



REGIONAL DISTRICT OF MOUNT WADDINGTON  
**BOARD OF DIRECTORS  
MEETING MINUTES**

March 21, 2023 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory  
Directors: In Person: Dennis Buchanan, Pat Corbett-Labatt, Dennis Dugas, James Furney,  
Michelle Pottage, David Summers, Kathryn Wykes  
Zoom: Kevin Cameron  
Staff: In person: David Kim, Administrator, Pat English, Manager of Economic Development,  
Patrick Donaghy, Operations Manager: June Kwon, Planning Assistant  
Zoom: Nadine Weldon, Recording Secretary; Nicole McDowell; Megan Hanacek, Rural  
Resident Attraction Coordinator, Natalie Stewart, Tourism Coordinator  
Public Zoom: Kathy O'Reilly

Resolution No. **CALL TO ORDER** **2:04 PM**

*The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.*

**APPROVAL OF AGENDA**

Moved/Seconded/**CARRIED**  
040/2023 THAT the RDMW Board of Directors March 21, 2023 Meeting Agenda be approved as amended:

**DELEGATIONS & RECOGNITIONS**

**MINUTES**

Moved/Seconded/**CARRIED**  
041/2023 THAT the Minutes of the Board of Directors Meeting held February 21, 2023 be adopted as amended.

Moved/Seconded/**CARRIED**  
042/2023 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**  
043/2023 THAT the Cheque Registry for February 28, 2023 be received and filed.

**STAFF REPORTS**

1. Administrator Report: *Noted:*
  - Confirmation of procedure of timing for adoption for bylaws, this is required for amendments to service establishment bylaws.
  - Quatse Campground Update: Some constructive outcomes and summary to follow.
  - Inaugural meeting of the North Island Sustainable Power Task force to meet on March 22, 2023. Spoke with BC Hydro representative Ted Olynyk this morning and feel that it was a good first meeting and establishment of rapport.
  - Transit update – cumulative revenue has risen by 9% and ridership by 17%.
  - Campsite Update: Bere Point as a whole currently 48% booked for the season

sites, with lettered sites currently sitting at 85% booked for the season. Link River is currently 19% booked for the season.

- A first cut for treasurer and finance clerk positions have been completed.
- The Finance department are putting in extra effort to ensure that they understand daily and annual deadlines, including getting ready for auditors.
- A revised posting for Economic Development is being developed.
- There will be an organizational review of staffing to determine best way to move forward in a positive manner for the Regional District.
- Request put forward by Director Corbett-Labatt to add Regional District OCP to future plans.

Moved/Seconded/**CARRIED**

044/2023 THAT the North Island 911 Shareholder Resolution – Appointment of Auditor be approved, signed and returned to North Island 911 Corporation.

Moved/Seconded/**CARRIED**

045/2023 THAT the North Island 911 Corporate Resolution to waive production and publication of Financial Statements be approved, signed and returned to North Island 911 Corporation.

Moved/Seconded/**CARRIED**

046/2023 THAT the North Island 911 Shareholders Resolution advising of the retirement of officers and appointment of officers be approved, signed and returned to the North Island 911 Corporation.

Moved/Seconded/**CARRIED**

047/2023 THAT the verbal March 21, 2023 Administrator's Report be received.

Moved/Seconded/**CARRIED**

048/2023 THAT the Travel Report be approved as presented

2. Manager of Economic Development – (March 10, 2023) *Also Noted:*

- *Seaweed harvesting will be based on cultivated stock, so as to lessen impact on wild seaweed stocks and wildlife.*

Moved/Seconded/**CARRIED**

049/2023 THAT the Regional District of Mount Waddington approves the Training Contract with Vancouver Island University for \$137,388.48 to deliver the Fundamentals of Forest Harvesting Practices course in Woss commencing April 11, 2023, conditional on the approval of an application to the Community Workforce Response Grant by the Province of BC.

Moved/Seconded/**CARRIED**

050/2023 THAT the Manager of Economic Development report be received and filed.

- b) Rural Resident Attraction Coordinator Report (March 13, 2023) Presented by Megan Hanacek.

Moved/Seconded/**CARRIED**

051/2023 THAT the March 13, 2023 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (March 10, 2023), Presented by Natalie Stewart

Moved/Seconded/**CARRIED**

052/2023 THAT the March 10, 2023 Tourism Coordinator Report be received and filed.

3. Manager of Operations (March 13, 2023) *also noted:*

053/2023 Moved/Seconded/**CARRIED**  
THAT the Sointula Fire Protection Service be approved to purchase approximately \$34,000 of equipment from Wholesale Fire & Rescue of which approximately \$7,000 will be funded from the 2023 operational budget and approximately \$27,000 will be funded from CEPF.

054/2023 Moved/Seconded/**CARRIED**  
THAT the Woss Fire Protection Service be approved to purchase approximately \$25,000 of equipment from Wholesale Fire & Rescue of which approximately \$25,000 will be funded from CEPF.

055/2023 Moved/Seconded/**CARRIED**  
THAT the Coal Harbour Fire Protection Service be approved to purchase approximately \$22,000 of equipment from Rocky Mountain Phoenix of which approximately \$12,800 will be funded from CEPF.

056/2023 Moved/Seconded/**CARRIED**  
THAT the Hyde Creek Fire Protection Service be approved to purchase approximately \$14,000 of equipment from Wholesale Fire & Rescue with the majority to be funded from CEPF.

057/2023 Moved/Seconded/**CARRIED**  
THAT the March 13, 2023 Manager of Operations Solid Waste report be received and filed.

4. Planning Assistant Report (March 21, 2023) *also noted:*
- *Revise report section 2. 2022-SUB-05 Inter-agency Referral has been composed but not sent.*

058/2023 Moved/Seconded/**CARRIED**  
THAT the March 21, 2023 Planning Assistant report be received and filed.

**FINANCIAL REPORTS**

A. Finance Report – Presented by the Administrator.

- *Finance department will be purchasing the budget software and will be moving to a cloud service.*

059/2023 Moved/Seconded/**CARRIED**  
THAT David Kim be named as the Chief Financial Officer for the Regional District of Mount Waddington.

060/2023 Moved/Seconded/**CARRIED**  
THAT the verbal Finance Report be received and filed.

B. Single Source Report by Finance Clerk MacEachern

**F. COMMITTEE REPORTS**

**EA.MRDT**

061/2023 Moved/Seconded/**CARRIED**  
THAT the RTAG 2023-02 funding application for Wild Songs by the Sea Application in the amount of \$5,000 be approved.

062/2023 Moved/Seconded/**CARRIED**  
THAT the RTAG 2023-03 funding application for NWISEA Application in the amount of \$5,000 be approved.

**BYLAWS AND PERMITS**

- 063/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1018, cited as "Regional District of Mount Waddington Malcolm Island Solid Waste Bylaw No. 812, Amendment Bylaw No. 1018, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 064/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1019, cited as "Regional District of Mount Waddington Sointula Sewer Fee Bylaw No. 455, Amendment Bylaw No. 1019, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 065/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1020, cited as "Regional District of Mount Waddington Coal Harbour Garbage Collection Rates and Regulations Bylaw No. 732, Amendment Bylaw No. 1020, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 066/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1021, cited as "Regional District of Mount Waddington Coal Harbour Sewer Regulations and Rates Bylaw No. 168, Amendment Bylaw No. 1021, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 067/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1022, cited as "Regional District of Mount Waddington Coal Harbour Water Regulations and Rates Bylaw No. 164, Amendment Bylaw No. 1022, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 068/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1023, cited as "Regional District of Mount Waddington Hyde Creek Sewer Regulations and Rates Bylaw No. 987, Amendment Bylaw No. 1023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 069/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1024, cited as "Regional District of Mount Waddington Woss Solid Waste Service Rates and Regulations Bylaw No. 820, Amendment Bylaw No. 1024, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 070/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1025, cited as "Regional District of Mount Waddington Woss Sewer System Rates and Regulations Bylaw No. 835, Amendment Bylaw No. 1025, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 071/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1026, cited as "Coal Harbour Volunteer Fire Department Local Service Establishment Amendment Bylaw No. 1026, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 072/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1027, cited as "Coal Harbour Street Lighting Local Service Establishment Amendment Bylaw No. 1027, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 073/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1028, cited as "Sointula Street Lighting Local Service Establishment Amendment Bylaw No. 1028, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.
- 074/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1029, cited as "Nimpkish Heights Street Lighting Local Service Establishment Amendment Bylaw No. 1029, 2023, be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.

- 075/2023 Moved/Seconded/**CARRIED**  
THAT Bylaw No. 1016, cited as "Regional District of Mount Waddington 2023-2027 Five Year Financial Plan" be read for a 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> time.

### **CORRESPONDENCE**

- 076/2023 Moved/Seconded/**CARRIED**  
THAT the North Island 9-1-1 Corporation 2023-2027 Recommended Budget and Financial Plan be received and filed.

### **OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING**

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- *Rachel Blaney visited the community, and held an open house for a meet and greet*
- *Attended the Seniors AGM and Sisu Theatre AGM*
- *Attended the Waterworks Meeting to get a better understanding of how this works and to offer any assistance that they may need*
- *Michelle Babchuk attended and held an open house re: current and ongoing health concerns. Further to the APP contract, it is in negotiations, but no confirmed action yet.*
- *Chief Tom Trimmer, from Fire Department and Marine Ways will be retiring after many years of service, and on April 15<sup>th</sup> from 4:00pm to 7:00 there will be a potluck dinner; everyone welcome!*

- 077/2023 Moved/Seconded/**CARRIED**  
THAT a letter of thanks and appreciation be sent to Chief Tom Trimmer for his years of service to the community.

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Formalizing rates for the use of the Coal Harbour Gym is in progress.*
- *Met with Michelle Babchuk re: funding of ICET, as there is under \$1,000,000 left for funding.*

Area "C"- Hyde Creek / Rupert

- *Local resident received a small community grant that went towards a community garbage pick up and BBQ.*
- *Hyde Creek Days festival is booked for July 22, save the date to come out and see local talent, food and local vendors.*

Area "D"- Nimpkish Valley / Woss

- *WRA meeting discussed prioritization, including the community pool, local ball tournaments. There is an issue with the bleachers, which will need to be addressed.*
- *SD85 came in and removed the playground equipment from the school, so updating the central community playground is going to be looked into.*
- *There will be a request sent to Ministry of Transportation about lowering the speed limit coming into Woss.*

## **2. Municipal Updates:**

Village of Alert Bay

- *Issued a contract for the community hall roof.*
- *Washroom/shower facility at the campground is nearly complete.*
- *Water system replacement is being reviewed with the engineers.*
- *Finalizing agreements on Solid Waste and Animal Control with 'Namgis First Nation*

and Whe-La-La-U Area Council

- Ocean Bridge youth have approached the Village of Alert Bay to come over and do a beach cleanup.

Village of Port Alice

- Received a "Growing Communities" grant.
- Sidewalk work is continuing.
- Budget meetings have been completed.

District of Port Hardy

- VINTAS group Job's Fair had a great turnout, participation was estimated at 500 people. There was also a survey done of local businesses of what kind of employees they are looking for. Many businesses were looking for journeymen, not apprentices. It seems to be a good indication that the Government Apprentice Program should be brought back.
- Economic Development forum is upcoming, this will be great place for networking.
- There was survey done by Stephanie Lefebvre from Malatest & Associates about the future of commercial fishing in the communities. It was determined that the government is making a concerted effort to further reduce the fleet. In addition, a large percentage of fishing licenses are owned by large corporations and not individuals.
- Had a visit with Michelle Babchuk and had a discussion about the possible uses of the rural community grant that the District of Port Hardy received.
- The U18 Midget (hockey) team made it to the Provincials in Terrace.
- The U18 female hockey team won at the Provincials.
- The pool liner has arrived.
- Going ahead with a kiosk down by the business centre.
- Calvin Hunt is carving a totem pole to be installed down by the business centre. This is being sponsored by a grant received last year.
- The provincial government has announced that by 2027 cell phone coverage will be available on all highways in BC.

Town of Port McNeill

- Port McNeill got to be the gateway to Sointula, hosting both MP Blaney and MLA Babchuk
- Going through the audit process at this time.
- Highlight of this month was the skating carnival, which included 92 children. Phenomenally well done event.

Questions/Comments – None

Next Meetings of the Board of Directors: Special Meeting: March 23, 2023 at 2:00 pm

078/2023

**ADOURNMENT TIME 3:48 PM**

CHAIR

SECRETARY