



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING AGENDA**

February 15, 2022 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Zoom Meeting Invitation:

<https://us02web.zoom.us/j/81601126988?pwd=aXR0bHhBYmN5MjV4S1I3ZXlGSiFIQT09>

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

1-3 Adopt February 15, 2022 RDMW Board of Directors Meeting Agenda as Presented (or Amended)

B. DELEGATION

4-6 Josephine Schrott, Ecotrust Canada: 2022 Partnership Agreement (MOU)

C. MINUTES

7-11 1. Minutes of the Board of Directors Meetings held January 18, 2022 as Presented (or Amended)

12-13 2. Minutes of the Finance Committee Meeting held February 8, 2022 as Presented (or Amended)

Available for Review 3. District of Port Hardy Council Meetings – Regular Council November 23, 2021; Town of Port McNeill – Committee of the Whole – December 9, 2021; Village of Port Alice – Regular Council November 10, November 24; Village of Alert Bay – Regular Council November 22, December 13, 2021, Public Hearing Minutes – December 13, 2021

Available for Review 4. Cheque Register Report (January 31, 2022)

D. STAFF REPORTS

14 1. Administrator (February 10, 2022)

Recommendation:

THAT the application for an Emergency Social Services Community Emergency Preparedness (CEPF) grant for \$25,000 be ratified as submitted on January 28, 2022.

15 2. a) Manager of Economic Development (February 9, 2022)

Recommendations:

THAT a contract be concluded with Chrissie Bowker Projects for an amount not to exceed \$16,320 to update the myvancouverislandnorth website and provide WordPress training to RDMW staff.

THAT a contract be concluded with Denise Cook Design for an amount not to exceed \$6,975 for the development of three information signs for the Nimpkish Valley Heritage Park and the Woss Community Trail.

- 16 b) Rural Resident Attraction Coordinator Report (February 2022)
- 17-19 c) Tourism Coordinator Report (February 8, 2022)
- 20-21 3. Manager of Operations (February 10, 2022)

Recommendation:

THAT the Mount Waddington Regional Fire Departments' Emergency Services Agreement be renewed with the term starting on January 1, 2023 and concluding on December 31, 2027

- 22 4. Planning and Development Services (February 10, 2022)

E. FINANCIAL REPORTS

- 23 Administrator (February 10, 2022)

F. COMMITTEE REPORTS

Electoral Area Directors & Municipal Regional District Tax Committee:

Recommendation:

THAT an application from Seven Hills Golf and Country Club (RTAG 2022 – 1) for \$1,650 be approved.

G. BYLAWS AND PERMITS

- 24-26 1. Bylaw No. 1001, Cited as "Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1001, 2022 " (Cottage Dwellings) for 1st reading
- 27-28 2. Bylaw No. 1002, Cited as "Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1002, 2022 " (Animal – Chickens) for 1st reading
- 29-32 3. Bylaw No. 1003, Cited as "Regional District of Mount Waddington Sointula Sewer Connection and Fee Bylaw No. 455, Amendment Bylaw No. 1003, 2022"for 1st reading

H. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Other Business: Discussion
2. Electoral Area Updates:
 - Area "A" - Broughton / Malcolm Island / Mainland
 - Area "B" - Quatsino / Winter Harbour
 - Area "C" - Hyde Creek / Rupert
 - Area "D" - Nimpkish Valley / Woss
3. Municipal Updates:
 - Village of Alert Bay
 - Village of Port Alice
 - District of Port Hardy
 - Town of Port McNeill

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4. Question Period
 5. Committee Meetings:
 6. Next Meeting: March 15, 2022

I. ADJOURNMENT



2022 Partnership Agreement

Background & Overview

Ecotrust Canada (EC) and the Mount Waddington Regional District (RDMW) have been working together since 2019 to identify and alleviate energy cost burdens for residents of the region. Since 2019, goals of the partnership include:

- Developing an evidence-based understanding of household energy usage and costs in the RDMW, and the associated impacts on families, communities, and the environment.
- Identifying structural factors that contribute to higher than average household energy costs, and advancing policy interventions that can provide relief to RDMW families.
- Enabling home energy retrofit projects that directly reduce household energy costs.

2021 Project Work

In 2021 and January 2022, we have achieved the following impacts with the RDMW:

- We have provided RDMW residents with targeted support for CleanBC's double rebates through assisting in the process of BC Better Homes programs. Approximately 50 hours of work completed, including accessing double rebate codes for 61 residents, providing program insights to 61 residents (by phone and/or email), helping at least 21 residents to pursue heat pump installations and consider heating contractors, and coordinating 8 EnerGuide Home Energy Assessments to better understand home energy needs.
- We have raised additional funding in partnership with 'Namgis First Nation and Quatsino First Nation totaling over \$400,000 to install air source heat pumps in approximately 90 homes in those communities in 2022. On average, these installations are expected to save each household \$1,000 annually, while improving heating and cooling quality and overall household comfort.
- We have successfully advocated for expanded CleanBC incentive eligibility and the creation of a new Income Qualified rebate program for which the RDMW has been selected as a pilot region.
- We also completed research and advocacy supporting improvements to BC Hydro's Customer Crisis Fund and Energy Conservation Assistance Program (ECAP).
- We have participated in numerous engagements and prepared for BCUC intervention in BC Hydro residential rate design.
- We have supported a new heat pump contractor in the region, including guidance and support for registering with government rebate programs that enable greater access to supports for low-income residents.
- We have completed a Community Efficiency Financing Feasibility Study, including housing stock assessment, retrofit impact potential, benefits & trade-offs of financing options, community engagement, & report. The primary recommendations of the study are to design a local program providing awareness/education, 1:1 guidance, contractor/EA capacity support, and financing.



2022 Opportunities

Community Efficiency Program Design

Complete the design phase of a Community Efficiency Program between March-November if approved, building on the feasibility study findings and practical experiences supporting rebate uptake in the region. The milestones of the design phase are as follows:

- Strategy: Define program strategy, goals, stakeholder roles, and integration with the retrofit ecosystem.
- Operation: Develop program set-up & operation work plans, timelines, delivery model, governance, target audience, process flow, participant journey, awareness/marketing plan, and monitoring & evaluation plan.
- Financing: Detail financing process flow, products, terms & conditions, consumer protection, and risk management. Map borrower journey, plan any Vancity business systems adjustments.
- Budget: Update market estimates, establish capital and operating budget, identify funding sources.
- Finalize: Integrate, document, present, adjust, and finalize design plans.

Implementation of the program could begin in 2023 subject to funding approvals. FCM offers a maximum of \$500,000 over four years at up to 80% cost coverage. A 20% matching contribution is required but there is flexibility built in – it can come from either the RDMW or project partners and it can take the form of staff time, monetary contributions, or a combination thereof over the course of the project.

Energy Efficiency Retrofit Projects

Ecotrust Canada is committed to continuing our partnership with the RDMW and supporting retrofit activities within the region by:

- Working with Quatsino First Nation, 'Namgis First Nation, and other interested Nations to advance retrofit projects, develop local skills and capacity, and collaborate on region wide activities
- Providing awareness and learning opportunities for residents in the region to access Clean BC rebates as well as advance the new Clean BC Income-Qualified Program (IQP) being piloted in the region.
- Support the local HVAC installers to get IQP certified to enable low & moderate income residents to access the program and pursue energy efficiency upgrades (with 60- 95% cost coverage).

Policy Opportunities

- Pursue BCUC intervention in BC Hydro residential rate design application, supporting a change from the current tiered rate to a flat rate structure in order to reduce electricity bills in rural regions.
- Advocate for creation of a provincial agency to deliver current utility programs including ECAP and the Customer Crisis Fund, in order to support better outcomes for households experiencing energy poverty.
- Continue to advocate for heat pump and energy efficiency retrofits as a means to improving the affordability, safety and comfort of homes
- Explore the possibility of a provincial utility subsidy for households experiencing energy poverty
- Support on other policy opportunities as they arise

Training and Economic Development

- Subject to successful funding partnership with Natural Resources Canada, Ecotrust Canada will develop and offer an Energy Advisor (EA) training program across rural and Indigenous communities in coastal



BC, including the RDMW. Currently, there are no EAs based in the RDMW, making access to home energy audits (required to access federal rebates) difficult and costly for residents in the district. Developing local EA capacity may contribute to accelerating the whole retrofit market in the RDMW.

2022 Roles & Responsibilities

Ecotrust Canada will continue to undertake the following activities supporting project goals:

- Lead the aforementioned Program Design phase, subject to funding confirmation and expected capacity to fund implementation
- Provide project management, and research & analysis as needed to support retrofit projects
- Policy development & advancement
- Develop relationships with policymakers and aligned organizations
- Plan and execute events as safe and desired
- Design capacity-building and training activities

Retrofit implementation responsibilities will be shared between Ecotrust Canada, the RDMW, and participating partner communities. Detailed roles and responsibilities for each project will be determined at project outset.

Project fundraising will be a shared responsibility with both RDMW and EC contributing, with EC leading the development of applications.

The Regional District of Mount Waddington (RDMW) agrees to provide the following support to enable the partnership activities:

- Support the identification of representatives from each partner community and actively participate in community efficiency program design as appropriate
- Continue to collaborate with Ecotrust Canada and support the development and execution of the above described activities as needed
- Provide support to fundraising applications as required, and lead submission of applications as needed
- Provide Ecotrust Canada with consent to publicize and/or use any data gathered, including information and feedback from public events, to advance the case for affordable heating solutions for Indigenous and rural communities across Canada.

This agreement outlines a shared understanding of the proposed partnership in the 2022 calendar year.

Sincerely,

Acknowledge and Accept

Graham Anderson
Director, Community Energy

on behalf of RDMW



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS

MEETING MINUTES

January 18, 2022 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: In Person: Andrew Hory
Directors: In Person: Sandra Daniels, Rod Sherrell
Zoom: Dennis Buchanan, Kevin Cameron, Janet Dorward, Dennis Dugas, James Furney, Gaby Wickstrom

Staff: In person: Greg Fletcher, Administrator; Patrick Donaghy, Operations Manager; Pat English, Manager of Economic Development.
Zoom: Gerry Little, Arena Manager; Nadine Weldon, Recording Secretary; Natalie Stewart, Tourism Coordinator; Megan Hanacek, Rural Resident Attraction Coordinator

Resolution No.

CALL TO ORDER

2:08 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

A. APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**

001/2022

THAT the RDMW Board of Directors January 18, 2022 Meeting Agenda be approved.

B. DELEGATIONS & RECOGNITIONS

1. *North Isle Copper and Gold Inc. – Michelle Tanguay, Nicholas Van Dyk*
 - *The work is ongoing re: exploration of a possible mining operation site.*
 - *A preliminary economic assessment has been released, which showed that it is feasible to continue on with the project with a baseline for going forward.*
 - *Currently there are two exploration sites, Hushuma and Red Dog areas near Holberg, with a possibility of two more within a 50km radius*
 - *Mine would focus mainly on copper production, as copper is a critical metal used in a variety of applications including, electrification, and as a surface material due to the refractive properties that kill bacteria and viruses on contact.*
 - *In addition to the economic feasibility study to determine if the mine site would make business sense, North Isle Copper and Gold Inc will also be conducting socio-economic study to determine impacts from operations on the local communities and steps that need to be taken to ensure that any impacts are mitigated in a positive manner. This will include interaction with First Nations, service providers and local governments. The plan is to front load the process to ensure Ministerial approval. North Isle is aware of the current housing issues and would include this in as part of the study, as well as the power interruptions that occur frequently and will be researching upgrades to the current electrical infrastructure to reduce power outages that would affect both production and local communities.*
 - *The potential mine site would be an open pit operation, however, materials are close to the surface and there will be plans in place to ensure that there is minimal damage, as well as a closure plan that would ensure environmental impact is kept to a minimum.*

- Due to the location of the mining operation, at this time, workers would be housed in a camp style operation.
- Best case scenario, looking at approximately 6.5 years before production can begin, however, hiring would begin in roughly 4 years and anticipate up to 500 jobs.
- Considerations of product transportation are to use the old BHP site, but this is not confirmed yet, and other possibilities could include a slurry pipeline or a covered conveyor. There are limited landing points on the Holberg Inlet.
- Current projections show a 20-year life span for the mine

Chair Hory thanked the delegation for their presentation and appreciate that North Isle is keeping the board up to date with progress.

C. MINUTES

Moved/Seconded/**CARRIED**

002/2022 THAT the Minutes of the Board of Directors Meeting held December 21, 2021 be adopted as presented.

Moved/Seconded/**CARRIED**

003/2022 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**

004/2022 THAT the Cheque Registry for December 31, 2021 be received and filed.

D. STAFF REPORTS

1. Administrator Report (January 13, 2022): *Also noted:*

Chair Hory would like to acknowledge the "Can Do" attitude displayed by both acting REPC Cathy Denham and Patrick Donaghy for the work they did with getting essential supplies and medications to the cut off west coast communities.

Moved/Seconded/**CARRIED**

005/2022 THAT the December 15, 2021 Administrator's Report be received and filed.

2. a) Manager of Economic Development (December 14, 2021) *Also noted:*

- Working with Pacifican on an application to upgrade the Winter Harbour boardwalk
- Struggling with moving forward the 2022 Knotweed Eradication Initiative and will share further at the CAO meeting.
- The Fundamentals of Forestry intakes for both spring and fall have received more applicants than space, which is a great thing for the program.

Moved/Seconded/**CARRIED**

006/2022 THAT the January 11, 2021, Manager of Economic Development Report be received and filed.

- b) Rural Resident Attraction Coordinator Report (December 14, 2021) Presented by Megan Hanacek

Moved/Seconded/**CARRIED**

007/2022 THAT the January 11, 2022 Rural Resident Attraction Coordinator Report be received and filed.

c) Tourism Coordinator Report (January 11, 2022). Presented by Pat English.

Moved/Seconded/**CARRIED**

008/2022 THAT the January 11, 2022 Tourism Coordinator Report be received and filed.

3. Manager of Operations (January 12, 2022) *Also noted:*

- *Fire Protection Mutual Aid Agreement is up for renewal, this will be discussed January 19, 2022 at the Fire Chief meeting and from there it will be brought forth to local governments.*
- *A wood stove placement program will be set up at 7 Mile to accept old wood stoves.*
- *Tenure expansion for 7 Mile Landfill was approved today. Thank you to past and current staff, Board members and Kwakiutl First Nations for all their support. This has been a project that has been in the works for any years. The next step will be getting a survey completed to ensure that all requirements are being met, with design and the Interim Solid Waste Plan will be reviewed and revised accordingly.*
- *The tub grinder application was not successful. Annual rental is not ideal, but can be utilized until a more permanent solution can be determined.*

Moved/Seconded/**CARRIED**

009/2022 THAT an application be made to the Canada Infrastructure Program – Green Infrastructure-Environmental Quality (EQ) Program for works at 7 Mile Landfill titled “7 Mile Landfill Green Infrastructure Project” and that the Regional District’s contribution to the funding come from the existing solid waste reserves.

Moved/Seconded/**CARRIED**

010/2022 THAT the Manager of Operations report be received and filed.

4. Planning and Development Services (January 12, 2022) *Also noted:*

Moved/Seconded/**CARRIED**

011/2022 THAT the January 12, 2022 Planning and Development Services report be received and filed.

E. FINANCIAL REPORTS

1. Finance Report (January 13, 2022) Presented by the Administrator. *Also Noted:*

Moved/Seconded/**CARRIED**

012/2022 THAT the January 13, 2022 Finance Report be received and filed.

2. Single Source – No Single Source payments for December

F. COMMITTEE REPORTS - (Brought forth from earlier Committee Meetings):

EA.MRDT Committee

Moved/Seconded/**CARRIED**

013/2022 THAT Gas Tax Application GT2022-01, Woss Sewer Flow Monitoring Pre-Lagoon, for up to \$11,000 be approved.

G. BYLAWS AND PERMITS - None

H. CORRESPONDENCE – None

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- *No dumping signs are now posted on the main roads now*
- *Working on getting another care home in Sointula*
- *Ministry of Transportation will be coming over to view sidewalks and roads*
- *Looking for new members for the MIAC – would like to put forth Jen Clausen for nomination.*

Moved/Seconded/**CARRIED**

014/2022 THAT Jen Clausen be appointed to the Malcolm Island Advisory Committee

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Tsunami alert went out, pleased that this was a benign experience*
- *There has been issues with filling positions in Quatsino, will follow up with Patrick regarding this.*
- *Would like to have a meeting with Mainroad re: work and issues of last snowfall and general works that they are responsible for.*

Area "C"- Hyde Creek / Rupert

- *Tip of the hat to Mainroad for their work during the snowfall for the cleanup.*

Area "D"- Nimpkish Valley / Woss

- *There were definitive issues with Mainroad's minimal response during the last weather*

2. Municipal Updates:

Village of Alert Bay

- *Snowfall clearance was an issue, as the hills were a problem for the plough and truck, so looking at getting a blade for the tractor, as it will gear down low enough for safe travel on the larger hills on the island.*
- *Chief Svanvik did another video with Mayor Buchanan encouraging people to get vaccinated, as Alert Bay is currently only at a 60% vaccination rate.*

Village of Port Alice

- *Finished the design for the kayak project*
- *Moving ahead with signage for "Welcome to Port Alice"*
- *There have been some discussions around mural project. This would have to be privately funded, so still in the talking stages.*
- *Hoping that gyms and weight rooms can be open on Thursday.*

District of Port Hardy

- *Deep into budgeting process, including pool issues*
- *Lots of recreation programming ongoing*
- *Excited to hopefully have a Canada Day celebration at Stories Beach, recreation department is planning for this.*
- *Filomi Days group has started for 2022.*
- *Would like to thank all of those that were out working to keep the roads clear and safe.*
- *Ongoing discussions around aquaculture, including sustainability. This will include future discussions with the Provincial and Federal Governments.*

Town of Port McNeill

- *Interested in hearing feedback from the meeting with Mainroad.*
- *Port McNeill Economic Development Manager Marilyn McArthur has started.*

- Have hired the tourism/info centre manager who is a returning young person who is trying to come back to the region.
- Gaby has assisted with both attracting and scheduling volunteers for the next COVID clinic in Port McNeill.
- Curling club came forward to the Town of Port McNeill with a request for maintenance funding and the Town of Port McNeill was happy to support this request.

Questions/Comments – None

Next Meetings of the Board of Directors: Regular Meeting: February 15, 2022 at 2:00 pm

015/2022 **ADOURNMENT** **TIME 3:40 PM**

CHAIR

SECRETARY

DRAFT



REGIONAL DISTRICT OF MOUNT WADDINGTON FINANCE COMMITTEE MEETING SUMMARY

Summary of the Finance Committee held on Tuesday, **February 8, 2022** at the Regional District Office in Port McNeill.

Attendance: **Directors:** (In Person) A. Hory (Chair), Rod Sherrell
By Zoom: G. Wickstrom, D. Buchanan, D. Dugas, P. Corbett-Labatt, J. Furney,
S. Daniels, K. Cameron
Staff: G. Fletcher, Administrator; P. English, Economic Development Manager;
P Donaghy, Operations Manager

Call to order: 11:03 am

Agenda: It was moved and seconded that the letter from Deputy Minister of Municipal Affairs Morisho regarding an additional \$61,000 COVID restart grant, be received and filed. **CARRIED**

Minutes: It was moved and seconded that the Finance Committee Minutes from November 4, 2021 be adopted. **CARRIED**

Review of draft budgets. It was noted that the 2021 actuals are not complete for many services so that there may be changes going forward. Recommendations here provide guidance moving forward with the 5 year plan subject to changes in the stated 2021 expenditures. Greg noted that budget line items that included allocations to and from COVID Recovery grants are highlighted.

Regional Services

Administration It was moved and seconded that it be recommended that the draft General administration 2022 budget be recommended for approval. **CARRIED**

Purchase over \$15,000 It was moved and seconded that the purchase of a 2022 F-150 Lightning from Port Hardy Applewood Ford be authorized for up to \$72,000, pre-tax. **CARRIED**

REP It was moved and seconded that it be recommended that the draft Regional Emergency Planning 2022 budget be recommended for approval. **CARRIED**

Parks It was moved and seconded that it be recommended that the draft Parks 2022 budget be recommended for approval. **CARRIED**

The status of the Quatse Campground administration may be changed in the 2023 year.

Planning It was moved and seconded that it be recommended that the draft Planning 2022 budget be recommended for approval. **CARRIED**

Reference to Operations Assistant will be removed.

Economic Development It was moved and seconded that it be recommended that the draft Economic Development 2022 budget be recommended for approval. **CARRIED**

Pat also provided a detailed explanation of the various proposed and ongoing projects.

E-911 It was moved and seconded that it be recommended that the draft E911 2022 budget be recommended for approval. **CARRIED**

It was noted that continued vigilance will be required to ensure that the funding formula is not changed to the RDMW's disadvantage in two years time.

Solid Waste It was moved and seconded that it be recommended that the draft Solid Waste 2022 budget be recommended for approval.

CARRIED

Patrick also noted that the budget also assumes that the tipping fee will be raised \$10 to \$135/tonne by a bylaw that will be brought to the Board in March.

Sub Regional Services:

Transit It was moved and seconded that it be recommended that the draft Transit 2022 budget be recommended for approval.

CARRIED

Electoral Area It was moved and seconded that it be recommended that the draft Electoral Area 2022 budget be recommended for approval.

CARRIED

Arena It was moved and seconded that it be recommended that the draft Arena 2022 budget be recommended for approval.

CARRIED

Library It was moved and seconded that it be recommended that the draft Library 2022 budget be recommended for approval.

CARRIED

Community Rec It was moved and seconded that it be recommended that the draft Community Recreation 2022 budget be recommended for approval.

CARRIED

Heritage It was moved and seconded that it be recommended that the draft Heritage 2022 budget be recommended for approval.

CARRIED

Local Services:

Local service budgets have been reviewed by local committees and or electoral area directors. It was noted that almost all the budgets 2021 hydro amounts are estimates only as the BC Hydro billing was inadvertently done combining unrelated accounts that need to be untangled. In addition, the 2021 community recreation bills have not yet been processed. All the streetlight services are facing transitional issues related to the switchover of lighting from high pressure sodium to LED. The only budget facing a significant deficit was the Woss Sewer Service due to emergency repairs; reserves were sufficient to cover the extra cost.

Report It was moved and seconded that the draft local service budgets be received and filed.

CARRIED

COVID RESTART FUNDING ALLOCATION

A report was presented showing the approved distribution of \$428,000 COVID Restart funds according to the year of expenditure, by service. A contingency of \$30,500 remains unallocated and unless otherwise distributed, will be allocated to Regional Emergency Planning.

COVID Restart It was moved and seconded that COVID Restart budget allocation be received and filed.

CARRIED

ADJOURN 1:10 pm



REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: February, 2022 Administration Report
DATE: February 10, 2022

Transit – Ridership numbers continue to track to the 2021 levels which is not surprising considering the degree of COVID restrictions that still apply. BC Transit will be holding the existing schedule for this year and deferring potential new routes until when COVID restraints are less of a factor. At that time the ridership patterns will be re-examined to see if there are opportunities for fine tuning existing routes.

Parks – Parks reservations were opened on February 7th and in the first two days there were 475 bookings representing 1920 nights booked at Bere Point and 53 bookings representing 285 camper nights at Link River. This is a good early indicator of a busy season ahead.

Emergency Planning – As per an emailed pre-approval by the Board, an application was made for a Regional Emergency Support Services Grant for \$25,000 that now requires ratification:

THAT the application for an Emergency Support Services Community Emergency Preparedness (CEPF) Grant for \$25,000 be ratified as submitted on January 28, 2022.

Regular weekly COVID updates continue with a regional roundtable every second week. The broader NIREPC meeting that was tentatively scheduled for February will be rescheduled for March (date TBD) at the Port Hardy Civic Centre.

Administrator’s Meeting – Port Hardy CAO Heather Nelson-Smith hosted a North Island Local Government Administrator’s meeting on January 28th. It was a good chance to reconnect with colleagues in person and we will be setting up a regular schedule of these meetings to provide an opportunity to better coordinate our limited resources.

Ecotrust Agreement – As will be noted during the Ecotrust Delegation’s presentation, our partnership with Ecotrust on housing and energy projects has provided good value in terms of services provided. It is recommended that a motion be made to renew the agreement as per the draft presented.

Respectfully Submitted,

Greg Fletcher, Administrator



REGIONAL DISTRICT OF MOUNT WADDINGTON

ECONOMIC DEVELOPMENT DEPARTMENT

MONTHLY REPORT

TO: Board of Directors

FILE: 315.03

DATE: Feb 10, 2022

FROM: Pat English, Manager of Economic Development

SUBJECT: Monthly Economic Development Department Report

During the several weeks, I have undertaken the following economic development activities:

- I recently met with Lesly Deuchar, the new area Director for Island Health, and with our RRAP coordinator to discuss an attraction campaign for health sector employees and how we can best contribute. The labour needs for this sector are a high priority for the RRAP program and an attraction program may comprise a significant proportion of our activities for the next 12 months,
- Applications to the Ministry of Advanced Education and Skills Training for funding of \$95,994 to support the Fundamentals of Forest Harvesting Practices program delivered by Vancouver Island University at Woss, and \$149,479 for the Kayak Guiding Foundations course at North Island College have been approved. Both courses have strong support from private sector employees and their graduates will help address the labour shortages in the forestry and adventure tourism sectors.
- We received two proposals for the review and upgrade of the myvancouverislandnorth website to include development of new pages for the Home-Based Knowledge Worker attraction campaign, a regional events calendar page, training for staff in WordPress software and fixes and repairs to the current website and I am requesting adoption of the following resolution:

THAT a contract be concluded with Chrissie Bowker Projects for an amount not to exceed \$16,320 to update the myvancouverislandnorth website and provide WordPress training to RDMW staff.

- I solicited proposals for design of three information signs at Woss for the Woss Heritage Park and for the Woss community trail. Of the five firms contacted, we only received two proposals one of which was from a firm that developed the current signage at the Heritage Park for the 113 engine and for the gazebo. In view of the prior history with the park and access to historical archives, I am recommending the proposal from Denise Cook Designs and request adoption of the following resolution:

THAT a contract be concluded with Denise Cook Design for an amount not to exceed \$6,975 for the development of three information signs for the Nimpkish Valley Heritage Park and the Woss Community trail.

- The Electoral Area and Regional District Tax Committee considered an application for funding from the Regional Tourism Grant and, subject to a favourable decision from the committee, approval of the following resolution is requested:

THAT an application from Seven Hills Golf and Country Club (RTAG 2022 – 1) for \$1,650 be approved.

Respectfully submitted,

Manager of Economic Development

2022 February Resident Attraction and Retention Program Report

- 1) **Economic Development Forum- April 20, 2022 (new date due to scheduling)**
(may need to move virtually closer to date based on COVID protocol from Provincial Health Officer)
 - a. Agenda materials for face-to-face workshop being developed with First Nation partners, ICET new CEO, BC Hydro etc.
 - b. Summary of in depth business survey data from 600+ contacts in RDMW will be featured at session

- 2) **Executive Pulse Data Content Management System**
 - a. Riley (Community Futures) and Megan are writing a formal process for data management in the CMS system to fill initial gaps on data entry, and ownership of data integrity moving forward.

- 3) **My Vancouver Island North Website and Social Media**
(myvancouverislandnorth, #myVIN, #myVancouverIslandNorth)
 - a. Optimization plugins added this month for website functionality and consideration for new webhost/access with new developer (current framework is very proprietary, developer specific).
 - b. Social Media: Instagram has increase of 287% followers in last 11 weeks (47→182). Will be launching ad boosts when video is completed in spring to advertise website/social media. Facebook has hundreds to thousands of views per post.
 - c. Video work (Home Based Knowledge Worker). Storyboarding complete and location scouted with featured individuals. Filming will begin after Chamber of Commerce “Shop local campaign” in mid February. Completion date of April 15, 2022

- 4) **Provincial Nominee Program**
 - a. 9 inquiries for data package to date. Regular meeting attendance and reporting with PNP government staff.
 - b. Building PNP section on My Vancouver Island North website for easier material uploads and data sharing. Regular communication with other local participating municipalities

- 5) **VINTAS Committee**
 - a. Ongoing monthly meetings to coordinate direction and discuss various initiatives. New RRAP sub committee for advertising campaign is now in place.

Respectfully submitted
Megan Hanacek



February 08, 2022

Pat English
Manager of Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report: January 2022 to February 2022

Upcoming and in-progress activities:

Marketing Update

- Self Guided Art Tour
 - Brochure and posters for participating galleries/studios have arrived and distributed the week of February 07-11
 - Social and Digital Ads are currently running and will continue to run during February and March.
- Sustainability Campaign
 - Pledge has been approved by the VINTAC committee and the campaign is ready to launch.
- Asset acquisition
 - Asset acquisition is in progress.
 - A photography brief has been developed outlining the gaps in our library, VINT and destination BC brand standards and guidelines are outlined and a includes a complete overview of current needs.
 - I have met with a local photographer and videographer to discuss the brief and plan to send to other local photographers on the North Island.
- Organic Social Media
 - Daily posts highlighting the North Island & VINT stakeholders.
 - Followers - Facebook 17,050 | Instagram 27,867| Twitter 1,943

Industry Update

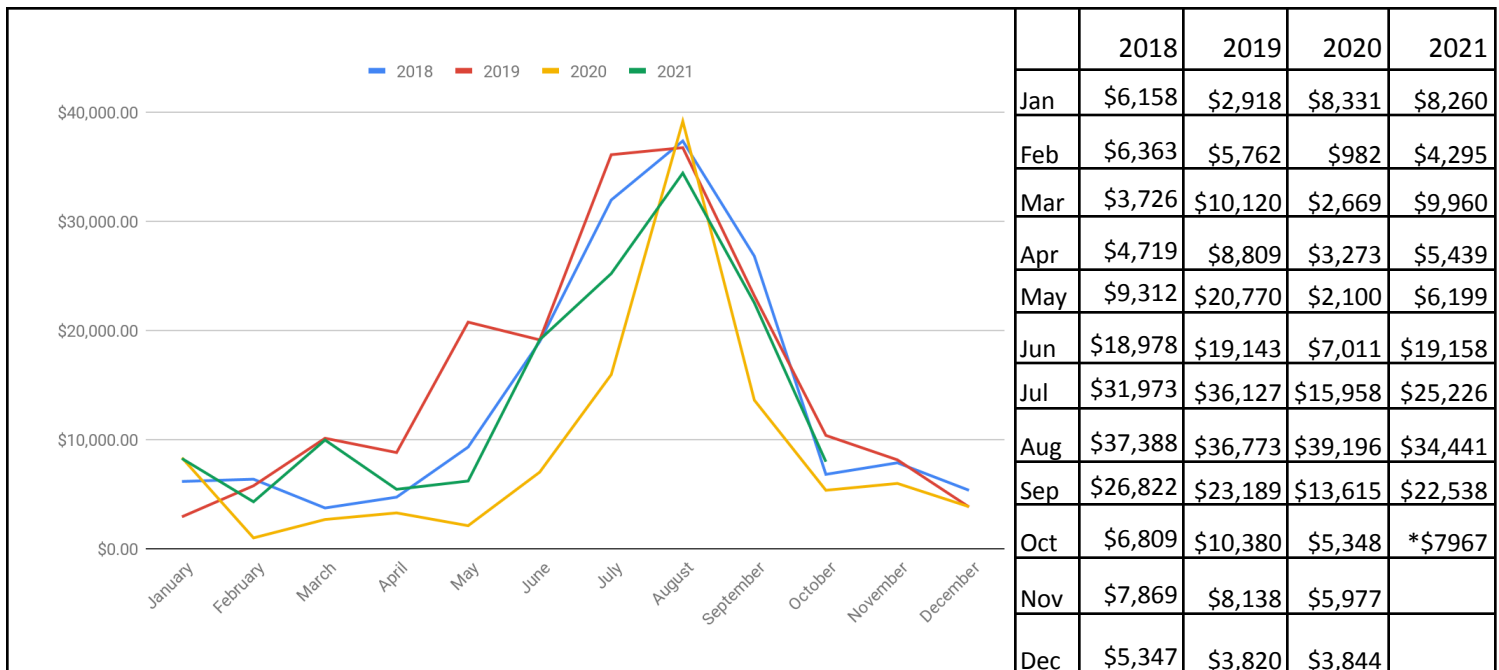
- The Province of BC has recently announced new funding, including:
 - [Tourism Accommodation and Commercial Recreation Relief Fund](#)
 - [COVID-19 Closure Relief Grant](#)
 - [\\$3.7 million to support Indigenous Tourism BC](#)
- Federal programs that also continue to be available:
 - [Tourism and Hospitality Recovery Program \(THRP\)](#)
 - [Hardest-Hit Business Recovery Program](#)
 - [Highly Affected Sectors Credit Availability Program \(HASCAP\)](#)
 - Tourism Relief Fund

Vancouver Island North Tourism Advisory Committee

- Two recommendations came from the January 19, 2022 meeting - See attached
 - The next meeting of the Advisory Committee will be March 30, 2022
- The Agenda includes:
- Financial Review
 - Marketing Update
 - Review of 2021 goals and stats
 - community/partner organization updates

MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port McNeill, Alert Bay, RDMW Rural Areas & Port Alice), with the exception of Port Hardy, from whom the project receives 53.33%. All MRDT collecting communities on the North Island have applied to move towards a collection rate of 3% and are planning to retain the additional 1% at the community level. The change in collection rate will begin July 1, 2022. Port Hardy will continue to collect at the 3% tax rate.



*Does not include Alert Bay as their MRDT payment was not recorded at the time of this report.

Respectfully submitted,

Natalie Stewart

Natalie Stewart
 Tourism Coordinator, Vancouver Island North
 250-209-2454 | natalie@vancouverislandnorth.ca



Regional District of Mount Waddington Board of Directors
ATTN: Regional District Administrator
P.O. Box 729
Port McNeill, BC V0N 2R0

January 19, 2022

RE: Recommendations from the Vancouver Island North Tourism Advisory Committee

The following motions were passed for recommendation to the Regional District Board at the January 19, 2022 meeting of the Vancouver Island North Tourism Advisory Committee.

Motion 2022-01

It was moved and seconded that section 'a)' of the Vancouver Island North Tourism Advisory Committee Conflict of Interest Guidelines be updated to remove the second sentence. It shall now read: Act honestly and in good faith and in the best interests of the organization when working on Vancouver Island North Tourism business. The following shall be removed: 'This means a committee member will not put allegiance to another group ahead of their commitment to Vancouver Island North Tourism'

CARRIED

Motion 2022-02

It was moved and seconded that a recommendation be put forward to the board that John Tidbury be elected as Chair and Riley Zimmerman be elected as Vice-Chair for the 2022 Vancouver Island North Tourism Advisory Committee.

CARRIED

Sincerely,

A handwritten signature in black ink that reads "Natalie Stewart".

Natalie Stewart
Coordinator
Vancouver Island North Tourism



REGIONAL DISTRICT OF MOUNT WADDINGTON
OPERATIONS DEPARTMENT
MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** February 10, 2022
FROM: Patrick Donaghy, Manager of Operations
SUBJECT: February 2022 Operations Report

The following report highlights the various initiatives that the Manager of Operations has been focusing on since the January Board meeting.

The Manager of Operations (by the time of the February Board meeting) will have met with the Malcolm Island Advisory Commission, Woss Management Committee/Residents Association, Hyde Creek Fire Commission/Area Planning Commission and the Coal Harbour Local Community Commission to have preliminary discussions regarding their 2022 local services budgets. The RDMW will endeavor to meet other community advisory bodies to discuss 2022 budgets, including the Quatsino First Nation, by the end of February.

The regional district has received the draft of the 7 Mile Landfill Contaminating Lifespan Assessment from Sperling Hansen Associates. The analysis shows that the landfill will be a source of contamination upon final closure for between 8-23 years. The BC Landfill Criteria for Municipal Solid Waste 2nd Edition sets the minimum for post closure monitoring at 30 years. Currently, the RDMW needed to fund post closure obligations under an assumption of 100 years so the findings of the assessment will result in a significant reduction in post closure saving requirements.

The Mount Waddington Regional Fire Departments' Emergency Services Agreement term concludes on December 31st, 2022. This agreement provides a single mutual aid agreement between the four municipal and the four regional district fire departments minimizing administrative burden and simplifying communities in need getting emergency support when local resources are over taxed. In the five years that it has been in place, the agreement has been utilized in numerous situations. At the recent Administrators' and Fire Chiefs' meetings, there was unanimous support in renewing the agreement for another five years starting on January 1, 2023 to December 31, 2027. While ratification will need to be done for the municipal services by the respective councils, it is recommended that the Board pass the following motion:

THAT the Mount Waddington Regional Fire Departments' Emergency Services Agreement be renewed with the term starting on January 1, 2023, and concluding on December 31, 2027

Since January 1st, 2022, 7 Mile has been managing wood and metal as "Controlled Materials" which has resulted in a significant number of loads being identified as being contaminated. The change in the 7 Mile Tipping Fee Schedule was preceded by two months of advertisements notifying the businesses and communities on the North Island of the change. Staff, if approached by users of the landfill regarding the schedule change, will attempt as much as possible to use compliance as opposed to enforcement. At the March Board meeting, the 7 Mile Tipping Fee Schedule will be amended further with proposed rate changes plus fine tuning on rules to address Dangerous Materials and Controlled Materials.

Finally, staff met with Carey McIver via Zoom to review where the RDMW is in its efforts to have the new 7 Mile Landfill expansion ready for when Phase 3 is full. Of critical importance, is completing the Design Operations and Closure Plan (DOCP) in 2022 as well as a Waste Composition Study and developing strategies for organics diversions and cost recovery. If these priorities can be completed, the Solid Waste Management Plan (SWMP) process can be restarted in the beginning

of 2023 and hopefully be completed by the end of the year. Completing the SWMP is imperative as it secures the ability to borrow to fund the capital works identified in the DOCP.

If anyone on the Board has any questions, please contact me at your convenience.

Respectfully submitted,

Patrick Donaghy PEng, MSc



**REGIONAL DISTRICT OF MOUNT WADDINGTON
PLANNING & DEVELOPMENT SERVICES DEPARTMENT
MONTHLY REPORT**

TO: Board of Directors **FILE:** 315.05 **DATE:** February 10, 2022
FROM: June Kwon, Planning Assistant, Planning Department
SUBJECT: February 2022 Planning & Development Services Department Report

1. Active Projects:

- a) 2021-PROJ-09: planning department attended MIAC meeting on January 31st; discussions regarding the accessory dwelling in R3, Small Lot Residential, zone of the Malcolm Island Zoning Bylaw No. 725, 2006 were made and, as a result, Bylaw 1001 is on the current agenda for its 1st reading; planning department will attend next MIAC meeting on February 28th.
- b) 2022-PROJ-01: planning department is in process to renew 'Licence of Occupation' for the Crown Land that is currently used as a gun range near Port Hardy. Planning department conducted two site visits on 22nd of January and 9th of February; discussed application process and requirements with the representatives of the *Port Hardy Fish and Wildlife Association*.

2. Crown Land Tenures:

- a) 20220217-REF-139828843-617206-Dzawada'enuxw First Nation: planning department received referral request regarding the Licence of Occupation Application for the Dzawada'enuxw First Nation; the application consists of two parts, file number 1414477 for the hydro powerplant and file number 1415261 for the construction base.
- b) 20220217-REF-139842679-1414988-Orca Lodge: referral request was made by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development regarding the Licence of Occupation renewal application for the Orca Lodge in Sointula, Malcolm Island.

3. Site Permit:

- a) 2022-SP-28-WS-Woss General Store-3001 Englewood Drive: application received; the purpose of this site permit is to address the accessory residential building located in the lot without assigned civic address; the planning department provided a 'Letter of Confirmation regarding Zoning' to the applicant so that the liquor licence renewal application, in relation to the liquor retailing activity in Woss General Store, can be completed.

4. Miscellaneous:

- a) Road Name Change: The Ministry of Transportation and Infrastructure informed the planning department regarding name change in following road in Telegraph Cove; from *Paasch Drive* to *Fathom Drive*
- b) Civic Addressing: 184 Ba'as Road – daycare building of the Gwa'sala-'Nakwaxda'wx School

Respectfully Submitted,

June Kwon, Planning Assistant

Approved by

Greg Fletcher, MCIP



REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: February 2022 Finance Report
DATE: February 10, 2022

All staff contributed to developing a draft 2022 Financial Plan that was reviewed by the Board at a Finance Committee meeting held on February 8th. This has provided the framework to move ahead on the annual rates and utility bylaws and the Public Finance Meeting that has tentatively been scheduled for March 8th.

In the meantime, Finance staff will be working with Managers and Finance Consultant Debra Oakman to ensure that the 2021 year end results are adequately reflected in the Financial Plan in preparation for the annual audit.

Some welcome additional help will be available as an offer has been accepted by a third Finance Clerk who will be joining the RDMW finance team in early March.

Respectfully Submitted,

Greg Fletcher, Administrator



REGIONAL DISTRICT OF MOUNT WADDINGTON

MALCOLM ISLAND ZONING BYLAW NO. 725, AMENDMENT BYLAW NO. 1001, 2022

A Bylaw to Amend Malcolm Island Zoning Bylaw No. 725, 2006

WHEREAS the Regional District of Mount Waddington wishes to undertake changes to Malcolm Island Zoning Bylaw No. 725, 2006 in relation to permitted accessory residential uses;

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. Citation

This Bylaw shall be cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1001, 2022”.

2. Text Amendments

- a) Section 1.4 of Malcolm Island Zoning Bylaw No. 725, 2006 is amended by deleting the definition of COTTAGE DWELLING and replacing it with the follow new definition of COTTAGE DWELLING:

DWELLING, COTTAGE: means a detached Dwelling Unit which is an Accessory Use utilized in association with an existing Single Detached Dwelling on the same Lot, and for clarity, does not include a Float Home Dwelling, Manufactured Home Dwelling or Recreational Vehicle. See section 4.12 of this Bylaw for more detailed regulations pertaining to a Cottage Dwelling.

- b) Section 4.8 of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 4.8:

4.8 Secondary Suite Dwelling

Where permitted by this Bylaw, a secondary suite dwelling is subject to the following regulations:

- (a) *It must be constructed in accordance with the British Columbia Building, Plumbing and Fire Codes and any other applicable legislation;*
- (b) *It must have a minimum total floor area of 37.16 square metres (400 square feet);*
- (c) *It must have a maximum floor area of 92.90 square metres (1,000 square feet) or 40% of the total floor area of the single detached dwelling in which it is located, whichever is less; and,*
- (d) *Parking shall be provided in accordance with section 3.1(a) of this Bylaw.*
- c) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 4.12 Cottage Dwelling as follows:

4.12 Cottage Dwelling

Where permitted by this Bylaw, a Cottage Dwelling is subject to the following regulations:

- (a) *It must be built upon a foundation and constructed in accordance with the British Columbia Building, Plumbing and Fire Codes, and any other applicable legislation;*

- (b) A site permit must be applied for and obtained from the Regional District before siting a Cottage Dwelling on Malcolm Island;
- (c) Minimum setbacks for the Cottage Dwelling on the Malcolm Island must satisfy following requirements;
- 7.0 metres (22.97 feet) from all front and rear lot lines.
 - 3.0 metres (9.8 feet) from all side lot lines and where a building flanks on a roadway, except that no building or object more than 1.0 metre (3.3 feet) in height shall exist within the triangular area formed by intersecting road rights-of-way and a straight line joining the points on a line 9.0 metres (29.5 feet) from the intersection of the rights-of-way.
 - 15.0 metres (48.75 feet) from, and 1.5 metres (4.92 feet) elevation above the natural boundary of any lake, watercourse, and 2.0 metres (6.56 feet) elevation above the natural boundary of the sea.
- (d) The distance between the principal residence and the cottage dwelling, building separation, must be 5.0 metres (16.4 feet) minimum, measured from the closest points of each structure;
- (e) It must provide unobstructed passage from the public highway to the cottage dwelling; width of 3.0 meter (9.84 feet) and height of 2.0 meter (6.56 feet).
- (f) Subdivision of land which results in a separate land title for the cottage dwelling will not be permitted.
- (g) It must not be utilized for commercial purposes, but may be rented to provide accommodation;
- (h) It must have a minimum total floor area of 37.16 square meters (400 square feet) and a maximum total floor area of 92.90 square meters (1000 square feet);
- (i) It must obtain a separate civic address;
- (j) Where it is to be sited on a lot which is located in an area served by the Sointula Sewer System owned and maintained by the Regional District of Mount Waddington, and the potable water supply system owned and operated by the Sointula Waterworks District, the Cottage Dwelling must be connected to these systems;
- (k) Where it is to be sited on a lot which is located in an area that is not served by the Sointula sewer system owned and maintained by the Regional District of Mount Waddington, and the potable water supply system owned and operated by the Sointula Waterworks District, the Cottage Dwelling must be connected to onsite sewage disposal and potable water supply systems that meet the requirements of Island Health and is in compliance with provincial legislation (e.g. Drinking Water Protection Act, Public Health Act / Sewerage System Regulation and Water Sustainability Act); and,
- (l) Parking shall be provided in accordance with section 3.1(a) of this Bylaw.
- d) Section 5.3.1(b)iv) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.
- e) Section 5.3.1(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.3.1(e)ii):

5.3.1(e)ii) *On lots less than 8 hectares (19.77 acres) in area, one cottage dwelling and one secondary suite dwelling are permitted.*

f) Section 5.4.1(b)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

g) Section 5.4.1(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.4.1(e)ii):

5.4.1(e)ii) *One cottage dwelling and one secondary suite dwelling are permitted on each lot.*

h) Section 5.4.2(b)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

i) Section 5.4.2(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.4.2(e)ii):

5.4.2(e)ii) *One cottage dwelling and one secondary suite dwelling are permitted on each lot.*

j) Section 5.4.3(b)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

k) Section 5.4.3(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.4.3(e)ii):

5.4.3(e)ii) *One cottage dwelling or one secondary suite dwelling is permitted on each lot.*

l) Section 5.5.3(b)vii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

m) Section 5.5.3(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.5.3(e)ii):

5.5.3(e)ii) *One cottage dwelling and one secondary suite dwelling are permitted on each lot.*

READ A FIRST TIME THIS DAY OF , 2022

PUBLIC HEARING HELD THIS DAY OF , 2022

READ A SECOND TIME THIS DAY OF , 2022

READ A THIRD TIME THIS DAY OF , 2022

ADOPTED THIS DAY OF , 2022

CHAIR

ADMINISTRATOR



REGIONAL DISTRICT OF MOUNT WADDINGTON

MALCOLM ISLAND ZONING BYLAW NO. 725, AMENDMENT BYLAW NO. 1002, 2022

A Bylaw to Amend Malcolm Island Zoning Bylaw No. 725, 2006

WHEREAS the Regional District of Mount Waddington wishes to undertake changes to Malcolm Island Zoning Bylaw No. 725, 2006 in relation to the keeping of chickens;

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. Citation

This Bylaw shall be cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022”.

2. Text Amendments

- a) Section 4.11(c) of Malcolm Island Zoning Bylaw No. 725, 2006 is deleted and replaced with the following new section 4.11(c):

One male chicken is permitted on a lot provided the male chicken is housed in a fully enclosed structure with solid walls, ceiling and floor in order to reduce the potential for noise.

- b) Sections 4.11(e) and 4.11(f) of Malcolm Island Zoning Bylaw No. 725, 2006 are hereby deleted and replaced with the following new section 4.11(e):

A structure used to enclose chickens is subject to the setback requirements for accessory buildings and structures of the (R3) Small Lot Residential Zone and shall not exceed 9.3 square meters (100 square feet) in area and 3 meters (9.84 feet) in height above grade.

- c) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 4.11(f) as follows:

A structure used to enclose chickens must be maintained to prevent any rodent from harbouring underneath or within it or within its walls, and to prevent entrance by any other animal.

- d) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 4.11(g) as follows:

A person who keeps one or more chickens must ensure that all chickens are kept within the property lot line.

- e) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 4.11(h) as follows:

A person who keeps one or more chickens must not deposit manure in the community recycling, or community sewage, or storm drain system.

READ A FIRST TIME THIS DAY OF , 2022

PUBLIC HEARING HELD THIS DAY OF , 2022

READ A SECOND TIME THIS DAY OF , 2022

READ A THIRD TIME THIS DAY OF , 2022

ADOPTED THIS DAY OF , 2022

CHAIR

ADMINISTRATOR

DRAFT



REGIONAL DISTRICT OF MOUNT WADDINGTON

BYLAW NO. 1003

A Bylaw to Amend Regional District of Mount Waddington Sointula Sewer Regulations and Rates Bylaw No.455,1994

WHEREAS the Regional District of Mount Waddington has established rates and regulations for the operation of the Sointula Local Sewer Service;

AND WHEREAS it has been determined that the penalty clause in the Regional District of Mount Waddington Sointula Sewer Connection and Fee Bylaw No.455, requires updating;

NOW THEREFORE the Board of the Regional District of Mount Waddington in open meeting assembled enacts as follows:

1. Regional District of Mount Waddington Sointula Sewer Connection and Fee Bylaw No.455 is amended as follows:
 - a) Section 4. Building Sewers is hereby deleted and replaced with the following new 4. Building Sewers:

"4. BUILDING SEWERS

(4.1) The materials and workmanship employed in construction of any building sewer shall conform to the current edition of the British Columbia Plumbing Code (the "Code") except that a building sewer which exists at the adoption of this Bylaw need not conform to the Code if it does not, in the opinion of the Regional District's Engineer or a designate approved by the Regional District:

- (a) Constitutes a nuisance under Section 325 of the Local Government Act;
- (b) Permit the infiltration of surface or ground water into the sewer system.

(4.2) Where any part of a building sewer is extended or renewed the previously existing piping shall be brought to conformity with the Code.

(4.3) The minimum soil cover over any piping shall be one point five (1.5) feet except in the case of driveways it shall be three (3) feet. No piping shall be buried before it has been inspected and approved by the Regional District's Engineer or by a designate approved by the Regional District.

(4.4) Septic tanks which are taken out of service when connection is made to the sewer system shall be pumped out and backfilled with soil.

(4.5) Where any Owner or Occupier of lands wishes to connect his building sewer to the sewer service connection for his lands. or to the public sewer, the building sewer shall first be inspected and approved by the Regional District of Mount Waddington's Engineer or by a designate approved by the Regional District. Not less than 48 hours notice shall be provided for any inspection required.

(4.6) The work of connecting building sewers to sewer service connections shall be done only by the Regional District's employees, or its duly authorized agents.

(4.7) No footing drain, floor drain, or roof drain shall be connected to any building sewer or sewer service connection.

(4.8) The building sewer on each parcel of land shall be connected to its own sewer service connection, and no building sewer may be connected to the building sewer on an adjacent parcel of land.

(4.9) The building sewer for each structure shall be joined to the sewer connection in a manner that the sewage does not pass through any other building on the parcel of land.”

b) **THAT** Schedule “A” of the Sointula Sewer Rates and Regulations Bylaw No. 455 be replaced by “Schedule A”, attached.

2. This Bylaw be cited as “Regional District of Mount Waddington Sointula Sewer Connection and Fee Bylaw No.455, Amendment Bylaw No. 1003, 2022”.

READ A FIRST TIME THIS DAY OF , 2022

READ A SECOND TIME THIS DAY OF , 2022

READ A THIRD TIME THIS DAY OF , 2022

ADOPTED THIS DAY OF , 2022

CHAIR

ADMINISTRATOR



REGIONAL DISTRICT OF MOUNT WADDINGTON
Schedule 'A' Bylaw No. 1003
 Application to Connect to the Sointula Sewer System

Applicant(s): _____ Check if applicant is property owner

Agents acting on behalf of owners must provide documentation of their delegated authority.

Mailing Address: _____

Property to be Connected: (Legal Description) _____

(Street Address) _____

Type of building(s): Residential Commercial _____
 (DESCRIBE)

Number of units to be serviced: _____

- Site Plan Attached (REQUIRED)
- Certified Plumber Sign Off of Connection and Updating of all Building Sewers on Parcel to Current BC Plumbing Code standards and Sointula Sewer Connection and Fee Bylaw #455 Attached (REQUIRED)

New Connection Fee: \$2000

Additional Dwelling to Existing Connection: \$50

I/We, as owner(s), or as the owner's authorized agent, of the above described property make application, to connect the above described property to the Regional District of Mount Waddington's Sointula Sewer System. I/We submit the sum of \$_____ with the understanding that this connection fee will be refunded should the application be rejected. I/We undertake to be bound by the rules, regulations and bylaws of the Regional District of Mount Waddington's Sointula Sewer System and the BC Plumbing Code and to continuously pay sewer user fees as per Schedule C commencing when the sewer connection to the public system is undertaken.

The name and telephone number of the contractor who will undertake this work is:
 Contractor Name: _____ Contractor Phone No. _____

I/We understand that the Regional District of Mount Waddington must pre-approve the contractor before work can be undertaken on the public system and that the connection must be inspected and approved by the Regional District of Mount Waddington's representative before backfilling can occur.

I/We understand that all construction costs associated with the connection, including excavation and materials, are the responsibility of the property owner.

Dated this ___ day of _____ 20__

 Signature of Applicant

 Witness to Applicant

<p>For Staff Use: Folio # _____</p> <p><input type="checkbox"/> House number assignment _____</p> <p>Zoning compliance: <input type="checkbox"/> No known issues at this time <input type="checkbox"/> See attached report</p> <p>Engineering Requirements:</p> <p><input type="checkbox"/> No concerns with proposed connection</p> <p><input type="checkbox"/> Permitted, subject to meeting additional conditions, attached</p> <p><input type="checkbox"/> Not Permitted due to inadequate system capacity</p> <p><input type="checkbox"/> Not Permitted due to required excessive length of pipe</p>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>Development Services Review:</p> <p>By: _____</p> <p>Date: _____, 20__</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>SEWER CONNECTION APPROVAL</p> <p>By: _____</p> <p>Date: _____, 20__</p> </div>
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REGIONAL DISTRICT OF MOUNT WADDINGTON

BYLAW NO. 1003 - SCHEDULE "C"

1.0 DOMESTIC SERVICE TOLLS

1.1 DEFINITION

"Unit" means a self-contained dwelling consisting of a set of living quarters in which a person or group of persons reside or could reside.

1.2 TOLL

The following toll shall apply to each unit in single family dwellings, house trailers, duplexes, semi-detached residences, apartments, suites, or trailer parks, regardless of whether there is or is not a separate sewer service connection to each unit:

For each unit, for each year or portion thereof: \$191.00

2.0 COMMERCIAL SERVICE TOLLS

The following tolls shall apply to each of the following users:

Description of User	Tolls for each year
Schools: <i>for each school classroom</i>	\$200.00
Stores: <i>for each store</i>	\$200.00
Restaurants:	\$200.00
Garages and Repair Shops: <i>for each garage or repair shop</i>	\$200.00
Offices: <i>for each office premise</i>	\$200.00
Halls: <i>for each hall/hotels for each room</i>	\$95.50
All other Commercial Users including Sani-Station:	\$200.00
Sani-Station	\$200.00
	Per Use
Trucked Septic Waste	\$0.16
<i>Tipping Fee per gallon</i>	
<i>Call out fee per load for Sewer System Operator</i>	\$52.50