



Regional District of Mount Waddington

RDMW HAZARD ASSESSMENT FORM Arena Operations									
DEPARTMENT/CREW: Chilton Arena					DATE: June 23/20				
Completed by Gerry Little, Arena Manager			EMPLOYEES INVOLVED:		All Arena Staff	Operations	Contractors		
JOB: Covid 19 Prevention Summer Ice			HAZARD RATING:		RECCOMENDATION:			PERSON RESPONSIBLE:	TARGET COMPLETION DATE:
IDENTIFIED HAZARDS:			S	P	E	T			
Avoid contracting Covid 19 through touch points such as desks, door handles, switches, computers etc.			1	1	1	3	Wipe desks and other contact points twice per day. Keep office doors open to avoid touching. Disinfect personal work stations. Workers responsible for their own work stations during the day.		
Dealing with Public-Physical Distancing			1	1	1	3	Keep a minimum 2 meters apart.		
Bathrooms			1	1	1	3	Maximum 2 persons allowed in Public bathrooms. Clean hourly		
Office			1	1	1	3	Keep door locked at all times. Maximum 4 persons permitted with recommended distancing. Wash hand upon arrival to work and after breaks. Public appointment by phone. Stairwell to be locked and only used by Elizabeth. Lockers are not to be used.		
Zamboni and charging station			1	1	1	3	Clean after each use.		
Dressing Rooms			1	1	1	3	Maximum 8 skaters permitted in each dressing room		
Bleachers and Lobby			1	1	1	3	Max 4 per section		
Recycling			1	1	1	3	When dealing with bottles and cans use nitrile gloves as a precaution		
Tools and Equipment			1	1	1	3	Clean tools and equipment after each use.		
Policing			1	1	1	3	Report any Covid Prevention abuse to the manager. Staff are instructed to not to enforce Covid infractions. Staff are to educate patrons		

Notes:

- **SEVERITY** – Depending on how serious the outcome if something went wrong – rate 1, 2 or 3 (3 being worst)
- **PROBABILITY** – how likely is it that something will go wrong – rate 1, 2 or 3 (3 being most likely)
- **FREQUENCY OF EXPOSURE** – how many people, how often exposed, rate 1, 2, or 3 (3 being most often or lots of people)
- **TOTAL** – total the previous 3 columns: 3-4 is LOW Priority 5-6 is MEDIUM priority 7-9 is HIGH Priority
- **Address HIGH priority hazards first, then MEDIUM priority hazards. LOW priority hazards may not require attention at this time; they may simply require monitoring.**
- Review the controls in place and consider what should be added. Try engineering controls (guards, screens, mufflers, ventilation, etc.) before relying on things like administrative controls, warning signs, pylons, reminder notes, masks, gloves, etc.
- Determine how quickly the recommended controls should/can be put in place (remember to set reasonable goals) and who is responsible to ensure it gets done