



## Regional District of Mount Waddington

BERE POINT & LINK RIVER CAMPGROUND COVID HAZARD ASSESSMENT FORM								
DEPARTMENT/CREW: Parks Service				DATE:		Last Updated: June 18, 20		
EMPLOYEES INVOLVED: Administration, Arena & Parks Staff and Site Contractors				Bere Point Campsite		Link River Campsite		
JOB: COVID 19 PREVENTION		HAZARD RATING:		RECOMMENDATION:		PERSON RESPONSIBLE:	TARGET COMPLETION DATE:	
IDENTIFIED HAZARDS:		S	P	E	T			
Avoid contracting Covid 19 through touch points such as door handles, Refuse containers contents and lids etc.		1	2	1	4	Increase disinfecting practices: Wipe contact points regularly. Use nitrile gloves. Ensure you have stock of gloves and disinfectants on hand by communicating with RD staff.	Contractor/RD Office Admin/Parks Staff	May 30/2020
Cash Handling		1	2	1	4	Encourage online bookings or payment by e-transfer or credit card. Use Nitrile gloves and wipe pens if necessary.	Contractor/RD Office Admin	May 30/2020
Personal Protective equipment		1	1	2	4	Nitrile gloves to be used for cleaning and handling garbage, face masks and visors to be used for handling garbage and cleaning toilets.		
Assigning Campsites		1	1	1	3	Limit & delineate available campsites if required to allow greater spacing. Maximum party size: 6	Contractor/RD Office Admin/Parks Staff	May 30/2020
Washing Water		1	1	2	4	Three 1000l water tanks with faucets provided for wash stations adjacent to washroom facilities. Wash will be sourced weekly from Sointula water system and chlorinated with half a cup of bleach. A sign stating 'non potable wash water' will be clearly visible to users.	Parks Staff	June 18/2020
Washroom Facilities		1	2	1	4	All Washroom facilities should be cleaned regularly. Spray bottle with hand sanitizer to be placed outside door to provide opportunity for hand cleaning before & after use. Additional hand clear inside the washroom.	Contractor/RD /Parks Staff	May 30/2020-ongoing
Notices to Campers: Notices will be provided to all campers regarding COVID safe camping practices as per BC Parks guidelines		1	1	2	4	All parties reserving sites will be provided this information at time of reservation. Brochures will also be available on site for drop-in campers. Also posted on the RDMW website. Notices include messages urging parties to not visit if they are unwell.	Contractor/RD /Parks Staff	June 5/2020
Signage		1	1	1	3	Ensure that the hygiene practices and physical distancing measures signage remains posted and is up to date. Signs posted on Notice board, all washrooms, wash stations & trailheads	Contractor/Admin/Parks Staff	June 5/2020-ongoing
Concerns about Unsafe Work		1	1	1	3	Please contact the Regional District main office if you have concerns about undue hazards or contractor and customer safety.	Contractor/Admin/Parks Staff	May 30/2020-ongoing

**Notes:**

- **SEVERITY** – Depending on how serious the outcome if something went wrong – rate 1, 2 or 3 (3 being worst)
- **PROBABILITY** – how likely is it that something will go wrong – rate 1, 2 or 3 (3 being most likely)
- **FREQUENCY OF EXPOSURE** – how many people, how often exposed, rate 1, 2, or 3 (3 being most often or lots of people)
- **TOTAL** – total the previous 3 columns: 3-4 is LOW Priority      5-6 is MEDIUM priority      7-9 is HIGH Priority
- **Address HIGH priority hazards first, then MEDIUM priority hazards. LOW priority hazards may not require attention at this time; they may simply require monitoring.**
- Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc.
- Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done