

Malcolm Island Advisory Commission
Meeting Minutes
In Person Meeting in the Downstairs F.O. Hall
January 30, 2023

IN ATTENDANCE:

June Kwon – RDMW Assistant Planner
Joy Davidson, Michelle Pottage, Connor Siider, Hans Madsen
Dennis Swanson, Wanda Laughlin, Carmen Burrows
Michelle Pottage - RDMW Electoral Area 'A' Director
Patrick Donaghy – RDMW Manager of Operations
Eric Hutchingame

A. Call to Order – 7:09 p.m.

B Approval of Agenda - MSC.

C Elections of Chair, Vice Chair and Secretary

- 1) Dennis Swanson- chair by acclamation
- 2) Connor Siider – vice chair by acclamation
- 3) Joy Davidson – secretary by acclamation

D. Adoption of Previous Minutes from December 19, 2022 as amended – MSC
The amendment to the minutes was to rescind the following motion “MIAC recommends approval of subdivision plan RDMW File No. 2022-SUB-05 for 325 Kaleva Road, as presented, noting the road access from Kaleva Road is sufficient.” MSC

E. Public Delegation – None

F. Correspondence - None

G. Reports

REPORTS:

1) Area A, Regional Director: Michelle Pottage

Michelle gave an official welcome to Hans Madsen and Carmen Burrows as commission members. The Lions Club have purchased and installed a new generator for the emergency evacuation site, located at the school, for use in future power outages.

2) Planning and Permits: Assistant Planner June Kwan

The subdivision application (RDMW File No. 2022-SUB-05) was again brought forward for discussion. A lengthy discussion took place with the planner asking for a recommendation, in the form of a motion from MIAC. more under old business) It was shared that the site permit for 335 20th Avenue, for a wood shed, now has the option to include the dwelling in the site permit, creating it as a primary residence. This is available now that the subdivision is complete and there is an additional civic address. (now 330 & 335 20th Ave.) The owner indicated he would like 335 20th Avenue and then the civic address form was issued. June is still working on the mapping – first for the fire department, then for the updates of the last 2 years. MIAC has requested a map of civic addresses to create an updated services list.

3) **Operations Report- RDMW Manager of Operations-Patrick Donaghy**

The December outline for 2023 budget is close to current. Over the next week there will be a recommendation from MIAC on the budget.

The largest increase will be in the sewer costs. RDMW is looking at ways to work closely with other communities on sampling to reduce costs. A suggestion was made to drive the samples to Courtenay and then the Lab looks after the transport to Vancouver. The current mode to transport is a flight out of Port Hardy but occasionally that gets cancelled. The grinder will be coming to Sointula and RD has hopes that the operator will have other jobs on Vancouver Island to possibly assist with costs. MIAC requested some insight on any budget savings over the last year.

Once MIAC receives the budget, we will have a recommendation to the RD within a week. RD is still looking for staff to fill more than one position.

H. Old Business

Subdivision –FileNo.2022-sub-05 Kaleva

After further discussion the following motion was passed:

“MIAC recommends a North South access from Kaleva Road to the back unnamed road, in addition to consideration of an East West dedication, on subdivision file no.2022-sub-05 Kaleva at 325 Kaleva Road.” MSC

Amended

“MIAC recommends a North South dedication from Kaleva Road to the back unnamed road, in addition to consideration of an East West dedication, on subdivision file no.2022-sub-05 Kaleva at 325 Kaleva Road.” MSC

I. New Business

1) Street lights:

*Malcolm Island Lions Street Light Request

*Kallio and 2nd Street Light Recommendation

*Corner of 3rd and 16th Request

After a brief discussion, the following motion was passed:

“MIAC will not deal with street light complaints or requests.” MSC

The Director reported to RD on the above 3 issues. Any future issues are for Hydro and the RD to resolve.

J. Questions

MIAC has requested copies of the budgets on a quarterly basis, as they become available.

Next Meeting Scheduled for February 27, 2023

Adjourned: 9:24 p.m.