



Electoral Area Directors & Municipal Regional District Tax Committee

MINUTES

May 17, 2022

RDMW Office – 2044 McNeill Road, Port McNeill, BC

CALL TO ORDER: 11:36 am

Attendance:

EA/PA Directors: Chair Andrew Hory, Kevin Cameron (Zoom), Sandra Daniels, James Furney (Zoom), Rod Sherrell

Staff: Greg Fletcher, Administrator; Pat English, Manager of Economic Development, Patrick Donaghy, Manager of Operations; Nicole McDowell, Recording Secretary

1. Agenda

22-12 It was moved and seconded, that the agenda dated May 17, 2022, be approved. **CARRIED**

2. Minutes

22-13 It was moved and seconded, that the minutes dated April 19, 2022, be adopted. **CARRIED**

3. Reports

A) RTAG

- 1) Manager of Economic Development
 - a) Request for Extension – RTAG 2020-01 Sturgeon I Pavilion

Also noted:

- *Implementation of the workplan back in 2021 was delayed due to COVID.*
- *The museum is now ready to move forward with this project and have submitted their formal request to extend the completion date to September 30, 2022.*

22-14 It was moved and seconded, that the RTAG 2020-01 Sturgeon I Pavilion completion date be extended to September 30, 2022. **CARRIED**

- b) Update – RTAG2022-02 The Tenors Concert

Also noted:

- *Village of Alert Bay and Town of Port McNeill have declined the RDMW's request to match their contribution of \$5,000*
- *No correspondence yet received from District of Port Hardy.*
- *Town of Port McNeill recommended submitting a request to Port McNeill Tourism Commission and a letter was sent. At the time of this meeting, we have not heard back.*
- *Wild Heart Music Association has provided financial details as requested.*
- *Manager of Economic Development is requesting that the RDMW go ahead with a contribution of \$5,000 with or without any contribution from municipalities and/or tourism commissions.*

22-15 It was moved and seconded that up to \$5,000 be approved for The Tenors Concert, Rural Tourism Action Grant RTAG 2022-02 regardless of whether any support is received from the three municipalities. **CARRIED**

B) GAS TAX

1) Gas Tax Completion Reports

Also noted:

- *Debra Oakman helped with the process and revised form for report.*
- *The new form, the Total Capital Asset value reported is the number reviewed with the finance department.*
- *This form shows how capital asset registers differently than the approved Gas Tax funding amount.*
- *If the project cost is over the approved Gas Tax funding granted; then the difference comes out of the service.*

a) GT2017-02 Hornsby Crawler Shelter

Also noted:

- *This project started in 2016.*
- *Still some landscaping to be completed; costs will come from the service.*
- *Landscape issues are often legacy issues with the property.*
- *Signage to come; and cost will be paid out of the 2022 Heritage Budget.*
- *We do not require board approval for using Economic Development reserves.*

b) GT2019-01 Woss Memorial Gazebo

Also noted:

- *We now have two engines onsite.*
- *Currently working on the viewing platform and public washroom funded by a separate grant*

c) GT2019-05 Coal Harbour Firehall Solar Backup System

Also noted:

- *Gerry Little guided this project; more complicated due to existing propane furnace which required de-commissioning and a new heat pump to replace it*
- *Cost is over budget, and those costs are covered by the attached service (Coal Harbour Fire Service)*

d) GT2020-06 Coal Harbour Waste Water Plant Upgrade

Also noted:

- *Manager of Operations explained the project and how it is doing.*
- *Project is slightly underbudget.*
- *Purchased a cable camera and a smoke machine, which will be available to Coal Harbour, Malcolm Island, and Woss as well.*

e) GT2020-07 Coal Harbour Lift Station 2 Battery Backup System

Also noted:

- *Significantly overbudget because initial proposal was a pilot project.*
- *Needed three inverters instead of one.*
- *This project has really set us up for systems at all remaining lift stations.*
- *\$14,000 for batteries; now replacing them and will use the other to upgrade the solar power system at the RDMW Administrative Office...so will receive a credit back to the service.*
- *Province happy to see what the RDMW is doing.*

f) GT2021-01 Trash/Recycling Bear Proof Bins

Also noted:

- *Under budget, which was \$16,000*
- *\$2,000 includes bins and installation.*
- *For bins to be installed at a location, they need to be operated by a service.*
- *Bin placed at Hornsby Crawler is being emptied by Fox's Disposal; so far at no expense to the RDMW.*

22-16

It was moved and seconded, to approve the Gas Tax Completion Reports for GT2017-02, GT2019-01, GT2019-05, GT2020-06, GT2020-07, and GT2021-01.

CARRIED

2) Project Update for GT2018-06 Sointula FO Hall Cladding

Also noted:

- *Sointula Recreation Association is ready to commence project in August.*
- *They requested new bids as original bid was from four years ago.*
- *New quote from Karsten Construction is still within the budget of the approved GT2018-06 project.*

22-17

It was moved and seconded, to receive and file the updated quote for GT2018-06 Sointula FO Hall Cladding.

CARRIED

Next Meeting – To be announced

Adjournment: The meeting adjourned at 12:02 pm

CERTIFIED CORRECT

CHAIR

SECRETARY