2018)

201/2018

Moved/Seconded/Carried
THAT the August 31, 2018 Single Source report be received and filed.

E. COMMITTEE REPORTS - None

F. BYLAWS AND PERMITS

1. a) Bylaw No. 950 Electoral Approval Report dated September 8, 2018.

202/2018
Bylaw No. 950
AAP Report

Moved/Seconded/Carried
THAT the report affirming electoral approval by Alternative Assent Process for Bylaw 950 be received and filed.

b) Bylaw No. 950 cited as "Regional District of Mount Waddington Quatsino Public Wharf Service Area Establishment Bylaw No. 950, 2018" for adoption.

203/2018
Bylaw No. 950
Adoption

Moved/Seconded/Carried
THAT Bylaw No. 950 cited as "Regional District of Mount Waddington Quatsino Public Wharf Service Area Establishment Bylaw No. 950, 2018" be adopted.

2. a) Bylaw No. 951 cited as "Regional District of Mount Waddington Security Issuing Bylaw No. 951, 2018" for 1st, 2nd, and 3rd readings.

204/2018
Bylaw No. 951
Readings

Moved/Seconded/Carried
THAT Bylaw No. 951 cited as "Regional District of Mount Waddington Security Issuing Bylaw No. 951, 2018" be read for a 1st, 2nd, and 3rd time.

1 Opposed - Soltau

b) Bylaw No. 951 cited as "Regional District of Mount Waddington Security Issuing Bylaw No. 951, 2018" for adoption.

205/2018
Bylaw No. 951
Adoption

Moved/Seconded/Carried
THAT Bylaw No. 951 cited as "Regional District of Mount Waddington Security Issuing Bylaw No. 951, 2018" be adopted.

1 Opposed - Soltau

3. a) Bylaw No. 952 cited as "Regional District of Mount Waddington Directors Remuneration Bylaw No. 952, 2018" for 2nd and 3rd readings.

206/2018
Bylaw No. 952
2nd & 3rd
Readings

Moved/Seconded/Carried
THAT Bylaw No. 952 cited as "Regional District of Mount Waddington Directors Remuneration Bylaw No. 952, 2018" be read for a 2nd and 3rd time.

b) Bylaw No. 952 cited as "Regional District of Mount Waddington Directors Remuneration Bylaw No. 952, 2018" for adoption.

207/2018
Bylaw No. 952
Adoption

Moved/Seconded/Carried
THAT Bylaw No. 952 cited as "Regional District of Mount Waddington Directors Remuneration Bylaw No. 952, 2018" be adopted.

4. a) Bylaw No. 953 cited as "Regional District of Mount Waddington Planning and Development Procedures and Fees Bylaw No. 916, Amendment Bylaw No. 953, 2018" for 1st, 2nd and 3rd readings.

208/2018
Bylaw No. 953
Readings

Moved/Seconded/Carried
THAT Bylaw No. 953 cited as "Regional District of Mount Waddington Planning and Development Procedures and Fees Bylaw No. 916, Amendment Bylaw No. 953, 2018" be read for a 1st, 2nd and 3rd time.

b) Bylaw No. 953 cited as "Regional District of Mount Waddington Planning and Development Procedures and Fees Bylaw No. 916, Amendment Bylaw No. 953, 2018" for adoption.

209/2018
Bylaw No. 953
Adoption

Moved/Seconded/Carried
THAT Bylaw No. 953 cited as "Regional District of Mount Waddington Planning and Development Procedures and Fees Bylaw No. 916, Amendment Bylaw No. 953, 2018" be adopted.

5. a) Bylaw No. 954 cited as "Telegraph Cove Noise Control Bylaw No. 571, Repeal Bylaw No. 954, 2018" for 1st, 2nd, and 3rd readings.

210/2018
Bylaw No. 954
Repeal

Moved/Seconded/Carried
THAT Bylaw No. 954 cited as "Telegraph Cove Noise Control Bylaw No. 571, Repeal Bylaw No. 954, 2018" be read for a 1st, 2nd, and 3rd time.

b) Bylaw No. 954 cited as "Telegraph Cove Noise Control Bylaw No. 571, Repeal Bylaw No. 954, 2018" for adoption.

211/2018
Bylaw No. 954
Adoption

Moved/Seconded/Carried
THAT Bylaw No. 954 cited as "Telegraph Cove Noise Control Bylaw No. 571, Repeal Bylaw No. 954, 2018" be adopted.

6. a) Bylaw No. 956 cited as "Regional District of Mount Waddington 2019 Permissive Tax Exemption Bylaw No. 956, 2018" for 1st, 2nd, and 3rd readings.

212/2018
Bylaw No. 956
Readings

Moved/Seconded/Carried
THAT Bylaw No. 956 cited as "Regional District of Mount Waddington 2019 Permissive Tax Exemption Bylaw No. 956, 2018" be read for a 1st, 2nd, and 3rd time.

- b) Bylaw No. 956 cited as "Regional District of Mount Waddington 2019 Permissive Tax Exemption Bylaw No. 956, 2018" for adoption.

213/2018
Bylaw No. 956
Adoption

Moved/Seconded/Carried
THAT Bylaw No. 956 cited as "Regional District of Mount Waddington 2019 Permissive Tax Exemption Bylaw No. 956, 2018" be adopted.

7. a) Bylaw No. 957 cited as "Regional District of Mount Waddington Community of Quatsino Solid Waste Service Rates and Regulations Bylaw No. 957, 2018" for 1st, 2nd, and 3rd readings.

214/2018
Bylaw No.
957 Readings

Moved/Seconded/Carried
THAT Bylaw No. 957 cited as "Regional District of Mount Waddington Community of Quatsino Solid Waste Service Rates and Regulations Bylaw No. 957, 2018" be read for a 1st, 2nd, and 3rd time.

- b) Bylaw No. 957 cited as "Regional District of Mount Waddington Community of Quatsino Solid Waste Service Rates and Regulations Bylaw No. 957, 2018" for adoption.

215/2018
Bylaw No. 957
Adoption

Moved/Seconded/Carried
THAT Bylaw No. 957 cited as "Regional District of Mount Waddington Community of Quatsino Solid Waste Service Rates and Regulations Bylaw No. 957, 2018" be adopted.

G. CORRESPONDENCE - None

H. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Other Business: None

2. Electoral Area Updates:

Area "A"- Broughton / Malcolm Island / Mainland

- *CWG Consultants plan for a MW Health Plan will be presented at the next Health Network meeting at 9:30am September 26th, 2018 at the RDMW Boardroom*
- *Gill netter in Sointula has recently been refurbished – Going to the breakwater for permanent display, putting in a platform and a cover, hopefully to be completed in 2019*
- *Knowledge Network coming to Sointula to do a program*
- *Old ferry back, overloads all day long, new ferry to be brought in 2020*

Area "B"- Quatsino / Winter Harbour

- *Winter Harbour down to 4 winter residents*
- *People in town working on the wharf, funding received from Small Craft Harbours*
- *Volunteers moving forward with repairs and maintenance*
- *Qualicum River Lodge working towards accommodations repair*
- *Board walk still requires attention, need to be done with new contractor*
- *VanIsle 360, BBQ, event on the wharf being planned for 2019*
- *Holberg experienced a loss of business with San Josef Main road closures; some frustration felt with the Ministry of Forests, many visitors still weren't aware of the closure dates and implications, some visitors ended up extending their stay in the park as a result.*
- *Theft this summer in the Cape Scott parking lot - property damage, broken windows, stolen license plates, insurance papers, and cash from self-registration boxes, thieves looked organized*
- *Ministry of Forests plans for 2019 to complete two bridges left on San Josef Main, there are additional bridges further up the hill, hopefully there will not be the same delays – need for improved signage, presently the only signage at Swan Lake, needs to be moved to Raft Cove intersection for 2019.*

Area "C"- Hyde Creek / Rupert

- *Waiting on trees to come down along Landquist Road in Hyde Creek*
- *At UBCM some sessions were useful, others less so*

- Province is again moving to mandate that regional districts provide rural commercial fire inspections and do not seem to be amenable to provide this service by using other more practical delivery mechanisms
- Glad to see the Hornsby crawler project continuing forward

Area "D"- Nimpkish Valley / Woss

- Impressed with the new Telegraph Cove accommodations – every room overlooks the Johnstone Strait
- WFP returned to work – going until mid-November moving ahead with a planned closure until March 2019 attributed to delays in receiving permits and approvals from the Province

3. Municipal Updates:

Village of Alert Bay

- Good year with lots of cruise ships through; so many that wharfinger will have to take a MARSEC level 2 security course down island
- Sewer project no completed
- CAO/DCAO and reception now hired and becoming acquainted

Village of Port Alice

- Things relatively quiet
- Angst within the community with the pulp mill not paying taxes
- UBCM productive yet exhausting
- Dryland sort presently with 10 employees – looking for more information from WFP about plans and intent
- Local photographer Darryl McIntosh provided a collection of images for the new Telegraph Cove hotel

District of Port Hardy

- \$5.3 Million water project approaching completion, project went well, on budget
- \$6 million in borrowing for Multiplex
- 1.5 year after November moving forward
- UBCM looked at short term residency options – looks like Tofino is taking a lead
- Meetings with BC Hydro – not concerned with 2 tier system
- Implementation of LED lighting to be completed by 2020 within rural communities
- Looking for new highway signage along the North Island highway – suggested one side "Welcome to the Regional District of Mount Waddington" with the reverse as "Thank you for visiting Northern Vancouver Island"
- Holberg road conditions were poor in August, mentioned it to Minister Trevena – improvements and maintenance done right away
- Local tourism experienced set back with the bridge replacement and installation
- Cove Adventure Tours experiences loss of business, people on front lines lacking knowledge regarding where closures were and locations affected.

Town of Port McNeill

- Waterpipe project completed
- Service connections
- Work at the T intersection between Campbell Way and the highway now underway– crews working to raise the grade of the road and to remove the dip, should substantially improve driver visibility
- Transit meeting at UBCM was a breath of fresh air; volunteered for pilot projects
- Community Forest – environmental based practices allow for more AAC
- Zoning changes will include cannabis retail
- Main Road – new highway repairs and maintenance contractor bought operations site in Port McNeill, \$4.5 Million added to (10 year) NI contract budget
- Port McNeill resident, Jay Dixon nominated to receive Premiers Award for Excellence in Education - School and District Leadership Award.

Good Luck to all municipal directors in their campaigns for the upcoming local elections.

4. Question Period: - None

5. Committee Meetings: - None

6. Next Regular Meeting of the Board of Directors: October 30th, 2018 at 2:00 p.m.

I. ADJOURNMENT

TIME: 4:00 PM

216/2018


CHAIR


SECRETARY