



## Electoral Area Director's & RTAG Committee

### MINUTES

April 21, 2020

RDMW Office – 2044 McNeill Road, Port McNeill, BC

#### CALL TO ORDER 12:07pm

#### Attendance:

In person: EA Director Andrew Hory (Chair)

Zoom: Rod Sherrell

Tele-Conf: EA Director James Furney

Regrets: EA Director Sandra Daniels

Other Directors: Dennis Buchanan

**Staff:** Greg Fletcher, Administrator; Patrick Donaghy, Operations Manager;  
Gerry Little, Arena Manager; Nicole McDowell, Recording Secretary

#### Agenda:

20-18 It was moved and seconded, that the agenda dated April 21, 2020, be adopted.

**CARRIED**

#### Minutes:

20-19 It was moved and seconded, that the minutes dated March 17, 2020, be adopted.

**CARRIED**

#### Correspondence: NONE

#### Reports:

##### A. Electoral Area Gas Tax:

##### 1) Sointula Wastewater Plant Sludge Automation

##### a) Application for Gas Tax Funding

*Also noted:*

- *Assists aeration*
- *Automatic adjustments through oxygen meter*
- *Solidifies increased performance*
- *Reduces energy consumption*
- *Thanked Arena Manager for his help at the landfill in reducing costs*

##### b) Excerpt from Manager of Operations Report (Background: September 10, 2019)

*In response to question on Lift Station #4 in Coal Harbour (2017-07), it was also noted:*

- *A recommendation on contractors will be brought to the Board on the May 19, 2020*
- *Now have six inquiries on the upgrades, closing date is May 8, 2020*
- *Already had three onsite to do reviews.*
- *Should be a decent competition.*
- *Already authorized for \$70,000*

20-20  
GT2020-02

It was moved and seconded to approve up to \$35,000 Gas Tax Funding for the Sointula Wastewater Plant Sludge Automation Application (GT2020-02).

**CARRIED**

2) Seven Hills Energy Reduction and Irrigation Upgrades

Also noted:

- Plan is to extend agreement between Seven Hills Golf Club and WFP another two years with renewal, bringing the committed date to 2032.
- Other projects: Clubhouse, workshop upgrade to LED and energy efficient products
- Original assessment did not quite work; since drafting letter, now looking for \$54,000 instead of \$44,000
- Amendment is needed for Gas Tax portion for \$27,000 instead of \$22,000
  - Seven Hills annual contribution is \$20,000....is this already earmarked for other projects? We don't think so; although they do have a long list of projects.
    - Grant in Aid Policy is that we can't be matching self-funded projects. Conditional that Seven Hills' contribution has to be in addition to the \$20,000 contributed from the Grant-in-aid for other projects.
- WFP has offered feeble support – their commitment was weak – would have been better if they referenced agreeing to another 10 years when agreement comes up in 2032.
  - Recommended thanking WFP for their commitment to keeping the Golf Course open until 2032.
- Golfing can be done with 'Social Distancing'
- After COVID-19 restrictions, we want to attract people to the North Island.

20-21  
GT2020-03 It was moved and seconded to approve 50% of the project costs up to \$27,000 Gas Tax Funding for the Seven Hills Golf Course Energy Reduction and Irrigation Upgrades Application (GT2020-03).

**CARRIED**

*The funding letter will include reference to the need for any 7 Hills funding to be independently sourced from the \$20,000 grant-in-aid contribution already committed. Another letter will be sent to WFP thanking them for their continued support to 2032.*

**Next Meeting** – To be announced

**Adjournment:** The meeting adjourned at 12:23 pm

**CERTIFIED CORRECT**

  
\_\_\_\_\_  
SECRETARY

  
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CHAIR