



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING AGENDA**

May 17, 2022 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Join Zoom Meeting:

<https://us02web.zoom.us/j/83623615388?pwd=dnpHK2VmM0JjOEN2QVIRL2wwSThTZz09>

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1-3 1. Adopt May 17, 2022 RDMW Board of Directors Meeting Agenda as presented (or amended)

B. DELEGATIONS & RECOGNITIONS

This meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

1. Kellen Truant, Operations Manager, North Island – Ministry of Transportation
Chris Cowley, General Manager, North Island – Mainroad

C. MINUTES

- 4-9 1. Minutes of the Board of Directors Meeting held April 19, 2022 as Presented (or amended)

Available
for
Review

2. District of Port Hardy Council Meetings—Regular Council March 8, March 22, April 12; Special Council Meeting March 14, March 22; Committee of the Whole March 8, March 29, 2022; Town of Port McNeill – Regular Council March 8, March 22; Committee of the Whole March 17, March 30, April 5; Public Hearing March 7, 2022; Village of Port Alice—Regular Council March 9, March 23, April 13 2022; Village of Alert Bay – Regular Council April 11, 2022

Available
for
Review

2. Cheque Register Report (April 30, 2022)

D. STAFF REPORTS

- 10 1. Administrator (May 11, 2022)

Recommendations:

1. *THAT a) a contract be approved for Sue Hamilton to provide caretaker services for the Bere Point Regional Campsite from May 20 to September 19, 2022 and b) that a contract be approved for Tim and Susan Dussome to provide caretaker services for the Link River Regional Campsite from May 20 to September 19, 2022.*

- 11 b) Travel Report – May 17, 2022

- 12 2. a) Manager of Economic Development (May 10, 2022)

Recommendation:

1. *THAT Regional District of Mount Waddington supports the application to the Island Coastal Economic Trust for funding of \$75,000 as a contribution towards the development of an EV charging network.*

And,

The Regional District of Mount Waddington hereby commits to the following regarding the North Vancouver Island EV Charging Network:

- *Apply for an ICIP CleanBC Communities Fund grant for the project.*
- *Cover up to \$50,000 of assigned funds from the organization’s project reserve towards the applicant’s share of eligible project costs under the grant program.*
- *Cover any ineligible project costs determined by the grant program, plus any potential overruns; and*
- *Seek additional grant and investor funding for the total remaining balance of project costs.*

2. *That an application to the Ministry of Advanced Education and Skills Training for a grant to deliver a Fundamentals of Forest Harvesting Practices course at Woss in March 2022 be supported.*

13 b) Rural Resident Attraction Coordinator Report (May 10, 2022)

14-16 c) Tourism Coordinator Report (May 10, 2022)

Recommendation:

1. *THAT Section 3.iii and Section 4.iiii of the Vancouver Island North Tourism Advisory Committee Code of Conduct be updated to read as follows:*

- a. 3.iii) Stay abreast of what’s happening in the industry.*
- b. 4.iiii) Be loyal to the organization. When a committee recommendation has been made, there is an obligation for all committee members to defend and explain it publicly, even if you are not in agreement with the majority.*

17 3. Manager of Operations (May 11, 2022)

18-19 4. Manager of Planning and Development Services (May 11, 2022)

E. FINANCIAL REPORTS

20 1. By Administrator (May 12, 2022)

21 2. Single Source (April 30, 2022)

F. COMMITTEE REPORTS

(To be brought forth from earlier Committee Meetings)

1. EA & MRDT Committee

G. BYLAWS AND PERMITS

22-24 1. Bylaw No. 1001, Cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1001, 2022” (Cottage Dwellings) for 3rd reading, subject to the Public Hearing

25-26 2. Bylaw No. 1002, Cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022” (Animal-Chickens) for 3rd reading, subject to the Public Hearing

3. Bylaw No. 1001, Cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1001, 2022” (Cottage Dwellings) for adoption.
4. Bylaw No. 1002, Cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022” (Animal-Chickens) for adoption.

H. CORRESPONDENCE

- | | |
|-------|---|
| 27-30 | 1. 2022 05 12 District of Port Hardy Request for Financial Contribution Feasibility Study Electrical Backup to Northern Vancouver Island. |
| 31-33 | 2. 2022 04 28 City of Campbell River Request to Increase Financial Support to the Vancouver Island North Film Commission. |

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Other Business: Discussion
2. **Electoral Area Updates:**
 - Area “A” - Broughton / Malcolm Island / Mainland
 - Area “B” - Quatsino / Winter Harbour
 - Area “C” - Hyde Creek / Rupert
 - Area “D” - Nimpkish Valley / Woss
3. **Municipal Updates:**
 - Village of Alert Bay
 - Village of Port Alice
 - District of Port Hardy
 - Town of Port McNeill
4. Question Period
5. Committee Meetings:
6. Next Meeting: June 21, 2022

J. ADJOURNMENT



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING MINUTES**

April 19, 2022 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: In Person: Andrew Hory
Directors: In Person: Dennis Buchanan, Sandra Daniels, Janet Dorward, Gaby Wickstrom, Dennis Dugas, Rod Sherrell
Zoom: Kevin Cameron, James Furney
Staff: In person: Greg Fletcher, Administrator; Pat English, Manager of Economic Development, June Kwon, Planning Assistant
Zoom: Patrick Donaghy, Operations Manager, Nadine Weldon, Recording Secretary; Natalie Stewart, Tourism Coordinator; Megan Hanacek, Rural Resident Attraction Coordinator
Public Zoom: Kathy O'Reilly, John Tidbury

Resolution No. **CALL TO ORDER** **2:06 PM**

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

A. APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**
080/2022 THAT the RDMW Board of Directors April 19, 2022 Meeting Agenda be approved as amended.

B. DELEGATIONS & RECOGNITIONS - None

C. MINUTES

Moved/Seconded/**CARRIED**
081/2022 THAT the Minutes of the Board of Directors Meeting held March 15, 2022 be adopted as presented.

Moved/Seconded/**CARRIED**
082/2022 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**
083/2022 THAT the Cheque Registry for February 28, 2022 be received and filed.

D. STAFF REPORTS

1. Administrator Report (April 13, 2022):

Moved/Seconded/**CARRIED**
084/2022 THAT the annual Transit Operating Agreement with BC Transit for the fiscal year ending on March 31, 2023, be approved.

Moved/Seconded/**CARRIED**
085/2022 THAT the annual Volunteer Transportation Network operating agreement with PW Transit for the fiscal year ending March 31, 2023, be approved.

- 086/2022 Moved/Seconded/**CARRIED**
THAT the Regional Emergency Services Mutual Aid Agreement with four member municipalities and nine First Nations for the five-year period commencing January 1, 2022, be approved.
- 087/2022 Moved/Seconded/**CARRIED**
THAT Chuck Lok be appointed as the Regional District of Mount Waddington Chief Election Officer for the 2022 Local Government Election and that Nadine Weldon be appointed as the Deputy Chief Election Officer.
- 088/2022 Moved/Seconded/**CARRIED**
THAT an agreement be made with School District 85 to share 2022 election costs, with their share estimated to be one third the total costs.
- 089/2022 Moved/Seconded/**CARRIED**
THAT a renewed agreement be approved with the Woss Resident's Association to lease the "Woss Village Office" property, Lot 4, Block H, Section 21, Rupert Land District, for the period from April 1, 2022 to March 31, 2027.
- 090/2022 Moved/Seconded/**CARRIED**
THAT a renewed agreement be approved with BC Hydro for a license to utilize a portion of the "Quatsino Museum" property, Lot A, Section 36, Township 18, Rupert Land District VIP80457 for the period from July 1, 2022 to June 30, 2027 at a rate of \$1,700 per year.
- 091/2022 Moved/Seconded/**CARRIED**
THAT the April 13, 2021 Administrator's Report be received and filed.
- a) Travel Report (No Travel)
- Arena Service:**
- 092/2022 Moved/Seconded/**CARRIED**
THAT a custom-built sign be purchased from Grant Signs of Campbell River in the amount of \$86,647.75
- 093/2022 Moved/Seconded/**CARRIED**
THAT Westport Welding be contracted to build and install replacement Fire Stairs at the Chilton Arena for an amount not to exceed \$55,941.95.
2. a) Manager of Economic Development (April 12, 2022) *Also noted:*
The Electoral Area/Port Alice RTAG Committee approved \$5,000 funding for the proposed Wild Heart Concert in Port McNeill on May 27th, subject to matching contribution from the 3 remaining municipalities.
- 094/2022 Moved/Seconded/**CARRIED**
THAT a letter be sent to the District of Port Hardy, the Town of Port McNeill and the Village of Alert Bay seeking contributions that in total will match the contribution from the Regional Tourism Action Grant program to support the planned May 27th Wild Heart Music Association concert.
- 095/2022 Moved/Seconded/**CARRIED**
THAT the Regional District of Mount Waddington provide a letter of support and partner with the District of Port Hardy on the submission an application to the UBCM Strengthening Communities Fund to enable the Port Hardy Salvation Army to increase capacity in shelter beds and hours of service.

096/2022 Moved/Seconded/**CARRIED**
THAT the April 12, 2022 Economic Development Manager Report be received and filed.

- b) Rural Resident Attraction Coordinator Report (April 12, 2022) Presented by Megan Hanacek.

097/2022 Moved/Seconded/**CARRIED**
THAT the April 12, 2022 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (April 11, 2022). *Also Noted:*
 - *The Sustainability Campaign currently now has 240 pledges signed.*
 - *Discussion ongoing around moving the Season Launch from Port Hardy to Seven Hills Golf Course, which is a more central location for everyone.*

098/2022 Moved/Seconded/**CARRIED**
THAT the April 11, 2022 Tourism Coordinator Report be received and filed.

3. Manager of Operations (April 12, 2022) *Also noted:*

- *Although automated garbage system would have the benefit of less chance of injuries, there is no ability to check the contents of the loads leading to much higher levels of contamination compared to having operators loading the trucks manually.*
- *On April 12, Staff participated with representatives of the Kwakiutl First Nation and the Ministry of Forests in a conversation around relationships, including land usage at 7 Mile Landfill. It is hoped that additional discussions will be ongoing and expand to include both the Economic Development Department and transit options as well.*
- *Ali Abedini and Scott Garthwaite will be on site at 7 Mile Landfill on April 19 and 20 preparing for the annual report as well as gathering information for the design and operations plan.*

099/2022 Moved/Seconded/**CARRIED**
THAT Tex Electric be hired to install two emergency generator receptacles and transfer switches at the two Woss Water Service wells, for the price of \$17,985.

100/2022 Moved/Seconded/**CARRIED**
THAT the April 12, 2022 Manager of Operations report be received and filed.

4. Planning and Development Services (April 12, 2022)

101/2022 Moved/Seconded/**CARRIED**
THAT the April 12, 2022 Planning and Development Services report be received and filed.

E. FINANCIAL REPORTS

Finance Report (April 14,2022), Presented by the Administrator.

102/2022 Moved/Seconded/**CARRIED**
THAT the April 14, 2022 Finance Report be received and filed.

103/2022 Moved/Seconded/**CARRIED**
THAT the single source report be approved.

F. COMMITTEE REPORTS – Electoral Area & MRDT

104/2022 Moved/Seconded/**CARRIED**
THAT up to \$13,500 be approved for the Woss Community Hall Heat Pump Replacement, Gas Tax Application GT2022-02.

G. BYLAWS AND PERMITS

1. Bylaw No. 1001, Cited as “Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1001, 2022” (Cottage Dwellings) for 2nd reading

105/2022 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1001, Cited as “Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1001, 2022” (Cottage Dwellings) receive 2nd reading.

2. Bylaw No. 1002, Cited as “Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1002, 2022” (Animal – Chickens) for 2nd reading.

106/2022 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1002, Cited as “Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1002, 2022” (Animal – Chickens) receive 2nd reading.

107/2022 Moved/Seconded/**CARRIED**
THAT a public hearing for Bylaw No. 1001, cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1001 (Cottage Dwellings)” and Bylaw No. 1002, cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022 (Animals-Chickens)” be held on May 17, 2022 at 1:00 pm at the Regional District of Mount Waddington Office located at 2044 McNeill Road.

H. CORRESPONDENCE – None

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

- *The local thrift store has a surplus and are looking for anyone going down island that would be willing to take some of the surplus with them to drop off at pre-determined stores.*
- *Planning in the works to celebrate the 50th Anniversary of the Sointula Recreation Association.*
- *Will be working on funding ideas for local trail repairs.*

Area “B” – Coal Harbour / Quatsino / Winter Harbour

- *School gym demolition security fencing has been taken down, the project appears to be mostly completed*
- *Winter Harbour boardwalk work is underway, if anyone is out there please take pictures*

Area “C”- Hyde Creek / Rupert

- *Planning ongoing for renewed/revised Hyde Creek Days, anticipate happening July 2, including a parade that will end at the local ball field, will include local food trucks, children’s games during the day and a concert in the afternoon.*

Area “D”- Nimpkish Valley / Woss

- *Number of efforts to continue work with issues in the community hall*
- *Hoping to open the pool in July*

Director Cameron left the meeting.

2. Municipal Updates:

Village of Alert Bay

- *Dennis Buchanan attended the UBCM Chair/CAO conference in place of Andrew Hory. It was very informative, including the upcoming elections and changes that may be forthcoming.*
- *Alert Bay was awarded just over \$1,000,000 to redo the town square, which is a great relief as the last storm season almost decimated this area.*
- *Campground enlargement and updates are still in the works*
- *Angela Smith of the Mount Waddington Health Network gave a presentation at the last council meeting regarding the Housing Initiative.*

Village of Port Alice

- *No report*

District of Port Hardy

- *Local First Nations provided a boat blessing, very significant as representatives of the Gwa'sala-'Nakwaxda'xw' First Nation were on the boat and approached representatives of the Kwakiutl First Nation, asking permission to come ashore from a long journey. Symbolic of how the Gwa'sala-'Nakwaxda'xw Nations were relocated to Port Hardy. There was also an announcement in the park declaring First Nations rights to self-governance including over traditional fisheries.*
- *The Easter celebration was very successful, including an egg hunt put on by the Lions Club.*
- *FILOMI Days will be happening July 15, 16, & 17.*
- *The AVICC was well attended with a lot of good sessions. One of the highlights was a discussion that Sayward Mayor Mark Baker had with Rogers & Shaw about the need for consistent cell service on Highway 19. Both Shaw and Rogers would like additional information on how many emergency service calls happen on Highway 19 between Sayward and Port Hardy annually.*
- *U18 Hockey tournament in Port Hardy, which included a packed house for the final.*
- *The Quatsino First Nation grant application for a study of Sustainable electric power on the North Island was not successful. The District of Port Hardy will review the grant application and determine if the application can be scaled back and perhaps the four municipalities and RDMW may be able to assist with funding.*
- *News release from Island Health about support of substance use. The numbers are going up, in February of 2022, more people died than all years previous. This is something that needs to be addressed proactively in both local and provincial government.*
- *Island Health sent out a news release on April 4, which discussed launching a campaign to support men dealing with use of substances to avoid further loss of life due to opioid use. The Province has put a plan together to try and help people with substance abuse, including helping with safe support systems; the timeline is set for 18-24 months, but this means that many more lives are going to be lost which could be prevented.*

Town of Port McNeill

- *Provincial highway digital notification signage is being installed both south of Port McNeill and at Sayward. Kudos to RDMW for lobbying to get this done.*
- *Broughton Strait campground is up and running. Trees have been removed and new tenting sites have been developed. Reservations can be made online.*
- *The North Island Music fest is scheduled for August 27*
- *The North Island Drag Racing Association will be held on July 16th and 17th.*
- *Orca Fest will be a one-day event on August 20th.*

Questions/Comments –

CAO Greg Fletcher: Noted that Kellen Truant, Vancouver Island Ministry of Transportation Operations Manager will be presenting at the May 17 Board Meeting.

Dennis Dugas: Concern over the highway contractor taking down trees and shrubs on the highway but leaving them there. Fuel for possible wildfires.

Megan Hanacek: Had a chat with one of the highway contractor employees who advised that a chipper will be brought up to deal with all the wood waste that is currently being trimmed.

Next Meetings of the Board of Directors: Regular Meeting: May 17, 2022 at 2:00 pm

108/2022

ADOURNMENT TIME 3:31 PM

CHAIR

SECRETARY

DRAFT



REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: **May, 2022 Administration Report**
DATE: May 12, 2022

Transit – Ridership numbers are up 8% from 2021 levels and are now projected to be within 4% of our long-term pre-pandemic average of 27,000 annual passengers. VTN ridership numbers are up 25% from last year. BC Transit will once again be providing its GradPASS program that offers Grade 12 students free bus rides for any two days in June.

Emergency Planning – The Emergency Management Agreements have been sent out to member municipalities and First Nations for their approval. Work is proceeding on the 7 Mile central storage area for emergency supplies.

Parks – The paperwork was finally completed for the purchase of a 2.5 ha lot as an addition to the Link River Regional Park. The primary purpose of the purchase was to provide a buffer between the campsite and the adjacent subdivision but it will also provide an additional waterfront campsite and two to three upland sites. Work is now underway for two sites which should be available for summer use.

The campground caretaker position was posted for Link River, with three applications received. Given her long experience, Sue Hamilton was invited to return to Bere Point. The recommendations are as follows:

That a) a contract be approved for Sue Hamilton to provide caretaker services for the Bere Point Regional Campsite from May 20 to September 19, 2022 and b) that a contract be approved for Tim and Susan Dussome to provide caretaker services for the Link River Regional Campsite from May 20 to September 19, 2022.

An orientation meeting will have been held on May 13th to ensure that the contractors are ready for the coming season.

Election Preparations - Chief Election Officer Chuck Lok met with staff on May 4th and will continue to meet regularly until the election. Some recommendations may be coming forward to the Board with respect to the election bylaw and election official remuneration that will be presented to the Board on June 21st.

Respectfully Submitted,

Greg Fletcher, Administrator



REGIONAL DISTRICT OF MOUNT WADDINGTON

Travel Report

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: May Travel Report
DATE: May 17, 2022

Authorization required for the following travel outside the RDMW:

Name	Purpose	Location	Date	Est. \$
Andrew Hory	Fire Chief Annual BC Convention	Victoria	June 4-9	\$3,235.22
Patrick Donaghy	Fire Chief Annual BC Convention	Victoria	June 4-9	\$3,173.00
Murray Estlin	Fire Chief Annual BC Convention	Victoria	June 4-9	\$3,165.68
Ray Bernier	Fire Chief Annual BC Convention	Victoria	June 4-9	\$1,148.45

Motion Required. _____ (May 17, 2022)



REGIONAL DISTRICT OF MOUNT WADDINGTON

ECONOMIC DEVELOPMENT DEPARTMENT

MONTHLY REPORT

TO: Board of Directors

FILE: 315.03

DATE: May 10, 2022

FROM: Pat English, Manager of Economic Development

SUBJECT: Monthly Economic Development Department Report

During the several weeks, I have undertaken the following economic development activities:

- I have completed initial drafts of applications to the Clean Community Fund and to Island Coastal Economic Trust for contributions to develop an EV Charging Network in the region. Our current planning assumes placement of 20 dual level-2 charging stations across the region at an estimated cost of \$460,800 which would be funded from the RDMW (\$50,000), CCF (\$335,800) and ICET (\$75,000). The RDMW contribution would be taken from reserves initially established to hold a grant of \$60,000 from Tourism Vancouver Island. I am therefore requesting adoption of the following resolutions:

That Regional District of Mount Waddington supports the application to the Island Coastal Economic Trust for funding of \$75,000 as a contribution towards the development of an EV charging network.

And,

The Regional District of Mount Waddington hereby commits to the following regarding the North Vancouver Island EV Charging Network:

- *Apply for an ICIP CleanBC Communities Fund grant for the project.*
 - *Cover up to \$50,000 of assigned funds from the organization's project reserve towards the applicant share of eligible project costs under the grant program.*
 - *Cover any ineligible project costs determined by the grant program, plus any potential overruns; and*
 - *Seek additional grant and investor funding for the total remaining balance of project costs.*
- I have been working with North Island College and Nimmo Bay Wilderness Resort to develop a Wilderness Resort Operation course that would include work experience at participating resorts in the region. We are presently seeking support and input from several of the other wilderness resorts and hope to have a course underway later in the fall.
 - I have been working with Vancouver Island University and the Ministry of Advanced Education and Skills Training to prepare a funding application for the Community Workforce Response Grant of approximately \$180,000 to help fund the next intake for the Fundamentals of Forest Harvesting Practices program planned for August 2022. The CWRG grant, combined with a contribution of \$21,000 from Western Forest Products will fund the full budget for the August 2022 program. In support of my application, I am requesting approval of the following resolution:

That an application to the Ministry of Advanced Education and Skills Training for a grant to deliver a Fundamentals of Forest Harvesting Practices course at Woss in March 2022 be supported.

Respectfully submitted,

Manager of Economic Development

2022 May Resident Attraction and Retention Program Report

1) Economic Development Forum- Nov 1, 2022

- a. Next session planning is underway for the Fall 2022 Economic Development session.
- b. ICET has a new CEO and Megan has been in communications regarding efforts on the North Island Power Supply Coalition

2) Executive Pulse Data Content Management System

- a. The Spring 2022 Newsletter will be going out on May 13 2022. This quarterly published newsletter offers funding source information, updates on new webpage/regional events calendar and a summary of recent Economic Development activities.

3) My Vancouver Island North Website and Social Media

(myvancouverislandnorth, #myVIN, #myVancouverIslandNorth)

- a. The new myVancouverIslandNorth website is going live on May 13, 2022 (First Nations page expanded, events calendar, Ambassador program, Provincial Nominee Program, Home based knowledge network campaign video).
- b. Social Media: Facebook has 1306 followers (10% increase from April 2022, with hundreds to thousands of accounts reached per post). Instagram currently sits at 255 followers (The reach was 455 accounts in last 30 days). Pat and Megan are drafting the Home-Based Knowledge Worker ad campaign RFP which will focus on expanding followers on our Facebook, Instagram, Youtube and Website (including use of the new Events Calendar)
- c. Two Wordpress training sessions were held on April 22 and April 28th for Regional District of Mount Waddington staff and contractors. These recorded sessions can be used for future use.

4) Provincial Nominee Program

- a. 19 inquiries for data package to date. The PNP committee met on May 5, 2022 to review first candidate package and will be setting up a business plan virtual meeting with the candidate in the near future. Regular meeting attendance and reporting with PNP government staff is occurring (last report date was April 30, 2022).

5) VINTAS Committee

- a. Ongoing monthly meetings to coordinate direction and discuss various initiatives.

Respectfully submitted
Megan Hanacek



May 10, 2022

Pat English
Manager of Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report; April to May 2022

Marketing & Activity Update:

- Hosted the first Speed Networking Session for 2022 via zoom on April 20th. Presentations from VINT regarding marketing activities and plans for the upcoming year, Tourism Port Hardy (Elizabeth Aman-Hume and Sandra McLaughlin), and an introduction from Chris Woo, the new Manager of Visitor Experience for Port McNeill. This session was recorded and is available for stakeholders to review upon request. 15 stakeholders attended this session.
- Season Launch was held in person at Seven Hills on May 4th. Approximately 20 people present enjoyed networking opportunities, a presentation from Anthony Everett (CEO/President) of 4VI (formerly Tourism Vancouver Island) and updates from VINT, including upcoming marketing opportunities, an overview of our social media amplification process, the Sustainability pledge project and North Island Art Tour, as well as the newly updated Destination Development Plan for the North Island.
- Stakeholder co-op marketing opportunity for the VINT Recreation Map will be postponed until the Fall to allow for brand refresh activities to be included with this two year publication. Ad sales will continue until September. We have approximately 10,000 copies left which will carry us through this season.
- Google search ads continue to run as an always on marketing tactic.
- Art Tour Video project in final edits, include 4 full length (approximately 2 minutes each) and also 15 second cuts for social media. Galleries/Studios include locations in Quatsino, Port Hardy/Coal Harbour, Telegraph Cove and Sointula. Videos will be shared with stakeholders as well as highlighted on our website and social media channels.
- Wrapped up the Consumer email re-opt in campaign with 581 re-subscribers. Consumer e-mails will commence monthly in June.

Tourism Industry Update

- Attended the Tourism Vancouver Island Conference in Victoria in April.
 - Major announcement from Tourism Vancouver Island who will now go by 4VI. 4VI is transforming to a Social Enterprise.
 - New mission is "We're in business to ensure that travel is a force for good for Vancouver Island - forever.
 - New Vision is to be Vancouver Island's respected tourism advisors known for investing profits into powering the stewardship of our destination and our home.
- 4VI has achieved the Responsible Tourism Institute's Biosphere certification, which marks the region as being a sustainable global destination.

- Trends are showing averages returning to 2019 levels much faster than originally anticipated.
- I attended two Destination BC's Iconics meetings (April 22 & May 4) discussing brand positioning for the West Coast Iconic.

Vancouver Island North Tourism Advisory Committee

- The next meeting of the Advisory Committee will be October 19th, 2022

The Agenda includes:

- o Season recap
- o Financial Reporting Review
- o Community/Partner updates.
- o Planning Session 2023

MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port McNeill, Alert Bay, RDMW Rural Areas & Port Alice), with the exception of Port Hardy, from whom the project receives 53.33%. All MRDT collecting communities on the North Island have applied to move towards a collection rate of 3% and are planning to retain the additional 1% at the community level. The change in collection rate will begin July 1, 2022. Port Hardy will continue to collect at the 3% tax rate.

Respectfully submitted,



Natalie Stewart
Tourism Coordinator, Vancouver Island North
250-209-2454 | natalie@vancouverislandnorth.ca



Regional District of Mount Waddington Board of Directors
ATTN: Regional District Administrator
P.O. Box 729
Port McNeill, BC V0N 2R0

May 04, 2022

RE: Recommendations from the Vancouver Island North Tourism Advisory Committee

The following motion was passed for recommendation to the Regional District Board by the Vancouver Island North Tourism Advisory Committee.

Motion 2022-04

It was moved and seconded that section 3.iii. and section 4.iii of the Vancouver Island North Tourism Advisory Committee Code of Conduct be updated to read as follows:

- 3. iii) Stay abreast of what's happening in the industry.
- 4. iii) Be loyal to the organization. When a committee recommendation has been made, there is an obligation for all committee members to defend and explain it publicly, even if you are not in agreement with the majority.

CARRIED

Sincerely,

A handwritten signature in black ink that reads "Natalie Stewart". The signature is written in a cursive, flowing style.

Natalie Stewart
Coordinator
Vancouver Island North Tourism



**REGIONAL DISTRICT OF MOUNT WADDINGTON
OPERATIONS DEPARTMENT
MONTHLY REPORT**

TO: Board of Directors **FILE:** 315.04 **DATE:** May 11, 2022
FROM: Patrick Donaghy, Manager of Operations
SUBJECT: May 2022 Operations Report

The following report highlights the various initiatives that the Manager of Operations has been focusing on since the April Board meeting.

The Regional District has received the new amended discharge permit for the Sointula Waste Water treatment plant. The Province is in the process of upgrading all such permits and it is anticipated that the facilities in Coal Harbour and Hyde Creek will receive their amended permits in the latter half of 2022. One of the new requirements is the prevention of unprocessed effluent being released during a power outage. The Province reacted positively to the news that the Regional District's power outage plan had inadvertently anticipated this need meaning compliance will be accomplished in short order with the lithium battery backups. Some additional costs will be incurred with the amendment in relation to testing and studies on receiving waters.

Work on the 7 Mile Landfill Design Operation and Closure Plan has commenced. Staff are in the process of establishing a series of ground water monitoring wells that will feed into the planning process. In consideration of creating a longterm relationship, Kwakiutl representatives are being included in this process. All work is being done mindful of the environmental aspects, ie: North Island is now within the songbird nesting window.

Finally, it is expected that the backup well in Woss will be upgraded so that it can be powered by the emergency generator shortly after the Board meeting. The larger well should receive its upgrade soon after the Tex Electric gets all needed materials

If anyone on the Board has any questions, please contact me at your convenience.

Respectfully submitted

Patrick Donaghy PEng, MSc



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

TO: Board of Directors **FILE:** 315.05 **DATE:** May 17, 2022
FROM: June Kwon, Planning Assistant, Planning Department
SUBJECT: May 2022 Planning & Development Services Department Report

1. Active Project:

- a) 2021-PROJ-06: Economic Development, Operations and Planning department worked collaboratively on Woss Heritage Trail project proposal; Ministry of Transportation and Infrastructure issued 'Permit to construct, use, and maintain works within the right-of-way of a provincial public highway.'
- b) 2021-PROJ-09: Public Hearing Sessions for both 'Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1001, 2022' and 'Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022' were held on May 17th, 2022 at the Board Room of the Regional District of Mount Waddington office; 'Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1001, 2022' and 'Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022' may receive its third reading upon Boards endorsement.

2. Civic Addressing:

- a) 2022-CA-02: civic address assignment request has been made by capital projects manager of K'awat'si Consulting & Management Service; Gwa'sala-'Nakwaxda'xw First Nations Big House development project; planning department will contact relevant agencies, such as, BC Ambulance, BC Assessment, BC Hydro, Canada Post, E-Comm 911, Emergency Social Services – EMBC, Telus – Civic Addressing, and Fire Department to complete the process.

3. Site Permit:

- a) 2022-SP-32-MI: application received; construction of a primary dwelling unit with accessory structures in Malcolm Island; planning department will check its conformity based on *Malcolm Island Official Community Plan No. 708* and applicable sections of *Malcolm Island Zoning Bylaw No. 725*.

4. Crown Referral:

Interagency Referral Reports have been returned to corresponding Ministries;

- a) 20220420-REF-142603570-1414897-Farewell Harbour Lodge Ltd
(Ministry of Forests, Lands, Natural Resource Operations and Rural Development)
- b) 20220428-REF-142841425-1610799-Graymont Western Canada Inc
(Ministry of Energy, Mines and Low Carbon Innovation)
- c) 20220505-REF-142906788-1407822-MOWI Canada West Inc
(Ministry of Forests, Lands, Natural Resource Operations and Rural Development)

5. Subdivision:

Planning department attended corresponding APCs to obtain community's input and thus submitted composed Referral Reports to Ministry of Transportation and Infrastructure

Malcolm Island;

- a) 2022-SUB-01-MI: Referral Report was composed and thus returned to the approving officer of Ministry of Transportation and Infrastructure.
- b) 2022-SUB-04-MI: Referral Report was composed and thus returned to the approving officer of Ministry of Transportation and Infrastructure.
- c) 2022-SUB-06-MI: applicant requested the 'RDMW Letter of Confirmation,' as it was conditioned as one of prerequisites by MoTI approving officer prior to final approval.

Telegraph Cove

- d) 2022-SUB-03-TC: Application Incomplete

6. Bylaw Enforcement:

Planning department received written complaint letters from complainants regarding following issues;

- a) 2022-BENF-01-MI: (garbage control and misplaced vehicles on public right of ways)
- b) 2022-BENF-02-MI: (zoning violation)
- c) 2022-BENF-03-MI: (zoning violation)

Respectfully Submitted,

June Kwon, Planning Assistant

Approved by

Greg Fletcher, MCIP



REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT

TO: BOARD
FROM: Greg Fletcher, Administrator
SUBJECT: **May, 2022 Finance Report**
DATE: May 12, 2022

Staff have been kept busy preparing for the audit. Auditors CNB have tentatively agreed to do their audit fieldwork starting in the week of May 30th. Good progress has been made on the bank reconciliations so that they are now close to being up to date.

We are continuing to work with our various banks and the MFA to consolidate our various accounts to simplify our operations and better manage our cashflow and investments. Preliminary estimates show that we averaged only about 1.3% return on our investments in 2021 but this was largely because 60% was held as bank deposits yielding only about 0.6%; the remainder was held in longer term investments that yielded an average of 2.6%. Tighter control and monitoring of long term cashflows will offer significant increases in the rate of return in the future, irrespective of the recent much-improved rates of returns now available.

Respectfully Submitted,

Greg Fletcher, Administrator



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source Awards

TO: REGIONAL DISTRICT BOARD MEMBERS

FROM: Shelley MacEachern, Finance Clerk

DATE: May 09, 2022

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

Single Source Procurements - April 2022

DATE	CHEQUE #	PAYABLE TO	AMOUNT	Description
NIL	NIL	NIL	NIL	NIL



REGIONAL DISTRICT OF MOUNT WADDINGTON

MALCOLM ISLAND ZONING BYLAW NO. 725, AMENDMENT BYLAW NO. 1001, 2022

A Bylaw to Amend Malcolm Island Zoning Bylaw No. 725, 2006

WHEREAS the Regional District of Mount Waddington wishes to undertake changes to Malcolm Island Zoning Bylaw No. 725, 2006 in relation to permitted accessory residential uses;

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. Citation

This Bylaw shall be cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1001, 2022”.

2. Text Amendments

- a) Section 1.4 of Malcolm Island Zoning Bylaw No. 725, 2006 is amended by deleting the definition of COTTAGE DWELLING and replacing it with the follow new definition of COTTAGE DWELLING:

DWELLING, COTTAGE: means a detached Dwelling Unit which is an Accessory Use utilized in association with an existing Single Detached Dwelling on the same Lot, and for clarity, does not include a Float Home Dwelling, Manufactured Home Dwelling or Recreational Vehicle. See section 4.12 of this Bylaw for more detailed regulations pertaining to a Cottage Dwelling.

- b) Section 4.8 of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 4.8:

4.8 Secondary Suite Dwelling

Where permitted by this Bylaw, a secondary suite dwelling is subject to the following regulations:

- (a) *It must be constructed in accordance with the British Columbia Building, Plumbing and Fire Codes and any other applicable legislation;*
- (b) *It must have a minimum total floor area of 37.16 square metres (400 square feet);*
- (c) *It must have a maximum floor area of 92.90 square metres (1,000 square feet) or 40% of the total floor area of the single detached dwelling in which it is located, whichever is less; and,*
- (d) *Parking shall be provided in accordance with section 3.1(a) of this Bylaw.*
- c) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 4.12 Cottage Dwelling as follows:

4.12 Cottage Dwelling

Where permitted by this Bylaw, a Cottage Dwelling is subject to the following regulations:

- (a) *It must be built upon a foundation and constructed in accordance with the British Columbia Building, Plumbing and Fire Codes, and any other applicable legislation;*

- (b) *A site permit must be applied for and obtained from the Regional District before siting a Cottage Dwelling on Malcolm Island;*
- (c) *Minimum setbacks for the Cottage Dwelling on the Malcolm Island must satisfy following requirements;*
- *7.0 metres (22.97 feet) from all front and rear lot lines.*
 - *3.0 metres (9.8 feet) from all side lot lines and where a building fronts on a roadway, except that no building or object more than 1.0 metre (3.3 feet) in height shall exist within the triangular area formed by intersecting road rights-of-way and a straight line joining the points on a line 9.0 metres (29.5 feet) from the intersection of the rights-of-way.*
 - *15.0 metres (48.75 feet) from, and 1.5 metres (4.92 feet) elevation above the natural boundary of any lake, watercourse, and 2.0 metres (6.56 feet) elevation above the natural boundary of the sea.*
- (d) *The distance between the principal residence and the cottage dwelling, building separation, must be 5.0 metres (16.4 feet) minimum, measured from the closest points of each structure;*
- (e) *It must provide unobstructed passage from the public highway to the cottage dwelling; width of 3.0 meter (9.84 feet) and height of 2.0 meter (6.56 feet).*
- (f) *Subdivision of land which results in a separate land title for the cottage dwelling will not be permitted.*
- (g) *It must not be utilized for commercial purposes, but may be rented to provide accommodation;*
- (h) *It must have a minimum total floor area of 37.16 square meters (400 square feet) and a maximum total floor area of 92.90 square meters (1000 square feet);*
- (i) *It must obtain a separate civic address;*
- (j) *Where it is to be sited on a lot which is located in an area served by the Sointula Sewer System owned and maintained by the Regional District of Mount Waddington, and the potable water supply system owned and operated by the Sointula Waterworks District, the Cottage Dwelling must be connected to these systems;*
- (k) *Where it is to be sited on a lot which is located in an area that is not served by the Sointula sewer system owned and maintained by the Regional District of Mount Waddington, and the potable water supply system owned and operated by the Sointula Waterworks District, the Cottage Dwelling must be connected to onsite sewage disposal and potable water supply systems that meet the requirements of Island Health and is in compliance with provincial legislation (e.g. Drinking Water Protection Act, Public Health Act / Sewerage System Regulation and Water Sustainability Act); and,*
- (l) *Parking shall be provided in accordance with section 3.1(a) of this Bylaw.*
- d) Section 5.3.1(b)iv) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.
- e) Section 5.3.1(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.3.1(e)ii):

5.3.1(e)ii) *On lots less than 8 hectares (19.77 acres) in area, one cottage dwelling and one secondary suite dwelling are permitted.*

f) Section 5.4.1(b)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

g) Section 5.4.1(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.4.1(e)ii):

5.4.1(e)ii) One cottage dwelling and one secondary suite dwelling are permitted on each lot.

h) Section 5.4.2(b)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

i) Section 5.4.2(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.4.2(e)ii):

5.4.2(e)ii) One cottage dwelling and one secondary suite dwelling are permitted on each lot.

j) Section 5.4.3(b)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

k) Section 5.4.3(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.4.3(e)ii):

5.4.3(e)ii) One cottage dwelling and or one secondary suite dwelling is permitted on each lot.

l) Section 5.5.3(b)vii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding *Secondary Suite Dwelling* to the list of accessory uses.

m) Section 5.5.3(e)ii) of Malcolm Island Zoning Bylaw No. 725, 2006 is hereby deleted and replaced with the following new section 5.5.3(e)ii):

5.5.3(e)ii) One cottage dwelling and one secondary suite dwelling are permitted on each lot.

READ A FIRST TIME THIS 15th DAY OF FEBRUARY, 2022

READ A SECOND TIME THIS 19th DAY OF April, 2022

PUBLIC HEARING HELD THIS DAY OF , 2022

READ A THIRD TIME THIS DAY OF , 2022

ADOPTED THIS DAY OF , 2022

CHAIR

ADMINISTRATOR



REGIONAL DISTRICT OF MOUNT WADDINGTON

MALCOLM ISLAND ZONING BYLAW NO. 725, AMENDMENT BYLAW NO. 1002, 2022

A Bylaw to Amend Malcolm Island Zoning Bylaw No. 725, 2006

WHEREAS the Regional District of Mount Waddington wishes to undertake changes to Malcolm Island Zoning Bylaw No. 725, 2006 in relation to the keeping of chickens;

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. Citation

This Bylaw shall be cited as “Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022”.

2. Text Amendments

- a) Section 4.11(c) of Malcolm Island Zoning Bylaw No. 725, 2006 is deleted and replaced with the following new section 4.11(c):

One male chicken is permitted on a lot provided the male chicken is housed overnight in a fully enclosed structure with solid walls, ceiling and floor in order to reduce the potential for noise.

- b) Sections 4.11(e) and 4.11(f) of Malcolm Island Zoning Bylaw No. 725, 2006 are hereby deleted and replaced with the following new section 4.11(e):

A structure used to enclose chickens is subject to the setback requirements for accessory buildings and structures of the (R3) Small Lot Residential Zone and shall not exceed 9.3 square meters (100 square feet) in area and 3 meters (9.84 feet) in height above grade.

- c) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 4.11(f) as follows:

A structure used to enclose chickens must be maintained to prevent rodents from harbouring underneath or within it or within its walls, and to prevent entrance by any other animal.

- d) Malcolm Island Zoning Bylaw No. 725, 2006 is hereby amended by adding section 4.11(h) as follows:

A person who keeps one or more chickens must not deposit manure in the community recycling system.

READ A FIRST TIME THIS 15th DAY OF FEBRUARY, 2022

READ A SECOND TIME THIS 19th DAY OF APRIL, 2022

PUBLIC HEARING HELD THIS DAY OF , 2022

READ A THIRD TIME THIS DAY OF , 2022

ADOPTED THIS DAY OF , 2022

CHAIR

ADMINISTRATOR

DRAFT



District of Port Hardy

7360 Columbia Street ♦ PO Box 68
Port Hardy BC V0N 2P0 Canada
Telephone: (250) 949-6665 ♦ Fax (250) 949-7433
Email: general@porthardy.ca ♦ www.porthardy.ca



May 12, 2022

File No. 0400-50

Chair Andrew Hory and Directors
Regional District of Mount Waddington

Sent via email: gfletcher@rdmw.bc.ca

Re: Request for Financial Contribution Feasibility Study Electrical Backup to Northern Vancouver Island

Dear Chair Hory,

The communities within the region of Mount Waddington, including the First Nations Communities, have been meeting regularly throughout the past year to address the issue of sustainable and consistent power to the North Island.

Power outages caused by wind storms, failing/aging equipment, downed trees along power lines, and human errors have caused significant losses through the years. This issue does not only affect businesses economically, but residents who rely on a steady source of power for food security, heat, and health needs, such as breathing machines. Not all residents and businesses can afford backup generators or alternative heating not reliant on electricity.

We know that two alternative energy supplies to the North Island provide electricity to the grid, Kokish Hydro Project & Kwagis Power and the Cape Scott Windfarm.

We have been working collectively to address possible solutions. With that in mind, we have reached out to Embo Technical Services Ltd. to prepare a quotation (attached) and contacted the Islands Coast Economic Trust (ICET) for funding opportunities. We can apply to ICET for \$12,500 towards the \$25,000 cost of the feasibility study.

As this project and its outcomes benefit all communities of the North Island, we are looking for financial support from the Regional District and Municipalities to fund the remaining \$12,500. The table on the next page shows the breakdown for funding contribution.

Sincerely,
District of Port Hardy

Dennis Dugas,
Mayor

Acknowledging, with gratitude, that we reside on the traditional territory of the Kwakiutl people, Gilakas'la.

Total Cost Feasability	\$25,000.00
ICET	\$12,500.00
RDMW	\$6,000.00
Remaining	\$6,500.00

By population

Port Hardy	52.6%	\$3,420.95
Port McNeill	31.8%	\$2,065.70
Port Alice	9.5%	\$620.10
Alert Bay	6.1%	\$393.25
** See note	100.0%	
Municipality Contribution Total		\$6,500.00

Note* Population calculation for the 4 municipalities does not include RDMW population in this scenario

embo technical services ltd.

26-Apr-2022

District of Port Hardy
7360 Columbia Street
Port Hardy, BC
V0N 2P0

Attention: **Mayor Dennis Dugas**

Subject: Feasibility Study for Electrical Power backup to Northern Vancouver Island

Dear Mr. Dugas,

The Mount Waddington Regional District is experiencing periodic power supply shutdowns due to a diverse number of reasons, including storms and aging BC Hydro Transmission & Distribution equipment.

There are a few power generating assets in this Regional District that provide power to the BC Hydro grid. When the grid is down, those assets are not generating.

The Region desires a feasibility study investigating the power reliability to assess the following:

- The existing power production capacity in the North Vancouver Island area
- Possibilities of regional power plants operating in 'island mode' meaning acting as back-up power when the main power supply to the region is down
- The enhancement possibilities of existing power producing assets' capacity
- The existing power consumers of the region - industrial, commercial and residential loads
- High level requirements for modifying or expanding existing generating assets to act as back-up generators
- Possible scenarios for improving the power supply reliability to the region
- Considerations for power storage for key loads in view of distributed generation equipment that is more and more prevalent throughout the industry.

The study will include a site visit with meetings with power stations representatives, the District of Port Hardy representatives and other stakeholders.

It will include the collection of technical information regarding the power system components as a whole and a review of past power supply failures and their causes.

The regional loads such as critical infrastructure (hospitals, medical facilities, water and waste water sites, industrial and commercial major loads, etc) will be rated in order of criticality

The conclusion of the study will indicate possible alternatives for improving the existing power supply to the Mount Waddington Regional District and provide high level estimation costs for potential options.

It will include solutions for the entire region as a whole, if possible and will provide potential alternatives for smaller critical loads based on their criticality and importance.

175 James Way
Gabriola, BC
V0R 1X1

Ph: (250) 816-2900

embotechserv@gmail.ca

embo technical services ltd

The feasibility study requires an initial visit to the region, with stops at the power generators and meetings with representatives at the power stations and with regional indigenous and nonindigenous representatives. The visits will be facilitated by the District of Port Hardy

The estimate for the work involved to produce this Study is as follows:

- 2 days sites visit to the Mount Waddington Regional District area
- Data collection directly from sites and remotely by email exchanges and teleconferences
- Past failure data review based on information from BC Hydro and the region
- Issue Feasibility report for review, teleconference review and issuance of Final Report.

Embo Technical Services Ltd. estimated fees for the feasibility study as described above is: \$25,000.00

Taxes will be billed as additional to the hourly rate.

All disbursements are billed at cost. Disbursements include travel associated expenses, and miscellaneous office expenses.

All work will be billed hourly, backed by weekly timesheets, spelling out the amount of work performed and the tasks covered every day. Invoicing shall be bi-weekly.

I propose that the Feasibility Study be completed by September 30th, 2022.

Please contact me directly with any questions,

Yours truly,

Emanuel Bocancea, MSc, PEng.

Embo Technical Services Ltd

Tel: 250.816.2900

Email: embotechserv@gmail.com



City of Campbell River

From the Office of the Mayor

Andrew Hory, Chair
Mt. Waddington Regional District Board
2044 McNeill Road
Port McNeill, BC V0N 2R0

April 28, 2022

Dear Chair Hory:

via email: info@rdmw.bc.ca

RE: Municipal Support for the Vancouver Island North Film Commission

Creative industries are emerging as drivers of growth and innovation. As consumption of streaming and digital media increases, opportunities in creative industries are continuing to grow. We are reaching out to you today to encourage you to consider increasing your financial support to InFilm, Vancouver Island North Film Commission. INFilm works to promote and support the development of the film industry on mid and northern Vancouver Island. Their mission statement is to attract, facilitate and promote the film and new media industry as a vital economic sector.

Economic diversity is key for growing our economies. INFilm activities bring attention to the region through their marketing initiatives and through projects that provide assistance to the creative industries sector, making it easier for them to do business in our communities. We know this creates employment opportunities and economic spin-offs to other businesses on Vancouver Island.

INFilm's activities and initiatives are supported by its various creative, governmental and tourism partners. The City of Campbell River and the City of Nanaimo currently contribute \$50,000 each annually to INFilm's budget. This commitment has been in place for more than six years.

Increasing your financial support to be reflective of the per capita contribution based on population will allow INFilm to grow and expand attraction efforts, and training of workforce for the specialized sector jobs and increase the inventory of sector specific infrastructure and facilities. We recognize that many of the major projects and sites that benefit from INFilm are outside of urban centers.

If you have any questions or would like to discuss this further, please do not hesitate to reach out to either Mayor Krog of Nanaimo or myself.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andy Adams', written in a cursive style.

Andy Adams
Mayor

C: Leonard Krog, Mayor of Nanaimo