



## REGIONAL DISTRICT OF MOUNT WADDINGTON

### BOARD OF DIRECTORS MEETING MINUTES

October 30<sup>th</sup>, 2018 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Present: Andrew Hory (Chair) and Directors Shirley Ackland, Jan Allen, Dennis Buchanan, Cathy Denham, Dave Rushton, Heidi Soltau, John Tidbury and Alternate Director Leighton Wishart  
Staff: Patrick Donaghy, Pat English, Theresa Flynn, Jeff Long, Joli White, Greg Fletcher, Louisa Bates  
Media: Kathy O'Reilly  
Public: 1  
Regrets: Hank Bood

#### Resolution No. **CALL TO ORDER**

217/2018 Moved/Seconded/Carried  
THAT the RDMW Board of Directors October 30<sup>th</sup>, 2018 meeting agenda be adopted as presented.

#### **A. DELEGATIONS & RECOGNITIONS**

##### 1. Director Recognitions

- *Chair Hory thanked departing Electoral Area Directors Soltau ('A'), Denham ('B'), Rushton ('D'), and Municipal Directors Ackland (Town of Port McNeill), Allen (Village of Port Alice) and Bood (District of Port Hardy) acknowledging their contributions, efforts and commitment to Regional District of Mount Waddington and North Island communities.*

#### **B. MINUTES**

218/2018 Moved/Seconded/Carried  
THAT the Minutes of the Board of Directors Meeting held September 18<sup>th</sup>, be adopted as presented.

219/2018 Moved/Seconded/Carried  
THAT the Correspondence on the Table be received and filed.

220/2018 Moved/Seconded/Carried  
THAT the Cheque Register report for September 30, 2018 be received and filed.

#### **C. STAFF REPORTS**

##### 1. Administrator (September 07, 2018)

221/2018  
Port Alice Fish & Wildlife Agreement  
Moved/Seconded/Carried  
THAT the renewal agreement with the Port Alice Fish and Wildlife Association to use a portion of District Lot 179, Rupert District for a rifle range and ancillary purposes for the period from July 1, 2017 to June 30, 2022, be approved.

222/2018  
Hyde Creek Recreation Society  
Moved/Seconded/Carried  
THAT the renewal agreement with the Hyde Creek Recreation Society to use Block E of Section 9, Township 1, Rupert Land District for community recreation purposes for the period from January 1, 2015 to December 31, 2019, be approved.

- Moved/Seconded/Carried  
223/2018 Link River Agreement THAT the renewal agreement with the Village of Port Alice for the Regional District of Mount Waddington to use to use Lot 1, Plan 23811 and Lot A, EPP28699, DL202, Rupert Land District, for park purposes for the period from December 1, 2018 to November 30, 2023, be approved.
- Moved/Seconded/Carried  
224/2018 Gas Tax – Sointula F.O. Hall Cladding THAT Gas Tax application GT2018-06 for \$90,000 in funding for the Sointula F.O. Hall cladding project be approved.
- Moved/Seconded/Carried  
225/2018 THAT the October 24, 2018 Administrator Report be received and filed.
- a) Travel Report (October 24, 2018)
- Moved/Seconded/Carried  
226/2018 THAT the October 30, 2018 Travel Report be approved.
2. Manager of Economic Development (October 17, 2018)
- Moved/Seconded/Carried  
227/2018 'Namgis C2C Forum THAT the application of the 'Namgis First Nation for UBCM funding be supported to host a Regional Community to Community Forum that would introduce recently elected local government leaders and establish a foundation for working together.
- Moved/Seconded/Carried  
228/2018 Gas Tax 2017-02 Budget Revision THAT the amendment to Gas Tax project 2017-02, Hornsby Crawler shed, for an additional contribution of \$30,000 as part of the revised project budget be approved.
- Moved/Seconded/Carried  
229/2018 ICET – Hornsby Approval THAT the submission of an application to the Island Coastal Economic Trust be approved for a Quick Start grant of \$4,250 for the development of a comprehensive informational strategy for the Hornsby Crawler.
- Moved/Seconded/Carried  
230/2018 RTAG 2018-06 & 2018-08 Approval THAT the following Regional Tourism Action Grant applications be approved: 1) Winter Harbour – Vanisle 360 for \$2,500 (RTAG 2018-06); and 2) Hyde Creek Community Sign and Beautification for \$2,500 (RTAG 2018-08).
- *Brought forward late after consultation with the Province – FireStart Community Funding for brush/fuel management in Woss for Vegetation management removing dead brush within a 2 km radius to a community;*
  - *While this could be expanded beyond Woss, Woss has highest risk factors within the Regional District*
  - *Approval for the funding should be by March next year with a project completion deadline of March 2020. Given the situation with the layoffs in Woss, may be an opportunity to get an accelerated decision.*
  - *Potential to also bring on First Nations to carry out the work as well.*

- Moved/Seconded/Carried  
 231/2018 Community Resiliency Investment Program Firestart Community Funding  
 THAT an application be made by the Regional District of Mount Waddington for the Community Resiliency Investment Program FireStart Community Funding for the proposed activities of fuel and vegetation management on private and publicly owned lands, including Provincial Crown Lands surrounding the community of Woss, in the traditional territory of the 'Namgis First Nation and will provide overall grant management of the project.
- Moved/Seconded/Carried  
 232/2018 THAT the October 17, 2018 Manager of Economic Development report be received and filed.
- a) Tourism Coordinator Report (October 22, 2018)
- *Cooperative campaign – highly successful, strong click through rate, similar to the co-op campaign that was observed in the spring relative to the industry bench mark*
  - *Year to Date statistics – trail guide – show performance of the application high*
  - *Resident Survey – great recognition to the importance of the region and the tourism*
  - *Visitor Survey results to be posted to the website and brought forth to November report*
  - *Planning Session – brainstorming target performance measures, 2019 marketing objectives*
  - *MRDT report shows an increase over the 2017 results*
- Moved/Seconded/Carried  
 233/2018 THAT the October 22, 2018 Tourism Coordinator report be received and filed.
3. Manager of Operations (October 24, 2018)
- *Asphodel Firetrucks auction, was not successful so will be moving forward to Plan B to acquire a new tanker truck*
  - *Petitioners requesting to join the Hyde Creek Sewer Service have met all their obligations so Bylaw No. 913 to be brought forth later in the meeting for approval*
  - *Question raised about the success of the 7 Mile Sundays summer opening – peak use was July and August, need may not necessarily be there for September due to low usage that month but planning to continue practice for 2019.*
- Moved/Seconded/Carried  
 234/2018 THAT the October 24, 2018 Operations Report be received and filed.
- a) Special Report: Tendering 7 Mile Landfill Operations Contract (October 22, 2018)
- *3 local businesses, 1 from lower mainland responded to advertisements on BC Bid, local newspapers and RDMW Website*
  - *Only 1 submission received which successfully completed the technical review, from Steelhead Enterprises (Incumbent contractor)*
  - *The 2019 tendered cost, represents an increase in costs for a 3.5% compounded annual rate compared to the successful 2014 rate tender document, and with that in mind and the efforts of the contractor for the quality operations this bid represents good value and recommends approval*
- Moved/Seconded/Carried  
 235/2018 7 Mile Landfill Operations 2019-2021 Contract Approval  
 THAT the contract for the operation of 7 Mile Landfill be awarded to Steelhead Enterprises for the period of 2019 to 2021 with an option of an additional two years based on the tender submission provided for the 7 Mile Landfill Operations Contract competition Reference SW2018.

- *Average load of scrap metal going South? The price that we get for metals includes the cost of the proponent hauling it away. Getting a higher tonnage rate for metal as the contractor does a much better job at filling the bins rather than the public.*

Moved/Seconded/Carried

236/2018  
Special Report -  
Landfill  
Operations  
Contract Tenderer

THAT the October 22, 2018 Special Report Landfill Operations Contract Tender Report (Price/Rate Tender Submission Analysis) be received and filed.

4. Manager of Planning & Development Services (October 23, 2018)

Moved/Seconded/Carried

237/2018

THAT the October 23, 2018 Planning & Development Services Report be received and filed.

- a) Staff Report: Review and Update of Planning and Development Policies (August 22, 2018)

Moved/Seconded/Carried

238/2018  
CHLCC  
Appointment

THAT staff coordinate a process of appointment in relation to the office of Commissioner of the Coal Harbour Local Community Commission, in accordance with Option 1 as outlined in the Staff Report titled, "2018 General Local Elections – Official Results", and dated October 24, 2018.

Moved/Seconded/Carried

239/2018  
Elections Report

THAT the October 24, 2018 General Local Elections – Official Results Report be approved.

#### **D. FINANCIAL REPORTS**

5. Treasurer (October 23, 2018)

- *7 Mile internal control process - ongoing review of cash flow*
- *All six years of MWRHD financial statements and audit finding reports completed and will be approved at that meeting*

Moved/Seconded/Carried

240/2018

THAT the October 23, 2018 Finance report be received and filed.

b) Single Source Report (September 30, 2018)

Moved/Seconded/Carried

241/2018

THAT the September 30, 2018 Single Source report be received and filed.

#### **E. COMMITTEE REPORTS**

#### **F. BYLAWS AND PERMITS**

1. a) Bylaw No. 913 cited as "Regional District of Mount Waddington Hyde Creek Sanitary Sewer Service Area Amendment Bylaw No. 913, 2018" for adoption.

Moved/Seconded/Carried

242/2018  
Bylaw No. 913  
Approval

THAT Bylaw No. 913 cited as "Regional District of Mount Waddington Hyde Creek Sanitary Sewer Service Area Amendment Bylaw No. 913, 2018" be adopted.

2. a) Bylaw No. 928 cited as "Regional District of Mount Waddington Electoral Areas A, B, C and D Heritage Conservation Service Establishment Amendment Bylaw No. 928, 2017" for adoption.

243/2018  
Bylaw No. 928  
Approval

Moved/Seconded/Carried

THAT Bylaw No. 928 cited as "Regional District of Mount Waddington Electoral Areas A, B, C and D Heritage Conservation Service Establishment Amendment Bylaw No. 928, 2017" be adopted.

### G. CORRESPONDENCE

#### 1. Seven Hills Golf & Country Club (October 28, 2018)

- *Follow up from July 2018 delegation – staff asked to work with the golf course to come up with different options, requesting \$19,100 and requesting for an advance of 2019*

244/2018  
Seven Hills Golf &  
Country Club

Moved/Seconded/Carried

THAT the Seven Hills Golf & Country Club letter of correspondence be brought forth to the November 20, 2018 Board of Directors meeting.

### H. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

#### 1. Other Business: None

#### 2. Electoral Area Updates:

Area "A"- Broughton / Malcolm Island / Mainland

- *Things have changed from 10 years ago over garbage, recycling, and other topics*
- *Thanks to staff for all the work that they have done; hopefully leaving Sointula in a better place than when I started*

Area "B"- Quatsino / Winter Harbour

- *Projects on the go in Winter Harbour*
- *Enjoyed being at the table over the past year, thank you*

Area "C"- Hyde Creek / Rupert

- *Thanked everyone for the time we have spent together and the passion that has been brought forth to the table*

Area "D"- Nimpkish Valley / Woss

- *Liked that the Directors on the Board had few personal agendas: What is good for one Area is good for the North Island*

#### 3. Municipal Updates:

Village of Alert Bay

- *Now have a full complement of staff, whole different feeling in the office*
- *Small sewer project*
- *Will attend MAPP meeting on November 10<sup>th</sup>*

Village of Port Alice

- *Still waiting for Neucel to pay taxes*
- *Enjoyed sitting at the table, thanked everyone*

District of Port Hardy

- *Boom for housing, concern getting closer to the magic 5000 for population, paying the 75% of policing costs*
- *Working on a Fisherman memorial along Harbor front*

Town of Port McNeill

- *Here for 4 years, challenging years with the Port Alice Mill closure, rail incident in Woss, and WFP shut down, appreciated the collective Board effort to try to find*

*ways to come together to help with solutions that help move us forward, fewer agendas and more for North Islanders*

- *Tremendous staff and managers – wonderful amount of work and efforts*
- *Thank you for making my time here enjoyable and easy to do.*

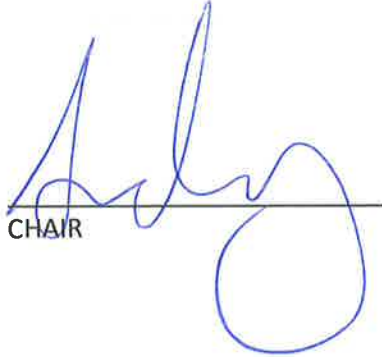
4. Question Period: - None

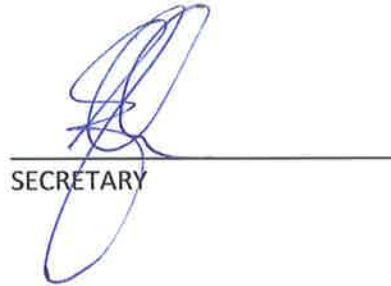
5. Committee Meetings: - None

245/2018 6. Next Inaugural Meeting of the Board of Directors: November 20<sup>th</sup>, 2018 at 2:00 p.m.

**I. ADJOURNMENT**

**TIME: 3:30 PM**

  
CHAIR

  
SECRETARY