

Minutes

Mount Waddington Health Network Steering Committee

26 June, 2013

Regional District offices

Present

Alyson Hagan-Johnson (Chair)
Shirley Ackland (Councillor, Port McNeill)
Jamuga Cook (Health Services Co-ordinator, Kwakiutl Band)
Michele Dorsey (Acting ED, NI Community Services)
Greg Fletcher (CAO, Regional District of Mount Waddington)
Helen Gurney (Port McNeill,
Gail Neely (Port Alice; chair Seniors/Elders committee)

Dede Nelson (Health Services, Quatsino First Nation)
Danielle Plummer (MCFD Child & Youth Mental Health Services)
Heidi Soltau (Director, Area A, MW Regional District)
John Tidbury (Councillor, Port Hardy)
Christine Swain (Chair Youth Emergency Housing ctee)
Angelika Starr (Mgr Acute/Residential Care, Port Hardy)
Sandra Waarne (Cormorant Island Health Communities)

1.0 Welcome and Introductions

The committee welcomed Jamuga Cook and Dede Nelson as they resume their activity on the Steering Committee. Jamuga reported that the new Health Director for the Kwakiutl Band is Marie Hunt.

Co-chairs to be ratified
at public forum

The Steering Committee confirmed that its co-chair positions are to be ratified at a public forum after being put forward at a Steering Committee meeting.

2.0 Review Agenda

Approve agenda

Motion:

Approve the agenda as presented.

Carried.

3.0 Previous Minutes

Accept minutes of
24 April 2013, with
amendments

Motion:

Accept the minutes of 24 April, 2013 as true and accurate.

Carried.

4.0 Contract Review – MWHN Co-ordinator

(in camera)

Terminate the contract
with the MWHN Co-
ordinator

Motion:

Terminate the contract with one month's notice as of this date.

Carried.

Gail Franklin (Co-ordinator) then joined the meeting.

5.0 Correspondence

No correspondence was circulated.

6.0 Reports

6.1 SENIORS & ELDERS BETTER LIVING ADVISORY COMMITTEE

Gail Neely reporting

World Elder Abuse Awareness Day workshop on June 10 was attended by about 20 participants, with a fair cross-section of the service community represented. This workshop was focussed on making key community stakeholders aware of signs of abuse, neglect or self-neglect in their day-to-day dealings with the public.

The workshop was well received, and made the time and effort to hold it worthwhile. SEBLAC extended its thanks to Alison Leaney (Office of the Public Trustee and Guardian) and April Struthers (BC Association of Community Response Networks) for bringing this workshop to the north Island.

SEBLAC will be the advisory committee to the United Way's "Better at Home" program, which is being hosted by NICCCS. Better At Home will focus on three priorities for the time being: friendly visits, transportation issues, and home maintenance/housekeeping. Co-ordinator Pat Horgan is looking for new volunteers for the program.

SEBLAC requests that the Wheels for Wellness pamphlet be updated to include schedule information for North Island users. A schedule showing arrival and departure times, in both directions, would help travellers to determine whether it is feasible to book an appointment in Comox or Campbell River between arrival and departure times.

6.2 YOUTH EMERGENCY HOUSING ADVISORY COMMITTEE (YEHAC)

Michele Dorsey reporting

(report appended) A private home has been running since May 1 in Port McNeill. The NICCCS Crisis Line is responding after hours and referring to Michele in the morning. In May the discussions at the Housing and Homelessness forum showed a clear need for youth housing.

5.4 HOUSING AND HOMELESSNESS COMMITTEE

Written report submitted by Chris Parker

Discussion: The recent Assessment of Homelessness and Housing is available on the website at www.mountwaddingtonhealthnetwork.com. However, the appendices are not provided, as they were not included in the body of the report. A summary of data as appendices is available on DVD through NI Community Services.

The committee noted the need for the 17 appendices to be consolidated and appended to the report.

5.5 ADDICTIONS SERVICES PLANNING COMMITTEE

Shirley Ackland reporting

The Lighthouse Resource Centre has been struggling to establish an Extreme Weather shelter again this year. BC Ambulance cannot take on the responsibility of intake assessment for the shelter at this time. BC Housing will not commit funds until late October, if then. If NICCCS is willing to provide additional staff for the shelter, they will need a wage top-up.

The community-based detox project, which continued through May, is now being evaluated.

The SAFER network (Substance Abuse and Family Empowerment Resource) has applied and been accepted to act as a subcommittee of the ASPC.

Cormorant Island Supportive Recovery Society will meet in June to consider its next steps and funding opportunities.

ASPC has reviewed its terms of reference and identified dedicated alternates from each community and organization represented. All of those identified have agreed to participate.

Kelly Reid, VIHA's senior administrator of mental health and substance use services, has agreed to participate in ASPC discussions.

The ASPC is pleased to note that the Gwa'sala - Nakwaxda'xw nation has created an addictions services plan that dovetails with the ASPC plan.

5.6 VIHA REPORT

Angelika Starr reporting

Lighthouse Resource Centre: Angelika, Sean Junglas and Shane Thomas have been working to arrange a partnership to respond to the needs of intoxicated guests during the winter.

Recruiting: VIHA is arranging a site visit for three physicians that are possibly interested.

Physio and Occupational therapy locums have been providing service in this region. In Port Hardy a rehabilitation assistant has been hired, and can help until a patient needs re-assessment.

North Island Hospital project (Campbell River/Comox) plans to promote its services through a public forum in the next 6-18 months.

Porth Hardy Hospital manager Leanne Frechette reports that people going for detox or

support used not to be welcome at the hospital, but that the atmosphere has improved significantly in the last 18 months.

Telehealth usage has increased greatly. (Statistics will be presented at another meeting.) Alert Bay Telehealth has now been organized, and people are specifically requesting it as an alternative to a long journey to a specialist. Telepsychiatry has vastly reduced the waitlist for non-urgent psychiatric patients. VIHA plans to extend the telepsychiatry service to urgent patients as well.

Port McNeill has applied for an Nurse Practitioner, and is high on the list for it.

Local Working Group on Health Services Stabilization:

- The subcommittee on recruitment and retention has triggered a re-making of the District video and the R&R video.
- Funding has been committed for the Primary Health Care Centre (PHCC), and a project co-ordinator will be working throughout the project. The Health Centre concept includes not just the building, but the way that colleagues work together. The object is to provide a "warm hand-over" to the referral. This concept is to be arranged regionally immediately. The process of providing a physical building will start in Port Hardy and continue next with Port McNeill.
The Hub concept sees a PHCC co-ordinator who will hold all medical information on a person. A single electronic record is being developed for this purpose. The envisioned ultimate is to have the patient in control of the release of all records.
- At the LWG meeting there was a request to "double the mental health/substance use services to this region tomorrow". This request is on the radar, as VIHA recognizes the deep needs of the Mount Waddington region.
- The 'Namgis model as well as the Alaska model is being used to develop/rework the service relationships.
- Angelika further noted that as the Local Working Group is not a VIHA group, there is a need for someone else from the community to report on its activity in future.

5.7 CO-ORDINATOR'S REPORT

Reporting: Gail Franklin

As the current website is not supported with a Content Management System, changes to the website are complex and time-consuming. The Regional District has offered to host the site as a page on the RD's own site, which uses a CMS.

5.1 EXECUTIVE COMMITTEE REPORT

Alyson Hagan-Johnson reporting

The Executive Committee recommends that the website come under the Regional District's page.

Redevelop the MWHN website as a page under the Regional District's website

Motion:

That the website be redeveloped as a page with multiple functions under the RD's presence.

Carried.

6.0 Matters Arising from Previous Minutes

6.1 HEALTH NETWORK GRANTING PHILOSOPHY AND FOCUS

Discussion: The granting focus statement should include the priorities mentioned in the Vision and Mission statement. Housing and mental health/substance use (change from "addictions") should be included in the granting focus statement.

The application and contract process needs specific protocol for reporting and accountability. Large grants should be in contractual form with milestones (see 52.12 recorder). Recipients of cash grants need to know the protocol for reporting and disbursement.

In cases requiring an advance there should be a policy to provide an amount, for instance up to \$500 or one third cash, in advance, with the remainder through receipts.

Within the committees it will be a Purchase Order process.

A third-party grant to the general public will need to specify what reporting is required. Contracts will need to be made in the name of the Regional District.

The proposal template should reflect the expectations for reporting and access to funds.

Greg Fletcher and Michele Dorsey agreed to revise an application template based on the new Youth Emergency Housing contract.

Motion:

Hold further discussion of the Granting Focus in abeyance until a revision is presented.

Carried

Acceptance of the Granting Focus statement in abeyance

7.0 New Business

7.2 FUNDING: SENIORS' TRANSIT WORKSHOP

Discussion: Seniors at the SEBLAC meeting reported their satisfaction with the workshop that took place recently at Port McNeill. Transit co-ordinator Mary Mavis has been working to get the word out and also to get uptake for BC-wide transit passes and discounts. Access to passes has increased as a result.

Motion:

Approve funding for the transit workshop per the NICSS application.

Carried

Approve funding for the Transit workshops

7.3 FUNDING: VOLUNTEER TRANSIT NETWORK INSURANCE AND MAINTENANCE

Discussion: This is a one-time only grant. Out of the total \$22,000 budget this request is for \$7,000 (see p 6 of the application, re quarterly maintenance as deliverables). The general purpose of the pilot is to provide service on the entire north Island. Malcolm and Cormorant Islands will continue as priority links; however, the van has been going up to Port Hardy Hospital.

Approve funding for VTN Lift Van insurance and maintenance

Motion:

Approve funding for VTN Lift Van insurance and maintenance as requested by NICSS.

Carried

7.4 FUNDING: YOUTH EMERGENCY HOUSING INITIATIVE

Motion:

Approve funding for the Youth Emergency Housing initiative as described in the application by NICCS.

Move approval: Shirley\Heidi

Carried

Approve funding for Youth Emergency Housing initiative

7.5 FUNDING: SEBLAC OCTOBER WORKSHOP

Motion:

Approve allocation of funds from the General Administrative reserve to support a SEBLAC workshop on wellness & preventive maintenance, planned for October 2013.

Carried

Allocate funds to support SEBLAC workshop in October

7.6 VIHA BOARD MEETING

Discussion: The Steering Committee wishes to have an extended discussion with the VIHA Board to review its progress and plans. The VIHA Board may arrange to meet with the public as it sees fit.

Motion:

Invite the VIHA Board to meet the Steering Committee apart from any public forum, specifically to discuss the Health Network's progress and plans.

Carried

Invite VIHA Board to meet the Steering Committee

7.3 BUDGET REPORT

Gail Franklin reporting

7.4 OMNIBUS MOTION TO ACCEPT ALL REPORTS

Omnibus motion:

Accept all reports.

Approved.

Accept all reports

NEXT MEETING

24 July 2013 was suggested, to be confirmed or changed at the pleasure of the chair. There will be no August meeting.

8.0 Motion to adjourn

Adjourned 12.30 pm.