



Electoral Area Directors & Municipal Regional District Tax Committee

MEETING AGENDA

February 21, 2023 – 11:00 am
RDMW Office – 2044 McNeill Road, Port McNeill, BC

Join Zoom Meeting:

<https://us02web.zoom.us/j/83150533877?pwd=b3BhQk13bXpzdIZGSDVwWVdBenZNUOT09>

Page CALL TO ORDER

- 1** **1. Agenda**
Approval of Agenda as Presented or Amended (February 21, 2023)
- 2-4** **2. Minutes**
Adoption of EA & MRDT Committee Meeting Minutes held January 17, 2023
- 5** **3. Reports**
Manager of Economic Development (February 09, 2023)
 - a) Proposal to amend current RTAG Guidelines
 - b) RTAG 2023-01 BCMAS Contemporary Dance
- 6-10**

- 4. Next Meeting – To be announced**

ADJOURN



Electoral Area Directors & Municipal Regional District Tax Committee

MINUTES

January 17, 2023

RDMW Office – 2044 McNeill Road, Port McNeill, BC

CALL TO ORDER: 11:38 am

Attendance:

EA/PA Directors: Chair Andrew Hory, Kevin Cameron (Zoom), Michelle Pottage, Dave Summers, Brent Schmidt (Alternate Director, Area C)

Regrets: Kathryn Wykes

Staff: David Kim, CAO; Patrick Donaghy, Operations Manager, Cody Pawluk, Operations Assistant, Nicole McDowell, Recording Secretary

1. Agenda

23-01 It was moved and seconded, that the agenda dated January 17, 2023 be approved.

CARRIED

2. Minutes

23-02 It was moved and seconded, that the minutes dated October 18, 2022 be adopted.

CARRIED

3. Reports – Gas Tax

a) Manager of Operations – Request for Additional Funding

i) GT2021-02 Woss Water Supply Emergency Generator Power Back Up

Also noted:

- *Budget of project was initially estimated at approximately \$65,000; it is now estimated at \$80,000*
- *Spent more on the genset than originally intended to enhance its capacity to use larger propane tanks (extra tanks would also be stored at Well #2), and with its portability, it would be more versatile emergency backup system.*
- *Project is 85% complete.*
- *Manager of Operations shared photos of:*
 - *65 kW Propane Genset Powering Well #1 in Woss*
 - *Storage Shed for 65 kW Propane Genset at Woss Recycling Depot*

Alternate Area C Director: Why was propane selected over diesel?

Woss Community requested propane because they thought it would be more stable and would require less maintenance.

- *Electrical connection costs were estimated at \$5,000 with actual costs approximately \$18,000*
- *Tex Electric was the contractor; prices higher due to external factors/inflation.*

Alternate Area C Director: Was there not a quote first? No.

- *If quote had been received, it would have been irrelevant at time of project start.*
- *Cost of the shed was kept down and is located inside the Woss Recycling Depot*
- *This will be the last request for funding for this project.*

Port Alice Municipal Director:

We are seeing cost overruns; if we could watch that closely, it would be great.

- *Nobody wants costs over-runs.*
- *Challenging to get budget approved and project done right away.*
- *In many infrastructure projects, especially when you are self-managing for cost savings, they can take longer to complete.*
- *BC Consumer Price Index, as of November, was 7.2%; infrastructure is higher.*
- *An option could be to put in healthier contingencies, but again, depending on the nature of the work, you are very susceptible to these cost increases.*

Board Chair added:

The RDMW does have a very good track record of managing projects directly, as opposed to contracting them out, which saves a substantial amount of money. If there is an over-run; project costs still comes in much less than if contracted out.

23-03
GT2021-02
Additional Funds

It was moved and seconded, that up to an additional \$15,000 be approved for the Woss Water Supply Emergency Generator Power Back Up, Gas Tax project GT2021-02.

CARRIED

ii) GT2021-04 RDMW Local Service Power Outage Resiliency Project

Also noted:

- *North Island is often disrupted with power outages.*
- *In 2021, staff put forward a plan for better resiliency for operations.*
- *Pilot project at a Coal Harbour Lift Station which used a Lithium 3-phase power pack and it was sized so it could provide sufficient power for a 24-hr period (if over 24 hrs, then a genset would be needed to recharge the batteries).*
 - *Lithium batteries were chosen over genset for environmental safety because other could be susceptible to leakage from diesel; and battery packs have no moving parts, so maintenance will be a lot less.*
 - *When battery replacement is needed; they will likely be replaced with more superior batteries – so battery pack will likely get better and better*
 - *Inverters where chosen that could be repaired, rather than replaced.*
- *Had budget of \$387,000 and now requesting an additional \$60,000*
 - *Professional engineering costs were higher than anticipated*
 - *One of the Lift Stations in Coal Harbour is owned by the Quatsino First Nation, who requested a battery pack as well, and were responsible for the infrastructure costs, but the RDMW has not received reimbursement. Reimbursement should return up to \$40,000 to the project.*

Chair added: RDMW put in the equipment in good faith place because there was an agreement with the QFN on face value, but we have yet to receive payment.

Alternate Area Director C: With the power outages, is anyone looking at the encroaching trees by the lines?

BC Hydro does their vegetation control; RDMW can make comments, but ultimately up to BC Hydro.

23-04
GT2021-04
Additional Funds

It was moved and seconded, that up to an additional \$60,000 be approved for the Local Service Power Outage Resiliency Project, Gas Tax project GT2021-04.

CARRIED

b) Operations Assistant – Request for Additional Funding
GT2022-01 Woss Sewer Flow Monitoring Pre-Lagoon

Also noted:

- *By monitoring the flows pre-lagoon, we will be able to access the inflow and infiltration in the Woss Sewer System more accurately.*
- *Original estimated project cost was \$11,000 and is now estimated at \$25,000.*
- *After funding was granted, project costs were higher for these reasons:*
 - *Changed flume manufacturer.*
 - *Shipping costs went up quite a bit.*
 - *Main increase in costs were construction based.*
 - *Cost estimates were made early on.*
 - *Change of scope once project was started.*
 - *direct burial of 700 ft² of cable*
 - *extra material was needed*
 - *contractor rates were much higher than expected*
- *Project now 90% complete; should be fully operational within a few weeks.*
- *Still believe that the flume and sensor combination was the right design and that the expected outcomes will be quite valuable in improving the Woss sanitary system.*

23-05
GT2022-01
Additional Funds

It was moved and seconded, that up to an additional \$15,000 be approved for the Woss Sewer Flow Monitoring Pre-Lagoon, Gas Tax project GT2022-01.

CARRIED

Chair commented: Instead of waiting until project is almost complete to request additional funding; perhaps make the request to the Committee as soon as you foresee that project costs are going to be higher than expected.

Next Meeting – To be announced

Adjournment: The meeting adjourned at 12:11 pm

CERTIFIED CORRECT

CHAIR

SECRETARY

REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT



TO: Electoral Area Directors and the Director for Port Alice

FILE NO. 6900.04

FROM: Pat English, Manager of Economic Development

SUBJECT: Rural Tourism Action Grant,

DATE: February 09, 2023

Revised RTAG

In July, 2022, the MRDT rate was increased from 2% to 3% for all jurisdictions in the Regional District, with the incremental tax revenues retained by each tax area. This tax increase is expected to provide \$30,000 to \$35,000 in funding for the RTAG program. To maximize the potential available to support tourism projects throughout the region, and recognizing the limited number of reliable events, it is proposed to make the following amendments to the RTAG guidelines:

Current Guideline

Festivals and Events may not access funding from the program for 2 consecutive years.

Amended Guideline:

Festivals and Events may not access funding from the program for **more than** 2 consecutive years.

Current Guideline

Proposals that offer benefits to Port Hardy, Port McNeill and/or Alert Bay are eligible to apply subject to matching contributions from these jurisdictions.

Amended Guideline:

Proposals that offer benefits to Port Hardy, Port McNeill and/or Alert Bay are eligible to apply subject to **some** matching contributions from these jurisdictions.

RTAG 2023 – 01 BCMAS Contemporary Dance

The BC Movement Arts Society is requesting a RTAG grant of \$5,000 to help fund a contemporary dance series to be held between March 2023 and July 2024 in Sointula and several other north island locations. The project has a total budget of \$28,000 with \$17,500 identified for marketing activities. A detailed budget of expenses and revenues is included in the application package.

The proposed event meets the criteria of the Festival and Events program of the RTAG program to support the “design, production & distribution of marketing materials to out-of-region consumers” and accordingly it is recommended for approval.

Respectfully submitted,

Manager, Economic Development

Regional District of Mount Waddington



2022 Regional Tourism Action Grant

Electoral Areas A, B, C, D and Village of Port Alice

APPLICATION FORM

Please refer to Program Guide for more information.

APPLICANT INFORMATION

Name of Organization BC Movement Arts Society

Key Contact Person Mary-Louise Albert, Artistic Executive Director

Mailing Address P.O. Box 177, Sointula Postal Code V0N 3E0
P.O. Box, Street, Village, Town, etc.

Phone 604-970-3206 Fax _____ Email albertmarylouise@gmail.com

Incorporation, Business/Society No. S-0064195 Or other _____ Date of Incorp. June 30, 2015

PROGRAM (choose one)

Trail Enhancement	
Name of Trail	_____
Description	_____ _____
Timeline	_____

Festival and Events	
Name of Event	<u>North Island Contemporary Dance Series - marketing support requested</u>
Description	<u>Please see attached project description</u> _____
Timeline	<u>March 4, 2023 to July 24, 2023</u>

Community Tourism

Name of Project _____

Location _____

Description _____

Timeline _____

FUNDING AND BUDGET PLEASE SEE ATTACHED DETAILED PROJECT MARKETING BUDGET

Sources of Funding	\$ Amount	Percent
Community/Local government (specify) BC Arts Council:	\$4000 confirmed	14%
Other funding (specify) CanadianHeritage and the Canada Council: Applicant- BCMAS:	\$12,000 confirmed \$5,000 confirmed	43% 18%
In Kind Contributions	\$2,000 confirmed	7%
Proposed Request from the Rural Tourism Action Grant	\$ 5000	18%
Total Sources of Funding	\$28,000	100%

PLEASE SEE ATTACHED DETAILED PROJECT MARKETING BUDGET

Project Budget (define categories) Table can be expanded	\$ Amount
advertising (all mediums), printing, distribution, video trailers and design	\$17,500
communications director/publicist	\$8,000
administratrative facilitation	\$2500
Total Project Budget	\$28,000

PROJECT BENEFITS

Describe how the project will assist either local or regional tourism destination marketing in your community.

PLEASE SEE ATTACHED DESCRIPTION

Please attach community letters of support, permits, authorizations and evidence of legal status.

Note that funding cannot be provided without satisfactory provision of this information.

PLEASE SEE ATTACHED

AUTHORIZATION

I/we certify that the information provided in this Application Form is to the best of my/our knowledge, complete, true and accurate, and the proposal does not contravene Regional District of Mount Waddington or Village of Port Alice policies or bylaws.

I/we agree that the information provided in this Application Form will be shared with the Regional District of Mount Waddington Rural Tourism Action Grant review panel and Board upon request.

I/we understand that there is no guarantee that this application will be funded.

I/we also understand that the Regional District of Mount Waddington will not be responsible for any costs incurred in the preparation of this application, or any subsequent application for funding from the Regional District of Mount Waddington, and this application is being prepared entirely at my/our own risk and cost.



Signature of Authorized Representative(s) _____

Printed Name or Names Mary-Louise Albert

Title Artistic & Executive Director

Date January 25, 2023

PROJECT DESCRIPTION:

Annual Contemporary Dance Series – March 2023 to July 2023:

Our year-round presentation series (which will be its 2ndth Season for this application's 2023 year) features exciting dance productions presented in up to 4 locations. Because of distance and geographical constraints (mountain passes, weather etc.) each production has consecutive shows in:

- 1) Sointula: in either of the Finnish Halls;
- 2) Port Hardy Civic Centre or Port McNeill Gate House Theatre;
- 3) 'Namgis Nation/Alert Bay: at the 'Namgis Lawrence Ambers Memorial Recreation Center;
- 4) and for some productions Campbell River: at the Tidemark Theatre

By offering each performance in these locations, we honour our commitment to equitable access for all of the North Island Region and ensuring for safe travel during late fall/winter/months, when because of weather, area connections for road travel can be difficult and often unsafe. The artists programmed are a minimum of 50% BC born or based dance artists and a maximum of 50% national/international.

Many of our shows features a regional opening performing artist (music/spoken word) to support the development and connections for rural artists.

Our shows in 'Namgis Nation/Alert Bay are shared with local indigenous artists of the T'Sasala Cultural Group.

This upcoming season visiting artists include: OURO Collective (BC); UNA Productions (US); N'Sans Opera & Dance (BC); T'Sasala Cultural Group ('Namgis Nation); Vanessa Goodman (BC); Tara Cheyenne Friedenbergl (BC); Kaeja d'Dance (ON); Human Fields (Germany/Poland).

Artist Engagement with Indigenous Cultural leaders:

All our programmed artists engagement with local indigenous communities under BCMAS Advisor, Andrea Cranmer's leadership. Each artist has a personal sharing and learning session with 'Namgis cultural leader and language teacher Andrea Cranmer. The performances on the 'Namgis Nation in the 'Namgis Lawrence Ambers Recreation Centre include sharing with Indigenous dance & music artists/storytellers. PLEASE SEE ATTACHED LETTER.

Additional Activities – Creation Residencies:

Creation Residency programming for professional BC based/and or born dance artist. Creation residencies provide excellent opportunity for dance artists artistically and supports their financial needs to create - an ongoing challenge, in particular for independent dance artists and small companies. Our residencies connect dance artists with new choreographic opportunities, enables intimate discussion platforms with a remote coastal community and increases rural community understanding and appreciation of professional contemporary dance.

BC MOVEMENT ARTS SERIES DANCE SERIES - Regional Tourism Application - 2023 MARKETING BUDGET

EXPENSES

Promotional Materials, design		3,300
Promotional videos/trailers creation for each show		2,700
Advertising Costs - cash and inkind - on line ads, social media platforms, print		10,000
Marketing/Communications Strategist Director/ Publicist		8,000
Printing/distribution		1,500
Adminstrative/management towards marketing campaign facilitation		2,500
TOTAL EXPENSES:		28,000

REVENUES

Applicant contribution	confirmed	5000
media - contra	confirmed	2000
British Columbia Arts Council: Professional Dance Project Grant	confirmed	4000
Canada Council: Dance Presenter Grant	confirmed	4000
Dept. of Canadian Heritage Canada Arts Presentation Fund Grant	confirmed	8000
Regional District Mt. Waddington - THIS APPLICATION	pending	5,000
TOTAL REVENUE		28,000

TOTAL REVENUE

28,000

TOTAL EXPENSES

28,000

SURPLUS/DEFICIT

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