



Electoral Area & Municipal Regional District Tax  
Director's Committee

**MEETING AGENDA**

June 15, 2021 – 12:00 pm  
RDMW Office – 2044 McNeill Road, Port McNeill, BC

Join Zoom Meeting:

<https://us02web.zoom.us/j/81756690127?pwd=djlkKdZSN3pPeW5uVjd5SnU2eEt6QT09>

**Page 1 CALL TO ORDER**

- 1      **1. Approval of Agenda** – Agenda (June 15, 2021)
- 2-3    **2. Approval of Minutes** – EA & MRDT Committee Minutes (April 18, 2021)
- 3. Reports**
- 4      a) Administrator's Report (June 09, 2021):
- 5-6    i) GT2020-06 Coal Harbour Sewer Plant Upgrades AMENDMENT
- 7      ii) GT2020-08 Electoral Area Leak Detection Equipment REPEAL
- 8      b) Annual Expenditure Report for Reporting Year 2020 (June 09, 2021)
- 9      c) Gas Tax Project Summary (June 09, 2021)
- 10-12 d) Completion Report: GT2020-03 Seven Hills Energy Reduction & Irrigation Upgrades
- 4. Correspondence – None**
- 5. ADJOURN TO IN CAMERA at 12:30pm**
- 6. Resume meeting**
- 7. Next Meeting – To be announced**
- 8. ADJOURN**



## Electoral Area Director's & RTAG Committee

### MINUTES

April 20, 2021

RDMW Office – 2044 McNeill Road, Port McNeill, BC

**CALL TO ORDER: 12:03 pm**

#### Attendance:

EA/PA Directors: Chair Andrew Hory, Kevin Cameron (Zoom), Sandra Daniels (Zoom), James Furney (Zoom); Rod Sherrell

Other Directors: Dennis Buchanan (Zoom 12:19 pm)

Staff: Greg Fletcher, Administrator; Pat English, Economic Development Manager; Patrick Donaghy, Operations Manager; Nicole McDowell, Recording Secretary

#### 1. Agenda

21-08 It was moved and seconded, that the agenda dated April 20, 2021 be approved. **CARRIED**

#### 2. Minutes

21-09 It was moved and seconded, that the minutes dated February 16, 2021 be adopted. **CARRIED**

#### 3. Reports

a) Manager of Economic Development – MRDT Renewal (April 12, 2021)

*Also noted:*

- *With approval from the Province, the increase in the MRDT from 2% to 3% will be in effect in July 2022.*
- *The attached documents are for current and proposed changes.*
- *For use on trails and community-sourced programs.*
- *There are enough funds in reserve to cover the period prior to the approval from the Province*

*Question: Will this apply to trails in Area A?*

*Yes, trails would be eligible for improvements with a community organization taking the lead; need a legal entity to work with.*

21-10 It was moved and seconded, that the Electoral Area Directors and Port Alice Committee recommend that the RTAG program be amended to increase the maximum grant to \$5,000 and included trail marketing and improvements and event planning and implementation as eligible projects. **CARRIED**

21-11 It was moved and seconded, that the Manager of Economic Development Report be received and filed. **CARRIED**

b) Current RDMW Capital and Grant Projects (April 15, 2021)

*Also noted:*

- *Report of Gas Tax Project status to prepare for Provincial reporting requirements which are normally in early June*
- *Went through the status of each of the projects underway*

21-12 It was moved and seconded, that the RDMW Capital and Grant Projects Report be received and filed.

**CARRIED**

c) Gas Tax Project Summary (April 12, 2021)

*Also noted:*

- *GT2019-05 Coal Harbour Solar Backup Power System is finished; waiting for paperwork to be completed.*
- *Gas Tax Cost can only go up to the approved Gas Tax Budget for the project, then the difference comes out of the local service. In the past, the application would be amended, but caused problems with syncing with Provincial records and internal finance department year end reporting*

21-13 It was moved and seconded, that the Gas Tax Project Summary Report be received and filed.

**CARRIED**

d) Gas Tax Completion Reports

- GT2017-07 CHS005 Coal Harbour Lift Station #4 Upgrade
- GT2018-04 HCF004 Hyde Creek Fire Service Interface Fire Resiliency Capacity
- GT2019-06 SOF005 Sointula Fire Hall Solar Backup System

*Also noted:*

- *All Fire Hall backup systems are done. Manager of Operations thanked Arena Manager for his work on these.*

21-14 It was moved and seconded to approve the Gas Tax Completion Reports for GT2017-07 CHS005, GT2018-04 HCF004, GT2019-06 SOF005.

**CARRIED**

**Correspondence - None**

**Next Meeting** – To be announced

**Adjournment:** The meeting adjourned at 12:28 pm

***CERTIFIED CORRECT***

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR



# REGIONAL DISTRICT OF MOUNT WADDINGTON REPORT

**TO:** Electoral Area Directors  
**FROM:** Greg Fletcher, CAO  
**SUBJECT:** Amending GT2020-06 Coal Harbour Sewer Plant Upgrades  
**DATE:** June 9, 2021

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During the review of 2020 gas tax expenditures, it was evident that shared portable equipment no longer qualified for stand alone gas tax funding. This could include the new smoke machine and cable camera that was funded as project GT2020-08. If this equipment is directly associated with a single service, it will still meet the gas tax criteria...it will simply need to be lent out to the other services similar to what we would do with the municipalities.

**Recommendation:** That the attached GT2020-06 Coal Harbour Sewer Plant Upgrades be increase by \$5000 to include Leak Detection Equipment and that GT2020-08 be repealed.

The proposed amendment and the original project summaries are included following this report.

INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL  
ELECTORAL AREAS: "A" (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); "B" (COAL HARBOUR, HOLBERG, QUATSINO, WINTER HARBOUR);  
"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)





**REGIONAL DISTRICT OF MOUNT WADDINGTON**

2044 McNeill Road, P.O. Box 729, Port McNeill, B.C. V0N 2R0

Phone: 250-956-3161 or 250-956-3301 fax: 250-956-3232

**APPLICATION FOR GAS TAX-COMMUNITY WORKS**

**NAME OF APPLICATION:** GT2020-06 Coal Harbour Waste Water Plant Upgrade AMENDMENT

**LOCATION AND ADDRESS OF PROPOSAL:**

**COMMUNITY**  Coal Harbour

**IN ELECTORAL AREA:** B

If **REGIONAL**  Regional Wide Service or  list Impacted Communities and areas

**SERVICE:** Coal Harbour Sewer Service

**RDMW Land Tenure:**

**TYPE OF APPLICATION:**

Local Roads/Bridges  Public Transit  Drinking Water  Wastewater  Solid Waste   
 Community Energy Systems  Recreational Infrastructure  Cultural Infrastructure  Tourism Infrastructure  
 Disaster Mitigation  Capacity Building

**NEW DEAL FUNDING REQUIRED** Project Budget Attached  Community Support Attached

Factoring extra allowances prudent in the current uncertain conditions, \$17,000 is being requested from Gas Tax with any residuals being returned. An Additional \$5,000 is required for monitoring equipment.

**PROJECT DESCRIPTION:**

The Coal Harbour Wastewater Treatment Plant uses four aerated moving bed bioreactors to facilitate the bacteria culture that treat the wastewater before it moves on to the DAF clarifier.

Currently two 5 hp single phase blowers are used with at least one blower running at all times to aerate the bioreactors and provide oxygen to the bacteria culture at a fixed rate. The amount of air required to maintain an optimum oxygen level in the bioreactors changes throughout the day depending on wastewater system usage. The majority of the time an excess amount of air is produced by the blowers.

This proposal is to add a Dissolved Oxygen sensor to the common outlet of the four bioreactors to monitor the bioreactor oxygen levels. With this information the blower motor speeds can be varied to maintain an optimum oxygen level in the bioreactors. This will result in reduced energy costs. A smoke machine and a cable camera are needed to inspect the collection system to assist in rapidly identifying and fixing leaks in the collection system to put less demand the sewer treatment plant improving effluent quality and avoiding the need to make costly expansions. This equipment can also be used for the Sointula, Woss and Hyde Creek Systems.

5 hp 208 volt 3 phase blower motors	2	\$453.76	\$907.52
5 hp 208 volt 3 phase Variable Frequency Drive	2	\$997.60	\$1,995.20
Dissolved Oxygen Sensor and controller	1	\$5,309.00	\$5,309.00
Wiring, fittings and adaptors	1	\$400.00	\$400.00
Installation and programming	1	\$3,000.00	\$3,000.00
Shipping	1	\$275.00	\$275.00
		Sub Total	\$11,886.72
		25% Contingency allowance	\$2,971.68
		Administrative allowance	\$2,141.60
		Total Before Taxes	\$17,000.00
Amendment: Smoke Machine & Cable Camera			\$5,000.00
			<hr/>
		Total, as amended	\$22,000.00

**COMMUNITY WORKS OBJECTIVES ADDRESSED BY PROPOSAL:**

Better performance of operations reduces costs, saves energy and ensures better environmental monitoring and performance and will create greater community resiliency when dealing with power outages.

**TEST OF INCREMENTALITY**  *This project could not have been considered if New Deal funds were not available.*

**MEASURABLE OUTCOMES (expected benefits)**

Lower usage of electricity by using finer sensor resolution coupled with the greater capacity of recent upgrades to the waste water system's process logic control infrastructure. Better performance in meeting and exceeding environmental performance standards.

<b>FOR OFFICE USE ONLY</b>	Staff lead: Patrick Donaghy	<input type="checkbox"/> Copy to Finance
DATE RECEIVED: December 15, 2020	PROJECT NUMBER: <b>GT2020-06</b>	
CONSIDERED BY NEW DEAL COMMITTEE ON: <u>December 15, 2020</u>	MOTION NUMBERS: <u>20-47</u>	
DECISION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved subject to <b>AMENDED</b>	<input type="checkbox"/> Not Approved	
BUDGETED PROJECT COST:\$	NEW DEAL APPROVED FUNDING:\$ <b>\$17,000 + \$5,000</b>	
PROJECT CERTIFIED COMPLETED : _ <i>Signature of Manager</i>	ACTUAL PROJECT COST:\$	
DATE CONFIRMATION PROVIDED TO UBCM:		



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Phone: 250-956-3161 or 250-956-3301 fax: 250-956-3232

**APPLICATION FOR GAS TAX-COMMUNITY WORKS**

**NAME OF APPLICATION:** Electoral Area Leak Detection Equipment

**LOCATION AND ADDRESS OF PROPOSAL:**

**COMMUNITY**  Coal Harbour, Sointula, Woss, Hyde Creek **IN ELECTORAL AREA:** **A,B,C&D**

If **REGIONAL**  **Regional Wide Service** or  **list Impacted Communities and areas**

**SERVICE:** Coal Harbour Sewer Service (*host for holding shared equipment*) **RDMW Land Tenure:** n/a

**TYPE OF APPLICATION:**

Local Roads/Bridges  Public Transit  Drinking Water  Wastewater  Solid Waste   
Community Energy Systems  Recreational Infrastructure  Cultural Infrastructure  Tourism Infrastructure   
Disaster Mitigation  Capacity Building

**NEW DEAL FUNDING REQUIRED** Project Budget Attached  Community Support Attached

Factoring extra allowances prudent in the current uncertain conditions, \$5,000 is being requested from Gas Tax with any residuals being returned.

**PROJECT DESCRIPTION:**

A smoke machine and a cable camera are needed to inspect the collection systems for the Sointula, Coal Harbour, Woss and Hyde Creek sewer systems to identify where ground water is entering the collection lines. In the case of Woss and Coal harbour, infiltration has been an ongoing issue for many years and its developing into problem in Sointula. By fixing significant leaks, it will put less demand of the sewer systems and avoid the need to make costly expansions.

**COMMUNITY WORKS OBJECTIVES ADDRESSED BY PROPOSAL:**

Better performance of operations reduces costs and foster greater reinvestment in the infrastructure plus back up system will create greater community resiliency when dealing with power outages

**TEST OF INCREMENTALITY**  *This project could not have been considered if New Deal funds were not available.*

**MEASURABLE OUTCOMES (expected benefits)**

Lower usage of electricity by reducing the volume of flow going through the systems.

<b>FOR OFFICE USE ONLY</b>		Staff lead: Patrick Donaghy	<input type="checkbox"/> Copy to Finance
DATE RECEIVED: December 15, 2020	PROJECT NUMBER: <b>GT-2020-08</b>		
CONSIDERED BY NEW DEAL COMMITTEE ON: <u>December 15, 2020</u>	MOTION NUMBERS: <u>20-47</u>		
DECISION: <input type="checkbox"/> Approved <input type="checkbox"/> Approved subject to	<input type="checkbox"/> Not Approved		
BUDGETED PROJECT COST:\$	NEW DEAL APPROVED FUNDING:\$ <b>\$5,000</b>		
PROJECT CERTIFIED COMPLETED : <u>Signature of Manager</u>	ACTUAL PROJECT COST:\$		
DATE CONFIRMATION PROVIDED TO UBCM:			

# Annual Expenditure Report for Reporting Year 2020

Working file

**Run Date:**

**Ultimate Recipient:** Mount Waddington Regional District

**Contact Name:** Greg Fletcher

**Email Address:** gfletcher@rdmw.bc.ca

**Phone Number:** 250-956-3301

**Year (January 1 to December 31):** 2020

**Program:** Gas Tax Fund

## Annual Report Financial Table

Annual Report Financial Table		FIN Statements	
Opening Balance Unspent Funds	\$1,076,773.80		
Received from UBCM	\$198,853.22		
Interest Earned	\$10,176.44		
Spent on Eligible Projects	-\$263,383.24	RDMW Closing Values	Difference
Closing Balance of unspent funds	\$1,022,420.22	\$1,077,906.53	\$55,486.31

## 2020 Annual Report Project List

Project ID	Project Title	Project Description	Investment Category	Project Start Date	Project Completion Date	Percentage of Project Complete	Total Project Cost	RDMW 2020			Gas Tax Project Budget
								2020 Gas Tax Funds Reported	GL Transfers made	RDMW GL Transfers total	
19-0487-CWF	GT2017-06 Malcolm Island Recycling Depot Upgrade	Upgrades to the Malcolm Island Recycling Depot w/ Solid Waste		Jul 12, 2017	Sep 30, 2020	50 %	\$40,000	\$4,035	\$4,035	\$14,180	\$40,000
19-0488-CWF	GT2017-07 Coal Harbour Sewer LS 4 Upgrade	LS4 Last of the Coal Harbour Lift Stations to be upg Wastewater		Jan 01, 2018	20-Apr-20	100%	\$78,954	\$75,000	\$75,000.00	\$75,000	\$75,000
20-0612-CWF	GT2019-05 Coal Harbour Solar Backup Power System	Install 12 solar panels generating 3.4kw of power to Community Enr		May 20, 2019	28-Jun-21	90%	\$57,000	\$38,444	\$38,444	\$38,444	\$57,000
20-0611-CWF	GT2019-06 Sointula Firehall Solar Backup Power System	Install 12 solar panels generating 3.4kw of power to Community Enr		21-May-19	Jun 30, 2020	100%	\$36,510	\$36,342	\$36,426.00	\$36,426	\$38,000
20-0621-CWF	GT2019-08 Coal Harbour High Speed Internet	Last Mile Fibre internet connections from over 100 ( Broadband Cor		30-Sep-20	31-Dec-21	25%	\$400,000	\$37,500	\$37,500.00	\$37,500	\$37,500
21-0405-CWF	GT2020-01 MI & Quatsino Community Composters	Malcolm I & Quatsino Community Garden 4 Compo Recreational &		16-Jan-20	23-Jul-20	100%	\$4,873	\$4,873	\$4,873	\$18,000	\$6,700
21-0407-CWF	GT2020-02 Sointula Sewer Sludge Automation	Sointula Sewer Sludge Automation. Installation of P Waste Water e		16-Jan-20	17-Nov-20	100%	\$35,142	\$35,000	\$35,000.00	\$35,000	\$35,000
21-0477-CWF	GT2020-03 7 Hills Golf Course Irrigation	Seven Hills Golf Club Irrigation. Upgrade & automa Recreational &		16-Jan-20	23-Nov-20	100%	\$54,891	\$27,000	\$27,000.00	\$27,000	\$27,000
21-0478-CWF	GT2020-04 Coal Harbour Water Sensors	Coal Harbour Water Sensor. Control Upgrades	Drinking Water	16-Jan-20	31-Dec-21	10%	\$119,200	\$5,189	\$5,188.93	\$5,189	\$119,200
<b>Project Total</b>							<b>\$826,570</b>	<b>\$263,383</b>	<b>\$263,467</b>	<b>\$286,738</b>	<b>\$435,400</b>



**Regional District of Mt Waddington Gas Tax Projects**

Total Funds Available as of:

9-Jun-21

**\$3,224,360**

<u>File</u>	<u>Project</u>	<u>Category</u>	<u>Location</u>	<u>Service Area</u>	<b>Gas Tax Project Cost to date</b>	<b>Gas Tax Budget</b>	<u>Status</u>
2017-01	Sointula Public Washroom	Tourism Infrastructure	Sointula	Area A	\$39,350	\$39,350	Complete
2017-02	Hornsby Crawler Shelter	Cultural Infrastructure	Coal Harbour	Area C	\$45,000	\$45,000	Underway
2017-03	RDMW Solar Services Capacity Building	Community Energy/Recreat	Port McNeill	PM	\$9,650	\$10,335	Complete
2017-04	Woss Recycling Depot Shelving	Solid Waste	Woss	Area D	\$8,720	\$5,500	Complete
2017-05	Quatsino Transfer Station See also 2019-03	Solid Waste	Quatsino	Area C	\$147,919	\$155,000	Complete
2017-06	Malcolm Island Recycling Depot Upgrage	Solid Waste	Malcolm Island	Area A	\$14,180	\$40,000	Not complete
2017-07	Coal Harbour LS4 Upgrade	Solid Waste	Coal Harbour	Area C	\$78,953	\$75,000	100%
2017-08	EV Charging network	Community Energy	intula, CH, Port Alice, Alert Bay, RDMW off	Area A,C Mun	\$ 7,625	\$10,000	Complete
2018-01	Velie Lane Beach Access	Recreational Infrastructure	Hyde Creek	Area C	\$ 7,200	\$7,000	Complete
2018-02	Certified Energy Managers Training	Community Energy	Regional	Regional	\$4,999	\$5,000	Complete
2018-03	Sointula Community Greenhouse	Cultural Infrastructure	Sointula	Area A	\$19,395	\$20,300	Complete
2018-04	Hyde Creek Firehall Hall Expansion	Emergency infrastructure	Hyde Creek	Area C	\$134,500	\$134,500	100%
2018-05	Hyde Creek Rec Hall Roof	Recreational Infrastructure	Hyde Creek	Area C	\$18,573	\$20,000	Complete
2018-06	Sointula F.O. Hall Siding & Insulation	Recreational & Cultural Infr:	Sointual	Area A	\$0	\$90,000	0%
2018-07	Hyde Creek Community Hall Heating Conversion	Recreational & Cultural Infr:	Hyde Creek	Area C	\$11,502	\$12,000	100%
gt2019-01	Woss Memorial Gazebo	Cultural Infrastructure	Woss	Area D	\$12,250	\$12,250	98 %
gt2019-02	Woss Pool Heating Conversion	Community Energy System:	Woss	Area D	\$18,000	\$18,000	100 %
gt2019-04	Woss Firehall Solar Backup Power System	Community Energy System:	Woss	Area D	\$26,000	\$26,000	100 %
gt2019-05	Coal Harbour Solar Backup Power System	Community Energy System:	Coal Harbour	Area B	\$42,426	\$57,000	90%
gt2019-06	Sointula Firehall Solar backup power system	Community Energy System:	Sointula	Area A	\$36,426	\$36,426	100%
gt2019-07	Hyde Creek Recreation Playground Equipment	Recreational Infrastructure	Hyde Creek	Area C	\$8,863	\$11,500	100 %
gt2019-08	Coal Harbour Fibre Optic Last Mile	Connectivity	Coal Harbour	Area B	\$37,500	\$37,500	25%
gt2019-09	Sointula F.O. Hall	Recreational & Cultural Infr:	Sointula	Area A	\$0	\$11,500	0%
gt2020-01	Malcolm I & Quatsino Community Composters	Recreational & Cultural Infr:	Malcolm Island,Quatsino	Area B	\$4,873	\$6,700	100%
gt2020-02	Sointula Sludge Automation	Waste Water efficiency	Malcolm Island	Area A	\$35,000	\$35,000	100%
gt2020-03	Seven Hills Golf Club Irrigation	Recreational & Cultural Infrastructure		Area C	\$27,000	\$27,000	Need Sign, Proj
gt2020-04	Coal Harbour Water Sensor. Control Upgrades	Drinking Water	Coal Harbour	Area B	\$5,189	\$119,200	10%
gt2020-05	Chilton Arena Battery Power Backup	Community Energy	Port McNeill	PM	\$0	\$32,000	
gt2020-06	Coal Harbour Waste Water Plant Upgrade	Waste Water efficiency	Coal Harbour	Area B	\$0	\$17,000	
gt2020-07	Coal Harbour Lift Station 4 Battery Power Backup	Waste Water efficiency	Coal Harbour	Area B	\$0	\$32,000	
gt2020-08	Electoral Area Sewer Systems Leak Detection Equipment	Waste Water efficiency	All Areas	Area A	\$0	\$5,000	



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2044 McNeill Road, P.O. Box 729, Port McNeill, B.C. V0N 2R0  
Phone: 250-956-3161 or 250-956-3301 fax: 250-956-3232

**APPLICATION FOR NEW DEAL FUNDING**

**NAME OF APPLICATION:** GT2020-03 Seven Hills Energy Reduction and Irrigation Upgrades

**LOCATION OF PROPOSAL:** Seven Hills Golf Course

**IN ELECTORAL AREA:** C

**RDMW Land Tenure:** 7 Hills Golf & Country Club lease with Western Forest Products Until 2032

**If REGIONAL**  **Regional Wide Service (supported by RDMW Annual Grant-in -aid)**

**TYPE OF APPLICATION**

Local Roads/Bridges  Public Transit  Drinking Water  Wastewater  Solid Waste   
Community Energy Systems  Recreational Infrastructure  Cultural Infrastructure  Tourism Infrastructure  
 Disaster Mitigation  Capacity Building

**NEW DEAL FUNDING REQUIRED** \$27,000 **Project Budget Attached**

**PROJECT DESCRIPTION: 7 Hills Irrigation and Energy Efficiency Upgrades**

Installation of a series of controls to automate the Irrigation System at the 7 Hills Golf Course. Installation of Variable Frequency Drive on Irrigation Motor which shall reduce hydro and demand charges.

Irrigation box timers placed near each green will control the amount of watering the course requires. The current system is antiquated and manually operated which results in overwatering. By introducing these features, it will reduce excessive motor and pump runtime and savings on Hydro, maintenance and operations will be realized.

An energy audit completed in 2018 indicated annual energy savings of \$3000/year by changing to LED lighting in the mechanics shop, pro shop and parking lot. Installing programmable thermostats on electric baseboard heaters will additionally contribute to those savings.

If Additional funds remain, we will be looking at replacing 3 electric hot water tanks to an energy star model and reducing to one electric tank with an optional storage tank for peak season.

*\*Please Note: Due to COVID 19 the scope of the project may change or be completed over two seasons due to funds available as we are uncertain how revenues will be affected this season. COVID 19 will help us complete the project with fewer participants on the course and the contractor will be working alone following COVID 19 protocol*

**TEST OF INCREMENTALITY**

*This project could not have been considered if the New Deal funds were not available.*

**NEW DEAL OBJECTIVES & MEASURABLE OUTCOMES (expected benefits)**

- 1) Reduced water consumption.
- 2) Reduction of BC Hydro consumption
- 3) Financial savings to this recreation service in labor and overtime costs.
- 4) Reduction in future capital asset costs.

<b>FOR OFFICE USE ONLY</b>		Staff lead: <u>Gerry Little, Arena Manager</u>	<input checked="" type="checkbox"/> Copy to Finance
DATE RECEIVED: <u>April 21, 2020</u>	PROJECT NUMBER: <u>GT2020-03</u>		
CONSIDERED BY NEW DEAL COMMITTEE ON: <u>April 21, 2020</u>	MOTION NUMBERS: <u>20-21</u>		
DECISION: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Approved subject to _____ <input type="checkbox"/> Not Approved			
BUDGETED PROJECT COST: <u>\$54,000</u>	NEW DEAL APPROVED FUNDING: <u>\$27,000</u>		
PROJECT CERTIFIED COMPLETED: <u>Jen Parks</u> Date: <u>Dec 2020</u>	ACTUAL PROJECT COST: <u>54,890.73</u>		
DATE CONFIRMATION PROVIDED TO UBCM: <u>June 1, 2021</u>			

GT2020-03 Seven Hills Energy Reduction and Irrigation Upgrades

Gas Tax project cost for 7 Hill Golf Course Irrigation: 27,000 in total.

Cost centre is Vadim is GGA017

To code cost center for 7 Hills Irrigation Gas Tax project	314	12	2020	GL	GGA017	0.00	0.00	27000.00	0.00	27000.00
To transfer gas tax to projects in service areas	292	12	2020	GL	GGA017	0.00	0.00	0.00	- 27000.00	- 27000.00

# Seven Hills Golf & Country Club

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P.O. Box 1710, Port Hardy, B.C. V0N 2P0 | 250-949-9818 | Sevenhills@live.ca

**November 24, 2020**

Regional District of Mount Waddington  
P.O. Box 729  
Port McNeill, B.C.  
V0N 2R0

Attention: Greg Fletcher

Dear Greg:

Please consider this letter as our application for reimbursement for 2020 Gas Tax projects at the club. A funding request for these projects were presented to the RD Director's Committee on April 21, 2020 by Gerry Little; we subsequently received approval for 50/50 cost sharing on up to \$54,000.

As per the attached invoices, Gas Tax eligible expenditures are as follows:

**Irrigation upgrades**—pump station—Mainline Irrigation--\$23,554.78 + \$1,177.74 GST

**Irrigation upgrades**—sprinkler heads/valves—Oak Creek Inv. 1--\$17,071.68 + \$797.74 GST

Oak Creek Inv. 2--\$4558.20 + \$213.00 GST

**Lighting upgrades**—K&K Electric Inv. 1--\$8,300.00 + \$415.00 GST

K&K Electric Inv. 2--\$1406.07 + \$70.31 GST

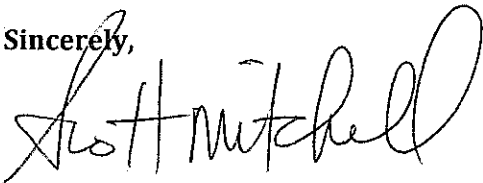
**Sub Total —\$54,890.73 + \$2,673.79 GST**

We request reimbursement in the amount of \$27,000 plus \$1,300 towards GST for a total of \$28,300.

Payment on both the Oak Creek and K&K invoices remain outstanding, so we would appreciate your prompt attention to this request.

Should you have any questions about this request or require further information, please do not hesitate to contact me by email at [Scottymitch@telus.net](mailto:Scottymitch@telus.net) or phone 250-230-1782. Thank you.

Sincerely,



**Scott Mitchell**  
**President**  
**Seven Hills Golf & Country Club**