



# MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT NOVEMBER 19, 2019 MEETING AGENDA

Following the Regional District of Mount Waddington Board of Directors Meeting  
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Page **CALL TO ORDER**

## **A. APPROVAL OF AGENDA**

- 1 1. Adoption of November 19, 2019 MWRHD Meeting Agenda as Presented (Or amended)

## **B. DELEGATIONS & RECOGNITIONS**

1. Transportation Needs Assessment Update – Sarah Ravlic

## **C. ADOPTION OF MINUTES**

- 2-3 1. Minutes of the MWRHD Meeting held October 15, 2019, as Presented (Or amended)

## **D. CORRESPONDENCE - None**

## **E. REPORTS**

- 4-5 1. MWRHD Status Report (Equipment and Projects 2015-2019)  
6-7 2. MWRHD Draft List 2020 Project and Equipment Requests

## **F. BYLAWS – None**

## **E. COMMITTEE REPORTS – None**

## **G. HEALTH NETWORK BUSINESS - None**

**H. NEXT MEETING** – December 17, 2019 following the RDMW Board of Directors meeting.

## **I. ADJOURNMENT**



# MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

## October 15, 2019 Minutes

Following the Regional District of Mount Waddington Board of Directors Meeting  
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Present: Andrew Hory (Chair) and Directors Sandra Daniels, Rod Sherrell, Kevin Cameron, Gaby Wickstrom, Dennis Dugas, Janet Dorward, Alternate – Karen Cessford

Staff: Greg Fletcher, Nadine Weldon

Media: None

Public:

Resolution No. **CALL TO ORDER** **Time 3:27 PM**

### A. APPROVAL OF AGENDA

1. Adoption of October 15, 2019 MWRHD Meeting Agenda.

035/2019

Moved/Seconded/**CARRIED**

THAT the October 15, 2019 MWRHD Meeting agenda be approved as presented.

### B. DELEGATIONS – None

### C. ADOPTION OF MINUTES

1. Minutes of the MWRHD Meeting held July 16, 2019.

036/2019

Moved/Seconded/**CARRIED**

THAT the September 17, 2019 MWRHD meeting minutes be approved as presented.

### D. CORRESPONDENCE – None

### E. REPORTS –

1. Financial Statements prepared

- Hospital District pays VIHA bills.
- We do the capital projects payments for VIHA and pay bills for the Health network
- We charge \$80,000.00 per year for this service, this has been in place since 2017. Previous figure was \$55,000.00.
- Rose prepared the audit statements, but auditors still have to be paid to review.
- 2018 there was long term loan, this was converted. MFA holds \$5,000.00 back.
- Review of financial statements
- 2 long term debts: 1) to finance alert bay cormorant island health centre and 2) to expand Port Hardy Residential Care facility.
- Surplus in accounts. Accounts are healthy.

/2019

Moved/Seconded/**CARRIED**

THAT the audited financial statements be approved

Motion to accept report from Treasurer

### F. BYLAWS – None

### G. COMMITTEE REPORTS – None

### H. HEALTH NETWORK BUSINESS – None

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I. **NEXT MEETING** – November 19, 2019 following the RDMW Board of Directors meeting.

/2019

J. **ADJOURNMENT**

**Time 3:46PM**

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CHAIR

\_\_\_\_\_  
SECRETARY

**Mount Waddington Regional Hospital District Equipment and Projects 2015-2019**

<b>Project / Equipment #</b>	<b>Facility</b>	<b>Project</b>	<b>RHD Portion</b>	<b>Costs to date</b>	<b>Available</b>	<b>Status</b>	<b>Notes</b>	<b>100% Project Cost</b>
98.85.161702899	Cormorant Island Health Centre	Kitchen Renovation	39,600.00	32,370.51	7,229.49	In Progress		99,000.00
98.85.161704399	Cormorant Island Health Centre	Bariatric Room	2,539.77	2,539.77	-	Closed	funding moved to Port Hardy Bariatric Room	6,349.43
98.85.171806099	Cormorant Island Health Centre	Replace DDC Front End	-	-	-	In Progress		60,000.00
98.85.171806199	Cormorant Island Health Centre	<del>Add Redundant Generator Set</del>	<del>90,644.00</del>	<del>9,805.10</del>	<del>80,838.90</del>	<del>In Progress</del>		<del>400,000.00</del>
98.85.192003699	Cormorant Island Health Centre	Renovate Nursing Accomodation	39,600.00	341.66	39,258.34	In Progress		99,000.00
98.85.171805999	Eagle Ridge Manor	Relocate Fire Doors	-	-	-	Closed		20,000.00
98.85.181900799	Port Alice Hospital	Accessible Door and Washroom	1,259.00	1,259.00	-	Closed		3,147.50
98.85.151601099	Port Hardy Hospital	Fire Alarm System Replacement	13,306.75	13,306.75	-	Closed		33,266.88
98.85.151602999	Port Hardy Hospital	Medication Room	32,000.00	32,000.00	-	Closed		80,000.00
98.85.161702499	Port Hardy Hospital	Pedestrian Access to Facility	12,561.29	12,561.29	-	Closed		31,403.22
98.85.161702699	Port Hardy Hospital	Washroom Reconfiguration	10,000.00	-	10,000.00	Not Started		25,000.00
98.85.161702799	Port Hardy Hospital	Bariatric Room	133,115.03	17,901.38	115,213.65	In Progress		340,000.00
98.85.171803299	Port Hardy Hospital	Unit Dose Medication Project	440,000.00	415,792.46	24,207.54	In Progress		1,103,346.00
98.85.171805799	Port Hardy Hospital	Reconfigure Vehicle Access	80,000.00	77,505.97	2,494.03	In Progress		200,000.00
98.85.171805899	Port Hardy Hospital	Install Patient Wanderguard System	-	-	-	Closed		99,000.00
98.85.192003599	Port Hardy Hospital	Ceiling Lift	10,000.00	-	10,000.00	Not Started		25,000.00
98.85.192003899	Port Hardy Hospital	Medication Safety	8,550.00	-	8,550.00	Not Started		1,068,731.00
98.85.192003999	Port Hardy Hospital	Order Set Harmonization	6,845.00	-	6,845.00	Not Started		848,733.00
98.85.192004099	Port Hardy Hospital	Patient Portal Phase II	4,060.00	698.37	3,361.63	In Progress		507,474.00
98.85.192004199	Port Hardy Hospital	Analytics	1,200.00	-	1,200.00	Not Started		150,000.00
98.85.192004299	Port Hardy Hospital	Surgical Procedure Code Standarization	2,400.00	-	2,400.00	Not Started		300,000.00
98.85.161702399	Port McNeil Hospital	Replace Nurse Call System	30,089.24	30,089.24	-	Closed		75,223.10
98.85.161702599	Port McNeil Hospital	Bariatric Room	2,312.40	2,312.40	-	Closed	funding moved to Port Hardy Bariatric Room	5,781.00
98.85.171808999	Port McNeil Hospital	Trailer Renovation	50,000.00	50,000.00	-	Closed		148,000.00
98.85.192003799	Port McNeil Hospital	Security Door Installation	20,000.00	773.06	19,226.94	In Progress		50,000.00
98.85.151601199	Various	Building Fabric and Finishes	38,000.00	30,721.95	7,278.05	In Progress		95,000.00
98.85.171806299	Various	Patient Portal	3,559.00	3,559.00	-	Closed		8,896.00
98.85.181900899	Various	Cerner Code Upgrage	6,084.00	4,859.70	1,224.30	In Progress		15,209.00
98.85.181900999	Various	Clinical Platform Upgrade	1,672.00	782.92	889.08	In Progress		4,181.00
98.85.181901099	Various	Cerner Millennium	2,331.00	-	2,331.00	Not Started		5,827.00
15-0013	Port Hardy Hospital	Coagulation Analyzer	19,805.50	19,805.50	-	Closed		24,805.50
15-0014	Port McNeil Hospital	Coagulation Analyzer	14,805.50	14,805.50	-	Closed		24,805.50
15-0070	Port Hardy Hospital	Lifepack 15	24,498.42	24,498.42	-	Closed		24,498.42
15-0078	Port Hardy Hospital	Morgue Refrigeration Unit	5,839.21	5,839.21	-	Closed		5,839.21

Mount Waddington Regional Hospital District Equipment and Projects 2015-2019

Project / Equipment #	Facility	Project	RHD Portion	Costs to date	Available	Status	Notes	100% Project Cost
16-0006	Port Alice Hospital	Propaq	28,688.55	28,688.55	-	Closed		28,688.55
16-0008	Cormorant Island Health Centre	Residential Care Beds	33,422.41	33,422.41	-	Closed		33,422.41
16-0009	Port Hardy Hospital	Blanket Warmer	7,592.64	7,592.64	-	Closed		7,592.64
16-0165	Port McNeil Hospital	Washer and Dryer	31,431.88	31,431.88	-	Closed		31,431.88
16VI201	Cormorant Island Health Centre	X-Ray Machine	38,730.89	38,730.89	-	Closed		320,297.83
17-0009	Cormorant Island Health Centre	Medical Grade Refrigerator	-	-	-	Closed		8,895.11
17-0029	Port Hardy Hospital	Infant Warmer	-	-	-	Closed		35,876.18
17-0030	Port McNeil Hospital	Infant Incubators	-	-	-	Closed		37,010.84
17-0032	Port Hardy Hospital	Ultrasound Machine Upgrade	-	-	-	Closed		39,365.24
17-0033	Port Hardy Hospital	Medical Grade Refrigerator	-	-	-	Closed		11,480.11
17-0034	Port McNeil Hospital	Medical Grade Refrigerator	-	-	-	Closed		11,509.76
18-0036	Port Alice Hospital	Ultrasound	10,731.07	10,731.07	-	Closed		10,731.07
18-0038	Cormorant Island Health Centre	Life Pak 15 Defibrillator	13,678.93	13,678.93	-	Closed		25,616.54
18-0068	Port Hardy Hospital	Automated Hematology Slide Review System	-	-	-	Closed		47,500.00
18-0085	Cormorant Island Health Centre	Washing Machines	21,000.00	21,000.00	-	Closed		22,262.48
19-0028	Port Hardy Hospital	Hydrosound Bathing System	37,650.00	37,609.47	40.53	Closed		37,650.00
19-0092	Port McNeil Hospital	Bungee Mobility Trainer	-	-	-	Closed		7,260.00
		<b>Total</b>	<b>1,369,603.48</b>	<b>1,027,015.00</b>	<b>342,588.48</b>			<b>6,704,107.39</b>

MOUNT WADDINGTON DRAFT

CLINICAL AREA PROJECTS LESS THAN 100K

Portfolio	Portfolio Rank	Reference Number	Site	Title	PRICE	NOTES
Geography 1	1	4600	PHH	Front Office Reno - increase efficiency of space create additional work stations		
	2	2019-1814	CICHC	Courtyard repair/improvements, widen cements paths, remove grass & gravel-fall risk photos attached		
	3	2019-1813	ERM	ERM Replace flooring in dining room area		
	4	2019-1884	PAHC	Site Security Improvements- as per Protection Services site assessments		Move to Protection Services
	5	2020-3096	GRHC	Heated C-Can for GRHC & Red Cross Loan Cupboard Equipment Storage		
	6	2019-1812	ERM	Respite Room 122 - bathroom plumbing reconfiguration		
	6	2019-1879	ERM	ERM Main Entrance; sidewalk, parking & lighting, safety improvements for staff, residents & visitors		
	6	2019-1885	CICHC	Site Security Improvements- as per Protection Services site assessments		Move to Protection Services
	6	2019-1886	PHH	Site Security Improvements - As per Protection Services Site Safety Assessments		Move to Protection Services
	6	2019-1887	PMH	Site Security Improvements- As per Protection Services Site Safety Assessments		Move to Protection Services
	6	2019-2013	PAHC	Century Hydro tub and tub chair bathing system		
	6	2020-2983	ERM	Washer & Dryer for ERM Resident Laundry		
	6	2020-3093	ERM	Widen doorway into hair-dressing room - too narrow for bariatric wheelchairs		
	6	5298	PMH	Install Shower - Staff Washroom		
6	5308	PHH	24 toilets - throughout the hospital			

CLINICAL AREA PROJECTS GREATER THAN 100K

Portfolio	Portfolio Rank	Reference Number	Site	Title	PRICE	NOTES
Geography 1	1	6767	GRHC	Additional space for Admin & Equipment storage		
	2	5285	PMMC	Port McNeill Integrated Primary Care		
	3	4601	PHH	Port Hardy Nurses Station Upgrade - Staff safety/better space utilization		
	4	5300	ERM	Nurses Station Reno ERM		
	5	5286	PHHC	Lease Consolidation of Community Sites - PH		
	6	2870	GRHC	Construct Negative Pressure Room		
	7	3252	PAH	Replacement of Port Alice Health Centre		On Major Capital Roadmap

CLINICAL AREA EQUIPMENT GREATER THAN 100K

Portfolio	Portfolio Rank	Reference Number	Site	Title	PRICE	NOTES
Geography 1	1	2019-1900	PHH	Replacement of PHH Emergency Patient Monitors		
	2	2019-1901	PMH	Replacement of PMH Patient Monitors		
	3	2020-3150	CRG	Mini C-Arm		
	4	2020-2975	CVH	Ophthalmology Microscope		
	5	2020-3120	CVH	Holmium Laser		
	6	2020-2567	CVH	Stealth Navigation for ENT		
	0	2020-3256	CVH	Telemetry Unit IntelliVue MX700/X3 Monitors		
	0	2020-3144	CRG	Stryker Stretcher		

EQUIPMENT LESS THAN 100K

Portfolio	Portfolio Rank	Reference Number	Site	Title	PRICE	NOTES
All areas				Program submissions not yet received		

NON CLINICAL AREA PROJECTS LESS THAN 100K

Portfolio	Portfolio Rank	Reference Number	Site	Title	PRICE	NOTES
All areas				Program submissions not received		

NON CLINICAL AREA PROJECTS GREATER THAN 100K

Portfolio	Portfolio Rank	Reference Number	Site	Title	PRICE	NOTES
People	1	2019-2265	Multiple	Redesign of Human Resource Change Notice Process and Forms		
	3	2019-2263	Multiple	Redesign Onboarding and Orientation at Island Health		
	4	2019-2266	Multiple	Implement a Human Resources Case Management System		
Medical and Acad	1	2019-1728	Multiple	Document Management System		

NON CLINICAL AREA EQUIPMENT GREATER THAN 100K

Portfolio	Portfolio Rank	Reference Number	Site	Title	PRICE	NOTES
All areas				Program submissions not received		

As of: October 15, 2019