



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING AGENDA**

November 15, 2022 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Join Zoom Meeting

<https://us02web.zoom.us/j/82457938490?pwd=ckxsYkFPbINTS1ZFhHTmRkUkdFZz09>

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1-2
1. Adopt November 15, 2022 RDMW Board of Directors Meeting Agenda as presented (or amended)
 2. Board of Directors Introductions
 3. Nominations for Chair: The Administrator will call for Nominations for Chair
 4. Nominations for Vice-Chair: The Administrator will call for Nominations of Vice-Chair

B. DELEGATIONS & RECOGNITIONS

This meeting is taking place on the traditional territory of the Kwak'wala speaking peoples.

- 3
1. **Full Board Photograph**
 2. Interim Board Committee Appointments Recommendation
 3. Delegation: BHP Mines Presentation

C. MINUTES

- 4-8
1. Minutes of the Board of Directors Meeting held October 18, 2022 as Presented (or amended)
- Available for Review*
2. District of Port Hardy – Regular Council - September 27, 2022; Town of Port McNeill – Regular Council Meeting – October 11, 2022; Village of Alert Bay – Regular Council September 26, October 11, 2022; Village of Port Alice: Regular Council – September 7, October 12, 2022

- Available for Review*
3. Cheque Register Report (October 31, 2022)

D. STAFF REPORTS

1. Administrator – Verbal Report
 - b) Travel Report – No Travel Report for November
- 9
2. a) Manager of Economic Development (November 7, 2022)

Recommendation:

THAT a contract not exceeding \$18,500 be issued to Geoff Heith Media Co. to develop and deliver a series of five videos to support the Ambassador initiative.

- 10
- b) Rural Resident Attraction Coordinator Report (November 7, 2022)

- 11-12 c) Tourism Coordinator Report (November 4, 2022)

Recommendations:

THAT Vancouver Island North allocate \$20,000 from the MRDT reserves for Vancouver Island North to join the BC Bird Trail

- 13-14 3. Manager of Operations (November 5, 2022)

- 15-19 4. Manager of Planning and Development Services (November 15, 2022)

E. FINANCIAL REPORTS

- 20-30 1. Treasurer & SOFI Report – October 27, 2022

Recommendation:

THAT the 2021 Statement of Financial Income be approved.

- 31 2. Single Source – October 31, 2022

F. COMMITTEE REPORTS

(To be brought forth from earlier Committee Meetings)

G. BYLAWS AND PERMITS

- 32-33 1. Bylaw No. 1015, cited as “Coal Harbour Zoning Bylaw No. 669, 2002, Amendment Bylaw No. 2015, 2022” for 2nd reading.

H. CORRESPONDENCE - None

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Other Business: Discussion
2. **Electoral Area Updates:**
 - Area “A” - Broughton / Malcolm Island / Mainland
 - Area “B” - Quatsino / Winter Harbour
 - Area “C” - Hyde Creek / Rupert
 - Area “D” - Nimpkish Valley / Woss
3. **Municipal Updates:**
 - Village of Alert Bay
 - Village of Port Alice
 - District of Port Hardy
 - Town of Port McNeill
4. Committee Meetings:
5. Next Meeting: December 20, 2022

J. ADJOURNMENT

Director Appointments - 2022

Board Chair

Andrew Hory

Board Vice Chair

Dennis Buchanan

Board Appointments:

Committee

911 Corporation

Representative

Andrew Hory

Alternate

Dennis Buchanan

AVICC Solid Waste

Dennis Buchanan

Andrew Hory

Coastal Community Network

Pat Corbet-Labatt

James Furney

Municipal Insurance Authority

Michelle Pottage

Dave Summers

Municipal Finance Authority

Andrew Hory

Dennis Dugas

Vancouver Island North Training & Attraction Society

Dave Summers

No Alternate

Vancouver Island North Tourism Advisory Committee

Kathryn Wykes

No Alternate

Andrew Hory/Dennis

Buchanan/Pat Corbet-

Labatt/James Furney/Michelle

No Alternates

Pottage

Andrew Hory/Dennis

Buchanan/Dennis Dugas

No Alternates

Management & Personnel Committee

Pat Corbet-Labatt

Andrew Hory

Policy Committee

Vancouver Island Climate Leadership Plan Working Group

No Alternates

Andrew Hory/ Dave Summers/

Michelle Pottage/Katherine Wykes

David Kim/Andrew Hory

Mount Waddington Transportation Advisory Committee

North Island Regional Emergency Planning Committee (NIREPC)

2022 Electoral Area Director Appointments

Vancouver Island Regional Library Board (Rural/EA)

Andrew Hory

James Furney

Island Coastal Economic Trust

Andrew Hory

No Alternate

Vancouver Island North Woodlands Advisory Group

Dave Summers

Patrick Donaghy

Sport Fishing

Kathryn Wykes

No Alternate

Marine Planning Partnership (MaPP)

Andrew Hory

Kathryn Wykes

Offshore Pacific Advisory Committee

Andrew Hory

Dave Summers

Mount Waddington Health Network Steering Committee

Andrew Hory

No Alternate

Nimkish Woodlands Advisory Committee

Dave Summers

Pat English

Mount Cain Alpine Park Society

Dave Summers

No Alternate



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS MEETING MINUTES

October 18, 2022 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

- Chair: Zoom: Andrew Hory
- Directors: In Person: Dennis Buchanan, Sandra Daniels, Janet Dorward, Dennis Dugas, Rod Sherrell, Gaby Wickstrom
Zoom: Kevin Cameron, James Furney
- Staff: In person: David Kim, Administrator, Pat English, Manager of Economic Development, Patrick Donaghy, Operations Manager: June Kwon, Planning Assistant
Zoom: Nadine Weldon, Recording Secretary; Nicole McDowell; Megan Hanacek, Rural Resident Attraction Coordinator, Natalie Stewart, Tourism Coordinator
- Public Zoom: Kathy O'Reilly, John Tidbury, Derek Koel

Resolution
No.

CALL TO ORDER

1:59 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

- 218/2022 Moved/Seconded/**CARRIED**
THAT the RDMW Board of Directors October 18, 2022 Meeting Agenda be approved as amended.

DELEGATIONS & RECOGNITIONS

MINUTES

- 219/2022 Moved/Seconded/**CARRIED**
THAT the Minutes of the Board of Directors Meeting held September 20, 2022 be adopted as presented.

- 220/2022 Moved/Seconded/**CARRIED**
That the Correspondence on the table be received and filed.

- 221/2022 Moved/Seconded/**CARRIED**
THAT the Cheque Registry for September 30, 2022 be received and filed.

STAFF REPORTS

1. Administrator Report : *Also noted:*
 - *Last Board Meeting of the current board, much gratitude and thank you to all members for all your hard work*
 - *Treasurer applications have been reviewed and there will be a pre-screening with a candidate next week.*
 - *Orientation for new board, the first board meeting will be November 15, 2022. Staff is currently preparing information packages for the new board and working on possible in person session.*
 - *Transit Report: The over year has risen over 33% since last year and the cumulative revenue since January 2022 to date has risen 9%.*

- **Campsites**
 - o *Link River revenue was up 14.5% year over year, although usage dropped by 2%. The yearend total was \$33,000.*
 - o *Bere Point revenue was up 38% year over year, usage increased by 15%. The yearend total was \$87,000.00*

222/2022 Moved/Seconded/**CARRIED**
 THAT the verbal October 18, 2022 Administrator's Report be received.

Travel Report

223/2022 Moved/Seconded/**CARRIED**
 THAT the Travel Report be approved as presented.

2. Manager of Economic Development (October 7, 2022) *Also noted:*
 - *There is an upcoming meeting with David Leitch, CAO of Strathcona Regional District to continue discussions around the "Home Away Home" endeavor.*
 - *Angela Smith, Mount Waddington Health Coordinator will have a booth set up at the Vancouver Island Economic Alliance Summit and will have the new Housing Coordinator in attendance as well.*
 - *North Island College is asking for a letter of support for the Wilderness Resort Operator Foundation Program*
 - *The 2022 North Island Economic Forum has confirmed several key speakers including Shannon Jantzen from Western Forest Products, and Cory Guy from ICET*
 - *The Connected Coast is moving forward, a schedule for shoreline cable work has been confirmed with an anticipated start October 19. Starting point will be Cluxewe, followed by Hyde Creek, Cormorant Island, Telegraph Cove and the Coast Guard base in Port Hardy. The tenure applications sent to the Province for Malcolm Island, and the Mainland are currently under review. It is hoped that they will be approved shortly.*

224/2022 Moved/Seconded/**CARRIED**
 THAT the Regional District of Mount Waddington supports the funding application from North Island College for a Wilderness Resort Operator Foundation Program and will assist with the development of the program and marketing the opportunity to participants.

225/2022 Moved/Seconded/**CARRIED**
 THAT the October 7, 2022 Economic Development Manager Report be received and filed.

- b) Rural Resident Attraction Coordinator Report (October 11, 2022) Presented by Megan Hanacek. *Also noted:*
 - *A welcome letter has been sent to an applicant from Sri Lanka for the Provincial Nominee Program. This will be ongoing, as a visa will have to be applied for and details for the visit confirmed.*

226/2022 Moved/Seconded/**CARRIED**
 THAT the October 11, 2022 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (October 7, 2022), Presented by Natalie Stewart
Also noted:
 - *Halfway through the influencer trips, 2 pledge principles received*
 - *Review of MRDT shows that the North Island is trending quite well, and may reach 2019 levels.*

Moved/Seconded/**CARRIED**

227/2022 THAT the October 7, 2022 Tourism Coordinator Report be received and filed.

3. Manager of Operations (October 7, 2022) also noted:

- *GFL warehouses are all plugged up, which means that recycling is not being picked up. This is causing storage issues; this may continue for another couple of weeks. This is causing issues at 7 Mile Recycling as storage space is at a premium. ICI recycling will continue to be deferred.*
- *The planned meeting with Quatsino First Nation has been postponed due to the death of an elder. The plan is to meet with Quatsino Council before their elections in December in order to all current business.*
- *A meeting request has been put in with the Kwakiutl band to provide updates on 7 Mile Land Tenure. Hoping to include current board with this meeting.*

Moved/Seconded/**CARRIED**

228/2022 THAT the Regional District of Mount Waddington supports and will provide grant management support for the Sointula Volunteer Fire Department's application to the Community Emergency Preparedness Fund's Volunteer & Composite Fire Departments Equipment and Training intake for a grant of \$30,000 for the purchase of equipment and training

Moved/Seconded/**CARRIED**

229/2022 THAT the Regional District of Mount Waddington supports and will provide grant management for the Hyde Creek Volunteer Fire Department's application to the Community Emergency Preparedness Fund's Volunteer & Composite Fire Departments Equipment and Training intake for a grant of \$30,000 for the purchase of equipment and training

Moved/Seconded/**CARRIED**

230/2022 THAT the Regional District of Mount Waddington supports and will provide grant management for the Woss Volunteer Fire Department's application to the Community Emergency Preparedness Fund's Volunteer & Composite Fire Departments Equipment and Training intake for a grant of \$30,000 for the purchase of equipment and training

Moved/Seconded/**CARRIED**

231/2022 THAT the Regional District of Mount Waddington supports and will provide grant management for the Coal Harbour Volunteer Fire Department's application to the Community Emergency Preparedness Fund's Volunteer & Composite Fire Departments Equipment and Training intake for a grant of \$30,000 for the purchase of equipment and training.

Moved/Seconded/**CARRIED**

232/2022 THAT the October 7, 2022 Manager of Operations report be received and filed.

4. Planning and Development Services (October 11, 2022) Also noted:

Moved/Seconded/**CARRIED**

233/2022 THAT the Development Variance Permit 2022-DVP-01 be issued subject to compliance with all of the Bylaws of the Regional District of Mount Waddington applicable thereto, except as specifically varied or supplemented by this permit.

Moved/Seconded/**CARRIED**

234/2022 THAT the Board of Directors gives first reading to Coal Harbour Zoning Bylaw No. 669, Amendment Bylaw No. 1015, 2022, which proposes to amend Coal Harbour Zoning Bylaw No. 669, 2002 by changing the applicable zoning category from the Forestry (FR-1) to the General Commercial Zone (GC-1), for the property described as:

- That Part of PARCEL "A"(DD 97793-I) OF SECTION 1, RUPERT DISTRICT (FORMERL QUATSINO DISTRICT), PLAN 542, EXCEPT PLANS 598-R, 4926, 4928, 9566, 10196, 11638 AND 16214 (Parcel Identifier 001-486-195) containing 33 acres (13.35 hectare)

AND FURTHER THAT the Board of Directors directs staff to refer Coal Harbour Zoning Bylaw No. 669, Amendment Bylaw No. 1015, 2022 to the following agencies for review and comment by November 15, 2022: Quatsino First Nation, Island Health, Ministry of Forests, Ministry of Environment, Ministry of Transportation and Infrastructure, and Fisheries and Oceans Canada.

AND FURTHER THAT the Board of Directors directs staff to undertake preparations for advertising and conducting a public hearing with respect to Coal Harbour Zoning Bylaw No. 669, Amendment Bylaw No. 1015, 2022 at 12:00pm on November 15, 2022 at the Regional District office addressed as 2044 McNeill Road, Port McNeill, BC, in accordance with Section 464 of the Local Government Act.”

Moved/Seconded/**CARRIED**

235/2022 THAT the October 11, 2022 Planning and Development Services report be received and filed.

FINANCIAL REPORTS

1. Finance Report – Verbal Report Presented by the Administrator.
 - o *No update currently*
2. Single Source Report by Finance Clerk MacEachern
 - *New vehicle was purchased as current vehicle has reached the end of its life, and repairs are now cost prohibitive.*
 - *New vehicle is both economically and environmentally conscious as it's a fully electric vehicle*
 - *This vehicle was ordered as per a previous board motion.*

Moved/Seconded/**CARRIED**

236/2022 THAT the September 30, 2022 Single Source be received and filed.

COMMITTEE REPORTS – None

BYLAWS AND PERMITS - None

CORRESPONDENCE - None

OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

- *Last meeting, very impressed with David and the work you have done so far.*
- *Ongoing discussion around the possibility of an air strip on Malcolm Island.*
- *Still talking with BC Ferries around ferry parking*
- *Would like to see some of the revenues from Bere Point come back to the community for road maintenance. *It was clarified by the Chair that the roads on Malcolm Island are owned by the Province and not the Regional District, so there is not an opportunity for the Regional District to provide funding for these kinds of works.*
- *Thank you to all the directors, hope everyone has a prosperous future.*

Area “B” – Coal Harbour / Quatsino / Winter Harbour

- *Echo sentiments expressed that the last four years have improved the North Island and that the Board has made a difference in a positive way.*

Area “C”- Hyde Creek / Rupert

- *Volunteer groups have been busy building a new gazebo at the park.*
- *June and James have had some good results with the derelict vehicles.*

Area "D"- Nimpkish Valley / Woss

- *This has been a great board to work with, thank you for your time.*
- *The Regional District is very lucky to have the staff they have, the amount of time and effort that staff have consistently put in has been exceptional.*

2. Municipal Updates:

Village of Alert Bay

- *Been a pleasure to work with this board*
- *Starting construction of the building at the Campground*
- *One new councilor starting in November*

Village of Port Alice

- *Working with everyone, all that's been accomplished, we can all hold our heads up with what has been done.*
- *Upgrades going at the fire hall including a new heat pump and doors donated by Town of Port McNeill*
- *Fire at the marina on Sunday, no one was hurt, but 2 boats were damaged.*

District of Port Hardy

- *It has been a pleasure working with the board and staff.*
- *The swimming pool repairs have been approved but there may be a request for some monetary assistance from the Regional District as the estimate for repairs have almost doubled.*
- *Had a meeting with Minister about open net pen farming, the impression was that all open net pen farms would end up being land based. This is not the case, but there is going to be a push to put legislation in place to ensure that closed pen and/or land-based fish farming to ensure that the wild salmon stocks are not affected by fish farms. There will be ongoing consultation with all stakeholders involved.*
- *September 30 Truth and Reconciliation had great participation, with thanks to Mayor Gaby Wickstrom for attending and representing Port McNeill*
- *Available to talk about the Great Bear Rainforest and what it means to the Regional District, and what part local government can play in this.*

Town of Port McNeill

- *This will be my last meeting, thank everyone for such a tremendous and respectful board. Thank you to all staff for their continued assistance. Going to miss it.*

Questions/Comments –

- *John Tidbury: Thank you to everyone for working with me on the various committees for the Regional District.*

Next Meetings of the Board of Directors: Regular Meeting: November 15, 2022 at 2:00 pm

238/2022

ADOURNMENT TIME 2:57 PM

CHAIR

SECRETARY



REGIONAL DISTRICT OF MOUNT WADDINGTON

ECONOMIC DEVELOPMENT DEPARTMENT

MONTHLY REPORT

TO: Board of Directors

FILE: 315.03

DATE: November 7, 2022

FROM: Pat English, Manager of Economic Development

SUBJECT: Monthly Economic Development Department Report

During the past month I undertook the following economic development activities:

- I accompanied the CAO to a meeting with the COA of Strathcona Regional District to review several joint projects, including the Connected Coast initiative, the Just Like Home program and the Labour Market Study. We have extended an invitation to the Strathcona CAO to attend the Board meeting on January 17, 2023 and provide Directors with a briefing on these projects plus other items of mutual interest.
- I attended a community information session sponsored by North Island College that included an address by their President, Lisa Domae. While NIC reaffirmed its commitment to local training, they do not appear to be very receptive to ideas such as an increase in the core budget or relaxation of minimum course registration requirements that could support more locally based instruction. Notwithstanding these challenges, we will continue to work with NIC to help promote local instruction wherever possible.
- We are moving ahead with the ongoing development of an Ambassador program to support the resident attraction initiative. As part of this work, we need to develop several videos that highlight our key sectors and that can also be used for other promotional activities such as recruitment to training programs. The RRAP co-ordinator has received a quote from Geoff Heith Media Co. for \$18,500 to produce five videos. This firm is based in Port Hardy, produced our home-based knowledge worker video and is experienced in the production of this type of video. Accordingly, I am requesting approval of the following resolution:

That a contract not exceeding \$18,500 be issued to Geoff Heith Media Co. to develop and deliver a series of five videos to support the Ambassador initiative.

- The 3rd North Island Economic Forum held at 7 Hills Golf Course was very well attended and received many positive comments from the participants. The recent forum was focussed on the labour market issues, and we are tentatively planning for the next session, likely in early April, with a focus on one of our major industries, with a final choice to be made early in the new year.
- I attended an annual planning session with VINTAC that reviewed the key strategic goals and proposed marketing plan for 2023. In addition to the regular marketing activities, VINTAC is proposing to take advantage of the budget surplus accumulated over the past several years to initiate a number of special projects, including a trailhead upgrade initiative and promotion of a major regional performance event in May. Additional details on these initiatives will be forthcoming over the next several months.

Respectfully submitted,

Manager of Economic Development

Nov 2022 Regional District of Mount Waddington Resident Attraction and Retention

1) My Vancouver Island North Media

(website: [myvancouverislandnorth](https://myvancouverislandnorth.com), and social media channels: [#myVIN](https://twitter.com/myVIN), [#myVancouverIslandNorth](https://www.facebook.com/myVancouverIslandNorth))

- a. **Social Media details:** Facebook currently has 2146 followers. Instagram currently sits at 854 followers.
- b. **Website:** We have a draft RDMW Ambassador Program (soon to be finalized by VINTAS) and will be releasing details on our website in the near future. We will be implementing the program in the next couple of months. Our local RDMW events calendar is very full and being updated frequently (both internally and with external inputs from event holders).

2) Vancouver Island North Training and Attraction Society

Ongoing monthly meetings to coordinate direction and discuss various initiatives is occurring. Current topics include the next Spring 2023 Economic Development Forum (April 2023), Ambassador program, VICEDA meetings, the Fundamentals of Forestry school, and other upcoming marketing deliverables (eg updated regional promotional videos on 4 segments: Small Business, Natural Resources (Marine, Forestry, Mining), Health Care and Tourism. Our Nov 1, Economic Forum was very well received with 39 attendees (including First Nations, BC Govt, RDMW, local business reps, health care, elected officials and other support contractors).

3) Provincial Nominee Program

48 inquiries for candidate packages to date (last 9 months). We have sent our first nomination letter to a Sri Lankan skilled worker candidate and family, and are working on a second potential candidate in coordination with our local Provincial Nominee Program Committee. Regular monthly meeting attendance and reporting with PNP government staff is occurring to discuss candidate vetting and learning from other jurisdictions.

4) Executive Pulse Data Content Management System

Ongoing work is being completed with the database (collaboration with RDMW and Community Futures).

Respectfully submitted,
Megan Hanacek



November 04, 2022

Pat English
Manager of Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report: October to November 2022

Upcoming and in-progress activities:

- The VINTAC Planning meeting was held on October 19, 2022. From information gathered at this meeting I have been working on completing the MRDT Tactical plans for 2023 which are due to the Ministry by November 30th. I am also working with Port Hardy, Port McNeill and Alert Bay to complete their tactical plans.
- The DBC Coop program applications are due November 30th which are currently in draft form, the 50/50 fund matching requirement is required again for the 2023/2024 fiscal after a couple years of this requirement being lifted due to Covid-19.
- The VINT Brand Refresh project is still in progress, myself and other team members at 4VI have met with Array and we should have a logo/taglines available for review by the VINT brand steering committee in the next week.
- Ad sales for the Rec Map have been extended to November 15th, however most ad spaces have now been filled with just a few medium and small ad spaces still available. I am continuing to do outreach to stakeholders to let them know of this opportunity. This has also been communicated through newsletters and on our website.
- A new blog post was created and is now live on our website outlining highlights and what to expect Northern Vancouver Island in the Fall - [Know Before You Go - Planning a trip to Vancouver Island North in the Fall](#).
- Final image asset choices from the Influencer trips were added to our library, additional images were also purchased from these trips as we continue to close image gaps in our library. These latest acquired images, are a good representation of Fall on Northern Vancouver Island as well as represent some of the Wild Pledge components.
 - VINT gained over 200 followers during the week of these Influencer posts.
 - Example of post insights from one of Taylor Burks Posts
 - 7567 likes, 136 comments, 313 shares, 60,531 accounts reached, 7,575 accounts engaged
- Digital Ads continue to run until the end of November when we will take a break for December and January, Ads will be back up and running in February.
- Vancouver Island North is in discussions regarding joining the BC Bird Trail in 2023. As this is a significant initial investment, outreach was completed with current BC Bird Trail communities (Cowichan and Parksville Qualicum Beach) as well as VINT stakeholders, local birders, tourism Port Hardy, Port McNeill and Alert Bay.
 - Cost: \$20,000 year one contribution and includes:
 - Showcase of our region through its very own BC Bird Trail. This will highlight our entire region with community birding itineraries, original visual content, and engaging marketing messages shared via BC Bird Trail website, mobile app, social and digital media campaigns. In addition, all partners on a regional Bird Trail benefit from:
 - Original content coordination and copy writing - on community itineraries, webpages, blog features, and social media posts throughout the campaign
 - Public relations support and digital media spends raising awareness of The BC Bird Trail and our partners throughout key campaign months

- A content collecting trip to your region to capture high-quality original photo and ambient video with models experiencing partner communities. These visuals are used on The BC Bird Trail website and social media - and shared directly with you and your Bird Trail partners.
- VINTAC reserves are currently in excess of \$220k. I have received a majority vote via email from VINTAC to present the following recommendation to the board:
 - **For Vancouver Island North to allocate \$20,000 from MRDT reserves for Vancouver Island North to join the BC Bird trail.**

Vancouver Island North Tourism Advisory Committee

- The next meeting of the Advisory Committee will be November 23, 2022
- Proposed 2023 Tactical Plan for Recommendation
- 2023/2024 Strategic Business Plan for Recommendation
- Marketing Update
- 2023 VINTAC meeting Calendar
- Committee member recommendations for 2323-2024 term
- Chair and Vice Election recommendations from 2022 committee
- Community/Partner organization updates

Respectfully submitted,

Natalie Stewart

Natalie Stewart
Tourism Coordinator, Vancouver Island North
250-209-2454 | natalie@vancouverislandnorth.ca



REGIONAL DISTRICT OF MOUNT WADDINGTON

OPERATIONS DEPARTMENT

MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** November 5, 2022

FROM: Patrick Donaghy, Manager of Operations

SUBJECT: November 15, 2022, Operations Report

The following report highlights the various initiatives that the Manager of Operations has been focusing on since the October Board meeting.

The installation of the emergency batteries for the Sointula and Coal Harbour lift stations has been completed. The only element left in the project will be having a professional engineering sign off.

The Manager of Operations submitted the grant application for the four Regional District Fire Departments to the Community Emergency Preparedness Fund's Volunteer & Composite Fire Departments Equipment and Training intake. The application is for \$119,307 towards the purchase of \$146,198 in equipment and training. The Board will be kept informed as to the results of the grant application.

Operations at 7 Mile Landfill are facing challenges due to temporary reductions in staffing. Posting for casual labourers in the North Island Eagle and the new arena digital marquee sign will hopefully help resolve the problem.

The Manager of Operations and Cody Pawluk had a meeting with the Ministry of Environment in regard to the costs expected to be incurred by the Sointula and Hyde Creek sewer services regarding testing of the receiving bodies of water as required by recently amended discharged permits. The combined cost increases were expected to be approximately \$15,000/year. After discussing the cost implications, the Ministry agreed to change the new amended discharge to reduce the intensity of the testing to a quarter of the initial requirement.

Operations continue preparing of the Professional Performance Management Plan required by Engineers and Geoscientist BC, the waste water treatment plant flow meter calibration, and the 7 Mile Design Operation and Closure Plan.

The Manager of Operations and Cody Pawluk also attended the consultation webinar for RecycleBC's proposed updating of their plan that will be submitted to the Province for approval. Highlights of the new plan are as follows:

- the inclusion of new items eligible to be collected for the program, including freezer bags, plastic cutlery, straws, etc.,
- the ability to recycle all film plastic as opposed to the current practice of most types being used for waste to energy
- the end of segregating plastic film types which will be easier for those using the program
- the start of analysis as to how industrial, commercial, and industrial packaging can be added to the RecycleBC program, and
- the continuation of the recent limitations on adding services to smaller communities

The last point is one that the Regional District of Mount Waddington needs to pay particular attention to as the Plan only commits to extending services to those communities greater than 1000 permanent residents with additional conditions. Given the size of the communities on the North Island, there are little opportunities for the addition of services other than an existing community be willing to provide services to an adjacent one. Also in the Plan is the following commitment:

Recycle BC will honour existing depot agreements with collectors that provide collection services in communities that do not meet the eligibility criteria outlined in Appendix C but may not take steps to replace this service if the current collection partner decides to no longer provide this service.

This commitment should protect the recycling service for communities of the North Island such as Winter Harbour, Quatsino, Woss, Malcolm Island, and Port Alice whose populations are below 1,000 people. It is the Manager of Operations recommendation that the Board send a letter to RecycleBC and the Province that emphasizes the need for RecycleBC to continue indefinitely its honouring of existing depot agreements for communities that do not meet eligibility criteria. The Regional District has made significant capital investments in constructing these depots in good faith that RecycleBC's services were not at risk of being withdrawn.

The Regional District has received a request from Campbell River Search and Rescue (CRSAR) about the possibility for a grant in aid. CRSAR provides an essential service to the North Island in rescuing those in situations where local emergency resources do not have the training or equipment. At this point in time, the Regional District has not had the chance to follow-up this request but it would be beneficial if the Board would provide guidance as to how it would like staff to proceed on this request.

Progress on the construction of the Ocean Legacy funded ocean waste sorting facility continues with the hope that it will be completed by the Board meeting. It is hoped that an opening ceremony can follow with details to come.

Finally, the Manager of Operations is beginning the process of reviewing the fiscal status of local services and the Regional Solid Waste Program in preparation for developing the 2023 Budgets. If possible, initial community meetings may occur as early as late November with the intent of providing the Board with draft budgets in February.

If anyone on the Board has any questions, please contact me at your convenience.

Respectfully submitted,

Patrick Donaghy, PEng, MSc



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

TO: Board of Directors **FILE:** 315.05 **DATE:** November 15, 2022
FROM: June Kwon, Planning Assistant, Planning Department
SUBJECT: November 2022 Planning & Development Services Department Report

1. Zoning Bylaw Amendment

- 2022-ZBA-01-CH: application to rezone 33 acres property in Coal Harbour, from Forestry to General Commercial;
 - a. Planning staff attended *CHLCC* on 24th of August to obtain community's input.
 - b. Planning staff attended *RPC* on 18th of October and presented staff report.
 - c. First Reading was given on 18th of October
 - d. Public Hearing was held on 15th of November

2. Site Permit:

- Received; planning department received following site permit applications;
 - a) 2022-SP-45-HC: construction of primary dwelling unit with accessory structures.
 - b) 2022-SP-46-TC: development of primary dwelling unit, duplex, in Telegraph Cove
 - c) 2022-SP-47-TC: expansion of existing primary dwelling unit in Telegraph Cove.
- Issued; planning department issued following site permits
 - a) 2022-SP-44-MI: construction of accessory cottage dwelling in Sointula, Malcolm Island; civic address for proposed cottage dwelling will be assigned.

3. Building Permit:

- 2022-BP-02-CH: issued with respect to the expansion of existing primary dwelling; this building permit associates with Development Variance Permit '2022-DVP-01-CH,' issued on 18th of October, 2022.

4. Crown Referral:

- **Received**; Planning department received following referral requests;
 - a) 20221118-REF-150567137-13880-02-470: referral request made by *Mineral Titles Branch* regarding *Lease Term Extension Application*; the site is located 17km ESE of Port Alice.
 - b) 20221123-REF-15647793-700553: application regarding establishment of log handling facility, tenure area of 3.75 hectares, near Jennis Bay, 39.5 km NE of Port Hardy.

- **Completed;** Planning department provided Interagency Referral Report(s) to applicable agencies;
 - a) 20221024-REF-'Namgis First Nation Cabin: tenure replacement (renewal) for 'Namgis First Nation Cabin site in Mt. Cain; planning department indicated no objection of renewal of tenure.
 - b) 20220617-REF-146153123-1610590: regarding the mining exploration surface drilling activities in Teihsum Project property, located approximately 25 km SE of the Town of Port Alice.
 - c) 20220721-REF-147545092-2000193: application purposes to undertake activities relevant to the mining at *Big Frank Mineral Claim*, located approximately 135 km NE of Port McNeill; including establishment of access roads trails, heli pads, air strips and boat ramps; conducting *Induced Polarization Surveys* and *Exploration Surface Drilling*.

5. Miscellaneous:

- a) October Building and Demolition Permits Survey has been submitted to *Statistics Canada*.
- b) Updating Fire Service Maps for *Sointula Fire Department* and *Coal Harbour Fire Department*.
- c) Planning department provided a Letter of Confirmation – Zoning to *Quatsino Economic Development LP*.
- d) 2022-DVP-01-CH: application requesting setback relaxation regarding the expansion of existing primary dwelling unit;
 - a. Planning staff attended *Coal Harbour Local Community Commission (CHLCC)* on 20th of July for its review.
 - b. Planning department attended *Regional Planning Committee (RPC)* on 20th of September and provided staff report and requested a permission to initiate Public Notification process.
 - c. Planning staff attended *RPC* on 18th of October to report the result of public notification process.
 - d. Issuance of Development Variance Permit: on 18th of October.
 - e. Planning department forwarded issued Development Variance Permit, '2022-DVP-01,' to *Land Title Office* for its registration.

Respectfully Submitted,

June Kwon, Planning Assistant

Approved by

David Kim, Chief Administrative Officer



**REGIONAL DISTRICT OF MOUNT WADDINGTON
DEVELOPMENT VARIANCE PERMIT NO. 2022-DVP-01**

ISSUED TO: Jennifer Haist / Peter McGrath (Permittees)

OF: 423 Coal Harbour Road, Coal Harbour, BC V0N 1K0

1) This Development Variance Permit No. 2022-DVP-01 is issued subject to compliance with all of the bylaws of the Regional District of Mount Waddington applicable thereto, except as specifically varied or supplemented by this Permit.

2) This Development Variance Permit No. 2022-DVP-01 applies to that land within the Regional District described below:

Legal Description: LOT 12, SECTION 1, RUPERT DISTRICT (FORMERLY QUATSINO DISTRICT), PLAN 16214

Parcel Identifier (PID): 004-028-384

Civic Address: 423 Coal Harbour Road, Coal Harbour, BC V0N 1K0

3) The land described herein shall be developed strictly in accordance with the following terms and provisions of this Permit

a. The development upon the land, expansion of existing primary dwelling, described as 'EXISTING HOUSE,' shall be carried out according to the specifications attached hereto as Schedule 'A' and plan attached hereto as Schedule 'B', which form part of this Permit;

b. That all other buildings and structures within the subject property to meet all zoning bylaw requirements.

4) This Development Variance Permit No. 2022-DVP-01 shall lapse if construction is not substantially commenced within two (2) years of the issue date of this Permit (see below). A lapsed permit cannot be renewed, therefore an application for a new development variance permit must be made and permit granted by the Board of Directors of the Regional District of Mount Waddington in order to proceed.

5) This permit is not a building permit.

CERTIFIED as DEVELOPMENT VARIANCE PERMIT NO. 2022-DVP-01 approved by resolution of the Board of Directors of the Regional District of Mount Waddington on October 18, 2022


June Kwon

Planning Staff on behalf of
Manager of Planning & Development Services

Issued and certified on: October 18, 2022



SCHEDULE 'A'
TO
DEVELOPMENT VARIANCE PERMIT NO. 2022-DVP-01

PERMITTEES: Jennifer Haist / Peter McGrath

CIVIC ADDRESS OF LAND: 423 Coal Harbour Road, Coal Harbour, BC V0N 1K0

LEGAL DESCRIPTION OF LAND: LOT 12, SECTION 1, RUPERT DISTRICT (FORMERLY QUATSINO DISTRICT), PLAN 16214

SPECIFICATIONS:

THAT WHEREAS pursuant to Section 5.3.1 (c) (i) of the Coal Harbour Zoning Bylaw No. 669, 2002, the minimum rear lot line setback for a principal building or structure is 9.0 meters;

AND WHEREAS the Permittees have requested development variances decrease the setbacks for primary buildings from the rear lot lines from 9.0 metres (30.0 feet) to 1.5 metres (5.0 feet).

NOW THEREFORE by a resolution of the Board of Directors of the Regional District of Mount Waddington on October 18, 2022, the provisions of Coal Harbour Zoning Bylaw 5.3.1 (c) (i), as they apply to the Land, are varied as follows:

*"THAT the Board of Directors approves Development Variance Permit No. 2022-DVP-01 as it relates to the property civically addressed as 423 Coal Harbour Road, Coal Harbour, and legally described as LOT 12, SECTION 1, RUPERT DISTRICT (FORMERLY QUATSINO DISTRICT), PLAN 16214, to vary the provisions of sections **5.3.1 (c) (i)** of Coal Harbour Zoning Bylaw No.669, 2002, to:*

- 1) *Decrease the setbacks for primary dwelling from the rear lot lines from 9.0 metres (30.0 feet) to 1.5 metres (5.0 feet) for Proposed expansion of existing primary dwelling, described as 'EXISTING HOUSE,' as shown on the site plan attached as Schedule 'B' to this Development Variance Permit 2022-DVP-01.*

AND FURTHER THAT June Kwon, Planning Staff, on behalf of Manager of Planning & Development Services be authorized to execute and issue Development Variance Permit No. 2022-DVP-01."

I HEREBY CERTIFY this copy to be true and correct copy of Schedule 'A', being the specifications of Development Variance Permit No. 2022-DVP-01.

June Kwon
Planning Staff on behalf of
Manager of Planning & Development Services

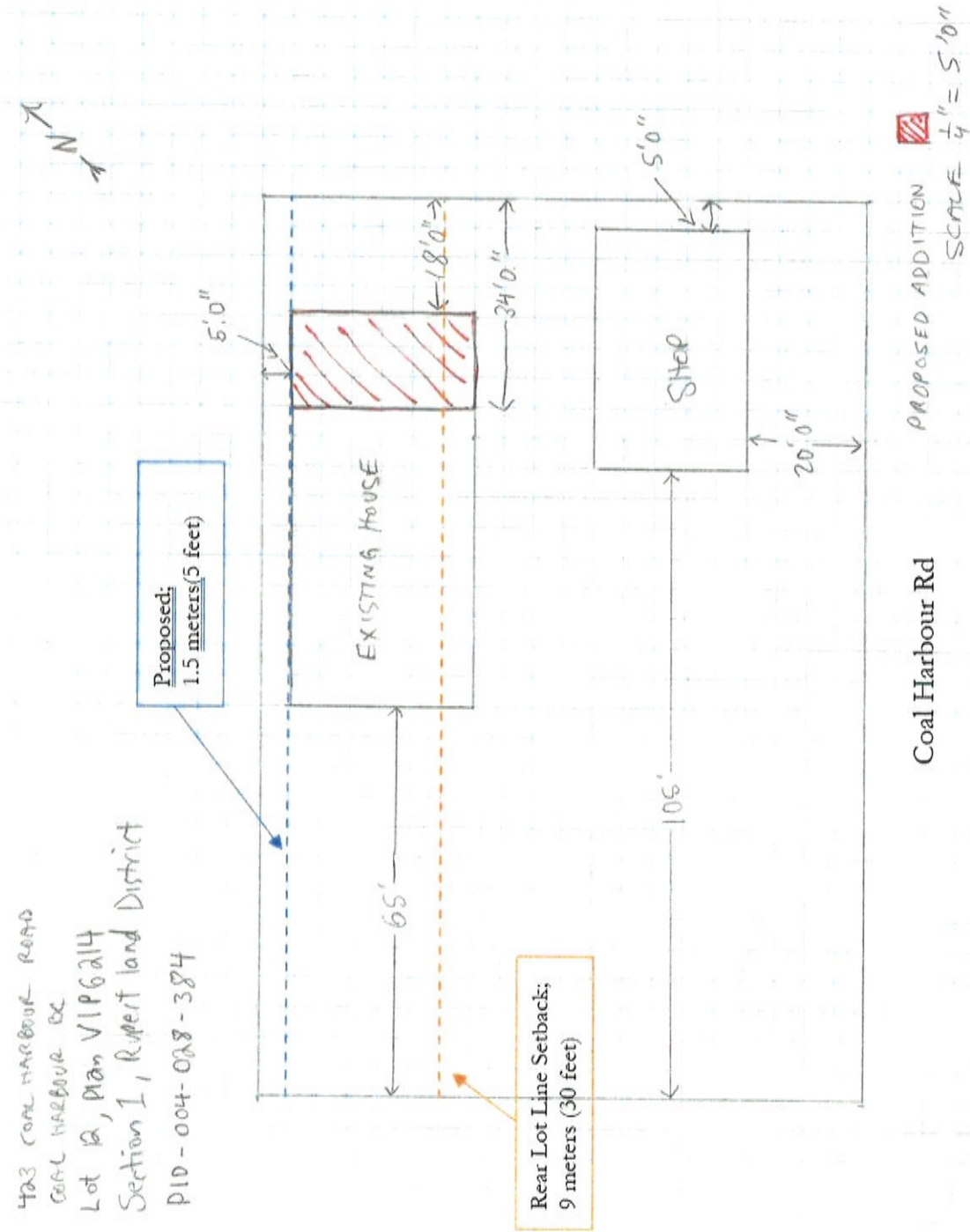
Issued and certified on: October 18, 2022

David Kim
Chief Administrator Officer



SCHEDULE 'B'
TO
DEVELOPMENT VARIANCE PERMIT NO. 2022-DVP-01

SITE PLAN





REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT

TO: BOARD
FROM: Debra Oakman, Treasurer
SUBJECT: Finance Report – 2021 Statement of Financial Information (SOFI)
DATE: Oct 27, 2022

Pursuant to the Province of BC, Financial Information Act, local governments are required to annually submit the Statement of Financial Information report by June 30th. The Statement of Financial Information requirements are met through a combination of the Audited Financial Statements (approved by the RDMW Board, Sept 2022) and the attached Statements and Schedules required pursuant to Financial Information Regulation.

The 2021 Statement of Financial Information preparation was on hold until the 2021 Audit of the RDMW Financial Statements could be completed. The RDMW Finance department has experienced significant resource and system challenges since 2020. The CAO, Administration staff and Finance staff continue to work hard at maintaining day-to-day services, however the RDMW is experiencing delays in meeting statutory and other deadlines. The CAO is proactively monitoring and supporting the organizations requirements and will provide monthly status reports.

Recommendation:

That the 2021 Statement of Financial Information be approved.

Respectfully submitted,

*Debra Oakman, CPA, CMA
D. Oakman Management Consultant
Regional District Mount Waddington*

Concurrence,

*David Kim,
Chief Administrative Officer
Regional District Mount Waddington*

**2021 STATEMENT OF FINANCIAL INFORMATION
REGIONAL DISTRICT OF MOUNT WADDINGTON**

Regional District of Mount Waddington
2021 STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9 (2), approves all the statements and schedules included in this Statement of Financial Information produced under the Financial Information Act.

Andrew Hory
Chair

David Kim
Chief Administrative Officer

Regional District of Mount Waddington

DECEMBER 31, 2021

Page

SCHEDULES:

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1 (1) (b) Operational Statement - Part (a) Statement of Revenues and Expenditures	2
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1 (1) (c) Schedule of Debts	4
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1 (1) (e) Schedule of Employee Remuneration and Expenses	6
1 (1) (f) Schedule of Suppliers of Goods and Services	7

Regional District of Mount Waddington

STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2021

SCHEDULE 1 (1) (a)

	2021	2020
FINANCIAL ASSETS		
Cash and temporary investments	\$ 9,662,007	\$ 9,392,568
Investments	1,751,728	1,753,890
Accounts receivable	797,743	725,951
Inventories for resale	6,137	4,525
Municipal recoverable debt	1,735,846	1,908,739
Total Financial Assets	<u>13,953,461</u>	<u>13,785,673</u>
LIABILITIES		
Accounts payable and accrued liabilities	652,493	678,161
Deferred revenue	1,685,636	1,388,575
Other liabilities	1,801,341	3,788,665
Member municipality debt	1,735,846	1,908,739
Due to related Party	182,679	520,615
Total Liabilities	<u>6,057,995</u>	<u>8,284,755</u>
NET FINANCIAL ASSETS (DEBT)	<u>7,895,466</u>	<u>5,500,918</u>
NON-FINANCIAL ASSETS		
Tangible capital assets	11,500,733	11,308,939
Prepaid expenses	6,439	6,401
Total Non-Financial Assets	<u>11,507,172</u>	<u>11,315,340</u>
ACCUMULATED SURPLUS	<u>\$ 19,402,638</u>	<u>\$ 16,816,258</u>

See Audited 2021 Financial Statements for notes

Regional District of Mount Waddington

STATEMENT OF OPERATIONS PART (a) - STATEMENT OF OPERATIONS

SCHEDULE 1 (1) (b)

	2021 Budget	2021 Actual	2020 Actual
REVENUES			
Taxation	\$ 3,121,591	\$ 3,312,153	\$ 3,135,674
Grants	461,827	788,331	1,062,972
Sale of services	1,289,360	1,608,407	1,771,120
Contributions	157,700	306,197	144,378
Investment earnings	18,000	134,852	205,280
Other revenue	730,320	271,928	113,742
Gain on Remeasurement of Landfill Liability	-	1,987,324	-
Total Revenue	<u>5,778,798</u>	<u>8,409,192</u>	<u>6,433,166</u>
EXPENSES			
General government	1,103,920	1,014,710	1,348,570
Protective	344,668	353,477	319,369
Recreation	1,037,003	1,167,081	1,032,523
Environmental development	189,886	146,234	291,260
Environmental health	1,626,650	1,717,070	2,189,731
Economic development	637,315	494,727	356,117
Regional transit	342,374	330,572	250,397
Utility	327,450	598,941	561,433
Total Expenses	<u>5,609,266</u>	<u>5,822,812</u>	<u>6,349,400</u>
ANNUAL SURPLUS (deficit)	<u>169,532</u>	<u>2,586,380</u>	<u>83,766</u>
ACCUMULATED SURPLUS, beginning of year	0		0
ACCUMULATED SURPLUS, end of year	<u>\$ 169,532</u>	<u>\$ 2,586,380</u>	<u>\$ 83,766</u>

See Audited 2021 Financial Statements for notes

Regional District of Mount Waddington

STATEMENT OF CASH FLOWS

SCHEDULE 1 (1) (b)

PART (b) - STATEMENT OF CHANGES IN FINANCIAL POSITION

CASH PROVIDED (USED) BY:	2021	2020
OPERATING TRANSACTIONS		
Annual surplus	\$ 2,586,380	\$ 83,766
Items not involving cash:		
Amortization of tangible capital assets	870,449	851,288
(Increase) Decrease in accumulated surplus	-	21,933
Total items not involving cash	<u>3,456,829</u>	<u>956,987</u>
CHANGE IN NON-CASH OPERATING ASSETS AND LIABILITIES		
(Increase) decrease in accounts receivable	(71,792)	(351,021)
(Increase) decrease in inventories held for resale	(1,612)	3,794
Increase (decrease) in accounts payable	(25,668)	215,197
Increase (decrease) in deferred revenue	297,061	1,071,427
Increase (decrease) in other liabilities	(1,987,324)	361,416
(Increase) in prepaid expenses	(38)	9,025
Increase in due to related parties	(337,936)	520,615
Total change in non-cash operating assets and liabilities	<u>1,329,520</u>	<u>2,787,440</u>
CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	(1,062,243)	(461,907)
Total Capital Activities	<u>(1,062,243)</u>	<u>(461,907)</u>
FINANCING ACTIVITIES		
Repayment of short-term and long-term debt	0	0
Total Financing Activities	<u>0</u>	<u>0</u>
INVESTING ACTIVITIES		
Redemption (Purchase) of long term investments	147,320	(41,396)
Increase in cash and cash equivalents	414,597	2,284,137
Cash and cash equivalents beginning of year	<u>4,402,117</u>	<u>2,117,980</u>
Cash and cash equivalents end of year	<u><u>\$ 4,816,714</u></u>	<u><u>\$ 4,402,117</u></u>

See Audited 2021 Financial Statements for notes

Regional District of Mount Waddington

SCHEDULE OF DEBTS FOR THE YEAR ENDED DECEMBER 31, 2021

SCHEDULE 1 (1) (c)

LONG-TERM DEBT

The Regional District secures its long-term borrowing through the Municipal Finance Authority. As a condition of these borrowings a portion of the debenture proceeds are retained by the Authority as a debt reserve fund. As at December 31, 2021 the Regional District had debt reserve fund of \$0 (2020, \$0).

(a) The long term debt balance is as follows:

	2021	2020
	<u>\$ 0</u>	<u>\$ 0</u>

(b) Member Municipality Debt

Pursuant to the Local Government Act, the Regional District acts as the agency through which its member municipalities and other jurisdictions borrow funds from the Municipal Finance Authority. The annual cost of servicing this debt is recovered entirely from the borrowing jurisdiction. However, the Regional District is joint and severally liable for this debt in the event of default.

	2021	2020
Alert Bay	\$ 252,460	\$ 311,048
Port Alice	427,026	447,532
Port McNeill	1,056,360	1,150,159
Port Hardy	0	0
	<u>\$ 1,735,846</u>	<u>\$ 1,908,739</u>

Regional District of Mount Waddington

**SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2021**

SCHEDULE 1 (1) (d)

Section 5

This organization has not given any guarantees of indemnities under the Guarantees and Indemnities Regulation.

Regional District of Mount Waddington

SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2021

SCHEDULE 1 (1) (e)

Employees' remuneration includes in addition to regular salaries or wages, the payment of retroactive rate increases, vacation, overtime, other earned pay. Remuneration does not include severance pay or payments of benefits of a general nature applicable to all employees pursuant to an agreement such as medical, dental, counseling, insurance and similar plans.

Expenses are not limited to expenses that are generally perceived as perquisites or bestowing personal benefit and may include expenses required for the employees to perform their job. It excludes benefits of a general nature applicable to all employees such as medical, dental, counselling, insurance, and other similar plans.

Section 6 (2a)

Elected Official	Position	Remuneration	Expenses
Hory, Andrew	Chair, Electoral Director, Area B	42,284.49	1,534.00
Daniels, Sandra	Electoral Director, Area A	15,376.30	726.52
Furney, James	Electoral Director, Area C	15,746.07	0.00
Sherrell, Rod	Electoral Director, Area D	17,964.73	598.01
Dugas, Dennis	Municipal Director, Port Hardy	14,039.04	0.00
Dorward, Janet	Municipal Director, Port Hardy	12,744.84	155.76
Tidbury, John	Alternate, Port Hardy	367.20	0.00
Cameron, Kevin	Municipal Director, Port Alice	12,744.84	0.00
Wickstrom, Gabriele	Municipal Director, Port McNeill	17,736.81	550.80
Buchanan, Dennis	Municipal Director, Alert Bay	17,677.24	0.00
Shelley Downey	Alternate, Port McNeill	184.89	0.00
Pat Corbett-Labatt	Alternate, Port Hardy	184.89	0.00
Lisanne Granger	Alternate, Port Hardy	184.89	0.00
Total		167,236.23	3,565.09

Section 6 (2b)

Employee Name	Position	Remuneration	Expenses
Fletcher, Greg	Administrator	136,721.05	0.00
Donaghy, Patrick	Manager of Operations	110,548.81	489.80
English, Pat	Manager of Economic Development	117,133.71	924.58
Long, Jeff	Manager of Planning & Development	77,357.54	957.66
Little, Gerry	Manager of Recreation Facility	103,861.50	1,470.40
Liu, Ye Qing (Rose)	Treasurer	72,491.22	0.00
Vanlerberg, David	Arena - Chargehand III	76,411.85	1,430.00
Total		694,525.68	5,272.44

Section 6 (2c)

Total	Remuneration under 75,000	Total Remuneration
		861,761.91
		8,837.53

Section 6 (2d)

Salary and benefit costs reported in the operational statement differ from this statement because the Operational statement includes benefit costs; accrued amounts, as well as future employee costs.

Section 6 (6)

Employer portion of Benefits	
CPP Cost	60,993.06
EI Cost	21,884.79

Section 6 (7)

Statement of Severance	
Number of Agreements	0
Equivalent Number of Months of Salary & Benefits	0

Regional District of Mount Waddington

SCHEDULE OF SUPPLIERS OF GOODS AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2021

SCHEDULE 1 (1)(f)

Section 7 (1)(a) Suppliers with aggregate payments of \$25,000 and over

ACCENT REFRIGERATION SYSTEMS	38,341.16
ART'S LANDSCAPING	26,659.50
ALDEN BARNETT	28,520.95
BC HYDRO	188,445.63
BCL BIOTECHNOLOGIES	31,396.93
BC TRANSIT	208,827.98
BMO MASTERCARD	260,295.48
CHAN NOWOSAD BOATES INC.	38,598.00
CIMCO REFRIGERATION	44,480.73
COOK ROBERTS LPP	362,246.58
FOREMAN EQUIPMENT	37,570.00
FORT GARRY FIRE TRUCKS LTD.	328,343.68
FOX DISPOSAL	185,598.77
GODWIN, BOB	29,786.20
HACH SALES & SERVICE CANADA LLP	77,595.96
HENLOR'S EXPLORATION AND MECHANICAL LTD.	31433..95
HUMAN CAPITAL STRATEGIES	41,191.51
ISLAND OWL MAZDA	34,696.00
LAKESHORE POWER SYSTEMS	105,117.01
MUNICIPAL FINANCE AUTHORITY	234,891.17
MUNICIPAL INSURANCE ASSOCIATION	68,715.24
MUNICIPAL PENSION PLAN	204,685.96
NORTH ISLAND 9-1-1 CORPORATION	97,848.00
NOWOSAD AND COMPANY	115,594.90
PACIFIC BLUE CROSS	70,647.89
PG ENTERPRISES	119,928.39
PW TRANSIT CANADA	37,679.41
RECEIVER GENERAL	546,513.07
SOINTULA RECREATION ASSOCIATION	27,592.33
SPERLING HANSEN ASSOCIATES	31,703.83
STEELHEAD ENTERPRISES	450,551.65
SWGR CONTRACTING	32,130.09
TOURISM ASSOCIATION OF VANCOUVER ISLAND	59,151.34
TELUS COMMUNICATIONS INC.	53,438.80
VANCOUVER ISLAND REGIONAL LIBRARY	171,983.00
VANCOUVER ISLAND UNIVERSITY	50,000.00
WORKSAFE BC	25,968.42
Section 7(1)(a)	4,466,735.56

Section 7 (1)(b) OTHER PAYMENTS (aggregate payment under \$25,000)	1,156,636.28
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Section 7 (1)(c)

This statement shows actual payments during the year while the operational statement reports expenses during the year. Significant amounts are accrued at every year end for goods and services received in December, but paid in the new year

Section 7 (2)(b) GRANTS OR CONTRIBUTIONS (exceeding \$25,000)

Grants - Mount Cain Alpine Park Society	40,000.00
Grants - Seven Hills Golf & Country Club	40,000.00



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source October 2022

TO: REGIONAL DISTRICT BOARD MEMBERS
FROM: Shelley MacEachern, Finance Clerk
DATE: November 9, 2022

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

Single Source Procurements - October 2022

DATE	CHEQUE#	PAYABLE TO	AMOUNT	Description	Service
Oct 13/22	5089	Cimco Refrigeration	9,165.16	Woss Community Hall Heat Pump Project	Arena and Woss Rec
Oct 25/22	5133	John Motherwell	1,968.75	Upgrades	Woss Fire, Sointula Sewer, Coal Harbour Sewer, Hyde Creek Sewer
Oct 26/22	5146	Lana Construction Ltd.	5,068.88	Gravel	Parks - Link River
Oct 7/22	5063 5064 5065 5066	SWGR	14,333.14	Excavation and Plumbing	Woss Sewer, Woss Water, Woss Fire Department, Woss Heritage Park
Oct 26/22	EFT	SWGR	18,418.00	Excavation and Plumbing	Woss Sewer, Woss Water, Woss Fire Department, Woss Heritage Park

Gerry Little
Cimco Refrigeration

- Routine and Capital refrigeration and mechanical work completed by CIMCO refrigeration at the arena and Woss community Hall. CIMCO is on record with Technical Safety BC as our regular service provider.

Patrick Donaghy, Pat English, Cody Pawluk

SWGR –

- Nimpkish Valley Heritage Park:
(Pat to add)
- Woss sewer flow monitoring project, GT2022-01, WSS002:
Installation of a flow meter (Parshall flume) and remote ultrasonic sensor at the inflow of the sewage treatment lagoon. Will allow for greater accuracy in assessing inflow and infiltration throughout the sewage system in Woss. This system utilizes an existing solar power and transmission system.
- Woss water:
Generator to provide emergency backup power for drinking water well pumps, including a storage structure to house the generator.
- Woss fire:
Improving surface drainage around the Woss Fire Hall and removal of hazardous trees and blackberry bush.



REGIONAL DISTRICT OF MOUNT WADDINGTON

COAL HARBOUR ZONING BYLAW NO. 669, AMENDMENT BYLAW NO. 1015, 2022

A Bylaw to Amend Coal Harbour Zoning Bylaw No. 669, 2002

WHEREAS the Regional District of Mount Waddington has received a Development Application requesting an amendment to Coal Harbour Zoning Bylaw No. 669, 2002 to change the applicable zoning category for the properties addressed as 450 Coal Harbour Road, and legally described as PARCEL "A"(DD 97793-I) OF SECTION 1, RUPERT DISTRICT (FORMERLY QUATSINO DISTRICT), PLAN 542, EXCEPT PLANS 598-R, 4926, 4928, 9566, 10196, 11638 AND 16214, in the unincorporated community of Coal Harbour in Electoral Area 'B';

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. **Citation**

This Bylaw shall be cited as "Coal Harbour Zoning Bylaw No. 669, 2002, Amendment Bylaw No. 1015, 2022".

2. **Zone Map No. 1 Amendment**

Zone Map No. 1 of Coal Harbour Zoning Bylaw No. 669, 2002 is hereby amended by changing the applicable zoning category for the property described as PARCEL "A"(DD 97793-I) OF SECTION 1, RUPERT DISTRICT (FORMERLY QUATSINO DISTRICT), PLAN 542, EXCEPT PLANS 598-R, 4926, 4928, 9566, 10196, 11638 AND 16214: which is attached hereto and forms part of this Bylaw, from the "Forestry (FR-1) Zone" to the "General Commercial (GC-1) Zone."

READ A FIRST TIME THIS 18TH DAY OF OCTOBER, 2022

PUBLIC HEARING HELD THIS TH DAY OF , 2022

READ A SECOND TIME THIS TH DAY OF , 2022

READ A THIRD TIME THIS TH DAY OF , 2022

ADOPTED THIS TH DAY OF , 2022

CHAIR

ADMINISTRATOR

SCHEDULE "A" TO COAL HARBOUR ZONING BYLAW NO. 669, AMENDMENT BYLAW NO. 1015, 2022

