



# Electoral Area Directors & Municipal Regional District Tax Committee

## MINUTES

March 21, 2023

RDMW Office – 2044 McNeill Road, Port McNeill, BC

**CALL TO ORDER: 12:59 pm**

### Attendance:

EA/PA Directors: Chair Andrew Hory, Kevin Cameron (Zoom), Kathryn Wykes,  
Michelle Pottage, Dave Summers

Staff: David Kim, CAO; Pat English, Manager of Economic Development,  
Patrick Donaghy, Operations Manager, Nadine Weldon, Administrative  
Assistant, Nicole McDowell, Recording Secretary

Public: Dennis Buchanan

### 1. Agenda

23-10 It was moved and seconded, that the agenda dated March 21, 2023 be approved. **CARRIED**

### 2. Minutes

23-11 It was moved and seconded, that the minutes dated February 21, 2023 be adopted. **CARRIED**

### 3. Reports

#### 1) Manager of Economic Development

##### a) RTAG 2023-02 Wild Songs by the Sea

23-12 It was moved and seconded, that up to \$5,000 be approved for the Wild Songs by the Sea,  
RTAG 2023-02 **CARRIED**

##### b) RTAG 2023-03 NWISEA Workshop

23-13 It was moved and seconded, that up to \$5,000 be approved for the NWISEA Workshop,  
RTAG 2023-03 **CARRIED**

23-14 It was moved and seconded, that the Manager of Economic Development's report  
be received and filed. **CARRIED**

#### 2) Manager of Operations

*Also noted:*

*Woss Fire Hall Upgrade:*

- *Two large trucks; pumper and rescue truck.*
- *One rescue pickup truck.*
- *Two garage door openings will be made into one large opening and door.*
- *John Motherwell to be retained for 'qualified professional' sign-off and John has agreed that Patrick Donaghy and Cody Pawluk will do the field checks.*
- *Port McNeill Fire Department might have a used garage door available.*

*Sointula Sewer Lift Station Upgrade Plans:*

- *Three lift stations which will require upgrades as almost 30 years old.*
- *Will not be doing the actual work until the pumps are ready to be changed, to maximize the value of the initial infrastructure.*
  - *What would normally be a capital replace (operational cost), we redefine it as a capital cost that is Gas Tax eligible... makes a big difference on the cost to the ratepayers when we can make these Gas Tax projects.*
- *The estimated \$30,000 is the budget to have three designs ready to go for when these projects go to tender.*

*Area C Director: Is there an emergency power backup for Hyde Creek Sewer?*

*No. If Hyde Creek power goes off, everything is positive pressure, so unless someone has their own genset operating their personal pump, nothing goes into the sewer system ... if we were to lose power and the wastewater treatment system wasn't working, then there shouldn't be anything going in there so it is not critical to have power backup.... But if the province were to insist upon it, we have a plan that we could move quickly on.*

*Area B Director:*

*Before the Coal Harbour Fire Hall roof is repaired, I'd like to see a feasibility study.*

23-15


It was moved and seconded, that the Manager of Operation's report be received and filed.

**CARRIED**

**Next Meeting** – To be announced

**Adjournment:** The meeting adjourned at: 1:24pm

**CERTIFIED CORRECT**

  
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CHAIR

  
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SECRETARY