



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING MINUTES**

September 20, 2022 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Zoom: Andrew Hory
Directors: In Person: Rod Sherrell
Zoom: Dennis Buchanan, Kevin Cameron, Sandra Daniels, Janet Dorward, Dennis Dugas,
James Furney, Gaby Wickstrom

Staff: In person: Pat English, Manager of Economic Development, Patrick Donaghy, Operations
Manager: June Kwon, Planning Assistant
Zoom: David Kim, Administrator; Gerry Little, Arena Manager; Nadine Weldon, Recording
Secretary; Nicole McDowell; Megan Hanacek, Rural Resident Attraction Coordinator,
Natalie Stewart, Tourism Coordinator

Public In person: Derek Lamb & Gaby Martin - Chan, Nowosad & Boates, Chartered
Accountants/Auditors
Zoom: Kathy O'Reilly,

Resolution **CALL TO ORDER** **2:00 PM**
No.

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**
200/2022 THAT the RDMW Board of Directors September 20, 2022 Meeting Agenda be approved as amended.

DELEGATIONS & RECOGNITIONS

MINUTES

Moved/Seconded/**CARRIED**
201/2022 THAT the Minutes of the Board of Directors Meeting held August 16, 2022 be adopted as presented.

Moved/Seconded/**CARRIED**
202/2022 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**
203/2022 THAT the Cheque Registry for August 31, 2022 be received and filed.

STAFF REPORTS

1. Administrator Report : *Also noted:*
 - *Introduction of David Kim as the new CAO of the Regional District of Mount Waddington.*
 - *Honored to be part of the team, and look forward to working with the board, staff*

and community.

- Very happy to explore the North Island and explore all there is to see
- The 2023 Budget planning will start with
 - o Department Business Planning that identifies strategic direction based on Board directions and community needs
 - o Service Gaps
 - o Industry trends
 - o This will morph into an annual corporate workplan, which will become the basis for the annual financial budget. The purpose of using business planning is align the Board vision with administration, allowing for preplanning, strategizing for the future and allowing progress monitoring.
 - o Treasurer hiring – 3 applications have been received with 2 strong applicants. It is planned to extend the posting to strengthen the pool of candidates
 - o A Board Orientation and Director's manual will be provided for the new board coming in which will include the following:
 - o Policies
 - o Bylaws
 - o Conflict of Interest
 - o Code of Conduct
 - o Roles and Responsibilities
- Transit report as noted in the circulation package shows that the accumulated revenue has risen by 12% and ridership is up by 21%. This shows a positive trend and recovery from COVID numbers.

Moved/Seconded/**CARRIED**

204/2022 THAT the verbal September 20, 2022 Administrator's Report be received.

Travel Report

Moved/Seconded/**CARRIED**

205/2022 THAT the Travel Report be approved as amended.

2. Arena Report (September 9, 2022)

- Any water that comes through the arena must be filtered. Currently there is a chronic issue with scale buildup.
- This is a filter media that doesn't use salt, instead uses a charcoal water filtration system. Using a charcoal water filtration system would extend the life of the water supply equipment.
- This would also reduce the run time on the compressor when creating ice, as it would mean that the impurities in the water would not have to be frozen, shortening the time required for freezing.
- The system filters approximately 30 gallons per minute and the filters would need to be replaced every three years.
- The system will also assist with reducing the current scale in the system (on the machine parts), this will be a slow but steady process, leading to zero scale on the internal parts.
- The price tag includes filters and should be good for approximately 10 years.
- Funding may be possible through the CARIP reserve funds, which currently has \$28,000 in the reserve fund as of December 31, 2021.

Moved/Seconded/**CARRIED**

206/2022 THAT a Climate Action Fund application for a One-Flow Anti-Scale System and one Big Bubba Charcoal Filtration system for the Chilton Regional Arena, CAF-2022-02 be approved for funding from the Climate Action Reserve Fund in the amount of \$14,000.00

3. Manager of Economic Development (September 7, 2022 & September 20, 2022)
Update to Nimpkish Heritage Park timing to: completion to this fall.

Moved/Seconded/**CARRIED**

207/2022 THAT the Regional District of Mount Waddington supports the development of a Mobile Health Training Facility will contribute to the planning of such an initiative to be led by North Island College, up to \$20,000 subject to availability of matching funding. Furthermore, we will actively pursue other funding sources as may be needed to help complete a viable financing plan.

Moved/Seconded/**CARRIED**

208/2022 THAT VINTA reserves not exceeding \$18,090 shall be contributed to the development of a new website as part of the review and relaunch of the North Island Tourism brand, this work to be undertaken by Array as part of their contract with 4V1.

Moved/Seconded/**CARRIED**

209/2022 THAT the September 7, 2022 Economic Development Manager Report be received and filed.

Moved/Seconded/**CARRIED**

210/2022 THAT the September 20, 2022 Economic Development Manager Addendum Report be received and filed.

- b) Rural Resident Attraction Coordinator Report (September 7, 2022) Presented by Megan Hanacek. *Also noted:*
- *Winner of the Contest was Carina Soper ... who is from the lower mainland. She has expressed that she is very excited to come up to the North Island and explore all that we have to offer up here.*
 - *Just a reminder that the Provincial Nominee Program is very complicated and intense and the application can be up to 200 pages.*

Moved/Seconded/**CARRIED**

211/2022 THAT the September 7, 2022 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (September 7, 2022), Presented by Natalie Stewart
Also noted:
- *That the resident juvenile humpback whale, Poseidon is back in the inlet in Port Alice*

Moved/Seconded/**CARRIED**

212/2022 THAT the September 7, 2022 Tourism Coordinator Report be received and filed.

4. Manager of Operations (September 8, 2022) *also noted:*
- *Tony Sperling of Sperling Hansen attended and feels confident that the site has the potential for future landfill space, which would allow 7 Mile to run well into the 22nd century*
 - *Seacans for the will be arriving for the Green Waste sorting facility at 7 Mile Landfill later this week*
 - *Draft environmental assessment has been received and will be combined with the an interim report from Sperling Hansen to be presented at a future meeting with the Kwakiutl Band Council to discuss the ongoing planning for 7 Mile Recycling and Landfill.*
 - *John Motherwell was up and assisting with future sewer projects as well as documenting work completed.*

- *Thank you to the members of the Board, last four years have been extremely challenging, appreciate your support throughout the last four years.*

Moved/Seconded/**CARRIED**

212/2022 THAT the September 8, 2022 Manager of Operations report be received and filed.

5. Planning and Development Services (September 8, 2022) *Also noted:*

Moved/Seconded/**CARRIED**

213/2022 THAT the August 16, 2022 Planning and Development Services report be received and filed.

FINANCIAL REPORTS

1. Finance Report – Verbal Report Presented by the Treasurer.

There are 3 reports.

- *The Finance department staff are working hard to keep up with 2022. There has been review of some of the transactions, including Grants in Aid.*
- *Introduction of Auditors from Chan, Nowosad and Boates*
 - o *Review of the Financial Statements from Chan Nowosad and Boates*
 - o *Review of the Management Report and process need to complete this*
 - o *Review of the Auditor report, in conjunction with the Draft Financial Statement which outlines the responsibilities of both the Board and the Auditors*
 - o *Significant changes on the statement of Financial Position*
 - o *Changes are outlined in the changes of cash flow, include various investments.*
 - o *There was also an increase in deferred revenue due to grant projects awaiting completion.*
 - o *Decrease in the Landfill Closure and Post Closure costs due to reduction of post closure costs. (from 100 years to 30 years). The savings amount was entered into the revenue for 2021, in the amount of \$1,987,324.*

Moved/Seconded/**CARRIED**

214/2022 THAT the Regional District of Mount Waddington Board approve 2022 Grant in Aid for Mount Cain Alpine Park Society for \$40,000, as per the 2022 Mount Waddington Regional District Budget.

Moved/Seconded/**CARRIED**

215/2022 THAT the Regional District of Mount Waddington Board approve 2022 Grant in Aid for Seven Hills Golf and Country Club for \$40,000, as per the 2022 Mount Waddington Regional District Budget.

Moved/Seconded/**CARRIED**

216/2022 THAT the 2021 Financial Statements be approved as presented.

Moved/Seconded/**CARRIED**

217/2022 THAT the September 20, 2022 Finance Report be received.

Single Source Report by Finance Clerk MacEachern

Moved/Seconded/**CARRIED**

218/2022 THAT the August 31, 2022 Single Source be received and filed.

COMMITTEE REPORTS – Planning Committee**Moved/Seconded/CARRIED**

219/2022 THAT the Planning Department proceed with the notification process as per Section 499, Notice to Affected Property Owners and Tenants, as per the Local Government Act, with reference to 2022-DVP-01-CH Application.

BYLAWS AND PERMITS - None**CORRESPONDENCE - None****OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING****Electoral Area Updates:****Area "A" - Broughton / Malcolm Island / Mainland**

- *Looking forward to new housing development*
- *Hope to give David Kim a tour of Sointula*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Nothing to report.*

Area "C"- Hyde Creek / Rupert

- *Good planning meeting at the Hyde Creek APC with June Kwon, Planning Assistant in attendance.*
- *Issue with animal control and roaming goats. Discussion ongoing with solutions provided to the concerned citizen.*

Area "D"- Nimpkish Valley / Woss

- *Will be attending my last meeting of the WRA*
- *2 candidates for new Electoral Area Director D*

2. Municipal Updates:**Village of Alert Bay**

- *UBCM was very interesting and informative*
- *Looking forward to Greg's retirement party on Saturday*

Village of Port Alice

- *Information signs in place, there almost look 3D*
- *Outside gym equipment has finally arrived (after months long delay)*
- *OCP well underway, great participation*

District of Port Hardy

- *Port Hardy 16 different meetings with ministries at UBCM and included*
 - o *Supportive and Other Housing*
 - o *Mental Health Car for RCMP*
 - o *Funding programs to address food insecurity on the North Island*
 - o *Staffing Shortage solutions for the Health Care Sector on the North Island*
 - o *ICBC Insurance renewal program,*
 - o *Community Forest Expansion*
 - o *Tourism Stimulus*
 - o *Public Transit on Highway 19*
 - o *Support of Salmon Farm fishing and Wild Fisheries*
 - o *Support of ICET funding*

- *Public Transit on Highway 19*
- *Thank you to Janet and volunteers for the Terry Fox run last weekend*
- *Thank you to the Port Hardy recreation staff for a great summer*
- *Look forward to the upcoming election and many thanks to those who have participated on council for the last four years*

Town of Port McNeill

- *New updated zoning bylaw*
- *The North Island Music Festival was held at end of August and was very successful*
- *Thank you for the support of nomination of Director at Large at UBCM.*

Questions/Comments – None

Next Meetings of the Board of Directors: Regular Meeting: September 20, 2022 at 2:00 pm

217/2022

ADOURNMENT

TIME 3:27 PM

CHAIR

SECRETARY