



## Electoral Area Director's & RTAG Committee

### MINUTES

June 15, 2021

RDMW Office – 2044 McNeill Road, Port McNeill, BC

**CALL TO ORDER: 11:59am**

#### Attendance:

EA/PA Directors: Chair Andrew Hory, Kevin Cameron (Zoom), Sandra Daniels (Zoom), James Furney (Zoom); Rod Sherrell

Other Directors:

Staff: Greg Fletcher, Administrator; Patrick Donaghy, Manager of Operations; Pat English, Manager of Economic Development; Nicole McDowell, Recording Secretary

#### 1. Agenda

21-15 It was moved and seconded, that the agenda dated June 15, 2021 be approved. **CARRIED**

#### 2. Minutes

21-16 It was moved and seconded, that the minutes dated April 20, 2021 be adopted. **CARRIED**

#### 3. Reports

a) Administrator's Report (June 09, 2021):

- i) GT2020-06 Coal Harbour Sewer Plant Upgrades AMENDMENT
- ii) GT2020-08 Electoral Area Leak Detection Equipment REPEAL

*Also noted:*

- *Amendment to GT2020-06 because separate application for the Leak Detection equipment (GT2020-08) is not eligible for funding as a joint service but is eligible if the asset is recorded for a single service so we are requesting to amend the Coal Harbour Sewer Plant Upgrades project, GT2020-06, to include this equipment.*
- *Both projects are done, and the combined report will be available next meeting.*

21-17 It was moved and seconded, that GT2020-06 Coal Harbour Sewer Plant Upgrades Application be amended to include Leak Detection Equipment and that GT2020-08 be repealed. **CARRIED**

21-18 It was moved and seconded, that the Administrator's Report be received and filed. **CARRIED**

b) Annual Expenditure Report for Reporting Year 2020 (June 09, 2021)

*Also noted:*

- *The Administrator reviewed the Provincial reporting and noted the additional information added to RD version for internal tracking and reminders*
- *Reporting time is June 1<sup>st</sup> for previous year, 2020*
- *After audit, there may be an adjustment for interest...which will show next year*
- *Report must agree with Vadim numbers/audit statements.*
- *The "Gas Tax Project Budget" column (in green) is added for our own internal tracking purposes; we know these projects are underway, but final costs are not in yet*

21-19

It was moved and seconded, that the Annual Expenditure Report for Reporting Year 2020 be received and filed.

**CARRIED**

c) Gas Tax Project Summary (June 09, 2021)

*Also noted:*

- *The RDMW has been keeping track since 2006*
- *These are current projects, with the Hornsby Crawler Shelter being the oldest project (final project costs to be entered, before showing project as 100% complete)*
- *Highlights are for missing info or info to be updated*
- *RDMW keeps internal records; wanted analysis of monies going to projects*
- *"0s" cause problems, they indicated money set aside from grants but not spent yet due to various reasons (such as complications with project management).*
- *This spreadsheet is a working document, updated as information comes in*

21-20

It was moved and seconded, that the Gas Tax Project Summary Report be received and filed.

**CARRIED**

d) Completion Report: GT2020-03 Seven Hills Energy Reduction & Irrigation Upgrades

*Also noted:*

- *This is the final step in reporting project status to the Committee, info has been reported to the Province, form is signed off by the Staff Lead; project is 100% complete*

21-21

It was moved and seconded, that the Gas Tax Completion Report for GT2020-03 Seven Hills Energy Reduction & Irrigation Upgrades be approved.

**CARRIED**

21-22

**Adjourn Recessed to In-Camera:**

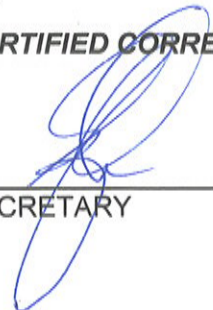
The meeting recessed to in camera at 12:15pm

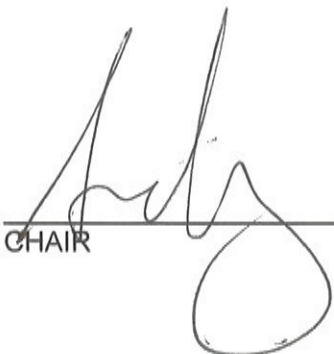
**Resume Meeting:** 1:07 pm

**Next Meeting –** To be announced

**Adjournment:** The meeting adjourned at 1:07 pm

**CERTIFIED CORRECT**

  
 \_\_\_\_\_  
 SECRETARY

  
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 CHAIR