



REGIONAL DISTRICT OF MOUNT WADDINGTON

SCHEDULE OF MEETINGS

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

June 18, 2019

Lunch: 12:30 PM

In Camera: 1:00 PM

Board of Directors: 2:00 PM

Mount Waddington Hospital Board: Follows Board of Directors Meeting



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS MEETING AGENDA

June 18, 2019 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Page(s) **CALL TO ORDER**

- 1-2 1. Adopt June 18, 2019 RDMW Board of Directors Meeting Agenda as Presented (Or amended)

A. DELEGATIONS & RECOGNITIONS

B. MINUTES

- 3-9 1. Minutes of the Board of Directors Meeting held May 21, 2019 as Presented (Or amended)
- Available for Review* 2. District of Port Hardy Regular Council Meetings-Apr 23, May 14; Committee of the Whole-Apr 23, May 14; Special Council Meeting-May 7, May 14; Town of Port McNeill Regular Council Meetings-Apr 1, Apr 15, May 6, May 8, May 21; Committee of the Whole-Apr 10; Special Meeting-May 6; Public Consultation-Apr 15; Village of Port Alice Regular Council Meetings-May 8; Special Meeting-May 14; Village of Alert Bay Regular Council Meetings-Mar 11, Mar 25, Apr 23, May 13; Special Meeting-May 8.
- Available for Review* 3. Cheque Register Report (May 31, 2019)

C. STAFF REPORTS

- 10 1. Administrator (June 12, 2019)
- 11 a) Travel Report (June 18, 2019)
- 12 2. Manager of Economic Development (June 12, 2019)
- i. *Hut to Hut Contract with RC Strategies*
- 13-14 a) Tourism Coordinator Report (June 18, 2019)
- 15 3. Manager of Operations (June 11, 2019)
- 16-18 4. Manager of Planning & Development Services (June 3, 2019)

D. FINANCIAL REPORTS

- 19 1. Finance Report from the Treasurer (June 18, 2019)
- 20-29 a) 2018 Statement of Financial Information
- 30 b) Single Source Report (May 31, 2019)

E. COMMITTEE REPORTS - (To be brought forth from earlier Committee Meetings)

F. BYLAWS AND PERMITS

G. CORRESPONDENCE

H. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Other Business: None
2. Electoral Area Updates:
 - Area "A"- Broughton / Malcolm Island / Mainland
 - Area "B"- Quatsino / Winter Harbour
 - Area "C"- Hyde Creek / Rupert
 - Area "D"- Nimpkish Valley / Woss
3. Municipal Updates:
 - Village of Alert Bay

Village of Port Alice
District of Port Hardy
Town of Port McNeill

4. Question Period
5. Committee Meetings:
6. Next Meeting: Tuesday, July 16, 2019

I. ADJOURNMENT



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS MEETING MINUTES

May 21, 2019 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory

Directors: Sandra Daniels, James Furney, Rod Sherrell, Kevin Cameron, Dennis Dugas, Janet Dorward, Lisanne Granger-Alternate, Shelley Downey-Alternate

Staff: Pat English, Patrick Donaghy, Jeff Long, Greg Fletcher, Liette Patterson, Denise Le Gal, Tourism Coordinator

Media: Kathy O'Reilly, North Island Eagle

Public: None

Resolution No. **CALL TO ORDER** **2:24 PM**

086/2019 Moved/Seconded/**CARRIED**

1. THAT the RDMW Board of Directors May 21, 2019 meeting agenda be adopted as presented.

A. DELEGATIONS & RECOGNITIONS

1. Alternate Appointments

087/2019 Moved/Seconded/**CARRIED**

Alternate
Committee
Appointments

THAT Alternates be appointed to the following Committees:

- NI911 D. Buchanan
- Coastal Regional District Chairs Ferry Committee G. Wickstrom
- Island Coastal Economic Trust R. Sherrell
- Offshore Pacific Advisory Committee R. Sherrell

B. MINUTES

088/2019 Moved/Seconded/**CARRIED**

THAT the Minutes of the Board of Directors Meeting held April 16, 2019, be adopted as presented.

089/2019 Moved/Seconded/**CARRIED**

THAT the Correspondence on the Table be received and filed.

090/2019 Moved/Seconded/**CARRIED**

THAT the Cheque Register report dated April 30, 2019 be received and filed.

C. STAFF REPORTS

1. Administrator (May 15, 2019)

- *Port Hardy transit extension still on track for September*
- *Coast Guard emergency exercise takes place during UBCM*
- *CARIP: 983 tonnes CO2e reduction confirmed by the Engineer for composting program which will be shared with member Municipalities to help make them also carbon neutral; RDMW now at 42% operational emissions reduction; close to meeting 2020 target of 50%*

091/2019 Moved/Seconded/**CARRIED**

BCT Annual
Operating
Agreement

THAT the Annual Operating Agreement with BC Transit for the fiscal year ending on March 31, 2020, be approved.

- 092/2019
Bere Point & Link
River Caretaker
Agreements
- Moved/Seconded/**CARRIED**
THAT the following contracts be approved:
- a) Sue Hamilton to provide caretaker services for the Bere Point Regional Campsite from May 31 to September 8, 2019.
 - b) Jim Buhl to provide caretaker services for the Link River Regional Campsite from May 31 to September 3, 2019.
- 093/2019
2018 CARIP
Report
- Moved/Seconded/**CARRIED**
THAT the 2018 CARIP Reporting be approved.
- 094/2019
- Moved/Seconded/**CARRIED**
THAT the May 15, 2019 Administrator Report be received and filed.
- a) Travel Report (May 21, 2019)
- 095/2019
- Moved/Seconded/**CARRIED**
THAT the Travel Report dated May 21, 2019 be approved.
2. Manager of Economic Development (May 13, 2019)
- *Encouraged directors to visit the Gazebo at 113 Heritage Park in Woss; in talks with WFP about bringing a second 1960's locomotive to the site*
 - *Hut to Hut draft report in expected in the fall, final report by end of December*
 - *MRDT renewal; Ministry has confirmed no need to pass an additional bylaw*
 - *Rural BC Dividend funding supported VINTAS with Fundamentals of Forestry Program and development of an attraction strategy for two years*
 - *funding application is to apply for VINTAS funding and FoF housing subsidy; hope to establish permanent funding for Fundamentals of Forestry program now certified by VIU through the Ministry of Advanced Education*
 - *Invasive Weed Control Program-three applicants being interviewed by NIEFS*
 - *Initiative started by Salt Spring Island-BC Rural Island Economic Summit Committee-Cormorant and Malcolm Islands may be interested; Committee has asked Manager to consider serving on Board*
 - *Small islands don't feel interests are adequately represented by VIEA*
 - *Subject to Board approval, Manager would be pleased to "give back" by serving in this executive/advisory role and would fit this commitment in among his other responsibilities*
- 096/2019
BC Rural Island
Economic Summit
Committee
- Moved/Seconded/**CARRIED**
THAT the Manager of Economic Development (P. English) be approved to accept a Board position with the BC Rural Island Economic Summit Committee to represent islands within the Regional District of Mount Waddington.
- 097/2019
MRDT
Applications
Support
- Moved/Seconded/**CARRIED**
THAT the Regional District of Mount Waddington supports the applications to the Province of BC from the Village of Alert Bay and the Town of Port McNeill for renewal of the 2% Hotel Tax (MRDT) effective January 1, 2020.
- 098/2019
Province of BC
Request-MRDT
Tax Levy
- Moved/Seconded/**CARRIED**
WHEREAS the Regional District of Mount Waddington has adopted Bylaws 772 and 873 which collectively provide the authority for the Regional District to impose a 2% accommodation tax on eligible properties within Electoral Areas A, B, C & D and the Village of Port Alice for the purpose of funding tourism marketing and development activities;

THEREFORE the Regional District of Mount Waddington requests the Province of BC to levy the tax on its behalf commencing on January 1, 2020.

099/2019

Moved/Seconded/**CARRIED**

THAT the May 13, 2019 Manager of Economic Development report be received and filed.

- a) Tourism Coordinator Report (Denise Le Gal, May 21, 2019)
 - *J. Tidbury appointed to last strategic appointment on committee*
 - *MRDT 51% approval threshold has been met for municipalities; rural areas still underway*
 - *Annual MRDT reporting due to province by the end of May*
 - *After 2021 the alignment of the Regional District and District of Port Hardy MRDT renewals will result in a significant cost savings*

100/2019
VINTAC-MRDT
Renewal Date

Moved/Seconded/**CARRIED**

THAT the recommendation from VINTAC be approved:

That the expiry date for the MRDT renewal currently underway on behalf of the Town of Port McNeill, Village of Alert Bay, and Rural Areas A, B, C, D and the Village of Port Alice, be changed to June 30, 2021 (rather than December 31, 2024), thus aligning the renewal period with the District of Port Hardy.

101/2019

Moved/Seconded/**CARRIED**

THAT the May 21, 2019 Tourism Coordinator report be received and filed.

3. Manager of Operations (May 15, 2019)
 - *Developing an improved Level of Operations statement-more specific statement regarding the level of service provided by Fire Departments to de-escalate liability situations*

102/2019

Moved/Seconded/**CARRIED**

THAT the May 15, 2019 Operations Report be received and filed.

4. Manager of Planning and Development Services (May 13, 2019)
 - *Public IMAP system almost there – beta version out to municipalities next week for review; ownership information will not be available but legal description, folios, PIDs will be; this information can be taken to third parties (lawyers; real estate agents, etc.) if more information required*
 - a) Mount Waddington Regional Housing Needs Assessment
 - *Housing Needs Assessment Report: provincial regulations now adopted and three-year deadline for completing the first Housing Needs Report is in process*
 - *As a Regional application Grant funding will be up to a higher level (\$120,000)*

103/2019
Housing Needs
Report Project
Coordination

Moved/Seconded/**CARRIED**

THAT the Regional District of Mount Waddington (RDMW) act in the capacity of coordinator of the Housing Needs Report project on behalf of itself and its four municipal partners, namely the District of Port Hardy, Town of Port McNeill, Village of Alert Bay and Village of Port Alice, in order to satisfy the Province's requirements

for preparing said Report as per Bill 18 and related regulations.

AND FURTHER THAT the Board hereby directs staff to communicate this approach with the RDMW's four municipal partners with a view to obtaining their support for doing so, with the understanding that the RDMW will engage and consult with the municipalities on the various aspects of the Housing Needs Report project.

- 104/2019
Housing Needs
Reports Program
Application to
UBCM
- Moved/Seconded/**CARRIED**
THAT the Regional District of Mount Waddington work with the Mount Waddington Health Network and its consultant, BC Healthy Communities, to submit a 2019 Housing Needs Reports Program Application to the Union of British Columbia Municipalities prior to the May 31, 2019 deadline for the purpose of obtaining financial assistance to undertake a Housing Needs Report in accordance with Provincial requirements, on behalf of itself and its participating partner municipalities, namely the District of Port Hardy, Town of Port McNeill, Village of Alert Bay and Village of Port Alice.
- 105/2019
- Moved/Seconded/**CARRIED**
THAT the May 13, 2019 Planning and Development Report be received and filed.
- D. FINANCIAL REPORTS**
1. Finance Report from the Administrator (May 15, 2019)
- *Upon approval of the audit, the LGDE statement will be prepared for submission to the Province*
 - a) 2018 Audited Financial Statements
- 106/2019
2018 Audited
Financial
Statements
- Moved/Seconded/**CARRIED**
THAT the 2018 Audited Financial Statements as presented by MNP Associates be approved and submitted to the Ministry of Municipal Affairs and Housing.
- 107/2019
- Moved/Seconded/**CARRIED**
THAT the May 15, 2019 Finance Report from the Administrator be received and filed
- b) Single Source Report (April 30, 2019)
- 108/2019
- Moved/Seconded/**CARRIED**
THAT the April 30, 2019 Single Source report be approved and filed.
- E. COMMITTEE REPORTS**
1. Recommendations from May 21, 2019 Electoral Area & Municipal Regional District Tax Directors Committee Meeting
- 109/2019
Electoral Area
Rural Recreation
Grants Policy
- Moved/Seconded/**CARRIED**
THAT the Electoral Area Rural Recreation Grants Policy be approved as recommended.
- 110/2019
Gas Tax Projects
- Moved/Seconded/**CARRIED**
THAT the following Gas Tax Projects be approved as recommended:
GT2019-05 Coal Harbour Fire Hall Solar Back Up for up to \$47,000
GT2019-06 Sointula Fire Hall Solar Back Up for up to \$29,000
GT2019-07 Hyde Creek Recreation Playground for up to \$11,500
- 111/2019
RTAG
Applications
- Moved/Seconded/**CARRIED**
THAT the following Rural Tourism Action Grants for up to \$2500 be approved as recommended:
RTAG 2019-01 Hyde Creek Music Festival
RTAG 2019-02 Sointula Winterfest
- 112/2019
RTAG 2018-07
Request for
Deferment
- Moved/Seconded/**CARRIED**
THAT the Request for Deferment from the Sointula Museum Society for the Finnish Film Festival (RTAG 2018-07) be approved.

F. BYLAWS AND PERMITS

1. Recommendations from the May 21, 2019 Regional Planning Committee

Development Variance Permit No. 2019-DVP-01: Hans Madsen - 280 2nd Street, Sointula, Malcolm Island

- No further submissions received

Moved/Seconded/**CARRIED**

THAT Development Variance Permit No. 2019-DVP-01 be approved as it relates to the property civically addressed as 280 2nd Street, Sointula, Malcolm Island, and legally described as That Part of Block 68 of Section 9, Malcolm Island, Rupert District, Plan 816, Lying Northeasterly of a Line Bisecting Said Block and Extending from the Point of Bisection of the Northwesterly Boundary to the Point of Bisection of the Southeasterly Boundary of Said Lot, to vary the provisions of section 5.4.3(d)(ii) of Malcolm Island Zoning Bylaw No. 725, 2006, to:

- 1) Decrease the required setback for the existing detached single-story accessory garage building with a footprint of 37 square metres (labelled as "Garage"), from the front lot line adjacent to 2nd Street from 5.0 metres (16.4 feet) to 0.07 of a metre (0.2297 of a foot) as shown on Schedule 'B' attached hereto; and,
- 2) Decrease the required setback for the existing single-story detached accessory garage building with a footprint of 37 square metres (labelled as "Garage"), from the southeasterly side lot line which is adjacent to the property at 110 13th Avenue, from 1.5 metres (4.92 feet) to 0.06 of a metre (0.197 of a foot) as shown on Schedule 'B' attached hereto.

PROVIDED THAT the applicant / permittee has undertaken the following conditions to the satisfaction of the Manager of Planning & Development Services prior to issuance of Development Variance Permit No. 2019-DVP-01:

- 1) Removed the existing garage door located in the wall facing 2nd Street with respect to the existing accessory garage building located at the east corner of the property, and replace this door with a solid wall in order to prevent vehicles from moving in and out of the building directly onto 2nd Street for safety reasons; and,
- 2) Registered a covenant on the title of the property civically addressed as 280 2nd Street, Sointula, Malcolm Island, and legally described as That Part of Block 68 of Section 9, Malcolm Island, Rupert District, Plan 816, Lying Northeasterly of a Line Bisecting Said Block and Extending from the Point of Bisection of the Northwesterly Boundary to the Point of Bisection of the Southeasterly Boundary of Said Lot, to the satisfaction of the Manager of Planning & Development Services, that does not permit:
 - i) A door of any kind to be constructed as part of the wall that faces 2nd Street with respect to the existing accessory garage building located in the east corner of the property; and,
 - ii) The existing accessory garage building located at the east corner of the property to be reconstructed should it be destroyed more than 75% of its construction value above finished grade, unless it is constructed on the property in a manner that complies with all of the regulations of the zoning bylaw that is in effect at that time. Construction value shall be determined by the Regional District of Mount Waddington in consultation with a building professional.

G. CORRESPONDENCE

1. Email dated May 6, 2019 from the Canadian Coast Guard regarding the West Coast Towing Needs Assessment

113/2019
2019-DVP-01

114/2019
West Coast
Towing Needs
Assmt

Moved/Seconded/**CARRIED**

THAT a letter be written to the Canadian Coast Guard in response to the West Coast Towing Needs Assessment to support siting of a home port for one of the two new emergency offshore towing vessels in the District of Port Hardy.

115/2019

Moved/Seconded/**CARRIED**

THAT the correspondence be received and filed.

H. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Other Business: None
2. Electoral Area Updates:

Area "A"- Broughton / Malcolm Island / Mainland

- *Appreciation to Regional District staff for having the streetlight modified*
- *Investigation on swamp draining and stream damming*
- *Recommended no spraying of glyphosate on Sointula to deal with the small patch of knotweed*
 - *Staff noted that the Malcolm Island Advisory Committee had supported treatment on the basis that the recommended treatment is recommended by the Province, is federally regulated and application is overseen by qualified professionals*

a) Recommendation of appointment to the Malcolm Island Advisory Commission:

116/2019
MIAC
Appointment

Moved/Seconded/**CARRIED**

THAT due to the resignation of John Malthouse with respect to his appointment to the Malcolm Island Advisory Commission, and upon recommendation of Electoral Area A Director Sandra Daniels, that Roger Lanqvist be appointed to the Malcolm Island Advisory Commission effective May 21, 2019 through December 31, 2020.

Area "B"- Coal Harbour / Quatsino / Winter Harbour

- *Will be away after June Board meeting*
- *Next NI911 meeting will be attended by alternate, Administrator is on the Review Committee looking at the funding formula*

Area "C"- Hyde Creek / Rupert

- *Ocean Place-RDMW property in Hyde Creek has knotweed effecting neighbours; will discuss control strategies with Operations Manager*
 - *Hyde Creek needs a service to sponsor invasive weed control*
- *Music Fest scheduled for August 24th*

Area "D"- Nimpkish Valley / Woss

- *Marine Advisory Planning Partnership (MAPP)-attended meeting with wide array of participants: Commercial and Sports fisherman; fish farms; environmentalists; local governments; very interesting, lot of differing opinions and strong positions but group has a focus, will meet again in the fall*
- *WRA meeting-develop memorial planters; landscaping around the Memorial Gazebo*
 - *Annual General Meeting on June 10*

3. Municipal Updates:

Village of Alert Bay

- *Knotweed in Alert Bay as well*

- *Complaints from residents regarding private property within RD jurisdiction; will forward information and photos of concerns to Manager of Planning & Development Services*
- *Tsunami Siren test done but not heard in all areas of island; will continue testing*

Village of Port Alice

- *Concluded discussions with Island Health regarding Port Alice health services and have reached a favourable outcome*
- *Arterran looking at Neucel site to produce biomass pellets; green energy project using waste fibre*

District of Port Hardy

- *Directors Dugas and Wickstrom met with President & CEO of WFP, discussed concerns regarding Coastal Revitalization Program as it relates to community forests; talked about social license and supporting local communities*
- *Attended meeting with Minister Donaldson re getting more support in North Island; Province receives stumpage of approx. \$90 million/year, how much of that comes back to the North Island communities & Indigenous groups?*
- *Met representatives from Sierra Club and Coast Wilderness Committee; discussed climate change concerns; very supportive of community forests and working with indigenous groups*
- *Healing Gathering-MMIW-spearheaded by Cary-lee Calder from Quatsino*
 - *Started Friday-bringing families together to have a gathering of healing*
 - *Celebration last night at Big House in Fort Rupert; at the Civic Centre all day today and tomorrow to talk about how important it is to recognize the healing process and that there are issues out there*
 - *20 red dresses hung in on light posts in community-generated a lot of questions*
- *Met with Paddy Walkus from GNN and Ross Hunt Jr from Kwakiutl as well as spoke to James Nelson Jr today at the Civic Centre; Bands would like more opportunities to have relationships with Regional District and work together regarding land issues*

Town of Port McNeill

- *Rotary Trail Phase 3 construction started hope to complete by the fall; cooperative agreement with the 'Namgis for the trail area as well*

4. Question Period: - None

5. Committee Meetings: - None

6. Next Meeting of the Board of Directors: June 18, 2019 at 2:00pm

117/2019

I. ADJOURNMENT

TIME 4:06 PM

CHAIR

SECRETARY



REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: June 2019 Administration Report
DATE: June 12, 2019

Transit – PW Transit has submitted a proposal for operating the VTN service from August 1 to March 31 2020 that will be considered by the Transportation Committee at their next meeting on July 3rd.

Parks- The campsite caretakers assumed their positions at Bere Point and Link River on May 31st.

NIREPC- A NIREPC meeting was held in Port Hardy on June 6th. A representative from the Coast Guard presented the proposal for the Goletas emergency simulation exercise scheduled for the Port Hardy area September 21-26. This is a large scale exercise involving multiple agencies that will provide a great opportunity for all North Island emergency response teams and organizations to test their response systems.

Housing – The application for a grant to complete a Regional Housing Needs Report was submitted on May 31st. As a result of the electoral area boundary changes made in November, the eligible grant amount was increased from \$105,000 to \$120,000. On May 22nd, Ecotrust Canada provided a workshop hosted by the RDMW on a case study regarding housing energy cost challenges in rural communities. They followed this with visits with key stakeholders throughout the region.

Annual CARIP & Gas Tax Reports – Both reports were issued prior to the June 1st deadline; the Gas Tax report included significant amendments to the 2017 report.

Investments – Prior to the arrival of Treasurer Liu, \$700,000 was re-invested in GICs at 2.65% for a three year term (from the proceeds of a \$1,000,000 2% GIC). Another GIC, yielding 2.5%, matured in late May and the \$250,000 of the proceeds was invested for 9 months at 2.4% with another \$259,000 invested for 6 months at 2.3%. Maturity dates are staggered to ensure that the RDMW has enough cash available at any given time for regular operations while optimizing returns. In addition, a maturing MWRHD GIC yielding \$513,000 @2.6% was reinvested into a) a \$250,000 one year 2.65% GIC and b) another \$263,000 2.6% 180 day GIC.

Annual Report – A draft copy of the 2018 annual Report will have been circulated prior to the Board retreat scheduled for Quatse Interpretive Centre on June 17th. The Board will have an opportunity to review the document at that time prior to adoption.

Respectfully Submitted,

Greg Fletcher, Administrator



REGIONAL DISTRICT OF MOUNT WADDINGTON

Travel Report

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: June Travel Report
DATE: June 18, 2019

Authorization required for the following travel outside the RDMW:

Name	Purpose	Location	Date	Est. \$
Pat English	VI Economic Alliance	Nanaimo, BC	Oct.22-24	1113.89

Motion Required.



REGIONAL DISTRICT OF MOUNT WADDINGTON

ECONOMIC DEVELOPMENT DEPARTMENT

MONTHLY REPORT

TO: Board of Directors

FILE: 315.03

DATE: June 12, 2019

FROM: Pat English, Manager of Economic Development

SUBJECT: Monthly Economic Development Department Report

During the past month, I undertook the following economic development activities:

- We received two proposals for the Hut to Hut Request for Proposals that closed May 31, 2019. These were evaluated by the project steering committee who recommend the proposal submitted by RC Strategies and 43K Wilderness Solutions. I am therefore requesting adoption of the following resolution:

That the Regional District of Mount Waddington enter into a contract with RC Strategies for an amount not to exceed \$64,567 for the development of a business plan for a hut – to – hut initiative on the North Coast Trail including, but not limited to, conceptual hut design and layout, requirement for capital and operating resources, and recommendations for management and administration.

- I have been working with VINTAS to prepare a submission to the Provincial Standing Committee on the Budget to help VIU access funds from the Industrial Training Authority for the Fundamentals training program at Woss. If successful our advocacy will help sustain the program indefinitely, offering locally based instruction to entry level employees in the forest sector. On a related matter, we hosted an information session with VIU on June 6 for the August intake of the Fundamentals program and we already have 7 applications for the fall session.
- Our 2019 Invasive Weed program is now underway, following a delay caused by a shortage of eligible workers. We now have two people in the field and are still recruiting for two additional participants. In view of the delayed start, the program has been extended to the end of September.
- The Administrator and I met with representatives from MOWI (Marine Harvest) and Cermaq to discuss recent development in the aquaculture sector and implications for investments and employment in the Regional District. The announcement earlier in the year from the Province concerning tenures in the Broughton will result in the closure of several farms and we would like to see the negative economic impact minimized.
- I am working on two applications to the BC Rural Dividend Fund, one on behalf of VINTAS for operational funding for the next 5 year period (supported by the recent strategic review of VINTAS's mandate), and one in partnership with 'Namgis and Kwakiutl First Nations to investigate an opportunity that has been created by recent amendments to stumpage regulations to utilize wood waste.
- I attended a luncheon hosted by the Port Hardy Chamber of Commerce with the President of BC Ferries and raised the issue of inadequate capacity on the service to Alert Bay and Sointula. I am following up on this issue with our MLA but it is doubtful if any solution will be forthcoming in the near term.
- I have been working with the steering committee of the BC Rural Island Economic Forum initiative to help plan the event scheduled for November and will be attending a planning workshop in Sydney on July 2nd.

Respectfully submitted,

Manager of Economic Development



June 18, 2019

Pat English
Manager of Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report; May - June 2019

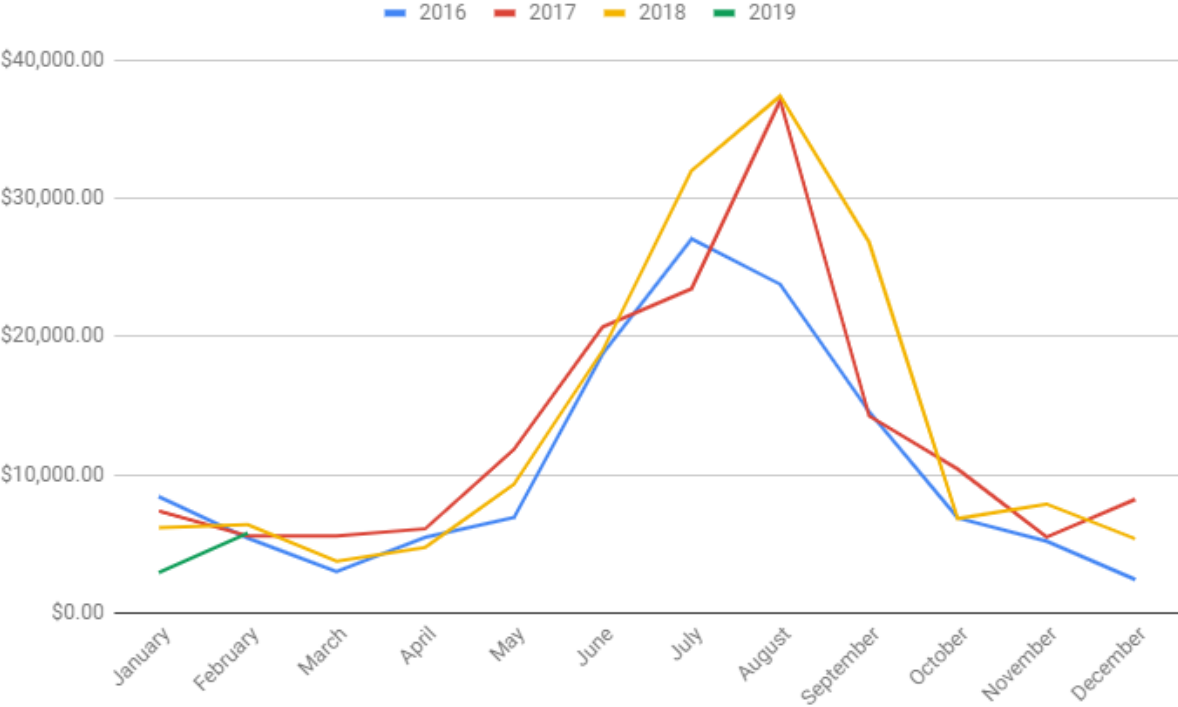
Upcoming and in-progress activities:

- Explorer Guide distribution to date:
 - 10,300 via GoBrochures
 - 187 individual requests
- Marketing activities are underway for multiple tactics including:
 - Recreation Map – Sales are underway and many stakeholders have already reached out to re-book their space in this popular publication. The cost for stakeholders to participate has remained the same as 2017.
 - Video project – Stakeholders will have the opportunity to have a short video produced featuring their business that can be used on their website, social platforms, etc. The cost is \$1,995 and includes filming and all post-production work. Businesses will receive a 90-second video as well as a 30-second cut-down, which is ideal for sharing on social channels.
 - Website merge – Work is underway to merge GetLostFindYourself.ca into VancouverIslandNorth.ca to create one singular call-to-action for the region. This includes a complete redesign of the site as well as several new features designed to engage consumers and provide even more helpful information for planning their trip. The launch is scheduled for mid-August and budget will be allocated to promote the new site.
 - CrowdRiff – Vancouver Island North Tourism is now set up on CrowdRiff, which is an online platform that provides access to user-generated content specific to our region. The new website will include space for CrowdRiff galleries so that we can source new content on a regular basis, which will provide users with inspiring imagery from around Vancouver Island North.

MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port McNeill, Alert Bay, RDMW Rural Areas & Port Alice), with the exception of Port Hardy, from whom the project receives 53.33%. The District of Port Hardy continues to remit 80% of the original 2% MRDT and retains the full allocation of the additional revenues when they began collecting 3% MRDT.

Regional totals for January through February 2019 reflect a 30.68% decrease over the same period in 2018. It is important to note however, that there have been no revenues remitted for January and February for the Rural Areas & Village of Port Alice.



Respectfully submitted,

Denise Le Gal, Marketing Specialist
Tourism Vancouver Island
250-740-1215 | denise@tourismvi.ca



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

TO: Board of Directors **FILE:** 315.05 **DATE:** June 3, 2019

FROM: Jeff Long, Manager of Planning & Development Services

SUBJECT: May 2019 Planning & Development Services Department Report

1. Projects:

- a) Marine Planning Partnership – North Vancouver Island Marine Plan (NVIMP): Staff along with Director Sherrell and Councillor Wishart attended a workshop meeting of the North Vancouver Island Marine Plan Advisory Committee in Campbell River on May 6th and 7th. The NVIMP project has been in the works for several years now and the actual NVIMP was presented officially by way of a letter dated March 17, 2015 and signed by the Province and Nanwakolas Council. The purpose of this plan is to use it as a reference document when considering and evaluating applications for tenures and activities in the marine areas covered by the NVIMP, by Provincial agencies and First Nations members of the Nanwakolas Council. While the Plan was presented in 2015 for use, there is continued work associated with it including fine tuning various components (e.g. defining the scope of the “Protected Management Zones”, implementation, etc.) The purpose of this latest workshop was to receive a year end update on progress during 2018-19 from Marine Planning Partnership staff / consultants, to discuss the work plan for 2019-20, and review the scope of management plans that relate to the protected management zones identified in the NVIMP.
- b) Housing Needs Report Project (2019-PROJ-03): Staff, working in partnership with the Mount Waddington Health Network, BC Healthy Communities and its four municipal partners, were able to prepare and compile the required information to submit the Housing Needs Reports Program 2019 Application to the Union of BC Municipalities on behalf of the Regional District of Mount Waddington, District of Port Hardy, Town of Port McNeill, Village of Alert Bay and Village of Port Alice. The application seeks approval for a grant in the amount of \$120,000 such that the RDMW and its four municipal partners can proceed with preparation of the Mount Waddington Housing Needs Assessment and Action Plan. The RDMW would act as project coordinator working with its partners and consultant(s) to complete the project which would involve other key partner organizations like the Mount Waddington Health Network who has already been engaged in housing strategy work in our region, and First Nations who with established communities of their own, struggle with housing issues which are closely tied into the overall housing challenges that our region faces. Should we be successful in receiving the requested funding for this project, the RDMW would immediately undertake to prepare a request for proposals in consultation with its partners such that proposals could be obtained for consideration.
- c) New Zoning Map for Alert Bay (2019-PROJ-04): When visiting Alert Bay staff recently, RDMW staff discovered that they could not locate a zoning map on which to rely in undertaking enquiries and whatnot. Shortly thereafter, as part of the preparation of the public iMap GIS, RDMW staff discovered errors in the application of some of the zones in the RDMW iMap geographic information system based on amendments that had been made to the Alert Bay Zoning Bylaw over the years. As a result, it was necessary to conduct a thorough review to ensure that all zoning changes were properly reflected in the GIS and once this was completed, a consolidated zoning map was prepared and sent to Alert Bay staff for its use in undertaking day-to-day duties.
- d) Mapping Updates for Telegraph Cove and Winter Harbour (2019-PROJ-05): Staff is working to have a new and updated land use map prepared for the Winter Harbour Community Plan Bylaw No. 371, as well as new zoning maps for Telegraph Cove and Winter Harbour.

2. Crown Land Tenures:

- a) Marine Harvest Canada Inc. - now Mowi Canada West Inc. (2019008): Referral of Pacific Marine Finfish Aquaculture Amendment Application in relation to the finfish aquaculture site in Koskimo Bay in Quatsino Sound. The proposal is to expand the existing marine tenure from 26.5 hectares to 102.6 hectares for the purpose of restructuring the anchoring system for safety and security reasons and to have the option of going to a 2 x 6 120 metre circle cage array instead of the existing approved 1 x 7 120 metre circle cage array or a 1 x 12 30 metre square cage array. While the cage area would increase, as would the marine area used to accommodate the cage arrays, there would be no increase in licensed production and the additional pen capacity would provide more space for the fish. Marine Harvest advises that the existing approved cage arrays are insufficient to allow the maximum production that is permitted at this site. In this regard, during the last four cycles, the average production has been 68% of the 3,901 metric tonnes that is permitted by the licence. In its response to the Province, the RDMW indicated:

On June 20, 2017, the RDMW applied the new Marine Zone (MAR-1) category to most of its marine areas by amendment to RDMW Zoning Bylaw No. 21. The exceptions were those areas already included in another zoning category as per RDMW Zoning Bylaw No. 21, and those marine areas subject to another RDMW zoning bylaw. The subject marine site was included in the new Marine Zone (MAR-1). Prior to this, there was no zoning category in place. The Marine Zone (MAR-1) does not permit aquaculture and therefore, any aquaculture operations located in marine areas became non-conforming and are protected by the legislation included in the Local Government Act. Changes to existing operations however, would precipitate the need to amend RDMW Zoning Bylaw No. 21 through a zoning bylaw amendment (rezoning) process. This having been said, the RDMW has been working with Marine Harvest Canada Inc. by allowing it to make changes to several of its existing operations over the last few years that were planned and in progress at the time the Marine Zone (MAR-1) was applied, without the need to go through the rezoning process. This site is the last operation to which this courtesy was to be extended. None of the changes to the Marine Harvest sites have involved increases to production and were being made for environmental and stewardship reasons, as well as to improve safety and security associated with operations. The Quatsino First Nation is supportive of this application as indicated by letter dated February 14, 2018 signed by Chief James Nelson. As a result, the RDMW has no objection to this application subject to: 1) Compliance with applicable provincial government and federal government policies, laws and regulations ; 2) Compliance with the recommendations of qualified professionals as part of any environmental work that has been prepared in relation to the application; 3) Compliance with any conditions imposed by those provincial and federal agencies having jurisdiction in relation to this application/licence; and, 4) An effort by the proponent to support the RDMW economy utilizing local employment and goods and services as part of its operations, wherever possible.

It is noted that any future changes in the use or density, as well as increases to production or addition of buildings and structures or other infrastructure, of this finfish aquaculture operation will require a rezoning process to be undertaken and approval of a bylaw by the Board of Directors to allow these changes.

- b) Interfor Corporation (2018029): Issuance of Licence No. V935518 for a five year term with respect to two marine sites totaling 25.05 hectares in Knight Inlet near Sallie and Naena Points for log dump and storage, helicopter drop, float camp, barge grid and fuel tank farm purposes.
- c) Gwa'Nak Resources Ltd. (2018025): Issuance of Licence No. V935340 for a two year term with respect to 5 marine sites in Belize Inlet totaling 14.19 hectares for log handling and storage and helicopter drop purposes.
- d) Pannell / Stauffer (2012027): Transfer of Lease No. 345997 with respect to a 0.1 hectare tenure in the Mount Cain Ski Area for seasonal residential purposes.
- e) Dzawada'enuxw First Nation (2019010): Referral of Crown Land Tenure Application for the purpose of obtaining a Licence of Occupation over the existing 0.809 hectare marine site associated with the public dock (one seaplane float, three boomsticks, one shear boom, one metal shed and one small derrick) at the east end of Kingcome Inlet which serves the community of Kingcome (year-round population of approximately 80 people) which is the Dzawada'enuxw First Nation village. In this regard, Transport Canada is proposing to divest the public dock in this location to the Dzawada'enuxw First Nation much like it is doing with the

Quatsino Wharf to the Regional District of Mount Waddington, that serves the community of Quatsino in Quatsino Sound. The Kingcome dock is used for moorage, temporary storage and as a pick up/drop off spot for residents and visitors. As part of the divestiture, the existing dock would be replaced with a new concrete dock of the same size which would be built off site and towed into place once completed. The new dock would include a sheltered bench area. In its response, the RDMW indicated it has no objection to the application / proposal subject to implementation of and adherence to the recommendations of the qualified professional(s) involved in undertaking archaeological, environmental and engineering assessments as part of this application / proposal, and proper disposal or reuse of the old docking system in a manner that is respectful to the environment.

- f) Interfor Corporation (2019017): Referral of Notice of Work Permit Application for the purpose of quarrying sand and gravel from a 1.5 hectare site from the bed of the Franklin River for use in upland forestry operations. In its response, the RDMW indicated it has no objection to this application subject to compliance with all relevant provincial, federal and local government policies and regulations and consultation with local First Nations. It was noted that no environmental analysis or assessment of any kind was provided as part of this referral and therefore, as part of its requirement that all relevant government policies and regulations be complied with, the RDMW advised it does not object to this proposal provided that any required environmental work is undertaken by a qualified professional who is of the opinion that no undue environmental harm will be caused by the proposed quarrying operation, and the recommendations of said professional are implemented as part of the requirements associated with the proposed quarrying operation.
- g) Cermaq Canada Ltd. (2019015): Referral of Pacific Marine Finfish Aquaculture Amendment Application in relation to the finfish aquaculture site in Sir Edmund Bay adjacent to the east side of Broughton Island. The proposal is to: 1) expand the existing Licence of Occupation by 28.4 hectares (70.18 acres) to a total of 72.8 hectares (179.9 acres); 2) Add 12 circular net cages (120 metres in diameter) in a 2 x 6 configuration as an alternative to the existing approved 12 square (30 x 30 metre) net cages in a 1 x 12 configuration; 3) Increase the annual Atlantic salmon production limit by 1,000 tonnes to 3,500 tonnes annually; 4) Remove the existing 12 x 18 metre feed barge and replace it with a new 20 x 40 metre feed barge; 5) Add a 10 x 20 metre float house (there is no float house at present); and, 6) Add a 160 x 100 metre barge grid for the storage of equipment. This proposal does not comply with the regulations of the applicable Marine Zone (MAR-1) of RDMW Zoning Bylaw No. 21 which does not permit aquaculture. While the existing aquaculture operation is deemed to be non-conforming and can continue to operate in its present form, the proposed changes to it require adoption of a zoning bylaw amendment (rezoning). In its response to the Province, the RDMW indicated that it objects to approval of this application at this time due to non-conformity with the RDMW's zoning regulations and that this can only be rectified if the applicant has submitted the necessary Development Application to the RDMW, and the RDMW Board of Directors has adopted a bylaw that allows the changes to the existing finfish aquaculture operation.

3. Permits:

- a) Site Permit No. 2019-SP-06 issued with respect to a single detached dwelling to be sited on the property at 905 1st Street in Sointula in Electoral Area A.
- b) Site Permit No. 2019-SP-02 issued with respect to a single detached dwelling to be sited on the property at 30 1st Street in Sointula in Electoral Area A.
- c) Site Permit No. 2019-SP-07 issued with respect to an accessory storage building to be sited on the property at 865 Lanqvist Road in Hyde Creek in Electoral Area C.
- d) Site Permit No. 2019-SP-08 issued with respect to an addition to the existing single detached dwelling on the property at 215 16th Avenue in Sointula in Electoral Area A.

Respectfully submitted,

Jeff Long
Manager of Planning & Development Services



REGIONAL DISTRICT OF MOUNT WADDINGTON MANAGEMENT REPORT

TO: Chair and Directors
FROM: Rose Liu, Treasurer
SUBJECT: First Report
Date: June 18, 2019

I would like to thank you most sincerely for offering me the job as the Treasurer of the Regional District of Mount Waddington. It is such an honor to have been selected for this position. I have always had a lot of respect for the work Mount Waddington Regional District does, and I am looking forward to working with such a dynamic team.

Greg and I have discussed 2019 & Ongoing Administration Goals in Finance. We will focus on communicating with local communities, implementing and fine tuning the new accounting software, reviewing reserve balances, adjusting Variance and Actual reports to meet each service area's requirements as well as improving some policies in financial management.

This month in June, the 2018 Statement of Financial Information (SOFI) report must be filed in accordance with the *Financial Information Act*. It includes Directors' remuneration and expenses, grants and accounts paid over \$25,000. In respect of each employee earning more than \$75,000, the total remuneration paid to the employee and total amount paid for the employee's expenses are also required.

Please see 2018 SOFI report attached.

I am enthusiastic about the position and the Regional District. Thank you again for your time and effort put into my hiring. I am proud to become part of Mount Waddington Regional District.

Respectfully submitted,

Rose Liu, MBA, CPA, CMA
Treasurer

**2018 STATEMENT OF FINANCIAL INFORMATION
REGIONAL DISTRICT OF MOUNT WADDINGTON**

Regional District of Mount Waddington

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9 (2), approves all the statements and schedules included in this Statement of Financial Information produced under the Financial Information Act.

Andrew Hory
Chair

Rose Liu
Treasurer

Regional District of Mount Waddington
DECEMBER 31, 2018

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Regional District of Mount Waddington

STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

SCHEDULE 1 (1) (a)

	2018	2017
FINANCIAL ASSETS		
Cash and temporary investments	\$ 5,704,837	\$ 6,599,154
Investments	2,525,020	1,000,020
Accounts receivable	478,137	764,559
Inventories for resale	4,525	4,525
Municipal recoverable debt	2,234,519	2,388,543
Total Financial Assets	<u>10,947,038</u>	<u>10,756,801</u>
LIABILITIES		
Accounts payable and accrued liabilities	510,645	430,592
Deferred revenue	412,130	627,641
Other liabilities	3,067,704	1,921,999
Member municipality debt	2,234,519	2,388,543
Total Liabilities	<u>6,224,998</u>	<u>5,368,775</u>
NET FINANCIAL ASSETS (DEBT)	<u>4,722,040</u>	<u>5,388,026</u>
NON-FINANCIAL ASSETS		
Tangible capital assets	12,086,733	11,943,735
Prepaid expenses	10,708	34,182
Total Non-Financial Assets	<u>12,097,441</u>	<u>11,977,917</u>
ACCUMULATED SURPLUS	<u>\$ 16,819,481</u>	<u>\$ 17,365,943</u>

See Financial statements for notes

Regional District of Mount Waddington

STATEMENT OF OPERATIONS PART (a) - STATEMENT OF OPERATIONS

SCHEDULE 1 (1) (b)

	2018 Budget	2018 Actual	2017 Actual (Restated)
REVENUES			
Taxation	\$ 2,951,200	\$ 2,951,462	\$ 2,861,546
Grants	1,104,200	684,590	1,058,820
Sale of services	1,379,300	1,807,451	1,978,810
Contributions	426,700	532,296	85,801
Investment earnings	-	148,281	35,263
Other revenue	18,500	25,986	12,798
Total Revenue	<u>5,879,900</u>	<u>6,150,066</u>	<u>6,033,038</u>
EXPENSES			
General government	1,094,200	1,098,309	947,331
Protective	328,800	388,905	376,765
Recreation	1,107,000	1,160,882	1,146,581
Environmental development	143,500	145,022	137,232
Environmental health	1,259,600	1,898,291	1,939,937
Economic development	935,100	464,645	203,228
Regional transit	286,000	284,312	266,856
Utility	212,200	525,790	515,870
Total Expenses	<u>5,366,400</u>	<u>5,966,156</u>	<u>5,533,800</u>
ANNUAL SURPLUS (deficit)	<u>513,500</u>	<u>183,910</u>	<u>499,238</u>
ACCUMULATED SURPLUS, beginning of year	16,635,571	16,635,571	16,136,333
ACCUMULATED SURPLUS, end of year	<u>\$ 17,149,071</u>	<u>\$ 16,819,481</u>	<u>\$ 16,635,571</u>

See Financial statements for notes

Regional District of Mount Waddington

STATEMENT OF CASH FLOWS

SCHEDULE 1 (1) (b)

PART (b) - STATEMENT OF CHANGES IN FINANCIAL POSITION

CASH PROVIDED (USED) BY:	2017	2017 (Restated)
OPERATING TRANSACTIONS		
Annual surplus	\$ 183,910	\$ 499,238
Items not involving cash:		
Amortization of tangible capital assets	781,097	802,117
(Increase) Decrease in accumulated surplus	12,540	5,242
Total items not involving cash	<u>977,547</u>	<u>1,306,597</u>
CHANGE IN NON-CASH OPERATING ASSETS AND LIABILITIES		
(Increase) decrease in accounts receivable	286,422	(353,776)
(Increase) decrease in inventories held for resale	0	(916)
Increase (decrease) in accounts payable	80,053	33,338
Increase (decrease) in deferred revenue	(215,511)	519,322
Increase (decrease) in other liabilities	415,333	446,228
(Increase) in prepaid expenses	23,474	(10,737)
Total change in non-cash operating assets and liabilities	<u>1,567,318</u>	<u>1,940,056</u>
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(936,635)	(1,261,844)
Total Capital Activities	<u>(936,635)</u>	<u>(1,261,844)</u>
FINANCING ACTIVITIES		
Repayment of short-term and long-term debt	0	0
Total Financing Activities	<u>0</u>	<u>0</u>
INVESTING ACTIVITIES		
Acquisition of long term investments	2,525,000	(1,000,020)
Increase in cash and cash equivalents	(1,894,317)	(321,808)
Cash and cash equivalents beginning of year	<u>3,099,154</u>	<u>3,420,962</u>
Cash and cash equivalents end of year	<u>\$ 1,204,837</u>	<u>\$ 3,099,154</u>

See Financial statements for notes

Regional District of Mount Waddington

SCHEDULE OF DEBTS FOR THE YEAR ENDED DECEMBER 31, 2018

SCHEDULE 1 (1) (c)

LONG-TERM DEBT

The Regional District secures its long-term borrowing through the Municipal Finance Authority. As a condition of these borrowings a portion of the debenture proceeds are retained by the Authority as a debt reserve fund. As at December 31, 2017 the Regional District had debt reserve fund of \$0 (2016, \$0).

(a) The long term debt balance is as follows:

	2018
	<u>\$ 0</u>

(b) Member Municipality Debt

Pursuant to the Local Government Act, the Regional District acts as the agency through which its member municipalities and other jurisdictions borrow funds from the Municipal Finance Authority. The annual cost of servicing this debt is recovered entirely from the borrowing jurisdiction. However, the Regional District is joint and severally liable for this debt in the event of default.

	2018	2017
Alert Bay	<u>421,238</u>	<u>473,555</u>
Port Alice	486,208	504,438
Port McNeill	1,327,073	1,410,460
Port Hardy	0	0
	<u>\$ 2,234,519</u>	<u>\$ 2,388,453</u>

Regional District of Mount Waddington

**SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

SCHEDULE 1 (1) (d)

Section 5

This organization has not given any guarantees of indemnities under the Guarantees and Indemnities Regulation.

Regional District of Mount Waddington

SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2018

SCHEDULE 1 (1) (e)

Employees' remuneration includes in addition to regular salaries or wages, the payment of retroactive rate increases, vacation, overtime, other earned pay. Remuneration does not include severance pay or payments of benefits of a general nature applicable to all employees pursuant to an agreement such as medical, dental, counseling, insurance and similar plans.

Expenses are not limited to expenses that are generally perceived as perquisites or bestowing personal benefit and may include expenses required for the employees to perform their job. It excludes benefits of a general nature applicable to all employees such as medical, dental, counselling, insurance, and other similar plans.

Section 6 (2a)

Elected Official	Position	Remuneration	Expenses
Hory, Andrew	Chair, Electoral Director, Area C	19,078	13,514
Soltau, Heidi	Electoral Director, Area A	9,526	543
Daniels, Sandra	Electoral Director, Area A	1,767	-
Denham, Cathy	Electoral Director, Area B	9,522	-
Furney, James	Electoral Director, Area B	1,721	45
Rushton, Dave	Electoral Director, Area D	9,522	1,492
Sherrell, Rod	Electoral Director, Area D	1,939	281
Bood, Hank	Municipal Director, Port Hardy	7,588	529
Dugas, Dennis	Municipal Director, Port Hardy	1,621	44
Dorward, Janet	Municipal Director, Port Hardy	1,621	94
Tidbury, John	Alternate, Port Hardy	8,105	841
Wishart, Leightan	Alternate, Port Hardy	517	99
Allen, Jan	Municipal Director, Port Alice	8,105	696
Cameron, Kevin	Municipal Director, Port Alice	1,621	58
Chase, Marnie	Alternate, Port Alice	60	-
Ackland, Shirley	Municipal Director, Port McNeill	7,760	-
Wickstrom, Gabriele	Municipal Director, Port McNeill	1,621	-
Downey, Shelley	Alternate, Port McNeill	172	-
Buchanan, Dennis	Municipal Director, Alert Bay	9,381	392
Granger, Lianne	Alternate, Alert Bay	172	-
Total		\$ 101,419	\$ 18,628

Section 6 (2b)

Employee Name	Position	Remuneration	Expenses
Fletcher, Greg	Administrator	132,040	7,306
Donaghy, Patrick	Manager of Operations	105,094	5,274
English, Pat	Manager of Economic Development	105,094	5,243
Flynn, Theresa	Treasurer	105,514	3,016
Long, Jeff	Manager of Planning & Development	106,594	4,284
Little, Gerry	Manager of Recreation Facility	91,081	3,814
Total		\$ 645,417	\$ 28,937

Section 6 (2c)

Remuneration under 75,000	
Total	\$ 860,444 \$ 7,554

Section 6 (2d)

Salary and benefit costs reported in the operational statement differ from this statement because the Operational statement includes benefit costs; accrued amounts, as well as future employee costs.

Section 6 (6)

	Employer portion of EI and CPP paid
CPP Cost for 2018	\$50,653
EI Cost for 2018	\$22,101

Section 6 (7)

There was no severance agreement under which payment commenced between the Regional District of Mount Waddington and its non-unionized employees during fiscal year 2018.

Regional District of Mount Waddington

SCHEDULE OF SUPPLIERS OF GOODS AND SERVICES FOR THE YEAR ENDED DECEMBER 31, 2018

SCHEDULE 1 (1)(f)

Section 7 (1)(a) Suppliers with aggregate payments of \$25,000 and over

A. HANSEN CONTRACTING	34,642.12
AWC WATER SOLUTIONS LTD.	33,387.20
ALDEN BARNETT	30,306.27
BC HYDRO	212,117.89
BC TRANSIT	213,436.75
BANK OF MONTREAL MASTERCARD	323,799.84
CREATIVE EXPOSURE	26,888.31
ECLIPSE 360	39,359.33
FOREMAN EQUIPMENT LTD.	25,810.00
FOX'S DISPOSAL	193,121.55
HENLORS EXPLORATION AND MECHANICAL	26,041.07
KARSTEN CONSTRUCTION	86,201.62
MEB CONSTRUCTION	49,076.69
MIKE BALCKE CONTRACTING	42,799.05
MNP LLP	31,421.24
MUNICIPAL INSURANCE ASSOCIATION	50,729.32
NORTH AMERICAN SOLAR ENERGY	30,051.93
NORTH ISLAND 911 CORPORATION	73,091.00
NORTH ISLAND COMMUNITY SERVICES SOCIETY	28,001.00
PACIFIC BLUE CROSS	88,872.50
PG ENTERPRISES	147,639.53
PORT MCNEILL ENTERPRISES LTD.	32,574.27
SOINTULA RECREATION ASSOCIATION	33,256.29
SPERLING HANSEN ASSOCIATES	85,576.47
STEELHEAD ENTERPRISES LTD.	394,785.36
STRATEGIC FOREST MANAGEMENT	88,596.30
TEX ELECTRIC LTD.	25,086.46
TOURISM ASSOCIATION OF VANCOUVER ISLAND	157,464.64
TYEE CHEVROLET BUICK GMC LTD.	38,104.00
VANCOUVER ISLAND REGIONAL LIBRARY	179,344.00
VANCOUVER ISLAND UNIVERSITY	186,200.00
WORKERS COMPENSATION BOARD	31,634.52
WOSS LAKE RECREATION COMMISSION	24,276.03
RECEIVER GENERAL OF CANADA - EMPLOYER PORTION	72,754.57
MUNICIPAL PENSION PLAN - EMPLOYER PORTION	127,426.54

3,263,873.66

Section 7 (1)(b) OTHER PAYMENTS (aggregate payment under \$25,000)

1,475,972.89

Section 7 (1)(c)

This statement shows actual payments during the year while the operational statement reports expenses during the year. Significant amounts are accrued at every year end for goods and services received in December, but paid in the new year

Section 7 (2)(b) GRANTS OR CONTRIBUTIONS (exceeding \$25,000)

Grants - Mount Cain Alpine Park Society	35,000.00
Grants - Seven Hill Golf & Country Club	39,100.00
Grants - District of Port Hardy	50,000.00



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source Awards

TO: REGIONAL DISTRICT BOARD MEMBERS

FROM: Jamie Hamilton, Finance Clerk

DATE: May 31, 2019

Policy 2.2.2 Purchasing & Authorizaiton Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

Single Source Procurements

DATE	CHEQUE #	PAYABLE TO	AMOUNT	SERVICE
27-Apr	Mastercard	Amazon.ca	1,318.74	PG 7 Mile controls supplies
27-Apr	Mastercard	Hach Canada	12,283.96	PD 7 Mile controls supplies
27-Apr	Mastercard	Toronto Lighting Supply	3,415.43	GL Lighting fixtures/bulbs Arena/Woss Fire
27-Apr	Mastercard	Crocker Equipment	7,784.00	GL EZIII Electric Battery Edger Arena
09-May	1607	Mike Balcke Contracting	2,387.88	Pour concrete/power wash/grading Woss Gazebo
09-May	1601	Karsten Construction	2,120.16	Panelling and signage completion Woss Gazebo
09-May	1593	Henlors Exploration	3,196.69	New electric motor for E-truck 7 Mile
09-May	1593	Henlors Exploration	1,223.03	Fabricate E-forklift stand 7 Mile
28-May	1639	A. Hansen Contracting	6,798.96	Decommissioning old Quatsino Dump to new TS
28-May	1644	Denise Cook Design	5,250.00	Woss commemorative kiosk sign panels Woss Gazebo