



REGIONAL DISTRICT OF MOUNT WADDINGTON  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**

May 17, 2022 at 2:03pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: In Person: Andrew Hory  
Directors: In Person: Dennis Buchanan, Sandra Daniels, Dennis Dugas, James Furney, Rod Sherrell  
Zoom: Kevin Cameron, Janet Dorward, Gaby Wickstrom

Staff: In person: Greg Fletcher, Administrator; Pat English, Manager of Economic Development,  
Zoom: Patrick Donaghy, Operations Manager, Nicole McDowell, Recording Secretary;  
Natalie Stewart, Tourism Coordinator; Megan Hanacek, Rural Resident Attraction  
Coordinator

Public Zoom: Kathy O'Reilly, John Tidbury

Resolution **CALL TO ORDER**  
No.

**2:02 PM**

*The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.*

**A. APPROVAL OF AGENDA**

Moved/Seconded/**CARRIED**

109/2022 THAT the RDMW Board of Directors May 17, 2022 Meeting Agenda be approved as amended.

**B. DELEGATIONS & RECOGNITIONS**

1. Kellen Truant, Operations Manager, North Island Service Area 3, Ministry of Transportation /Chris Cowley, General Manager Area 3, Mainroad
  - *Confirmation of service area 3 which starts at Cook Creek and ends at North end of Vancouver Island*
  - *Review of the 2021/2022 Accomplishments*
    - o *Brushing and tree removal*
    - o *Webcam improvements*
    - o *Channel improvements on Holberg Road #2 (Elephant Crossing)*
    - o *Culvert replacements (total of 22 culverts replaced)*
  - *Winter Maintenance Challenges included snowfall levels not seen since 1996, including temperature fluctuations, 10 plow units working round the clock, including 22 operators working 12-hour shifts. Additionally, there were 107 separate atmospheric river events (none in the Regional District).*
  - *The district projects for the North Island in 2022 include:*
    - o *Digital Messaging signs on Highway 19: Hyde Creek & north of Campbell R.*
    - o *Connector Road between Holberg Road #2 & San Jose FSR*
    - o *Highway 19 Danger tree removal*
    - o *Hardy Bay Road shoulder widening*
    - o *Winter Harbour boardwalk improvements*
    - o *Mount Cain Signage improvements*

**Questions:**

- *Work on the Coal Harbour Road, project has been ongoing for the last 2 years. Kellen advised that he would send a project update, as he has not been directly*

- working on this particular project.
- Are there plans to deal with the large lineal crack on Highway 30 just before the fuel station? Chris Cowley, Mainroad advised that this issue is on the list of repairs to be done in 2022, the timeline will be dependent on the subcontractor scheduling.
  - What is going to be done about the debris left behind from the brushing and trimming that took place both within the smaller communities (ie: Woss) and along highway 19? Chris Cowley advised that clean up will begin shortly to allow for mowing and brushing.
  - Is there a plan currently to look at the aging road surface in Hyde Creek? Kellen advised that this will be added to the list of possible projects and discussed with Mainroad to determine the priority level and steps from there. Nimpkish Heights road for line painting and repairs will also be added to the list.
  - It was requested that if the Ministry of Transportation and/or Mainroad are doing any line painting or repairs to please advise the Regional District to perhaps coordinate for work on Telegraph Cove Road.
  - There were a number of complaints from residents during the winter who saw Mainroad trucks driving without spreading/distribution as they appeared to be out of supplies. Was this because the Woss stockpile was not accessible? Chris Cowley confirmed that at no time did Mainroad run out of supplies and in fact, had a surplus left over from the winter season. The concern was that it appeared that supplies seemed to be thinner on the ground around the Woss yard. Mainroad has set up a sand depot in cooperation with WFP. Chris also advised that the amount of trees coming down added to the delay's in winter maintenance.
  - Telegraph Cove Road shows three different classifications, why is there no summer or winter maintenance on section 8F? Kellen advised that class 8F road is considered an unopen right of way and is not normally maintained, and would only qualify for basic safety work, no routine upkeep.
  - Due to the increase in large industrial traffic, is there a plan to increase turn outs for these slower moving vehicles to allow for passenger vehicles to pass safely? Kellen advised that slow vehicle pull outs are on the list and being advocated for.
  - The Regional District is trying to ascertain what the maintenance schedule is for Malcolm Island. The roads are not being routinely maintained, and residents are looking for information and what they should expect for their area? Kellen advised that the best course of action would be to communicate directly with Chris Cowley for follow up.
  - There is a feeling that feedback that is provided for the North Island is not being heard fully. Having a long-term plan/schedule would be helpful.
  - There was a meeting at the start of the year between the Fire Department Chiefs and Mainroad regarding Road Rescue protocols and procedures. Where is Mainroad at with having the ability to respond as required for these protocols? Chris Cowley advised that if the operator was out on patrol or checking remote rest areas, they would normally have to back to the yard to pick up the necessary supplies to assist with road rescue. To mitigate this, Mainroad is focusing on ensuring that the trucks are fully supplied, including storage solutions with any emergency equipment they may need to assist with this, hopefully ensuring a shorter response time.
  - What will the Digital Board going in at Hyde Creek look like? Kellen advised that the sign will be an overhead digital sign on one side that can be updated immediately. The sign is currently under construction, but it is anticipated that this will be complete before the next winter season.
  - It was noted that the Ministry of Transportation approves subdivision applications, but there appears to be a disconnect when this is done in that road access/maintenance is not factored into some of the more remote areas, and homeowners are not aware of this. Kellen asked that this be communicated directly with the Ministry of Transportation department that processes subdivision applications to ensure clear communication.

*The Chair thanked the delegates for their presentation.*

### C. MINUTES

110/2022 Moved/Seconded/**CARRIED**  
THAT the Minutes of the Board of Directors Meeting held May 17, 2022 be adopted as presented.

111/2022 Moved/Seconded/**CARRIED**  
That the Correspondence on the table be received and filed.

112/2022 Moved/Seconded/**CARRIED**  
THAT the Cheque Registry for April 30, 2022 be received and filed.

### D. STAFF REPORTS

1. Administrator Report (May 11, 2022): *Also noted:*
  - *A holding tank was installed at Little Huson Caves Park May 16 & 17<sup>th</sup>, overseen by Dean Tait, Parks Supervisor and was facilitated quickly due to contractor availability. The contractor also brushed out the roadway.*
  - *The revised 2020 Annual Report has been posted to the website. Work on the 2021 Annual Report will commence shortly.*

113/2022 Moved/Seconded/**CARRIED**  
THAT a) a contract be approved for Sue Hamilton to provide caretaker services for the Bere Point Regional Campsite from May 20 to September 19, 2022 and b) that a contract be approved for Tim and Susan Dussome to provide caretaker services for the Link River Regional Campsite from May 20 to September 19, 2022.

114/2022 Moved/Seconded/**CARRIED**  
THAT the May 11, 2021 Administrator's Report be received and filed.

- a) Travel Report (May 17, 2022)

115/2022 Moved/Seconded/**CARRIED**  
THAT the Travel Report be approved

2. a) Manager of Economic Development (May 10, 2022)

116/2022 Moved/Seconded/**CARRIED** (2 opposed)  
THAT Regional District of Mount Waddington supports the application to the Island Coastal Economic Trust for funding of \$75,000 as a contribution towards the development of an Electric Vehicle (EV) charging network.

And,

THAT the Regional District of Mount Waddington hereby commits to the following regarding the North Vancouver Island EV Charging Network:

- Apply for an ICIP CleanBC Communities Fund grant for the project.
- Cover up to \$50,000 of assigned funds from the organization's project reserve towards the applicant's share of eligible project costs under the grant program.
- Cover any ineligible project costs determined by the grant program, plus any potential overruns; and
- Seek additional grant and investor funding for the total remaining balance of project costs.



Moved/Seconded/**CARRIED**

117/2022 That an application be made to the Ministry of Advanced Education and Skills Training for a grant to deliver a Fundamentals of Forest Harvesting Practices course at Woss in August 2022.

Moved/Seconded/**CARRIED**

118/2022 THAT the May 10, 2022 Economic Development Manager Report be received and filed.

- b) Rural Resident Attraction Coordinator Report (May 10, 2022) Presented by Megan Hanacek.

Moved/Seconded/**CARRIED**

119/2022 THAT the May 10, 2022 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (May 10, 2022). Including recommendation from VINTAC:

Moved/Seconded/**CARRIED**

120/2022 THAT Section 3.iii and Section 4.iii of the Vancouver Island North Tourism Advisory Committee Code of Conduct be updated to read as follows:

- a. 3.iii) Stay abreast of what's happening in the industry.
- b. 4.iii) Be loyal to the organization. When a committee recommendation has been made, there is an obligation for all committee members to defend and explain it publicly, even if you are not in agreement with the majority

Moved/Seconded/**CARRIED**

121/2022 THAT the May 10, 2022 Tourism Coordinator Report be received and filed.

- 3. Manager of Operations (May 12, 2022) *Also noted:*
  - *Hoping to have the bikes over to the Sointula Recreation Society for the Summer 2022 Green Bike program by end of the month.*

Moved/Seconded/**CARRIED**

122/2022 THAT the May 12, 2022 Manager of Operations report be received and filed.

- 4. Planning and Development Services (May 11, 2022)

Moved/Seconded/**CARRIED**

123/2022 THAT the May 11, 2022 Planning and Development Services report be received and filed.

## **E. FINANCIAL REPORTS**

Finance Report (May 12, 2022) Presented by the Administrator.

Moved/Seconded/**CARRIED**

124/2022 THAT the May 12, 2022 Finance Report be received and filed.

## **F. COMMITTEE REPORTS – None**

## **G. BYLAWS AND PERMITS**

Moved/Seconded/**CARRIED**

126/2022 THAT the minutes of the Public Hearing for Bylaws 1001 and 1002, held May 17, 2022, be approved as amended.

1. Bylaw No. 1001, Cited as "Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1001, 2022" (Cottage Dwellings) for 3<sup>rd</sup> reading.

Moved/Seconded/**CARRIED**

127/2022 THAT Bylaw No. 1001, Cited as "Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1001, 2022" (Cottage Dwellings) be given 3<sup>rd</sup> reading.

2. Bylaw No. 1001 for adoption

Moved/Seconded/**CARRIED**

128/2022 THAT Bylaw No. 1001 be adopted.

3. Bylaw No. 1002, Cited as "Malcolm Island Zoning Bylaw No. 725, Amendment Bylaw No. 1002, 2022" (Animal-Chickens) for 3<sup>rd</sup> reading.

Moved/Seconded/**CARRIED**

129/2022 THAT Bylaw No. 1002, Cited as "Malcolm Island Zoning Bylaw No.725, Amendment Bylaw No.1002, 2022" (Animal – Chickens) be given 3<sup>rd</sup> reading.

4. Bylaw No. 1002, for adoption.

Moved/Seconded/**CARRIED**

130/2022 THAT Bylaw No. 1002 be adopted.

#### **H. CORRESPONDENCE**

1. 2022 05 12 District of Port Hardy Request for Financial Contribution Feasibility Study Electrical Backup to Northern Vancouver Island.

Moved/Seconded/**CARRIED**

131/2022 THAT the Regional District provide support and funding in the amount of \$6,000 for the Electrical Backup to Northern Vancouver Island Feasibility Study.

2. 2022 04 28 City of Campbell River Request to Increase Financial Support to the Vancouver Island North Film Commission.

Moved/Seconded/**CARRIED**

132/2022 THAT the correspondence from the City of Campbell River re: increasing financial support to Vancouver Island North Film Commission be received and filed.

#### **I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING**

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- *Back into negotiations with BC Ferries to push for an earlier ferry*
- *Thank you to MOTI for the recent visit to Malcolm Island to view and discuss what road repairs are required and a timeline for same*
- *Encouraging everyone to come over to Sointula for the May long weekend.*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Hornsby Crawler Pavilion is formally completed, just a little bit of landscaping to finish up.*

Area "C"- Hyde Creek / Rupert

- *Flowers planted last year are blooming*
- *Preparing for Hyde Creek Days on July 2*

Area "D"- Nimpkish Valley / Woss

- *Woss Forestry Class is having their graduation Friday.*
- *At the monthly WRA meeting there were some concerns raised around opening the pool, including ownership of the property where the pool is located.*
- *The WRA has put out a posting for a groundskeeper, as things that used to be done by community volunteers are falling by the wayside, this is exacerbated by the reduction in population and aging as well as the current residents are getting older*

**2. Municipal Updates:**

Village of Alert Bay

- *Two RFP's have been put out, the first is for construction of bathrooms and showers at the campground and the 2<sup>nd</sup> is for the town square.*
- *Busy cruise ship schedule for the summer season, and a copy has been provided the Regional District office as well. There will be a local village market every Saturday, plus the days that the cruise ships are in.*
- *The Regional District Emergency Mutual Aid agreement was signed.*
- *Office staff have been attending meetings with 'Namgis First Nation regarding June Sports*
- *The Alert Bay 360 will be returning this year.*

Village of Port Alice

- *In the process of replacing the 3 submergible Village water pumps, the new pumps have a life expectancy of 20 years.*
- *Discussions around water conservation in the Village. There will be information provided to residents on how this affects the Village operations.*
- *Outdoor equipment has been ordered for Lions Park.*
- *A contractor has been confirmed for construction of the kayak base at Lions Park.*

District of Port Hardy

- *The Virtual Tsunami event was held and outlined Phase 1 which included high resolution tsunami mapping around the middle of the Island. Phase 2 will include Quatsino Sound and Gold River which will include the high-resolution mapping as well as risk assessment. The key takeaway was that if you are on the coast and feel the ground shake, you could have as little as twenty minutes before impact and you need to get at least 20m inground for safety.*
- *Reminder: This week is Publics Work week, and the District of Port Hardy is thankful for our public works crew.*
- *The North Island Sustainable Power Coalition thanks you for your support as they move forward.*
- *As part of the aquaculture act change by the Province, there is the Area Based Aquaculture Management Pilot Project. The group will be coming to Port Hardy to present in conjunction with DFO.*
- *Thursday this week will be the North Island Community Forest AGM. Thank you to Kevin Cameron and Port Alice for hosting this year. This is not a public forum, but it anticipated that a public meeting will be held later this year at the 7 Hills Golf and Country club.*
- *District of Port Hardy is reaching out to ICET re: economic development positions that have been filled recently in the various North Island communities and the need for continuous funding for these positions to allow for economic growth on the North Island.*

- While at AVICC Mayor Mark Baker of Sawyard had discussions with both Rogers and Shaw communications about cell connection from Campbell River to Port Hardy. The ask is for additional towers along the highway to ensure continuing coverage on the Highway 19 corridor. This is an ongoing discussion and if you would like to participate, please contact Dennis Dugas for additional information.
- Looking forward to the FILOMI Days celebrations upcoming July 15.

Town of Port McNeill

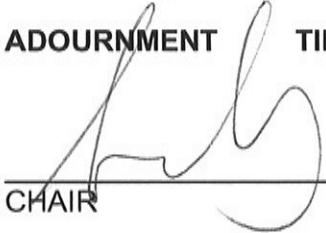
- Museum is opening up. Will be open at 10:00am on Saturday with an ice cream fundraiser.
- New zoning bylaw public hearing on June 13 at 7:00pm.


Questions/Comments – None

Next Meetings of the Board of Directors: Regular Meeting: June 21, 2022 at 2:00 pm

133/2022

**ADOURNMENT      TIME 4:17 PM**

  
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CHAIR

  
\_\_\_\_\_  
SECRETARY