



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

March 16, 2021 MEETING AGENDA

Following the Regional District of Mount Waddington Board of Directors Meeting
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

- Page **CALL TO ORDER**
- A. APPROVAL OF AGENDA**
- 1 1. Adoption of March 16, 2021 MWRHD Meeting Agenda as Presented (Or amended)
- B. DELEGATIONS & RECOGNITIONS - None**
- C. ADOPTION OF MINUTES**
- 2-4 1. Minutes of the MWRHD Meeting held February 16, 2021, as Presented (Or amended)
- D. CORRESPONDENCE - None**
- E. REPORTS - None**
- F. BYLAWS**
- 5-6 1. Bylaw No. 107 cited as “Mount Waddington Regional Hospital District Financial Plan 2021-2025 Bylaw No. 107, 2021 to be read a 1st, 2nd and 3rd time.
2. Bylaw No. 107 cited as “Mount Waddington Regional Hospital District Financial Plan 2021-2025 Bylaw No. 107, 2021” to be adopted.
- G. COMMITTEE REPORTS**
1. Namgis First Nation Joint Meeting Date; Tentative March 18 at 3:00pm
 (Follow up for February 19 meeting; Minutes in Director’s Package)
- H. HEALTH NETWORK BUSINESS –**
- 7-11 1. Verbal Report from Angela Smith – Health Network Coordinator
- 12-14 2. Mount Waddington Health Network Minutes – March 3, 2021
3. MWHN Recommendation for Action: Formation of MW Region Housing Coalition
- I. NEXT MEETING – April 20, 2021**
- J. ADJOURNMENT**



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

February 16, 2021 Minutes

Following the Regional District of Mount Waddington Board of Directors Meeting
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Present: In person: Andrew Hory (Chair), Rod Sherrell
Via Zoom: Directors Dennis Buchanan, Kevin Cameron, Sandra Daniels, Janet Dorward,
Dennis Dugas, James Furney, Gaby Wickstron

Staff: In person: Greg Fletcher
Via Zoom: Nadine Weldon, Nicole McDowell, Angela Smith

Media: None
Public: None

Resolution No. **CALL TO ORDER** **Time 3:24 PM**
The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

A. APPROVAL OF AGENDA

1. Adoption of February 16, 2021 MWRHD Meeting Agenda as amended.

Moved/Seconded/**CARRIED**

006/2021 THAT the February 16, 2021 MWRHD Meeting Agenda be approved as amended.

B. DELEGATIONS – NONE

C. ADOPTION OF MINUTES

1. Minutes of the MWRHD Meeting held January 19, 2021.

Moved/Seconded/**CARRIED**

007/2021 THAT the January 19, 2021 MWRHD Meeting Minutes be approved as circulated.

D. CORRESPONDENCE

1. Vancouver Island Health Authority – Capital Funding Request. *Also Noted:*
 - *Concern that there appears to be operational projects included in the Capital Funding Request.*
 - *This funding request was not included in the 3 year budget previously provided.*
 - *Concern that VIHA is not exploring the possibility of repair, instead of replacing items due to calendar age.*

Moved/Seconded/**CARRIED**

008/2021 THAT the Vancouver Island Capital Funding Request be approved in the amount of 2%, with possible increase following a discussion for clarification on items in question.

2. Strathcona Regional District – Bylaw No. 389 – Short Term Accommodation For Patients and Family Members requiring services at Campbell River Hospital. *Also noted:*

- *That the Strathcona Regional District has used this bylaw to establish funding for a “home away from home” adult accommodations for visitors to the Campbell River Hospitals as presented to the Board in February 2020 and July, 2019; the MWRD had agreed in principal to support this initiative that would be funded by a similar RDMW bylaw*

009/2021 Moved/Seconded/**CARRIED**
 THAT Strathcona Regional District – Bylaw No. 389 – Short Term Accommodation For Patients and Family Members requiring services at Campbell River Hospital be received and filed.

E. REPORTS - None

F. BYLAWS - NONE

G. COMMITTEE REPORTS

H. HEALTH NETWORK BUSINESS:

1. Verbal Report from Angela Smith – Health Network Coordinator

- *Rolling along with large projects:*
 - *Health services communications for Seniors*
 - *Working with BC Rural Centre and Rural Coordination Centre for BC, will be putting one project into the platform (Placespeak) as an initial use model.*
 - *Discussions and fielding phone calls around loss of physicians in Port McNeill.*
 - *Community Health Forum may be of assistance, as it could include representatives from all areas of the North Island, including First Nations, Industry, unions and the public. As well, it would be an area to provide education all round.*
 - *Dr. Armegan has advised that due to the funding model in Port McNeill it is hard to attract and retain physicians in Port McNeill.*
- *Mayor Wickstrom: Advised that the announcements have been made public, and the Town of Port McNeill has been in discussion with VIHA as well as Minister Dix, and Minister Osborne.*
 - *Representatives from the Town of Port McNeill will be meeting with Dr. Williams, as well as meetings with Dr. Granger Avery to explore ideas that would provide long term solutions.*
 - *At this time, short term solutions being explored include locums in the interim.*
- *Greg Fletcher: The last funding model that VIHA reviewed was the Novotone report, which did not take into account remote communities (Woss, Guildford Island) and the travel time/expense incurred by patients if they don't have access to physicians in their communities; Angela agreed to post a link of the Health Network website.*
 - *'Namgis First Nation is available to meet on either of the following days, Thursday the 18th after 4 or Friday the 19th after 4 to discuss how to move forward with the limited physician care available.; Friday after 4 was preferred by several directors.*

010/2021 Moved/Seconded/**CARRIED**
 THAT the Health Network Coordinator report be received and filed

2. Mount Waddington Health Network Minutes – February 3, 2021

Moved/Seconded/**CARRIED**

011/2021 THAT the February 3, 2021 Mount Waddington Health Minutes be received and filed

I. **OTHER BUSINESS** – None

J. **NEXT MEETING** – March 16, 2021 following the RDMW Board of Directors meeting.

012/2021 J. **ADJOURNMENT**

Time 4:09 PM

CHAIR

SECRETARY

DRAFT



MOUNT WADDINGTON REGIONAL HOSPITAL DISTRICT

BYLAW NO. 107

A Bylaw of the Mount Waddington Regional Hospital District to authorize the Financial Plan for the Years 2021 to 2025

The Board of the Mount Waddington Regional Hospital District in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as “Mount Waddington Regional Hospital District Financial Plan Bylaw No. 107, 2021.”
2. Schedule “A” attached hereto and made part of this Bylaw is hereby adopted and is the Financial Plan of the Mount Waddington Regional Hospital District for the years 2021 to 2025.

READ A FIRST TIME THIS DAY OF , 2021

READ A SECOND TIME THIS DAY OF , 2021

READ A THIRD TIME THIS DAY OF , 2021

ADOPTED THIS DAY OF , 2021

ADMINISTRATOR

CHAIR

2021 to 2025 FINANCIAL PLAN

	2020 Actuals	2020 Budget	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget
Revenue	(706,354)	(735,400)	(732,400)	(746,600)	(761,100)	(775,900)	(791,000)
Expenses	266,792	575,844	579,744	590,244	580,877	571,809	582,909
Non-Cash transactions	-	-	-	-	-	-	-
Allocations - Internal transfers	439,562	159,556	152,656	156,356	180,223	204,091	208,091
Projects/Capital funding	-	-	-	-	-	-	-
Projects/Capital cost	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Revenue - Operating			2.0%	2.0%	2.0%	2.0%	2.0%
Property Taxes	(677,382)	(698,400)	(712,400)	(726,600)	(741,100)	(755,900)	(771,000)
Grant in Lieus	(5,751)	(2,000)					
Other Revenue							
Interest revenue	(23,221)	(35,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Total	(706,354)	(735,400)	(732,400)	(746,600)	(761,100)	(775,900)	(791,000)
Expenses - Operating							
Administration	92,300	92,300	94,100	96,000	97,900	99,900	101,900
Audit	5,355	12,200	6,000	6,100	6,200	6,300	6,400
Grants to Health Authority	103,037	410,000	418,200	426,600	435,100	443,800	452,700
Miscellaneous	637	5,500	5,600	5,700	5,800	5,900	6,000
Interest expense	65,463	55,844	55,844	55,844	35,877	15,909	15,909
Total	266,792	575,844	579,744	590,244	580,877	571,809	582,909
Internal Transfers - Operating							
Transfers fr Statutory Reserves	-	-	-	-	-	-	-
Transfers fr Non-stat Reserves	-	-	-	-	-	-	-
Transfers to Statutory Reserves	-	-	-	-	-	-	-
Transfers to Non-stat Reserves	326,493	-	39,587	43,287	136,167	160,035	164,035
Transfer to/from Surplus	-	46,487	-	-	-	-	-
Internal borrowing repayment	-	-	-	-	-	-	-
Debt principal repayment	113,069	113,069	113,069	113,069	44,056	44,056	44,056
Total	439,562	159,556	152,656	156,356	180,223	204,091	208,091
Net Operating	-	-	-	-	-	-	-



MWHN Table of Partners Meeting
March 3, 2021

CALL TO ORDER: 9:04 am

MEMBERS PRESENT

Angela Smith, Pat Corbett-Labatt, Edith Chemgo, Alyssa Christensen, Leslie Dick, Shelley Downey, Rosaline Glynn, Donna Gault, Helen Gurney, Andrew Hory, Laura Kaminker, Donna Merry, Alison Mitchell, Jane Osborne, Sandra Warne, Christine Swain, Carrera Teal, John Tidbury, Steiner Vage

1. The Table of Partners acknowledges that this meeting is being held on the traditional territory of the Kwak'wala Speaking Peoples.
2. Introductions
3. **Welcome, Gilakas'la & Introductions/Additions to the Agenda**

APPROVAL AND ADDITIONS TO THE AMENDED AGENDA & MINUTES

Motion: "To approve the amended Agenda and Minutes." **Moved. Seconded. Carried.**

4. Housing Coalition
 - a. Review of the collaborative work on housing from 2019 to current
 - i. Who are the partners that are responsible for housing in the region
 - ii. What types of housing are required
 - iii. What is the next step
 - iv. MWHN to suggest a governance model
 - v. Create a package of housing materials to date for onboarding
 - vi. Write a letter of advocacy and suggest actions for stakeholders, starting with potential funding bodies
 - b. Need for a determination of structure, including governance and terms of reference that may be used in the Mount Waddington Region and how to incorporate the needs for each town and rural area and allocation of funds for same.
 - c. It is acknowledged that this is a crisis in the Mount Waddington Regional District
 - d. Need for a dedicated coordinator for a housing coalition

Motion: "To advocate for the universal support for the formation of a Mount Waddington Region Housing Coalition."

5. Coordinator Report

- a. Communication:

- i. Several members of the committee, including Angela Smith, MWHN Coordinator and Pat Corbett-Labatt, Co-Chair and Leslie Dick attended the zoom Place Speak program workshop. The MWHN had previously confirmed that they would be part of the pilot project, but determined after attendance at the workshop, that this platform would not meet the needs of the MWHN, and in fact would create additional work for members of the health network. Issues included the need for a separate license for each discussion, meaning that it does not allow for a stream of conversation, and the system did not compute the data as was initially anticipated. Angela will maintain contact with the program developers and update as developments progress or are updated which would be suitable for the MWHN.

6. Committee Reports/Project Summaries

a. SEABLAC

- i. Discussion around expanding the outreach program to ensure inclusivity for all communities and how to get seniors reconnected with both the SEABLAC Committee and each other.

b. Wellness First

- i. The main discussions have been centered around the housing coalition as well as communication for the Foundry
- ii. Had an addictions and recovery update presentation
- iii. Update on homelessness count – timelines to be implemented around the survey and training guides have been provided for discussions with interviewees. Anticipate launching the count the end at the end of this week, and the count will be completed in 3 waves. Going forward, the strategy is for the count to happen every two years.

c. Food Security

- i. Preparations are looking good for Seedy Saturday, which will include: how to videos and distribution of seeds through various vendors at the farmer's markets (dates to be announced)
- ii. Loaves and Fishes Agency depot today (March 3, 2021). If any organization (must be a registered charity) is looking for food, please contact Leslie and she will connect you with Loaves and Fishes for supplies.
- iii. Healthy Lunches for the Whole Family Spring Break Virtual Cooking demonstrations have been scheduled. This is a parent attendance workshop. There are 15 spots available, supplies and recipe cards will be provided to the families before the workshops start.
- iv. Neighborhood Small Grants program will be launching March 15, in conjunction with NIC and the Vancouver Foundation. If the Neighborhood Small Grants committee can raise \$3,000, the Vancouver Foundation will donate an additional \$7,000.00 to bring the total grant monies for distribution to \$10,000.

d. Culture and Inclusion

- i. This remains a priority, Angela is attending workshops and is in talks with First Nations Health Authority for leadership advise.

e. Health Services Communication

- i. The physician shortage in Port McNeill is in a bit of a holding pattern, although discussions are going forward, and looking at an evolution of the model. Communication is open and ongoing.
- ii. First Nations have joined the conversation to provide additional collaboration and

input.

f. Child and Youth

- i. Ongoing work with the Foundry program, including site development, finance options, communication, and ensuring that there is room to grow in the future. NIYouth.ca is the link for additional information, as well as on Facebook and Instagram.
- ii. Have launched the communication and engagement strategy
- iii. Very appreciative of the NICCS board who have been so supportive

7. Round Table:

a. Christine Swain – Discovery Youth and Family

- i. May have a new councilor joining the team, and possibly a support worker

b. Jane Osborne – BC Community Response Networks

- i. Working collaboratively with Mount Waddington and Strathcona Regional Districts for seniors
- ii. Working on “It’s Not Right” training for delivery.

c. Laura Kaminker – Vancouver Island Regional Library

- i. Port Hardy library have been approved for additional funding which will increase hours and staff, allowing the library to be open during lunch and dinner.
- ii. Working on bringing in more professional staff, including another full-time librarian
- iii. Working with NIEFS to bring up additional laptop computers for their clients.
- iv. As a member of the Mount Waddington Family Literacy Society, working to determine what is working, where the gaps are and assisting with grant writing.
- v. New library in Woss is up and running. The Port Alice branch will be refurbished this year.
- vi. All libraries are open for full service, while maintaining COVID protocols.
- vii. Port Hardy Library is running a pilot program that provides 2-hour family spots available for booking (Wednesday morning or Thursday evenings) and have the library to themselves. The program has been successful to date and could expand to other branches in the Regional District.

d. Leslie Dick – Literacy

- i. Program deliveries have been reduced to due COVID.
- ii. However, have been able to move forward with the “Connect for Work” program which is a digital literacy program for displaced workers. This program will start in April and will be offered in both Port Hardy and Port Alice.
- iii. The Education Assistant Program being provided by North Island College Mixalakwila (Port Hardy) campus has 10 students who are four months away from graduating.
- iv. The Fostering Literacy Program is up and running and includes high school students mentoring kindergarten students to help them bring up their reading levels.
- v. One to one program has tutors available, but no students yet.

e. Donna Merry – North Island College

- i. North Island College will be applying for a CELP (Community Energy Leadership Program) grant in April. This grant works on a 2-year window, but the goal is to create a long-term vision of a literacy society supported by CELP that is focused on the needs of each area of Mount Waddington.
- ii. The NIC is launching a carpentry program on Monday, March 8, 2021. Applications

- are still coming in, anticipate filling all 15 seats.
- iii. North Island College will be having a virtual grad for 2021, there will be more than 30 grads this year.
- f. **Rosaline Glyn – Hardy Bay Seniors**
- i. Applications for food are increasing. Currently up to 50 for seniors, as well as collaborating with Don Kattler for food for homelessness.
 - ii. There will be an upcoming election for the Senior Housing Board Directors, there are seven (7) spots available.
 - iii. Working on a report to United Way for the grant received last year.
 - iv. John Tidbury is decorating one of the rooms. One new tenant is moving in this week.
- g. **Donna Gault – North Island Seniors Housing Foundation**
- i. Received a letter of approval from Minister Edie for the Seniors/Disabled housing apartment project. Currently, these are apartments only. The province has not allowed for additional services like community centre, separate bathing area or community kitchen.
 - ii. As a Patient Partner – attended a two-day conference which was fantastic and included people from a variety of Health Authorities in the province.
 - iii. Kudos to the Vancouver Island Health Authority for the improvements that have happened over the last twenty years.
- h. **Alison Mitchell – VIHA**
- i. COVID is still at the forefront of current work and focusing on immunizations and keeping up with changing government requirements.
 - ii. At this time, there is no option for which type of vaccine is received on the North Island (between Pfizer and Moderna).
- i. **Helen Gurney – Port McNeill Hospital Auxiliary & HOSPICE**
- i. Not able to do Hospice in Port McNeill due to COVID restrictions, have been assisting and answering questions re: hospice for other areas.
 - ii. Counselling ongoing in Port McNeill, especially for an unexpected senior death.
 - iii. Down to 19 in the Port McNeill Seniors group and are currently brainstorming around goody bags for Easter.
- j. **Andrew Hory – Regional District of Mount Waddington**
- i. Hospital District has received the short list from Island Health for capital expenditures and discussions around this budget matter are ongoing.
 - ii. The Emergency Coordinator for Mount Waddington Regional District has resigned, so the Regional District is actively looking for applicants for a new coordinator.
- k. **Edith Chemgo – Port Alice Health**
- i. Health meetings continuing over the phone.
 - ii. Still working with the VTN
- l. **Pat Corbett-Labatt – District of Port Hardy**
- i. The District of Port Hardy has applied to the BC Civil Forfeiture Crime Prevention and Crime Remediation Grant program in November 2020 and expect to hear back end of March/beginning of April if the application was successful. The application submitted is to increase funding for more year-round beds for the sobering & assessment as well as the cold weather shelter programs offered by the Salvation Army in Port Hardy.
 - ii. The District of Port Hardy is currently working on the Official Community Plan, and

due to the success of obtaining a Poverty Reduction Grant, will be able to ensure that this is included in the updated Official Community Plan.

- iii. Mayor and councilors had a meeting with the Honourable Minister of Josie Osborne, Minister of Municipal Affairs to discuss addictions and mental health.
- iv. District of Port Hardy is pleased to announce that Relationship Agreement was officially signed with the Kwakiutl First Nations.

m. **Financial**

- i. The finances have been provided from the Rose Liu, Treasurer for the Regional District of Mount Waddington for the last 2 years. They are in an accounting-based spreadsheet format, so Pat and Angela will review, create and provide a user friendly breakdown for everyone.
- ii. There is a draft budget that has been prepped for 2021 and will be shared shortly.
- iii. An annual audit of the Health Network finances is done through the Regional District of Mount Waddington by certified auditors.

Motion: “To adjourn the meeting at 10:41 am.” **Moved. Seconded. Carried.**

Meeting adjourned at 10:41 am

Certified Correct:

Chairperson



RECOMMENDATION FOR ACTION:
FORMATION OF A MOUNT WADDINGTON REGION HOUSING COALITION
March 3, 2021

BACKGROUND
COLLABORATIVE WORK ON HOUSING, 2019 thru CURRENT

In 2019 the MWHN and community partners collaborated with BC Healthy Communities and developed a 6-point strategy and overarching action plan to address the continuum of housing issues.

1. Conduct Regional Housing Needs Report
2. Create Funding Guide for Local Governments and Non-Profits
3. Implement Regional Housing Coalition
4. Develop Local Government Housing Toolkit
5. Facilitate Ready, Set, Build! Training
6. Ongoing Monitoring and Relationship Building

The completion of the Regional Housing Needs Assessment was one key aspect of this plan That has been accomplished. This UBCM funded and RDMW managed partnership created a report that provided preliminary data to support our claims and understanding around housing needs and demographics. A gap was seen in this report around homelessness and at-risk, and the MWHN is addressing that gap by doing the province's first rural homelessness risk estimation, intended to better serve those most vulnerable.

Through fulsome discussion at the MWHN Wellness First Committee and Table of Partners, as a grassroots driven organization we feel we have taken this conversation forward significantly and as far as we can in our purview of collective action. We are now making a motion for recommendation to local government and other parties with vested interest for:

"The universal support for a formation of a Mount Waddington Region Housing Coalition."

HOUSING COALITION – DEFINITION & FURTHER INFORMATION

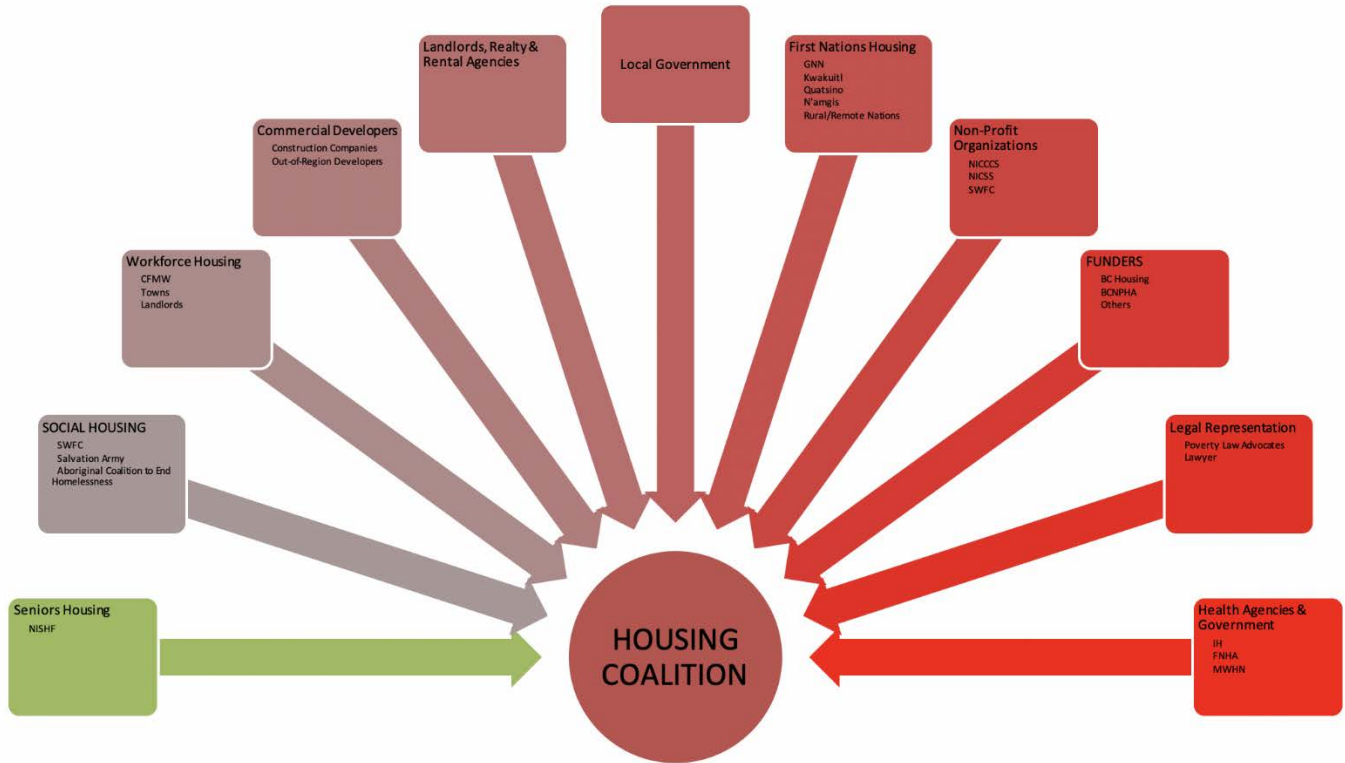
A housing coalition is a regional group of partners that meets regularly to focus only on housing action. Local government, non-profits and service providers can work together to address barriers and draft consistent messaging to the province, set priorities, share resources and information on funding, and access resources from other communities.

We have seen from other health networks and communities in the province that there is great value and leverage in establishing a regional housing collaborative. Funders such as BC Housing have shared that this structure is much more effective for accessing financial support for housing projects as it provides a clear voice for regional action and helps funders connect with housing actors through a single venue. It also ensures the formation of complimentary action that aides in a broader spectrum of housing options, which is critical in addressing issues around housing stock.

While individual communities or groups may want to help host or establish this housing collaborative, best practices from other communities and regions of the province indicate that the eventual establishment of a separate governing committee and arm's length structure is more effective. Rather than be the primary host of a housing collaborative, the Health Network should sit on a table of partners and contribute resources and expertise where it can.

PARTNERS IN A HOUSING COALITION:

Seniors Housing Groups – Social Housing Groups – Workforce Housing Advocates & Groups with need – Commercial Developers – Landlords, Realty & Rental Agencies – Local Government – First Nations Bands – First Nations Housing Organizations – Non-Profit Organizations – Funders – Legal Representation – Health Authorities



NEXT STEPS

- MWHN to suggest a Governance Model to guide conversation
- Create a package of housing materials to date for onboarding
- Write a letter of advocacy and suggested action to stakeholders, starting with potential funding bodies

FURTHER CONSIDERATION: STRUCTURE

A commitment from all local Government, Indigenous Nations, and interested stakeholders to help fund a coordinator position would prove advantageous and cost-effective. We understand the parameters of municipal budgets, and also flag the housing situation as a crisis meriting this level of special collective action.

ADMINISTRATION



In Comox Valley and Campbell River, the coordinators are allocated 15 hours per week (2 days at 7.5 hours) for dedicated administration, data collection, communication, research and support of the stakeholders in the coalition. The position is a key point of contact in the community.

- This administrative structure is done on a contract basis.
- Evaluations of outcomes and goals is done on an annual basis.
- The structure is responsive to funders. It runs on a core funding model, which expands when there is need, opportunity, and funds that become available and merit action.

RESOURCES:

<https://www.mwhn.ca/housing>