

# Malcolm Island Advisory Commission

## Meeting Minutes

### Zoom Meeting

February 28, 2022

#### **IN ATTENDANCE:**

Joy Davidson, Eric Hutchingame  
Michelle Pottage, Connor Siider,  
Dennis Swanson, Wanda Laughlin  
Sandra Daniels - RDMW Electoral Area 'A' Director  
June Kwon- RDMW Assistant Planner  
Patrick Donaghy – RDMW Manager of Operations  
**Absent** – Greg Fletcher RDMW Chief Administration Officer

**A. Call to Order** – 7:03 p.m.

**B. Approval of Agenda** - MSC.

**C. Adoption of Minutes of the January 31, 2022 meeting** – MSC

**D. Public Delegation** – none

#### **E. Reports-**

##### **1) Sandra Daniels – Area A Representative**

Minimal items to report. Looking forward to the completion of the 2 outstanding by laws that have been worked on for a lengthy period of time. Issues of road maintenance are on-going.

##### **2) RDMW Planning Report – June Kwon, Planning Assist**

There is an application for subdivision at 265 3<sup>rd</sup> Street. Roads and road maintenance were again discussed at length. MOT needs to tell Main Road Contracting (the road maintenance company) that they are required to do road maintenance on Malcolm Island. This has resulted in lack of maintenance. A letter for reclassification of 20<sup>th</sup> Avenue is to go out this week and that should finalize the subdivision on 20<sup>th</sup> Avenue.

##### **3) RDMW Operations Report –Patrick Donaghy, Manager of Operations**

A further, brief discussion on streetlights and the response from the insurance carrier. No removal of streetlights at any intersection for safety reasons. Hydro will not allow the shields to be put on their poles and lights, even though it could be a good remedy in some cases. The process to complain, is to write to hydro and cc Sandra Daniels (Area A Representative) and the RDMW. This was already mentioned in the previous meeting.

Patrick and June met with Dennis and Conner at the transfer station and went through what the process for grinding currently is. They came up with a plan to stream line things. Art Swanson will be asked to clear more trees in the area.

They drove the area and identified more roads not receiving any maintenance. Sandra had done this the month previous with MOT

#### **F. Old Business-**

1) Proposed Secondary Dwelling Bylaw Update

Discussion on the process for having the bylaws passed was outlined.

1<sup>st</sup> reading = 1<sup>st</sup> version

2<sup>nd</sup> reading = discuss and make any changes

Off to the RD then prior to a public hearing and meeting it needs to be advertised in the paper and will also be advertised on the local MIAC meeting board.

The commission recommended a change from the word “or” to “and” for the portion referring to R3, small lot residential. A discussion followed regarding leaving the minimum square footage at 400 or making a change. It was left at 400 square feet. Creating a new bylaw was mentioned to address tiny homes, which are regularly under 400 square feet.

There was the of a \$50 fee for additional sewer hookup. Any contractors doing that work need to be approved by the RD.

2) Proposed Rooster Bylaw Update

The commission unanimously recommended that sections c) d) and e) that were new additions to the proposed bylaw, be deleted with the addition of the original time (of 9pm to 7 am) be added back in, keeping the original proposed language. RD will evaluate the committee’s strong recommendations on this.

3) Update to Committee about Available Lots – June Kwon-Planning Assistant

The rough number of lots available to develop in Sointula is 38. June has said he will share the draft but with the understanding it is a draft. MIAC will look it over and assist June with any local information for further accuracy.

**H New Business**

- 1) Criteria for Road Frontage for Subdivision
- 2) Discussion for Pan Handle Lots

Since Greg Fletcher was absent, these items again got moved to the next agenda.

**I. Questions-** none

**J. Round Table**

- 1) Tiny Homes were brought up and further discussions will happen at another meeting
- 2) Further discussion on the letter June will be sending to MOT this week, to finally have the 20<sup>th</sup> Avenue subdivision completely finalized. June will let us know, once completed.

**K. Next Meeting Date:** March 28, 2022

**L. Motion to Adjourn:** at 9:12 P.M.