



# MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

## DECEMBER 15, 2020 MEETING AGENDA

Following the Regional District of Mount Waddington Board of Directors Meeting  
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Page **CALL TO ORDER**

### **A. APPROVAL OF AGENDA**

- 1 1. Adoption of December 15, 2020 MWRHD Meeting Agenda as Presented (Or amended)

**B. DELEGATIONS & RECOGNITIONS - None**

### **C. ADOPTION OF MINUTES**

- 2-3 1. Minutes of the MWRHD Meeting held November 17, 2020, as Presented (Or amended)

**D. CORRESPONDENCE - None**

### **E. REPORTS**

- 4-9 1. Island Health Capital Management

**F. BYLAWS – None**

### **G. COMMITTEE REPORTS**

### **H. HEALTH NETWORK BUSINESS –**

- 10-14 1. Verbal Report from Angela Smith – Health Network Coordinator  
2. Mount Waddington Health Network Minutes – November 4, 2020

**I. NEXT MEETING – January 19, 2021**

**J. ADJOURNMENT**



# MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

## November 17, 2020 Minutes

Following the Regional District of Mount Waddington Board of Directors Meeting  
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Present: In person: Andrew Hory (Chair), Rod Sherrell,  
Via Zoom: Directors Dennis Buchanan, Janet Dorward, Gaby Wickstrom  
Telecon: Director Dennis Dugas  
Regrets: None  
Staff: In person: Greg Fletcher, Nadine Weldon; MWHN Coordinator Angela Smith (by phone)  
Media: None  
Public:

Resolution **CALL TO ORDER** **Time 4:00 PM**  
No. *The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'wala speaking peoples.*

### A. APPROVAL OF AGENDA

1. Adoption of November 17, 2020 MWRHD Meeting Agenda.

052/2020 Moved/Seconded/**CARRIED**  
THAT the November 17, 2020 MWRHD Meeting Agenda be approved as presented

### B. DELEGATIONS – NONE

### C. ADOPTION OF MINUTES

1. Minutes of the MWRHD Meeting held October 20, 2020.

053/2020 Moved/Seconded/**CARRIED**  
THAT the October 20, 2020 MWRHD Meeting Minutes be approved as circulated.

### D. CORRESPONDENCE – NONE

### E. REPORTS – None

### F. BYLAWS - NONE

### G. COMMITTEE REPORTS

- **HEALTH NETWORK BUSINESS: Verbal report from Coordinator Angela Smith**
  - o *End of Year Reporting has been completed which allowed to clarify major projects*
    - *Addictions & Recovery Services Plan for 2021 – anticipate having someone in place to complete this soon.*
    - *Housing Needs Assessment is coming close to an end – it emphasized the gap around housing security issues. To get a better handle on this, will be using a program that was successful in Alberta. Putting together a framework for this currently.*
    - *Loaves & Fishes have exponentially increased the amount of food available. Have noticed that the agency depot numbers for people has increased alarmingly. There is a need to review where the emergency food is going and what the reasons for this; Leslie Dyck will be helping. Hoping to quantify this with the homelessness study.*

- *Poverty Reduction as a region has become a focus of the Health Network. A one page summary of this strategy has been created. Working on advocating and how this can be best addressed, including access to basic services, food and housing. The idea is how to break this cycle. Will be forming a regional working group. The working group will be focused on creating an RFP.*

Moved/Seconded/**CARRIED**

054/2020 THAT the verbal report from Angela Smith – Health Network Coordinator be received and filed.

**H. OTHER BUSINESS** – None

**I. NEXT MEETING** – December 15, 2020 following the RDMW Board of Directors meeting.

055/2020 **J. ADJOURNMENT**

**Time 4:11 PM**

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CHAIR

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SECRETARY



Capital Management &  
Finance Projects

# Capital Management

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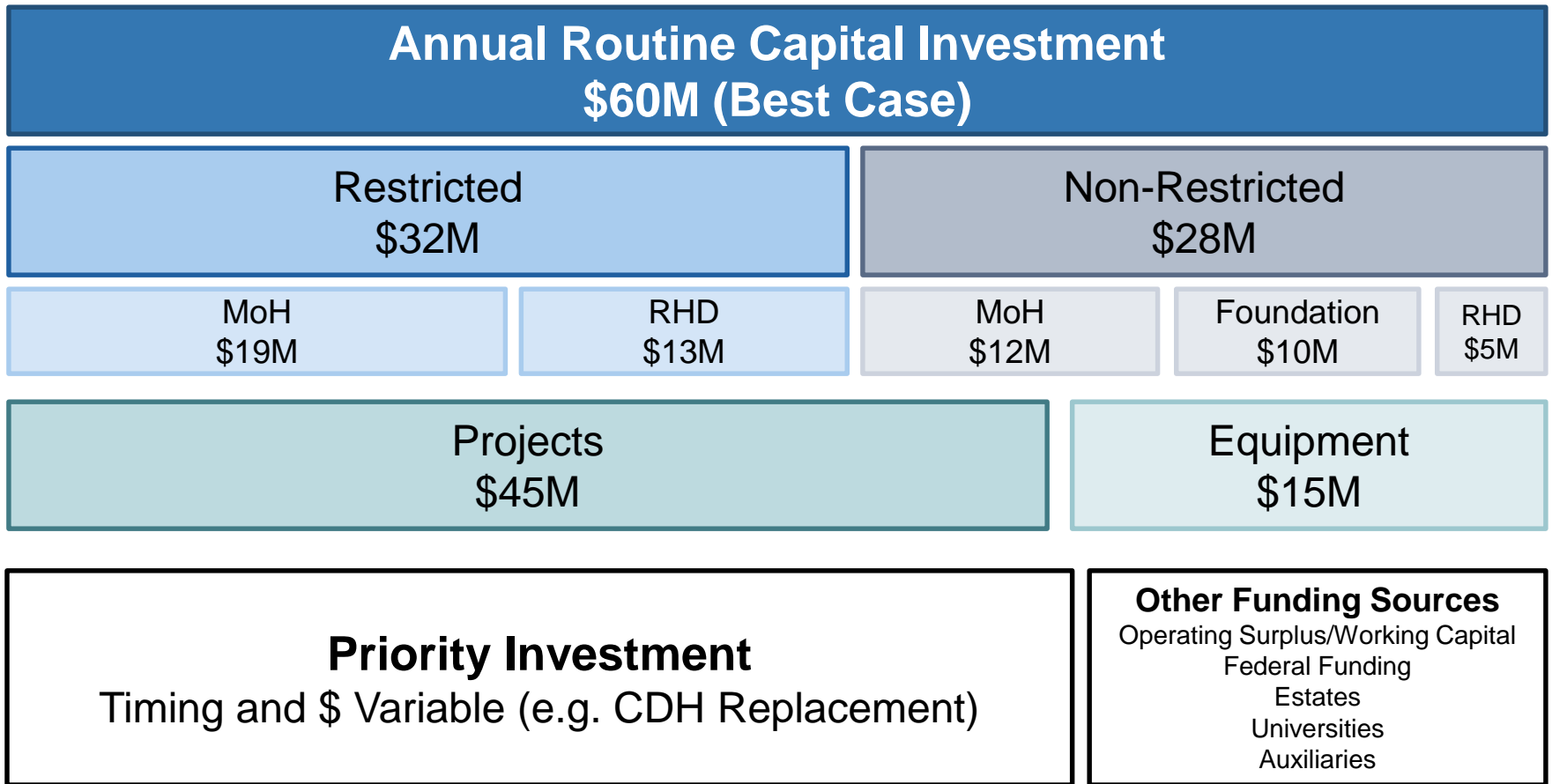
Scott McCarten – Corporate Director, Capital Management & Finance Projects

## What are our various funding sources for?

Funding Source	Purpose	Funding Availability	Funding Certainty	Approval Process
Routine Capital Investment	Asset rehabilitation, Upgrade, Equipment Replacement	Annual	Notional Current Year = 100% Year 2 = 75% Year 3 = 50% Year 4 = 50%	1) Annual Budget to be used at IH Discretion 2) MoH Approval required for projects >\$2M 3) Treasury Board Approval for projects >\$5M
Priority Investment	New Asset Purchase, Major Facility Replacement or Renovation	Ad Hoc	None	1) Annual request list to MoH 2) MoH prioritizes against other HA requests 3) Treasury Board prioritization 4) Concept Plan (Class D cost estimate) 5) Business Case (Class C cost estimate)

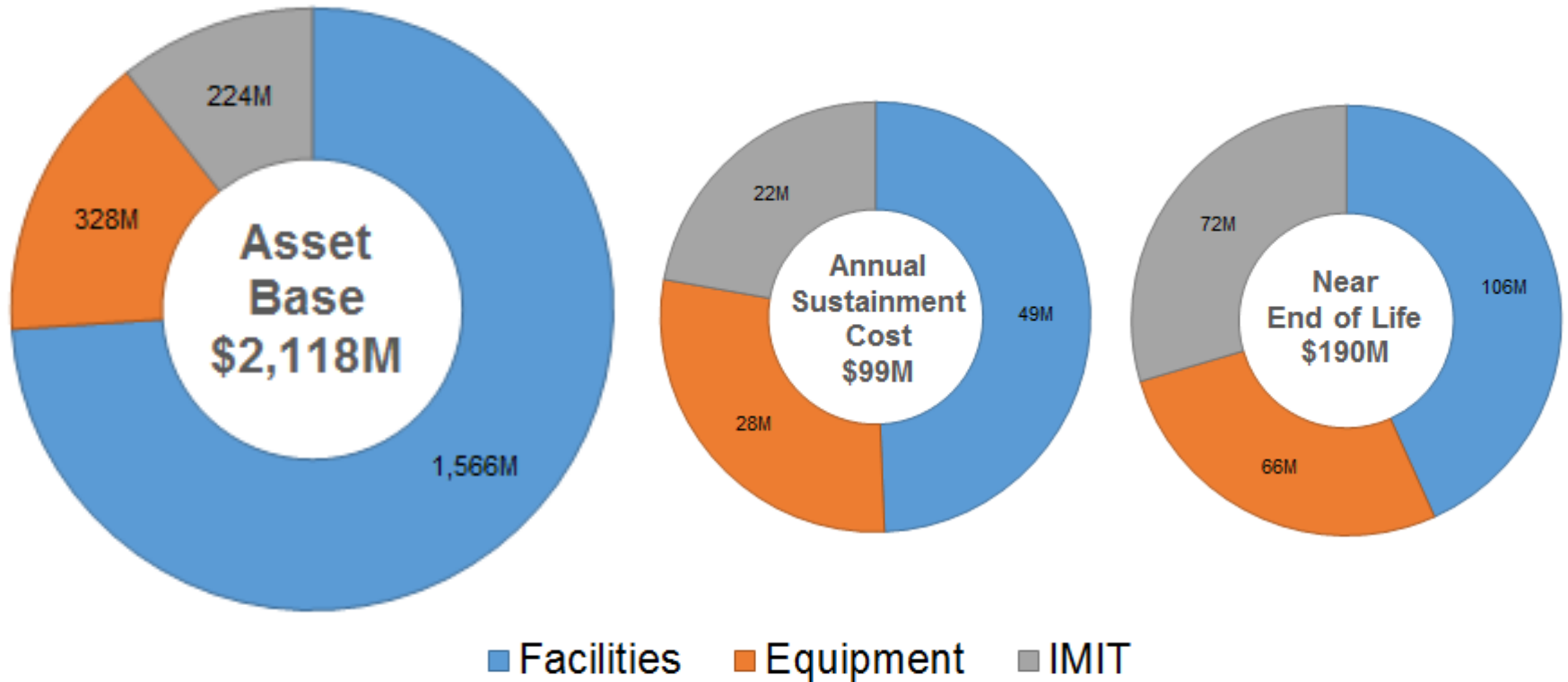
- For RCI: Capital allocation is inconsistent and uncertain, making long range planning challenging
- For PI: not permitted to advance detailed costing until *after* Treasury Board approval

## How are our funds broken down and how do we allocate them?

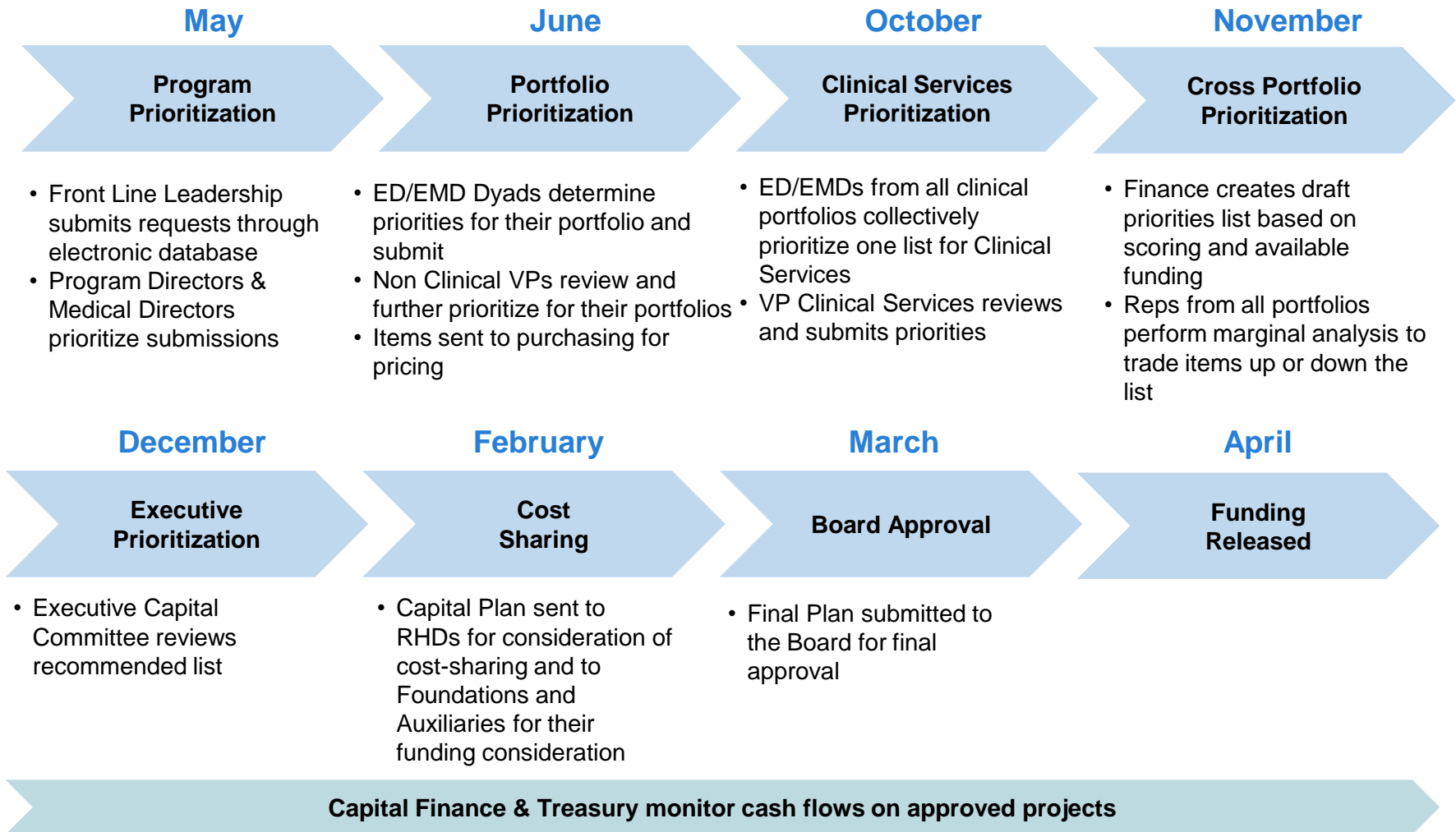


Buckets of funds come with restrictions that limit ability to optimize spend

## How many assets do we have and How much will it cost to sustain them?



# Minor Capital Prioritization Process







Capital Management &  
Finance Projects

# Thank You!

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Questions?

MWHN Table of Partners Meeting  
November 4, 2020

*CALL TO ORDER: 9:01 am*

**MEMBERS PRESENT**

- Angela Smith, Pat Corbett-Labatt, Edith Chemgo, Shelley Downey, Leslie Dyck, Donna Gault, Marjorie Giroux, Rosaline Glynn, Helen Gurney, Andrew Hory, Christina MacDonald, Sandy McGregor, Mary Mavis, Donna Merry, Tammy Minihan, Alison Mitchel, Chris Parker, Christine Swain, Shane Thomas, John Tidbury, Sandra Waarne, Hayley
- Via Telephone: Don Bruckner – Wheels for Wellness, 250-230-4621 (Unidentified)

The Table of Partners acknowledges that this meeting is being held on the traditional territory of the Kwak'wala Speaking Peoples.

1. Introductions

**APPROVAL AND ADDITIONS TO THE AMENDED AGENDA & MINUTES**

**Motion:** “To approve the amended Agenda and Minutes.” **Moved. Seconded. Carried.**

**1. Welcome, Gilakas'la & Introductions/Additions to the Agenda**

1. News & Events Updates from the Table

**2. Transportation: #1 Barrier to accessing care in Rural BC:** How are we helping vulnerable populations in the time of COVID

1. Wavin' Flags Taxi: The scope of the new Down-Island Service
  - New services are alternating weekly, Mon-Wed-Fri one week, Tue-Thur-Sat the next week
  - Cost is \$100.00/each way from Port Hardy to Campbell River
  - Home pickup can be arranged to the bus depot
  - Website will be offering online ticket sales, but it is still a work in progress
2. BC Transit Presentation:
  - a. Using the Paratransit System and Volunteer Transportation Network
    - i. There are currently 6 services provided via BC Transit/Mount Waddington Transit which encompasses Port Hardy, Port McNeill, Hyde Creek and Woss, and includes links between all communities as well as local routes
    - ii. For COVID-19 protocols, all drivers are enclosed behind a protective barrier. Disposable masks are available free of charge to passengers that do not have their own, and buses are cleaned daily as well as a deep cleaning once a week.
    - iii. The Paratransit service is not universally used at this time due to COVID-19. There are 2 local services daily in both Port Hardy & Port McNeill

- iv. Ridership is currently down between to 20-30% due to COVID-19, however this is better than most other provincial transit services who are currently reporting ridership being down by as much as 60%. At this time, there have been no concerns brought forth re: potential service reductions due to decreased ridership and revenue.
- v. For ferry passengers, the drivers are instructed that they have a minimum of a 5-minute protocol to wait. If the ferry is going to be late, the driver will do a quick run to Petro Canada and come back to the Ferry. Passengers are also able to contact Mary Mavis the night before to advise they are coming over on the ferry and she will let the driver know to watch for them.
- vi. Mary Mavis, the Mount Waddington Transit Coordinator is more than willing to attend any meetings to assist with groups interested in further discussion.
- vii. Volunteer Transportation is immensely popular as it allows more flexibility for time of travel. This service is available to assist with areas/times that the transit service is not able to cover, including assisting with getting people to appointments, employment related training, educational opportunities, visiting others, grocery shopping, and connecting with Wheels for Wellness. Clients must register for the service, but other than that there are no other criteria for client acceptance. This is free service; however, donations are accepted to assist with operating costs. There is a minimum of a 48-hour service request window to allow coordination of drivers with areas, however, in the event of extenuating circumstances, exceptions will be made where possible.
- viii. The VTN program is currently running in Port Hardy, Port McNeill, Coal Harbour, Woss and Port Alice. It has been difficult to establish the service in Alert Bay due to issues surrounding driver recruitment, which may be based partially on the amount of paperwork required. Having a VTN program in Alert Bay would be a great addition.
- ix. COVID-19 has cause the VTN to reimagine how services are provided, as the protocols dictate that only one passenger per vehicle. To ensure service levels are minimally impacted some drivers are working alone in the vehicle and picking up items and doing errands for the clients, and then dropping off at residences.
- x. Thanks to the MWHN and RDMW financial support a mobility bus was purchased for use of the VTN. This vehicle is available for charter for groups on the North Island, and Mount Waddington Transit (Mary Mavis) is available to discuss how the VTN could be integrated with services offered by other service groups.
- xi. Port Alice is a remarkably busy VTN area, and Edith Chemgo is the main driver, thank you to Edith for all time and great work. Port Alice is mainly used at this time for medical appointments.
- xii. Drivers are thoroughly vetted, including a criminal record check, as well as training in driver safety on the road and first aid. Drivers are coordinated with clients in their area. Drivers are required to carry a \$5,000,000 liability insurance.
- xiii. Drivers are reimbursed via kilometers (\$0.51/km)
- xiv. It should be noted that the VTN service does have a cap on the financial resources available, so Mary Mavis must work daily to ensure that this service is successful.

xv. Suggestions:

- Perhaps the forms for both driver and passengers could be online to assist with ease of completion.
- Copies of the applications to be sent to NIC for people to review. Angela to send out contact information for Mary and forms for table of partners to review and contact Mary for further information.

3. Wheels for Wellness

- This service provides transportation for medical patients only, to and from appointments all over Vancouver Island, including all rural areas. Mount Waddington has been covered since 2005.
- All vehicles have been updated per COVID-19 protocols including barriers for drivers, limiting passengers to 3 at a time, and vehicles are cleaned before pickup, after dropping off at medical appointment and again after dropping off at residence. All patients are required to wear masks, and the drivers have masks for those who arrive without them.
- Driver requirements include a class 4 unrestricted license, basic first aid training, driver safety program, and flu vaccine. Driver recruitment is down currently.
- Ridership is down approximately 25%, not outside what was expected.
- VIHA provides roughly 60% of funding for the operating budget, which now covers 19 vehicles. There is an additional vehicle available if the need arises.
- There is a 48-hour requirement for booking, however, if there is room, the client will be accepted.
- All patients are required to be available for pickup in time to allow for 10:00am appointments in Campbell River. This is an issue for Sointula residents, as at this time, BC Ferry does not offer an early enough trip from Sointula, so residents must either stay overnight in Port McNeill or take a water taxi
  - The Mount Waddington Health Network may be able to put out a blurb via the website to assist with driver recruitment for both VTN and Wheels for Wellness
  - Currently, Wheels for Wellness does require any assistance with technical support, but with funding for the operating budget. Currently the shortfall from VIHA is provided mostly from corporate donations, i.e. Mid Island Co-op, Rotary, Service Clubs, etc....
  - The cost for Wheels for Wellness for a round trip is approximately \$1.00/km.
  - Due to the decrease in numbers allowed on the bus, there is currently a wait list for the services. There are no dedicated wheelchair spots on the Wheels for Wellness bus at this time, however people in wheelchairs can be accommodated if they are able to self-transfer from their chair to the bus seat and the wheelchair must be foldable.

**3. Foundry Port Hardy/North Island Update**

1. Chris Parker from NICCCS

- This is the first rural area that the Foundry group has worked with, and it is an ongoing learning curve with the unique challenges that are facing a rural area. The Foundry team are cognizant of the of these challenges and are happy to work with and create a core operational model that will work for a rural area.
- One of the areas of the core operational model is around the subject of funding. The 2 rural areas will receive \$500,000.00/year for operational needs, from the Foundry Group. This money is earmarked for building, staff (in office counsellor, medical office assistant for primary care health services), and equipment including a vaccination fridge.

- This will not cover all operational costs so fundraising will have to happen.
- The Foundry group and the North Island Crisis Board will assist with fundraising on the understanding that this fundraising does not interfere with other groups on the North Island. Foundry has a fundraising team that will be working closely with NICCS to assist with their needs. *\*Donations for the Foundry can be made through the Crisis Centre and will be earmarked directly for the Foundry.*
- The North Island Foundry will be based on the Step Model of Care, which ensures that once a youth comes in they will have immediate access to assistance, and all additional assistance will be done through the Foundry as opposed to having to seek outside assistance. This ensures that youth are required to only share their story once and that communication between care providers is maintained. All client records will be kept on a secure medical records system. There will also be opportunities for Youth Peer support and training as this is recognized as an incredibly positive aspect of the step model.
- There is a project coordinator working with the NICCS and Chris Parker to ensure targets are being met including:
  - Design team for building
  - Foundry team members who have reviewed the requirements of and how the Foundry model will meet the rural needs.
  - The Leadership table has branched out from the Foundry model to include a combined leader and funding table to assist with challenges and bring in information from all service providers.
- Foundry Central is amazed at the level of support and advocacy from the Mount Waddington Health Network

*\*Thank you to Chris for taking on this endeavor as the scope of work is so huge and so needed.*

#### 4. Committee & Project Updates

- **Food Security:**
  - The group is still meeting every 2<sup>nd</sup> Tuesday of the month and new members are welcome
  - Loaves and Fishes are ongoing and proactive, including assisting with the Wuikinuxv (Oweekeno) evacuation by providing additional food to be sent to the village for those who stayed behind to monitor the water levels.
- **Wellness First:**
  - Addition & Recovery Strategy Update: It is moving forward. Feedback is that the need is higher than ever.
  - Poverty Reduction Front: The Poverty reduction strategy working group is coming together including looking at what is currently successful, as well as the inclusions and exclusions that form this project, as well as looking at needs from high level to basic (food and showers). Also looking at what the root causes are, and how to create a fulsome poverty reduction strategy. Will be looking at research currently completed by others both provincially and federally. Contact Angela if you are interested in joining.
  - Housing Needs Assessment: Has determined that there is still not enough quantifiable data around homelessness and reasons why. There is a model of a unique identifier count that has been successful. Need to define how this can be implemented and who would be able to manage this.
  - Proposal of \$8,000 to be put towards providing data around homelessness (including a current count) poverty reduction and social needs and collating the data for the Health Network.

*Motion: THAT a proposal with funding up to \$8,000 for a project manager be posted to complete the homelessness count, as well as collating all available data around poverty reduction and social needs for the Health Network. Total funds up to \$8,000.00*

SEABLAC:

- Discussion at the last meeting reviewing how best to ensure communication among all seniors' groups, with the main goal of ensuring they are staying relevant to all seniors in the area.

#### 5. Round Table: News from Partners

- **John Tidbury:** Christmas Hamper Fund will continue for 2020, and to ensure COVID-19 protocols are maintained, recipients will be required to pick up their hampers instead of delivery. Donations can be made via online or through North Island Gazette
- **Christine Swain:** Still recruiting for care home for youth in recovery, which is fully funded. Timeframe is anywhere from 5-7 days for initial detox, up to 6 months for those wanting to receive additional treatment.
- **Christina MacDonald:** SD85 students and staff are currently working on mental health initiatives. Also working with POPARD, which is the provincial outreach program for autism training. This is both through zoom and one-on-one individual meetings.
- **Marjorie Giroux:** Sointula is quiet. The Sointula Pandemic group met last week and are currently on standby
- **Helen Gurney:** The Seniors executive put together gift bags for Halloween and delivered them to seniors in the area. There is a plan to do this for Christmas as well. Bags were put together from donations and were well received.
- **Shelley Downey:** The Doctor shortage is still ongoing and currently no solutions currently. Town council will be meeting with Alison Mitchel on Thursday to discuss recruitment and retention.
- **Rosaline Glynn:** The Port Hardy Seniors received additional funds from United Way, which are to be used towards gift cards and food programs. The current food drop off list is now at 50, up from 37. Thank you to Helen Gurney for the Halloween gift bag, was a welcome surprise. Port Hardy Seniors have applied for 2 more grants, which will include assistance for mental health.
- **Pat Corbett-Labatt:** The Christmas Shoebox program will be done through the North Island Crisis and Counselling Centre. This is for women who are in need. There will be 3 different ways to donate this year.
- **Holiday Initiatives for 2020:** Shoebox, Kettle campaign, Christmas Hamper fund, clothing donations for the Salvation Army.

**Motion:** "To adjourn the meeting at 10:43 am." **Moved. Seconded. Carried.**  
Meeting adjourned at 10:43 am

Certified Correct:

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Chairperson