



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING AGENDA**

April 18, 2023 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Join Zoom Meeting

<https://us02web.zoom.us/j/87371954742?pwd=QUUp1TzRBZEZmMnFzdIUxblkza1NsQT09>

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1-3 1. Adopt April 18, 2023 RDMW Board of Directors Meeting Agenda as presented.
(or amended)

B. DELEGATIONS & RECOGNITIONS

This meeting is taking place on the traditional territory of the Kwak'wala speaking peoples.

Strathcona Regional District

- 1) The Connected Coast Project
- 2) Just Like Home
- 3) SRD Regional Transportation Study

C. MINUTES

- 4-5 1. Minutes of the Board of Directors Meeting held March 23, 2023 as Presented
(or amended)

Available
for
Review

2. District of Port Hardy – Regular Council January 24, February 28, 2023, Committee of the Whole – January 24, February 28, 2023; Town of Port McNeill – Regular Council March 14, 2023; Village of Alert Bay – Regular Council January 9, January 23, February 13, February 27, March 13, 2023; Village of Port Alice: Regular Council – December 14, 2022, January 11, January 25, February 8, February 22, March 8, 2023

Available
for
Review

3. Cheque Register Report (March 31, 2023)

D. STAFF REPORTS

1. Administrator – Verbal Report

6-16
17-33

1. BC Transit 2023-2024 Annual Operating Agreement
2. PW Transit VTN 2023-2024 Operating Agreement

Recommendation:

1. *THAT the Annual Operating Agreement with BC Transit for the fiscal year ending on March 31, 2024, be approved.*
2. *THAT the annual Volunteer Transportation Network operating agreement with PW Transit for the fiscal year ending on March 31, 2024 be approved.*

- 34 b) Travel Report
- 35 2. a) Economic Development Services – April 10, 2023

Recommendation:

THAT the RDMW supports the proposal for a C2C meeting with the Gwawa'enuxw First Nation to discuss development of seaweed cultivation and tourism initiatives in GFN traditional territories and the associated application for funding from the UBCM Community to Community Program.

- 36 b) Rural Resident Attraction Coordinator Report (April 11, 2023)
- 37-38 c) Tourism Coordinator Report (April 11, 2023)
- 39 3. Operations Department (April 10, 2023)

Recommendation:

THAT Glen Watson be appointed as Fire Chief of the Sointula Volunteer Fire Department for the balance of 2023.

- 40-54 a) Special Operations Report - CR_SARS (April 10, 2023)

Recommendation:

THAT the RDMW Board approve entering into the North Vancouver Island Emergency Rescue Plan for Locations Outside of Established Emergency Local Service Areas with the Campbell River Search and Rescue Society and the municipalities of Alert Bay, Port Alice, Port Hardy and Port McNeill.

- 55-57 b) Special Operations Report - Plastic Ocean Waste (April 10, 2023)

Recommendation:

THAT ocean waste plastic that can be recycled by Ocean Legacy be classified as Type B Controlled Waste as of May 1st 2023.

THAT the Regional District Solid Waste Program cover the costs of transporting ocean waste plastic collected by community cleanups or by individuals bringing in less than one cubic meter of ocean waste plastic to Ocean Legacy's facility for the purpose of recycling said materials

- 58-61 4. Planning and Development Services – (April 10, 2023)

E. FINANCIAL REPORTS

1. Treasurer Report – Verbal Report
- 62 2. Single Source – March 31, 2023

F. COMMITTEE REPORTS - None

(To be brought forth from earlier Committee Meetings)

G. BYLAWS AND PERMITS

- 63-64 1. Repeal Bylaw No. 1018, cited as “Regional District of Mount Waddington Malcolm Island Solid Waste Bylaw No. 812, Amendment Bylaw No. 1018
- 65-66 2. Bylaw No. 1030, cited as “Regional District of Mount Waddington Malcolm Island Solid Waste Bylaw No. 812, Amendment Bylaw No. 1030, 2023, for 1st, 2nd and 3rd reading.

H. CORRESPONDENCE - None

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Other Business: Discussion

2. Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

Area "B" - Quatsino / Winter Harbour

Area "C" - Hyde Creek / Rupert

Area "D" - Nimpkish Valley / Woss

3. Municipal Updates:

Village of Alert Bay

Village of Port Alice

District of Port Hardy

Town of Port McNeill

4. Question Period

5. Committee Meetings:

6. Next Meeting: May 16, 2023

J. ADJOURNMENT



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
SPECIAL MEETING MINUTES**

March 23, 2023 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory (Zoom)
Directors: In Person: Brent Schmidt, Alternate for Kathryn Wykes
Zoom: Kevin Cameron, Pat Corbett-Labatt, Dennis Dugas, James Furney, Michelle Pottage, David Summers

Staff: In person: David Kim, Administrator,
Zoom: Nicole McDowell, Recording Secretary

Public None

Resolution No. **CALL TO ORDER** **2:08 PM**

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**
079/2023 THAT the RDMW Board of Directors March 23, 2023 Meeting Agenda be approved as amended.

MINUTES

Moved/Seconded/**CARRIED**
080/2023 THAT the Minutes of the Board of Directors Meeting held March 21, 2023 be adopted as presented.

A. BYLAWS AND PERMITS

Moved/Seconded/**CARRIED**
081/2023 THAT Bylaw No. 1018, cited as "Regional District of Mount Waddington Malcolm Island Solid Waste Bylaw No. 812, Amendment Bylaw No. 1018, 2023, be adopted.

Moved/Seconded/**CARRIED**
082/2023 THAT Bylaw No. 1019, cited as "Regional District of Mount Waddington Sointula Sewer Fee Bylaw No. 455, Amendment Bylaw No. 1019, 2023, be adopted.

Moved/Seconded/**CARRIED**
083/2023 THAT Bylaw No. 1020, cited as "Regional District of Mount Waddington Coal Harbour Garbage Collection Rates and Regulations Bylaw No. 732, Amendment Bylaw No. 1020, 2023, be adopted.

Moved/Seconded/**CARRIED**
084/2023 THAT Bylaw No. 1021, cited as "Regional District of Mount Waddington Coal Harbour Sewer Regulations and Rates Bylaw No. 168, Amendment Bylaw No. 1021, 2023, be adopted.

Moved/Seconded/**CARRIED**
085/2023 THAT Bylaw No. 1022, cited as "Regional District of Mount Waddington Coal Harbour Water Regulations and Rates Bylaw No. 164, Amendment Bylaw No. 1022, be adopted.

- 086/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1023, cited as “Regional District of Mount Waddington Hyde Creek Sewer Regulations and Rates Bylaw No. 987, Amendment Bylaw No. 1023, be adopted.
- 087/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1024, cited as “Regional District of Mount Waddington Woss Solid Waste Service Rates and Regulations Bylaw No. 820, Amendment Bylaw No. 1024, 2023, be adopted.
- 088/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1025, cited as “Regional District of Mount Waddington Woss Sewer System Rates and Regulations Bylaw No. 835, Amendment Bylaw No. 1025, 2023, be adopted.
- 089/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1026, cited as “Coal Harbour Volunteer Fire Department Local Service Establishment Amendment Bylaw No. 1026, 2023, be adopted.
- 090/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1027, cited as “Coal Harbour Street Lighting Local Service Establishment Amendment Bylaw No. 1027, 2023, be adopted.
- 091/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1028, cited as “Sointula Street Lighting Local Service Establishment Amendment Bylaw No. 1028, 2023, be adopted.
- 092/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1029, cited as “Nimpkish Heights Street Lighting Local Service Establishment Amendment Bylaw No. 1029, 2023, be adopted.
- 093/2023 Moved/Seconded/**CARRIED**
THAT Bylaw No. 1016, cited as “Regional District of Mount Waddington 2023-2027 Five Year Financial Plan” be adopted.
- 094/2023 **ADOURNMENT TIME 2:13 PM**

CHAIR

SECRETARY

ANNUAL OPERATING AGREEMENT

between

Regional District of Mount Waddington

and

British Columbia Transit

Effective
April 1, 2023

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ANNUAL OPERATING AGREEMENT

April 1, 2023 – March 31, 2024

BETWEEN: **Regional District of Mount Waddington**
(the "Municipality")

AND: **British Columbia Transit**
(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

SECTION 1: DEFINITIONS

Unless agreed to otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "*Annual Operating Agreement*" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "*Transit Service Agreement*" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;
- c) "*Incurred*" means an event or transaction has taken place for which an obligation to pay exists, even if an invoice has not been received, such that the underlying evidence indicates there is little or no discretion to avoid the obligation. The value of the obligation is to be calculated in accordance with recognized Canadian accounting standards.

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter, the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

- a) The parties agree that the effective date of this agreement is to be April 1, 2023, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2024, except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
 - i. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 12.
 - ii. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension, the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 12.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Any information developed in the performance of this Agreement, or any personal information obtained, collected, or stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to the provisions of FOIPPA, including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

- a) Amendment: This agreement may only be amended in writing as signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- d) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.

SECTION 8: LOCAL CONTRIBUTIONS AND RESERVES

British Columbia Transit service is provided using a cost-sharing model. Where any transit-related contributions are received and/or third-party revenues are earned that are in excess of expenses, the Authority is required to hold these excess funds in a reserve account for use against transit-related expenditures in future years. When unanticipated expenditures occur that were not included in the budget and cannot be covered by reserves, the Authority will seek to recover these based on the cost-sharing ratios between the Municipality and the Authority.

Eligible Operating Expenses

The Authority will invoice the Municipality and collect on monthly invoices based on incurred eligible operating expenses to provide Transit Service. Eligible operating expenses are comprised of the following costs of providing Public Passenger Transportation Systems:

- a) For *Conventional Transit Service*:
 - i. the operating costs for providing Conventional Transit Service excluding interest and amortization;
 - ii. the amount of any operating lease costs of BC Transit for Conventional Transit Services;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
 - iv. an amount of the Annual Operating Costs of the Authority not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement.
- b) For *Custom and Paratransit Transit Service*:
 - i. the operating costs for providing Custom Transit Service excluding interest and amortization, but including the amount paid by the Authority to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
 - ii. the amount of any operating lease costs of the Authority for Custom Transit Service;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and
 - iv. an amount of the Annual Operating Costs of the Authority not exceeding 8% of the direct operating costs payable under an Annual Operating Agreement.
- c) Eligible operating expenses exclude the costs of providing third-party 100%-funded services.
- d) Annual operating costs of the Authority are operations, maintenance and administration costs that are for the shared benefit of all transit systems operated by the Authority. These costs are allocated to each transit system on a pro rata basis, based on the nature of the costs.

Lease Fees

The Authority will invoice the Municipality and collect on monthly invoices for lease fees on tangible capital assets owned by the Authority that are used in the provision of transit service. Lease fees are comprised of the following:

- a) The Municipality's fee for use of the asset, including for the costs of acquisition, construction, development and betterment of the asset and the costs of installing the asset at the location and condition necessary for its intended use;
- b) Debt financing and risk-related charges or costs payable on assets;
- c) Payment into a reserve fund for preventative maintenance and major repair of assets owned or leased by the authority;
- d) Amounts sufficient for the Authority to recover all other costs relating to the asset, including, but not limited to taxes and administrative charges.

Where lease fees are received that exceed actual asset-related expenses in any given period, these will be placed in a pooled reserve. This reserve will be used to offset against future lease fees as outlined above.

Reserve Funds

The Authority will establish the following for each transit system to record the contributions that have been received but not yet earned as follows:

- a) **Local Transit Fund:** Contributions by the Municipality towards eligible operating expenses that have been received but not matched with a Provincial share contribution will be deferred in the Local Transit Fund.
 - i. Any expenditure of monies from the Local Transit Fund will:
 1. only be credited towards the Municipality's share of expenses for the transit system for which it was collected.
 2. be applied to reduce Municipal invoices at the discretion of the Municipality as agreed to under the Annual Operating Agreement or amendments as required.
 - ii. The Local Transit Fund may be used towards lease fees.
 - iii. The Authority will provide a quarterly statement of account of the Local Transit Fund balance including contributions, amounts utilized and interest earned.

SECTION 9: SAFE RESTART CONTRIBUTION

Under the Safe Restart Program, the federal and provincial governments provided joint, non-recurring contributions to transit systems in British Columbia (the "Safe Restart Contribution") in 2020/21 and 2021/22.

The Authority applied the Safe Restart Contributions as follows:

- a) As an allocation towards the Municipality's share of eligible operating expenses in the fiscal year of the contribution;
- b) After applying the allocation of Safe Restart Contribution, any excess contributions received from the Municipality were deferred to the Local Transit Fund;
- c) The Authority will apply the remaining Local Transit Fund balance to reduce 2022/23 and future municipal invoices at the discretion of the Municipality as agreed to under an Annual Operating Agreement or amendments as required.

It is expected that by receiving the Safe Restart contribution, the Municipality will work with the Authority to maintain targeted essential transit service levels by not reducing transit service below existing planned service levels and maintain affordability by limiting annual fare increases to an average of 2.3% from April 1, 2020 through March 31, 2025.

SECTION 10: GOVERNING LAW

This agreement is governed by, and shall be construed in accordance with, the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the Government of Canada.

SECTION 11: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or PDF copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 12: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed where an electronic signed document is emailed to the parties or if mailed by prepaid registered mail to the Authority at:

British Columbia Transit
c/o Executive Assistant, Strategy and Public Affairs
PO Box 9861
520 Gorge Road East
Victoria, BC V8W 9T5

and to the Municipality at:

Regional District of Mount Waddington
2044 McNeill Road
Port McNeill, BC V0N 2R0

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF, the parties have hereunto set their hand this _____ day of _____, 2023.

Regional District of Mount Waddington

British Columbia Transit

Vice President, Strategy and Public Affairs

Vice President, Finance and Chief Financial Officer

SCHEDULE A: TARIFF AND FARES

APPENDIX 1: TARIFF NOTES

Fares Zones

<i>Zone One</i> -	Local Routes: within municipal limits of Port Hardy or Port McNeill
<i>Zone Two</i> -	Travel between Port Hardy/Coal Harbour and Port Hardy/Fort Rupert
<i>Zone Three</i> -	Travel between Port Hardy/Port McNeill or Port McNeill/Woss

Fares:

Effective as of September 1, 2021

	<u>Zone One</u>	<u>Zone Two</u>	<u>Zone Three</u>
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a) *Single Cash Fares:*

All passengers	\$1.25	\$2.50	\$3.75
Child (12 and under)	Free	Free	Free

b) *Tickets (sheet of 10)*

All passengers	\$10.50	\$21.00	\$31.50
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c) *Monthly Passes*

	<u>Zone One</u>	<u>All Zone Super Pass</u>
i) Adult/College Student	\$36.50	\$73.00
ii) Senior/Student*	\$31.50	\$62.50

d) *Transfers: Good for \$1.00 credit on fare for next connecting zone two or three trip.*

Transfer +		<u>Zone Two</u>	<u>Zone Three</u>
All passengers		\$1.50	\$2.75

e) BC Bus Pass valid for the current calendar year, available through the Government of BC Bus Pass program.

f) CNIB National Identification Card, available from the local office of the CNIB.

g) BC Transit Employee Pass

*reduced fares with valid ID for seniors (65 and over) and students in full-time attendance to grade 12.

handyDART Fares:

Effective as of September 1, 2021

One-Way Trip	<u>1 Zone</u>
Single Passenger Fare	\$1.25
Registered User – Children 12 and Under	Free
10 Tickets	\$10.50
Attendants	Free

Note: Visitors may register for temporary handyDART service. Proof of registration in another jurisdiction or proof of eligibility is required.

SCHEDULE B: SERVICE SPECIFICATIONS

Effective April 1, 2019

The Local Transit Service Area for Regional District of Mt. Waddington shall be defined as the corporate boundaries of the Regional District of Mount Waddington.

The Annual Service Level for the Mt. Waddington Conventional Service shall be **4,600** Revenue Service Hours

The Exception Days recognized annually for Mt Waddington Conventional Service are:

Exception Days	Service Level
Good Friday	No Service
Easter Monday	No Service
Victoria Day	No Service
Canada Day	No Service
BC Day	No Service
Labour Day	No Service
Truth and Reconciliation Day	Saturday Service
Thanksgiving Day	No Service
Remembrance Day	No Service
Christmas Day	No Service
Boxing Day	No Service
New Year's Day	No Service
Family Day	No Service

SCHEDULE C: BUDGET

MOUNT WADDINGTON PARA TRANSIT

	OFFICIAL AOA 2023/24
TOTAL REVENUE	69,481
TOTAL OPERATING COSTS	594,811
TOTAL COSTS (including Local Government Share of Lease Fees)	645,393
NET LOCAL GOVERNMENT SHARE OF COSTS	237,491

REGIONAL DISTRICT OF MOUNT WADDINGTON



Volunteer Transportation Network

CONTRACT DOCUMENTS

FOR THE PERIOD:

April 1, 2023 to March 31, 2024

AGREEMENT made this _____ day of _____, 2023.

BETWEEN:

REGIONAL DISTRICT OF MOUNT WADDINGTON
2044 McNeill Road
Port McNeill, BC V0N 2R0

(Hereinafter called the RDMW)

OF THE FIRST PART

AND

PW TRANSIT CANADA LTD
1041 Great Street
PRINCE GEORGE, BC V2N 2K8

(Hereinafter called the "Contractor")

OF THE SECOND PART

WHEREAS the Board of Directors of the RDMW has resolved to enter into a contract with the Contractor relating to the operation of the VTN in accordance with the terms and conditions hereinafter set forth;

THIS AGREEMENT WITNESSES that in consideration of the mutual covenants herein contained, the parties mutually covenant and agree as follows:

1. The Contractor agrees to operate the VTN for the period commencing the April 1, 2023 to March 31, 2024:
 - a) The Schedule and Description of Work is specified in Schedule A and B, which forms part of this agreement. Any deviation from said schedules must be approved by the RDMW;
2. The RDMW agrees to pay the Contractor for the satisfactory performance during the term of this contract, the sums specified in Schedule C, including all disbursements.
3. With the agreement of both parties, the Agreement may be renewed annually.

4. TERMINATION

- (a) This Agreement may be terminated by the RDMW by six (6) month's written notice prior to expiration of the Initial Term, or any subsequent Extended Term, for convenience.
 - (b) Effective with the termination of the Agreement in accordance with the above, neither party will have any further rights or obligations to the other hereunder, except only for the Contractor's continuing obligation to maintain confidentiality.
 - (c) This Agreement may be terminated by the Contractor by six (6) month's written notice.
 - (d) This Agreement may be terminated in the event of a breach of contract. The Contractor shall then be entitled to receive only such sum as would have been due to him upon completion by him after deducting the said amount. If such amount should exceed the sum which would have been payable to the Contractor when the Work was fully completed by him then the Contractor shall upon demand pay to the Owner the amount of such excess and it shall be deemed a debt due by the Contractor to the Owner and shall be recoverable accordingly.
5. The Contractor is an independent Contractor, and nothing herein shall be construed to create a partnership, joint venture, or agency, and neither party shall be responsible for the debts or obligations of the other party.
6. The RDMW shall not be responsible for payment of any of the following:
- a) Employment Insurance
 - b) Workers Compensation
 - c) Canada Pension Plan
 - d) Income Tax
 - e) Health & Welfare Benefits
 - f) Overtime
 - g) Vacation Pay
 - h) Licences
 - i) Permits
 - j) Operation and maintenance of any equipment whatsoever used, rented, leased or owned by the Contractor in its business and the effective carrying out of this agreement.
 - k) Any other Federal, Provincial or Municipal tariffs or taxes usually payable by an employer on behalf of the employee.
7. The Contractor shall provide the RDMW with proof of annual payment to the Workers Compensation Board.
8. The Contractor shall indemnify and save harmless the RDMW from all fines, suits, proceedings, claims, demands or actions of any kind of nature or from anyone whomsoever arising or growing out of or otherwise connected with the performance of its covenants herein and shall, prior to the commencement of operations and thereafter at all times during the term of this agreement, at its own expense, keep in force by advance payment of premium a minimum of Five Million Dollars (\$5,000,000.00) with an insurance company acceptable to the RDMW, including the following:
- a) Comprehensive General Liability;
 - b) All premises, activities and operations;
 - c) Cross liability clause;
 - d) Owners and Contractors protective;
 - e) Contingent employees liability;
 - f) Employees as insureds;
 - g) Blanket contractual;

h) Personal injury;

The RDMW shall be named as an additional named insured, with thirty (30) days prior written notice to the RDMW should the policy be restricted, reduced, cancelled or lapse for any reason.

If the Contractor fails to comply with such requirements, the RDMW may obtain such insurance and keep same in force and effect, and the Contractor shall pay the RDMW upon demand the premium cost thereof, plus reasonable handling charge.

9. This agreement shall supersede all communications, negotiations and agreements, either written or verbal, made between the parties in respect of matters pertaining to this agreement prior to its execution and delivery.
10. This agreement may be submitted to arbitration as a result of any dispute or claims arising out of or relating to this agreement or the breach thereof, subject to the following:
 - a) The provisions of the Arbitration Act of British Columbia shall apply;
 - b) No one shall be appointed or act as arbitrator who has any interest financially or otherwise in the Plan or in the business or other affairs of either party;
11. This agreement shall ensure to the benefit of and be binding upon the parties hereto and upon their respective successors, heirs, administrators, and assigns.

IN WITNESS WHEREOF the parties hereto have duly executed this agreement as of the day and year first above written.

REGIONAL DISTRICT OF MOUNT WADDINGTON

Administrator

Chairperson

PW TRANSIT CANADA LTD

Authorized Signatory

Authorized Signatory

SCHEDULE A: Services

Summary of Services: *The Volunteer Transportation Network is an integral part of the Mount Waddington Transit System which is also operated by the contractor under separate contract with BC Transit and the RDMW. The VTN provides additional para-transit type services to clients who may not otherwise be able to access the regular transit system. The VTN uses primarily volunteer drivers who utilize their own vehicles. In addition, the VTN also has access to a lift van, owned by the RDMW as described in Schedule B. The Regional Transit Coordinator provides dispatch services for the VTN and coordinates rides in conjunction with the Transit service.*

Duties:

- A. Develop and implement a driver training program (as shown in Appendix 1).
- B. Recruit and train drivers in all participating communities including Malcolm Island, Cormorant Island, Port Hardy/Fort Rupert, Coal Harbour/Quatsino FN, Port McNeill/Hyde Creek, Port Alice and Woss.
- C. Develop and implement criteria for rider eligibility (as shown in Appendix 1).
- D. Provide sign-up opportunities for eligible riders for all participating communities and keep an up to date database of such clients.
- E. Arrange rides for clients (available during operating hours of the Transit system 8:00 am to 6:00 pm), who have provided 48 hours' notice, from among the pool of drivers.
 - If possible, the driver closest to the client will be tasked
 - If the client is travelling between communities, utilize the transit system if possible
 - If the client requires wheelchair access, and it is not possible or practical to utilize para-transit pockets, utilize the RDMW VTN van
 - On all long haul trips (return distance greater than 20 km) the lift van should be used only when there are two or more clients served with at least one requiring the lift service
 - No fee will be charged to clients
 - Any donations made by clients or the public will be documented and forwarded to the RDMW which will provide a receipt to the donor, if requested
 - Effort should be made to have as many riders as possible utilizing each vehicle trip
 - If a trip is scheduled and there is room in the vehicle for additional riders, they may ride with the driver's consent and a suggested donation to the Contractor
- F. The Contractor will be responsible for paying drivers a reimbursable honorarium to cover the cost of utilizing their vehicle or for using the RDMW lift van (see Schedule C).
- G. The Contractor will keep and, upon request, provide records showing:
 - Number of trips taken, and clients served within each community (see Appendix 1 for sample)
 - Amount of donations received for the VTN, including any waived driver charges for calendar year (the RDMW will issue tax receipts accordingly)
 - For each community, the number of kilometers driven by volunteers utilizing their own vehicles and utilizing the RDMW VTN bus

SCHEDULE B: RDMW Lift Van

Background: *The RDMW Lift Van was purchased in December 2017 with funds from Island Health and the Mount Waddington Health Network for the purpose of providing services to residents who are unable to utilize the regular transit service or access other methods of transportation to access health or other services. The van can carry as many as seven wheel chairs.*

Description: 2015 GMC Savanna Van Serial Number 1GD675BG8F1104554. Includes 16 foldable seats, a side lift and 12 tires.

Eligible Uses for the Van:

- 1) To use for the Volunteer Transportation Network as per Schedule A
- 2) To use for Special Group Trips for any other program associated with the Mount Waddington Health Network by PW Transit for the benefit of its clients
- 3) For other purposes that PW Transit can accommodate to meet a public need including Special Group Trips for public events

Contractor Responsibilities:

- Ensure that all operators are qualified to operate the vehicle as per the criteria set by the VTN and in accordance with the Motor Vehicle Act
- Provide regular servicing and maintenance (including regular manufacturer suggested service, fluid changes, tire rotation and replacement, cleaning and minor servicing such as bulb replacement)
- Maintain and provide when requested, records of maintenance and servicing
- For any use of the Van for any purpose other than that of the VTN shown in number 1, above, provide the Regional District with information to prepare an invoice in accordance with Schedule C* to cover the cost of depreciation and/or major repairs (such as replacing the engine or transmission)
 - Obtain the permission of the Regional District for such trips with an emailed request providing information about the client, the purpose of the trip, time and date and estimated trip length.
 - After the actual hours of use are confirmed, the Regional District will bill the client for amounts agreed upon in Schedule C and will in turn pay PW Transit for their share
 - It is understood that PW Transit will initially arrange for a volunteer driver but if during the actual trip no driver is available, or in cases where a Transit bus is also utilized, PW may use a paid employee and charge as per Schedule C

SCHEDULE C: Monthly Contractor Fees

Base Level Payments:

Base Level (without additional Lift Van, excluding Port Alice):\$2,073 /month

Includes: Dispatch & Office for 12 hours office coverage; vehicle insurance for RDMW owned lift van, volunteer driver training & trainer costs, office overhead related to the VTN, up to \$500 annual promotion costs.

Payments will be made upon receipt of monthly invoice.

Plus: Reimbursements of Variable Costs

The RDMW will reimburse PW Transit the following costs upon receipt of an invoice:

Volunteer Drivers Liability Insurance Upgrades: A payment of \$100 per year to bring the liability insurance to \$5,000,000 coverage (this applies regardless of current level of insurance)

Volunteer Own Vehicle Mileage Honorarium: 51 cents per kilometer

Volunteer RDMW Lift Van Mileage Honorarium: 30 cents per kilometer

Use of PW Employee as a Driver for the VTN bus: \$35 per hour

Fuel and Maintenance for RDMW Lift Van: Actual Costs incurred

Billed Separately by RDMW:

Special Group Trips and other non-VTN trips (see Schedule B) trips utilizing RDMW VTN bus:
\$75/hour

Appendix 1

A: Service Brochure

Please remember...

The VTN is not a low cost taxi service for anyone to use at any time.

We support our local private taxi providers and are not an alternative.

Clients must register before accessing the VTN Program

To register for the VTN Program, contact the VTN Coordinator at
250-956-3151



The VTN Program provides service in:

- Port Hardy
- Fort Rupert
- Woss
- Cormorant Island
- Port McNeill/Hyde Creek
- Coal Harbour/Quatsino
- Malcolm Island
- Port Alice

VTN CONTACT INFORMATION

PHONE 250-956-3151 ♦ FAX 250-956-4484 ♦ mwts@pwtransit.ca

Volunteer Transportation Network

#23 – 1705 CAMPBELL WAY ♦ PO BOX 185 ♦ PORT MCNEILL, BC V0N 2R0
PHONE 250-956-3151 ♦ FAX 250-956-4484 ♦ mwts@pwtransit.ca

Your Local Transportation Network



Serving the North Island community to community since 2007

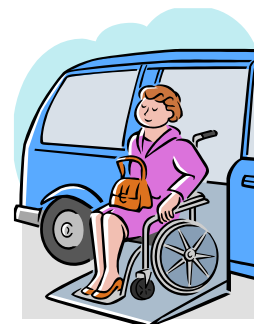
The purpose of the VTN is to help enhance the quality of life, contribute to the whole health and greater independence for individuals and families as a part of the overall transit strategy for the North Island region.

The VTN Program a transportation option that is integrated with the HandyDART Program and the regional conventional transit system.

VTN service is offered to eligible clients residing within the Regional District of Mount Waddington where there is no other alternative transportation option available.

VTN Clients must submit a trip request a minimum of 48 hours before the scheduled appointment.

If you are living with a mobility challenge, the VTN Program now has a wheelchair accessible lift van available to eligible VTN clients.



What can the VTN be used for?

The VTN service provides eligible clients access to a variety of services

Examples of these are but not limited to:

- Medical and Dental appointments
- Access to Government or social service agencies
- Important provincial court proceedings
- Attend interviews, training and employment related appointments
- Enhance educational opportunities
- Attend prenatal or parental instruction classes
- Visits to relatives or friends in care facilities
- Become involved with community social and recreational facilities
- Access to the food bank, groceries, prescription pick up and other necessities.

Who can use the VTN and what is the cost?

Once a client has registered with the VTN program either from a "referral source" or as an individual, clients can contact the office directly to request service subject to the following conditions.

- Clients must be a resident within the boundaries of the Mount Waddington Regional District on Vancouver Island
- Clients who do not have access to any alternative means of transportation including family members
- Clients who have a physical infirmity or disability, either permanent or temporary who are not able to drive or have no alternative transportation available.
- Clients who are referred to the VTN program from a "referral source."

The VTN Program operates on a fee-for-service basis (donation) where either the referral source will donate for the trip or the client or family member will be asked to provide a donation.

The VTN program continues to seek ongoing donations from businesses, service clubs, and other funding sources to keep the service operating.

B: Volunteer Application

Eligibility Guidelines for Volunteer Transportation Network

- a. Live within the boundaries of the North Island.
- b. Have no alternative transport available.
- c. Referred to the Program by an agency, doctor, family, friend, school principal.
- d. Able to provide appointment information (address, date and time).
- e. Capable of giving the driver clear directions to your appointment.
- f. Ready and available for pick up at accessible location.
- g. Willing to share a drive where scheduling permits.

Applicant Information (Please print clearly)

STRICTLY CONFIDENTIAL

Last Name:.....		First:		Init:	
Date of Birth:		Sex			
(mm / dd / yyyy)					
Apt. /Unit #:		Address:		Intercom #:	
City:		Prov:		Postal Code:	
Is this a permanent resident?		YES		NO (explain)	
.....					
.....					
Resident Location Description (apartment, difficult location, etc.)					
.....					
Mailing address if different from above (Please provide)					
.....					
Phone:		Fax:		Cell:	
Email		Message:		Pager:	
Preferred communication:		<input type="checkbox"/> Home phone		<input type="checkbox"/> Fax	
		<input type="checkbox"/> Cell		<input type="checkbox"/> Email	
Needed and Provided by VTN Client:					
Accompany	<input type="checkbox"/> None	<input type="checkbox"/> Attendant	<input type="checkbox"/> Parent	<input type="checkbox"/> Child provide car seats.	
Assistance	<input type="checkbox"/> No special requirements		<input type="checkbox"/> Needs	<input type="checkbox"/> To be transferred from wheelchair	
Crutches	<input type="checkbox"/> None	<input type="checkbox"/> Crutches			
Walker	<input type="checkbox"/> None	<input type="checkbox"/> Small folding	<input type="checkbox"/> Folding with seat	<input type="checkbox"/> Non-folding	
Wheelchair	<input type="checkbox"/> None	<input type="checkbox"/> Folding	<input type="checkbox"/> Non-folding	<input type="checkbox"/> Electric wheelchair	
Oxygen	<input type="checkbox"/> None	<input type="checkbox"/> Oxygen			
Car Entrance Required:	<input type="checkbox"/> No special needs		<input type="checkbox"/> Prefers low entrance	<input type="checkbox"/> Requires low entrance	
Funding Provided by Client:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Full
Funding Provided by Referring Agency:			<input type="checkbox"/> None	<input type="checkbox"/> Partial	<input type="checkbox"/> Full
Any Medical conditions:					
.....					
.....					

I, _____ authorize **VT Network** to determine the eligibility for authorized transportation and, if needed, to consult the agency representative, medical specialist, or family doctor named below. I understand and agree that the decision of **Volunteer Transportation Network** shall be final.

Signature of Client: Date:.....

This section to be completed by the referring agency or person (*print clearly*)

Verification of Eligibility for Volunteer Transportation Network

Please Note: Before completing this verification, refer to the eligibility guidelines.

Has the applicant use of any alternative transportation?

YES: explain **NO:**

.....
.....

Family Doctor: Phone:

This client needs person-to-person transfer

Referred By: (agency or individual)

Position: Contact Person:

Address: City:

Postal Code: Telephone: Fax:

I (*Contact Person*) hereby verify that the above named applicant meets the eligibility criteria to register for the **Volunteer Transportation Network**.

Signature Date

Signature of **VT Network** Coordinator:

Date:

Privacy: We will never provide your personal information to any third party without your prior written approval.

C: Program Description Summary

Volunteer Transportation Network: (VTN) Program Service Delivery Description

Description of the VTN Program:

- The VTN program provides a door-to-door transportation service to eligible north island residents of all ages who reside within the Regional District of Mount Waddington.
- The VTN Program provides access to a variety of services such as medical and dental appointments, government or social service agencies, court proceedings, employment related appointments, educational opportunities, prenatal or parental instruction classes, food bank, grocery shopping, banking institutions, post office, prescription pick up, community and social events, or visits to friends or relatives in care facilities.
- VTN service is provided to clients who are unable to access the regional transit system due to their residential location, mobility challenges or have no other available transportation options.
- Part of the overall vision of the VTN Program is to provide transportation to clients from the outer laying communities to the transit system. The VTN program is a transportation option that is designed to fill the transportation gaps that the regional transit system is not able to accommodate.
- VTN service is available Monday to Friday from 8 am – 6 pm. One off VTN trip requests are considered on the weekends providing a volunteer driver is available.
- A wheelchair accessible lift van is available to provide VTN services to eligible mobility challenged clients in the region.

Volunteer Drivers

- Volunteer drivers use their own personal vehicles to provide transportation services to clients. Volunteer drivers are dispatched and assigned clients from the communities in which they reside. Volunteer drivers receive a monthly reimbursement for the kilometers they drive to help offset the cost of fuel, tires and preventative maintenance.
- Volunteer drivers must submit a current driver's abstract and complete an on-line criminal record check for volunteers working with children and/or vulnerable adults through the Ministry of Justice.
- VTN drivers are required to submit a photocopy of their driver's licence and insurance paperwork. Insurance must include the \$5 million liability policy on their insurance and insure their vehicles for business use due to the monthly reimbursement they may receive.
- Volunteer drivers are required to complete the 3-4-hour VTN Driver's Workshop before clients are assigned to a driver. The workshops are partially facilitated by a member of the local RCMP Detachment and B.C Ambulance Service or a by a certified level 3 First Aid attendant.
- The VTN driver's workshop training covers a variety of important topics such as Insurance coverage and liabilities, Occupational Health & Safety, Road safety, Incident reporting, basic First Aid instruction, Duty to report, Emergency communication procedures, and the Good Samaritan Act. The workshop also includes pre/post trip inspection training and training to operate the wheelchair accessible lift van.

Client Eligibility:

- Clients must register prior to accessing the VTN service at no cost to the client.
- Eligible VTN clients must meet the following criteria:
 - Clients must live within the boundaries of the Regional District of Mount Waddington;
 - Clients who do not have access to any alternative means of transportation including family members;

- Clients who have a physical infirmity or disability, either temporary or permanent who are not able to drive or have no alternative transportation available;
- Clients who are referred to the VTN Program from a “referral source”
- Once a client has registered, they must provide a minimum of 48 hours’ notice prior to the date they are requesting VTN service.
- The VTN Program operates with partial funding provided by the Regional District of Mount Waddington and by financial donations provided by referring agencies, clients or their families.
- The VTN Program seeks ongoing donations from local businesses, service clubs and other funding sources to keep the program operating.

Philosophy of the Program:

The philosophy or purpose of the VTN Program is to help enhance the quality of life, contribute to the whole health and greater independence for individuals and their families as a part of the overall transit strategy for the region.

Program Goals:

- Address the transportation challenges and gaps for residents living in our rural region while making the VTN service accessible and affordable.
- To ensure all north island residents are educated about the VTN service, how to access the service and what the service can be used for.
- To provide VTN service to all communities currently receiving transit services.
- Seek ongoing funding opportunities to enhance the transportation service we currently offer.
- Purchase a newer reliable wheelchair accessible lift van to increase the number of trips provided to eligible, mobility challenged north island residents.
- Recruitment of more volunteer drivers in the north island region.
- Provide additional on-going training for volunteer drivers.
- Seek out potential partners to assist and support the VTN program where possible.
- The VTN program provides a door-to-door transportation service to eligible north island residents of all ages who reside within the Regional District of Mount Waddington.

D: Volunteer Transportation Network Driver's Application

VOLUNTEER TRANSPORTATION NETWORK DRIVER APPLICATION

#23 – 1705 CAMPBELL WAY ♦ PO BOX 185 ♦ PORT MCNEILL, BC V0N 2R0
PHONE 250-956-3151 ♦ FAX 250-956-4484 ♦ mwts@pwtransit.ca

Date _____
Last Name _____ First Name _____

Residential Address _____

PO Box # _____ Birthdate (Y/M/D) _____ Sex _____

Phone (Home) _____ Cell _____ Fax _____

Email Address _____

Preferred Method of Communication HOME CELL EMAIL FAX

Drivers Licence #_ _____ Expiry _____ Plate Number _____

Licence Restrictions (if applicable) _____

How long have you been driving? Years _____ Months _____

Have you ever had your licence suspended, revoked or refused? _____

If yes, please explain why? _____

Are you currently employed? YES NO Full-time Part-time

If employed, what is your occupation? _____

Employer's Address: _____

What type of work have you done in the past? _____

Please answer the following questions:

Do you have any volunteer experience and if so, for which organizations?

Please provide the details of your volunteer experience.

What experience personal or professional have you had with seniors, youth or children? (i.e. caring for an elderly relative)

It is known that people get involved with volunteer work for four basic reasons:

Social – to be with others

Emotional – to give to others

Intellectual – to learn more

Spiritual – to enhance and share with others

What lead you to consider applying to be a volunteer with this program:

Do you feel comfortable working with and helping people of different ages, ethnic or cultural backgrounds? Please explain.

What are your special hobbies, skills and/or interests?

How did you hear of the Volunteer Transportation Network?

What are your expectations of the Volunteer Transportation Network?

What expectations do you have of the Volunteer Transportation Network Coordinator?

Volunteer Driver Availability:

Please check off the days you are available and provide times you would be available for volunteer work.

Day		Starting From	Until When
Monday	<input type="checkbox"/>		
Tuesday	<input type="checkbox"/>		
Wednesday	<input type="checkbox"/>		
Thursday	<input type="checkbox"/>		
Friday	<input type="checkbox"/>		
Saturday	<input type="checkbox"/>		
Sunday	<input type="checkbox"/>		

Are you willing and available for last minute calls? Yes No

References:

Name _ Phone/Cell _____
 Address _
 Relationship__

Name _ Phone/Cell _____
 Address _
 Relationship_____

Name _ Phone/Cell _____
 Address _
 Relationship_____

Emergency Contact Person(s):

Last Name ___ First Name _____
 Address _____ City _
 Province _____ Postal Code__ Home Phone____
 Cell Phone _____ Work Phone _____
 Relationship _____

Last Name ___ First Name _____
 Address _____ City _
 _____ Province _____ Postal Code _____
 Home Phone _____
 Cell Phone _____ Work Phone _____
 Relationship _____

Confidential Information:

Do you have any health-related concerns of which you would like us to be aware of?

Yes No

In order to provide a safe and secure environment for children and vulnerable people, we believe it is necessary to include the following questions as part of our application process. The program will keep all information provided strictly confidential. (Police may access this information under warrant if requested) Answering yes to any of the questions may not preclude your involvement with this program. Thank you for your understanding.

- Are there circumstances or traits in your lifestyle or background that would call into question your ability to work with children, youth or other vulnerable people? Yes No
- Have you ever been arrested or convicted for the use or sale of drugs? Yes No
- Have you ever been convicted of a criminal offence? Yes No
- Do you have any pending criminal charges or convictions? Yes No
- Have you ever been accused, arrested or convicted for any abuse related crime? Yes No

Have you ever been convicted of the following?

- A felony involving a vehicle? Yes No
- Reckless driving while intoxicated or under the influence of...? Yes No
- Driving without insurance? Yes No
- In the last 5 years, have you ever been charged with two or more moving violations or "at fault" accidents? Yes No

If you have answered yes to any of the above questions, please explain on separate paper

I understand the VTN Program will complete a minimum of two reference checks. I must complete a criminal record check through the Ministry of Justice; submit an annual driver's abstract; a copy of my driver's licence and vehicle insurance at each renewal date. If the results are not satisfactory, I understand that I may be declined a position with this program. I hereby declare that all the above statements are true and correct to the best of my knowledge and I agree to become a volunteer for the VTN Program.

Volunteer Applicant (Print Name) _____

Signature _____

After an interview has been conducted, you will be required to sign the VTN Position description and contract that outlines duties, expectations and support.

Thank you for considering the VTN Program, we appreciate your interest. Please send this completed application form by fax, mail or email to:

Volunteer Transportation Network
#23 – 1705 CAMPBELL WAY ♦ PO BOX 185 ♦ PORT MCNEILL, BC V0N 2R0
PHONE 250-956-3151 ♦ FAX 250-956-4484 ♦ mwts@pwtransit.ca

Privacy: The Volunteer Transportation Network will never provide your personal information to any third party without your prior written approval.





**Regional District of Mount Waddington 2023
Travel Itinerary & Approval for Board Directors and Staff**

Requested by: Patrick Donaghy	For: Patrick Donaghy
Destination: Vancouver	
Purpose: Solid Waste Seminar	
Authority: Indigenous Zero Waste Committee	
Date(s) of Travel: April 26 – April 27	

Tuition or Registration Fees	\$0
-------------------------------------	-----

Transportation

		Total Estimated \$
Mileage: From _____	To: _____	
Airfare: From: _____	To: _____	
Ferry: From: _____	To _____	
Other Transportation Expense: BC Ferries		\$201.60

Accommodation

Hotel\Motel Other Number of Nights _____

Hotel \ Motel Name:	Rate per Night:
Address:	Total with Tax:
Phone #	
Confirmation #	

Per Diem: \$119.75 _____ per day # of Days 2 \$239.50

See attached expense form

Total (estimated) Cost \$441.10

Regional District of Mount Waddington Approval: _____

Date of Board Approval: _____

Motion No.: _____



REGIONAL DISTRICT OF MOUNT WADDINGTON ECONOMIC DEVELOPMENT DEPARTMENT MONTHLY REPORT

TO: Board of Directors

FILE: 315.03

DATE: April 10, 2023

FROM: Pat English, Manager of Economic Development

SUBJECT: Monthly Economic Development Department Report

During the past month I undertook the following economic development activities:

- I attended two industry focus meetings for the Labour Market Partnership initiative – forestry and health care sector – that included local sector representatives. All participants spoke of the challenges attracting new employees and also noted that retention was an issue, due to several structural issues including housing, day care, and education. The consultants' report will include several recommendations to address some of the restricting factors.
- The Fundamentals course in Woss commenced on April 11. Due to late withdrawal's, we have only filled 8 of the 12 seats but recruitment is ongoing until April 14. Total program costs, including tuition, housing and a meal allowance (new this session) is approximately \$190,000, mainly funded by the province's Community Workforce Response Grant. We also have 9 students already signed for a fall training session.
- I am working with Gwaw'enux First Nation to schedule a program for a C2C session to discuss community and economic development during the summer at Hopetown and will be applying to UBCM for funding. In support of the funding application, I am requesting approval of the following resolution:

That the RDMW supports the proposal for a C2C meeting with the Gwawa'enuxw First Nation to discuss development of seaweed cultivation and tourism initiatives in GFN traditional territories and the associated application for funding from the UBCM Community to Community Program.

- The 4th North Island Economic Forum was held April 5/6 and was very well attended and significant interests was expressed in the proposed seaweed industry development plan. Our RRAP coordinator will provide additional details.
- I am working with the Woss Residents Association and the Electoral Area Director to complete a redesign of the Woss community entry sign and improvements to the foot path connecting the EV charging station with the Heritage Park. This work was initially proposed in the CERIP grant and will complete the projects workplan.

Respectfully submitted,

Manager of Economic Development

March 2023 Regional District of Mount Waddington Resident Attraction and Retention

1) My Vancouver Island North Media

(website: [myvancouverislandnorth](https://myvancouverislandnorth.ca), and social media channels: [#myVIN](https://twitter.com/myVIN), [#myVancouverIslandNorth](https://www.facebook.com/myvancouverislandnorth))

- a. **Social Media details:** Facebook currently has 2298 followers (2265 last month). Instagram currently sits 988 followers (959 last month). Daily locally relevant posts are being added to both channels with many direct messages requesting local area info. We will be welcoming the Attraction social media contest winner this summer to the region.
- b. **Website:** Megan and Geoff have fully allocated the interview schedule for the 4 video segments: Health Care/Education, Tourism, Industry and Small Businesses (approximately ½ the interviews are completed). The storyboard is currently being worked through on each video.

Our local RDMW events calendar (<https://myvancouverislandnorth.ca/life-here/our-stories/>) is being updated frequently -both internally and with external inputs from event holders.

2) Vancouver Island North Training and Attraction Society

The Economic Forums held on April 5th (full day, ~40 participants) and April 6th (half day, ~25 participants) were a great success and survey data will still be compiled with another option for an electronic survey completion. Initial feedback found the sessions to be very helpful especially for timely information sharing and networking on economic opportunities. Representatives included First Nations, prov govt, locally elected officials and staff, ICET, VIEA, NIC, small business and other economic industry reps.

Ongoing VINTAS Marketing monthly meetings continue with recent focusses on these topics: Video series, Ambassador program, VICEDA meetings, the Fundamentals of Forestry school, and other upcoming marketing deliverables.

3) Provincial Nominee Program

59 inquiries for candidate packages to date. We continue to work with individuals from India and UAE to complete the PNP application and potential interview by our VINTAS committee. Regular monthly meeting attendance and reporting with PNP government staff is occurring to discuss candidate vetting and learning from other jurisdictions.

4) Executive Pulse Data Content Management System

Ongoing work is being completed with the database (collaboration with RDMW and Community Futures).

Respectfully submitted,
Megan Hanacek

April 09, 2023

Pat English
 Manager of Economic Development
 Regional District of Mount Waddington
 PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report; March 2023 to April 2023

Upcoming and in-progress activities:

Marketing Update

- New VINT brand has launched - Key website landing pages have been updates to new brand, static and animated ads are running April-June
- Content provided to Gazette for Explorer Guide
- Full page ad purchased in Explorer Guide
- Recreation Map has been printed and will be distributed this month to BC Ferries, Visitor Centres, key airports and additional properties.
- The last Influencer trip wrapped up this past month highlighting respecting culture and responsible wildlife encounters. Influencers on this trip were Kim Kufaaas with Bella Bucchiotti, and this trip was photographed by Geoff Heith. In addition a video was also produced of this trip for social media shorts and our website and youtube channel.
 - Stats from Kim’s posts are pending
 - Stats from Jeff Bartlett’s trip earlier this year have been submitted and have shown really good engagement. The Instagram Reel had over 15k plays and 379 likes (updated since this screenshot was taken)
 - 537 people have signed the Wild pPledge including people from Germany, Italy, and Australia
- Completed the Wild Pledge video with Geoff Heith, available now on our Youtube channel and website. In addition to the main video, there were also short version videos created for each of the 6 pledge components.
- Social Media Stats:
 Facebook - 19.7k followers
 Instagram - 32k followers

Vancouver Island North Tourism Advisory Committee

Last meeting was held on March 29, 2023.

- Season Lanch was discussed and will be moving forward with an Education and Information theme. Event will be Seven Hills from 1:30-4:30. Invitatons and Infomation will be send out the week of April 11, 2023
- The next meeting of the Advisory Committee will be May , 2023
 The Agenda includes:



← Reel insights



That Wild Pledge...

pearl.akdnz · Original audio
 March 12 · Duration 0:08

15376 279 12 7 8

Reach ⓘ

12,804
 Accounts reached



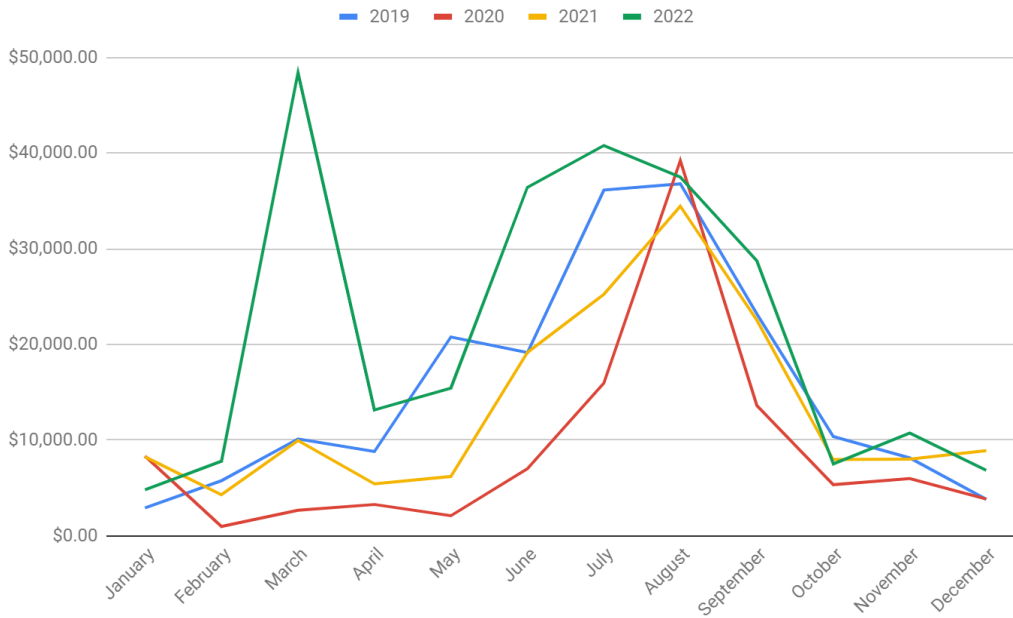
Plays 15,376

- Marketing & Financial Update, MRDT carry forward discussion.
- community/partner organization updates

MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of the first 2% (or 53.33%) of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port Hardy, Port McNeill, Alert Bay, RDMW Rural Areas & Port Alice). All MRDT collecting communities on the North Island are collecting MRDT at a rate of 3%.

MRDT is up substantially for the North Island. The rebound from Covid happened much quicker than Destination Canada and Destination BC had predicted. In 2022, VINT received \$258,085.64 in MRDT funds, this is only 80% of the first 2% collected. With all communities now collecting at 3%, this number represents 53.333% of total MRDT collected in the Regional District of Mount Waddington Electoral Areas and Port Alice, District of Port Hardy, Town of Port McNeill and the Village of Alert Bay.



	2019	2020	2021	2022
TOTAL	\$185,949.40	\$108,303.64	\$160,402.04	\$258,085.64
				**\$222,604.69

*MRDT for Port McNeill not yet reported for December 2022

**Total MRDT collection without the \$35,000 backpayment MRDT received in March 2022.

Respectfully submitted,

Natalie Stewart

Natalie Stewart
Tourism Coordinator, Vancouver Island North



REGIONAL DISTRICT OF MOUNT WADDINGTON
OPERATIONS DEPARTMENT
MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** April 10, 2023
FROM: Patrick Donaghy, Manager of Operations
SUBJECT: April 2023 Operations Report

The following report highlights the various initiatives that the Manager of Operations has been focusing on since the November Board meeting.

The Regional District has submitted its first annual report for the Sointula Sewer service which has superseded the old quarterly reports which are still required for the Hyde Creek, Coal Harbour and Woss sewer systems. The annual report has much more content and will become the requirement for all sewer services in time as discharge permits are updated. Currently staff are working on a receiving body monitoring program that will support participating sewer systems for the area bounded by Port McNeill, Sointula and Telegraph Cove.

Tom Trimmer, longtime Fire Chief for the Sointula Volunteer Fire Department has retired. Glen Watson has been approached and agreed to be his successor. I would ask that the board approve the following recommendation.

THAT Glen Watson be appointed as Fire Chief of the Sointula Volunteer Fire Department for the balance of 2023.

In the March Board meeting, the Manager of Operations submitted a rates bylaw for the Malcolm Island Solid Waste Service which contained the wrong rates resulting in the Regional District not being able to issue invoices for Malcolm Island's rate payers. This error is embarrassing and the Operations Manager wishes to apologize for the inconvenience that resulted. A corrected bylaw has been developed for the Board's approval.

The Manager of Operations has prepared two special reports for the Board review that cover ocean plastic and a mutual aid agreement with the Campbell River Search and Rescue Society.

Finally, Ocean Legacy is organizing an effort to get the federal government to resupport the Ghost Gear fund which provided funding for the processing of discarded fishing equipment and other waste left in the oceans or washed up along the shoreline. A letter is being circulated to all coastal communities of British Columbia and it is the Manager of Operations' recommendation that the Regional District of Mount Waddington support this effort.

If anyone on the Board has any questions, please contact me at your convenience.

Respectfully submitted

Patrick Donaghy PEng, MSc



REGIONAL DISTRICT OF MOUNT WADDINGTON

OPERATIONS DEPARTMENT

MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** April 10, 2023

FROM: Patrick Donaghy, Manager of Operations

SUBJECT: April 2023 Operations Special Report on Mutual Aid Agreement Between the Campbell River Search and Rescue Society and North Island Communities

The following report provides background and rationale for a mutual aid agreement (MAA) between the Campbell River Search and Rescue Society (CR_SARS) and the Regional District of Mount Waddington (RDMW) plus the four municipalities within the RDMW to facilitate combined rescue efforts between CR_SARS and the volunteer fire departments (VFDs).

In the summer of 2022, a serious emergency incident occurred within the boundaries of the Regional District of Mount Waddington (RDMW) but outside of municipal boundaries or local service areas. While a local volunteer fire department (VFD) was the closest and fastest source of rescue, a lack of written protocols meant that the organization initially chosen to carry out the rescue was the CR_SARS which would have resulted in a helicopter flight and a longer response time.

In another emergency incident, a patient with a life-threatening wound was rescued by a local VFD which required being stretchered out along a trail approximately 500 m from the nearest road. Initially the rescuing VFD was only supposed to assist the ambulance crew but had the location of the patient been known, the CR_SARS Team would have been dispatched which would have taken longer for the rescue to be implemented.

The use of CR_SARS as opposed to closer local VFDs is due to Emergency Management and Climate Readiness (EMCR), formerly called Emergency Management British Columbia (EMBC), desire to not strip VFDs of personnel and degrade a community's fire protection capacity. To avoid this risk, EMCR by default page out CR_SARS personnel who are highly trained and more than capable of carrying out a rescue. Unfortunately, their membership is widely dispersed meaning response times can exceed an hour before they can even board a helicopter and proceed to the site of the emergency.

VFDs on the other hand measure their response times in minutes meaning they can travel to relatively distant and remote locations faster than the CR_SARS Team road if road access is available. That being said, the CR_SARS members have training not matched by that of the volunteer fire fighters and in some emergencies CR_SARS is vital to saving lives at risk.

In discussions with EMCR, it was decided that a MAA between CR_SARS and governing bodies overseeing the North Island's VFDs could provide the protocols by which an emergency could be better served by having the faster response of the local VFDs backstopped by the skill set of CR_SARS. The North Vancouver Island Emergency Rescue Plan for Locations Outside of Established Emergency Local Service Areas (The Plan) is the protocol developed by staff to

bridge the types of responses to better protect residents, workers and visitors on the North Island.

The main elements of the Plan are as follows:

Local governments in consultation with their VFD leadership identify an area beyond the current municipal boundary or local service area in which the VFD is preapproved to participate in rescues if asked to provide mutual aid by the CR_SARS.

The VFDs will only provide mutual aid if the leadership is confident that sufficient resources remain within the municipal boundary or local service area so as to not compromise fire protection for the host community.

If a VFD does respond outside of their area, CR_SARS will continue to mobilize and keep in contact with the responding VFD. A Task Number will be issued by EMCR so the host community can be compensated for their VFD's efforts. If the VFD can carryout the rescue without CR_SARS, then CR_SARS will stand down. If CR_SARS is needed, the responding VFD will continue to participate in the rescue providing ground support and information regarding the incident allowing CR_SARS better advanced knowledge.

The autonomy of the host community of the VFD is not compromised by the Province of the RDMW

An additional section in the Plan calls for a roster of emergency resources located on the North Island be developed by the RDMW's Emergency Coordinator. This roster will include equipment and human resources with locations and contact information of the administrator overseeing these resources. The intent is that if these resources are needed, the roster will allow and rescue effort to quickly identify items required and how to get permission for their use in as little time possible. The alternative is to figure these questions out during the heart of a crisis with all the extra time resulting.

The potential nature of human resources that maybe sourced in an emergency could be as follows:

- Emergency personnel including fire fighters, first aid attendants, etc.
- Administrative personnel including finance staff, clerical staff, etc.
- Technical personnel including mechanics, electricians, construction trades workers, etc.
- Logistics personnel including drivers, heavy equipment operators, boat operators, etc.

The Plan has been reviewed and approved by the North Island VFD Chiefs and the administrators of the municipalities and the RDMW.

In conclusion, this agreement will have the following benefits:

- A deeper base of resources that can be applied to emergencies that occur outside of local service areas or municipal boundaries.
- That said resources will be able to be identified and mobilized immediately within preapproved exterior areas and more efficiently in non-preapproved areas.
- When resources are deployed, a clearer path will now exist for reimbursement through Task Numbers issued by EMCR.

Therefore, staff recommends the following:

THAT the RDMW Board approve entering into the North Vancouver Island Emergency Rescue Plan for Locations Outside of Established Emergency Local Service Areas with the Campbell River Search and Rescue Society and the municipalities of Alert Bay, Port Alice, Port Hardy and Port McNeill

If Board member has any questions regarding the contents of this report, please contact me at your convenience.

Respectfully

Patrick Donaghy PEng, MSc

Draft North Vancouver Island Emergency Rescue Plan for Locations Outside of Established Emergency Local Service Areas

THIS AGREEMENT is made as of the ____th day of _____, 2023. AMONG:

REGIONAL DISTRICT of MOUNT WADDINGTON

2044 McNeill Road,
Port McNeill, BC V0N 2R0

AND:

DISTRICT OF PORT HARDY

7360 Columbia St. Box 68,
Port Hardy, BC V0N 2P0

AND:

TOWN OF PORT McNEILL

1775 Furney Place
Port McNeill, B.C. V0N 2R0

AND:

VILLAGE OF ALERT BAY

15 Maple Road
Alert Bay, BC V0N 1A0

AND:

VILLAGE OF PORT ALICE

1061 Marine Drive
Port Alice, BC V0N 2N0

AND:

CAMPBELL RIVER SEARCH AND RESCUE SOCIETY

261B Larwood Road
Campbell River, BC V9W 1S3

(herein after referred to as the "Parties")

WHEREAS:

- A. there would be a benefit in the form of improved safety and fire protection for area residences from such an agreement between the local authorities of the Regional District of Mount Waddington and those that are parties to this agreement.
- B. the North Island Regional Emergency Plan has established a mutual aid relationship with all local governments and First Nation Communities within the boundaries of the Regional District of Mount Waddington for incidents classified as Level 3 Response (Regional Response) and to Level 2 (Local Emergency) or Level 1 (Site Response) emergencies and/or disasters at the request of the affected party.

- C. the Mount Waddington Regional Fire Departments' Emergency Services Agreement has established an operational mutual aid relationship with all Authorities Having Jurisdiction who manage fire departments within the boundaries of the Regional District of Mount Waddington.

NOW THEREFORE THIS AGREEMENT WITNESSES the Parties, in consideration of the agreements, premises and mutual promises contained in the agreement and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agreed with one another as follows:

1. DEFINITIONS

In this agreement:

- 1.01. "Area of Jurisdiction" means the territorial area over which each party has legal authority to provide emergency services.
- 1.02. Authority Having Jurisdiction (AHJ): The local government or governing body who is responsible for ensuring that the rules and regulations of the enacting and governing bylaws/motions related to volunteer fire departments/emergency services are being adhered to.
- 1.03. "Emergency Services" includes but is not limited to confined space rescue, wilderness search and rescue, water rescue, high-angle rescue, HAZMAT, and fire suppression.
- 1.04. "Emergency Resources" means persons and equipment designated by a Providing Organization for the purpose of aiding a Requesting Organization, all or a portion of which may be made available to a Requesting Organization to assist.
- 1.05. "Officer in Charge" means the responsible individual supervising an emergency response organization at the time of a request.
- 1.06. "Party" means any signatory organization to this agreement.
- 1.07. PreApproved Exterior Operation Area (PAEOA): An area outside of an Emergency Response Organization's municipal or local service boundary that has been approved for rescue response by the Authority Having Jurisdiction for the Emergency Response Organization
- 1.08. "Providing Organization" means an emergency response organization providing emergency assistance under this agreement.
- 1.09. Non PreApproved Exterior Mutual Aid Protocol (NPAEMAP): Procedure to identify resources that can contribute to a successful rescue that do not have standing permission from the relevant AHJ to operate in the area of interest where an emergency has occurred. To access these resources, the organization holding said resources will need to

get permission from their AHJ prior to releasing the desired resources to be used in the rescue.

- 1.10. "Requesting Organization" means any emergency response organization requesting emergency assistance under this agreement.
- 1.11. Incident Command System (ICS) is a standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective.
- 1.12. Powers and Authorities are those abilities that an emergency response organization and/or its officers have been granted by the local government or the Province of British Columbia through legislation or bylaws or passed motions (Examples: Fire Protection Act, Fire Act, Division 2 of the Local Government Act, Section 66 of the Community Charter, establishment bylaws, etc.)

2. PREAMBLE

Emergency response frequently requires a rapid deployment of resources. This agreement is intended to minimize delay in securing additional or specialized resources from potential emergency response organizations.

All participants in this agreement understand the complexity and intensity of responding to emergency incidents and that accidents and errors are possible. Given these challenges, all participants agree to hold one another harmless barring malicious or grossly negligent misconduct.

The Parties to this agreement understand that operational effectiveness will require annual training between and among all emergency response organizations.

The Parties that are signatories to this agreement have a broad range of resources and expertise within their respective emergency response organizations. This agreement is intended to allow for the immediate approval by the Province of British Columbia to provide reimbursement and/or workers' compensation and liability coverage when these resources are requested.

Finally, this agreement is a living document that needs to be reviewed and amended so that it reflects the changing needs of the North Island communities. It should be reviewed by all signatories repeatedly within the term of the agreement to ensure its effectiveness is maintained for the benefit of the Region's residents and organizations.

3. **TERM**

- 3.1. The term of this agreement shall be for five (5) years commencing on _____, 2022 and ending on December 31, 2027. (the "Term")
- 3.2. Any Party may terminate its participation in the agreement with thirty (30) days written notice to all other parties.
- 3.3. This agreement, upon expiry, shall remain in effect on a month-to-month basis unless written notice to the contrary is received by all parties.

4. **REQUESTING ASSISTANCE**

- 4.1. All signatories of the agreement will in consultation with their Emergency Services define a PreApproved Exterior Operation Area (PAEOA) which will be distributed among other signatories and emergency dispatch providers.
- 4.2. Where the Officer in Charge determines:
 - that an Emergency exists that is beyond the capabilities of his/her resources or that to decrease the response time assistance is required, and
 - the Mount Waddington Regional Fire Departments' Emergency Services Agreement is not applicable to the specific situation

he/she may request additional Emergency Resources from an Officer in Charge representing the emergency response organization of any of the Parties to this agreement.

- 4.3. When a Requesting Organization seeks additional Emergency Resources, it will initially seek the support of emergency response organizations where the location of the emergency falls within their PAEOA.
- 4.4. Should the needed Emergency Resources not be available from the emergency response organizations whose PAEOAs contain the location of the emergency, or they are unable to provide assistance, the Requesting Organization will request assistance from other emergency response organizations through the Non Pre-Approved Exterior Mutual Aid Protocol (NPAEMAP)
- 4.5. Requests for assistance will be conveyed through regular Fire Dispatch. In such cases, Fire Dispatch will also notify the Emergency Planning Coordinator of the Area Having Jurisdiction for the requesting department.
- 4.6. Requesting organizations when responding to incidents at locations that are under their protection but technically outside of their service area may request mutual aid services from other participating emergency response organizations.

- 4.7 A providing organization who receives a request for Emergency Resources may, at their sole discretion, determine if they can fulfill or partially fill the request. The extent that a providing organization can meet a request is dependent upon its ability to meet its emergency response responsibilities to an acceptable level. If the providing organization determines that it is able to fulfill the request, then it will be expected to provide the resources. If the providing organization determines it is only able to partially or is unable to fulfill the request, that decision will be communicated to the Requesting organization.
- 4.8 Incident operational debriefs should occur following every mutual aid event and should include at least one representative from each attending organization.
- 4.9 The extent and duration of the assistance given in response to a request for mutual aid, if any, will be at the discretion of the Officer in Charge of the providing organization(s) having due regard to the organization's immediate or anticipated needs within its own area of jurisdiction.
- 4.10 A Unified Command System should be considered for all mutual aid events. Participation of any responding agencies in a unified command structure, should one be implemented, will be at the discretion of the requesting officer in charge.
- 4.11 Prior to arrival on scene, the providing organization(s) will, where possible, contact the requesting organization for background information and guidance regarding immediate and future coordination as related to the incident.
- 4.12 All emergency scenes shall follow the Incident Command System (ICS) procedures and protocols.
- 4.13 Except for a situation detailed in clause 4.9, the Requesting Organization's Officer in Charge when at the location of the incident has the authority to command and control the Emergency Resources of the Providing Organization until such time as the Requesting Organization notifies the Providing Organization that their Emergency Resources are no longer required.

5. **NON PRE-APPROVED EXTERIOR MUTUAL AID PROTOCOL**

- 5.1 Where the Officer in Charge of an emergency response organization determines:
- that an Emergency exists that is beyond the capabilities of his/her resources or that to decrease the response time assistance is required, and
 - the Mount Waddington Regional Fire Departments' Emergency Services Agreement is not applicable to the specific situation
 - that the Party(s) with the needed emergency response resources do not have a PreApproved Exterior Operation Area which encompasses the site of the emergency

The official within the resource holding Party(s)' organization with the delegated authority to release the needed resources must be contacted and their approval granted.

- 5.2 Once the delegated official has approved the release of the requested resource for use in a location outside of the PreApproved Exterior Operation Area, the official must notify the emergency response organization that possess the requested resource of the approval so it can be dispatched.
- 5.3 Should the resource holding party agree to release the requested resource, the emergency response organization making the request should contact Emergency Management and Climate Readiness (EMCR)/Dispatch requesting that a Task Number be issued to the releasing party for the use of the requested resource.

6 Registry of Emergency Resources and Emergency Response Resources

- 6.1 The Regional District of Mount Waddington will maintain a registry of emergency resources located within the regional district's boundaries as well as strategic resources identified as essential that may need to be sourced outside of the regional district. This registry will be developed and maintained through the Regional District of Mount Waddington's Emergency Planning service.

The registry will identify the following:

- emergency resource/emergency response organization,
- the location where it is normally kept,
- contact information for who ever is delegated responsible to releasing the resource for use outside of the PreApproved Exterior Operation Area, and
- if available what would be the usage cost if the resource were deployed for an emergency.

- 6.2 The Regional District of Mount Waddington commits to verifying the accuracy of the Registry of Emergency Resources and Emergency Response Organizations annually for each item. All Parties that are signatories to this agreement commit to informing the Regional District of Mount Waddington of any changes to the status of emergency resources or emergency response organizations that they are responsible for as soon as possible.
- 6.3 The use of any resource documented in the registry is dependent on the approval of the Providing Organization owning said resource. This agreement does not provide the authority to compel a potential Providing Organization to make available a resource involuntarily.

7. INDEMNIFICATION

- 7.1. A Party requesting assistance under this agreement hereby releases a Party providing assistance, its Providing Organization, elected officials, officers, employees, contractors and volunteers from and against all claims, demands, expenses, costs, actions, suits, damages, and liabilities of every kind arising between the Parties for failure of the Providing Organization to respond to a request from a Requesting Organization.

7.2. A Party requesting assistance under this agreement agrees and does hereby indemnify and save harmless a Party providing assistance, its Providing Organization, its officers, employees, contractors and volunteers from and against all claims, demands, expenses, costs, actions, suits, damages, and liabilities of every kind for damage or injury to person or property, including death, directly or indirectly arising from the Providing Organization's response, assistance, conduct and activity under this agreement except where such liability is caused by the malicious or grossly negligent misconduct of the Providing Organization, its officials, employees, contractors or volunteers.

7.3. A Party providing assistance under this agreement agrees and does hereby indemnify and save harmless all other Parties providing assistance under this agreement, their Organizations, officers, employees, contractors and volunteers from and against all claims, demands, expenses, costs, actions, suits, damages, and liabilities of every kind for damage or injury to person or property, including death, directly or indirectly arising from the Party's response, assistance, conduct and activity under this agreement except where such liability is caused by the malicious or grossly negligent misconduct of the Providing Organization, its officials, employees, contractors or volunteers.

8. **COST RECOVERY**

8.1. Where a Providing Organization provides Emergency Resources to a Requesting Organization and no EMCR Task Number has been issued, the Requesting Organization agrees to reimburse the Providing Organization as requested for those Emergency Resources utilized in accordance with the following:

8.1.1. Replacement or costs of all Consumables used by the Requesting Department related to the request; and

8.1.2. Costs of repairing damage to or depreciated loss of any portable equipment related to the request.

8.2. Parties will reconcile their use of this agreement, with regards to section 6 .1 at the end of each calendar year. Parties would be invoiced before January 10 of each year and payment is expected within 120 days.

8.3. All Parties agree that in regard to items 6 .1.1 and 6.1.2, replacement of Consumables and damage or loss, any amounts owing would be paid on demand.

8.4. If the Providing Organization intends to issue an invoice, it must notify the Requesting Organization of this intent, in writing, within 30 days of the Emergency assistance.

9. **RECORD KEEPING**

9.1. Both the Requesting Organization and the Providing Organization shall maintain records of such assistance for the purpose of cost recovery. These records shall be maintained for two years and shall be made available to the other Parties and officers involved in a request for assistance.

10. **DISPUTE RESOLUTION**

- 10.1. If a dispute relating to this Agreement should arise, and the Parties cannot settle the dispute through negotiation, then the Parties must attempt in good faith to resolve the dispute through mediation before resorting to binding arbitration or litigation. If the matter does proceed to arbitration, arbitration shall be conducted pursuant to the Commercial Arbitration Act (British Columbia).
- 10.2. If any dispute is referred to mediation or to an arbitrator appointed under the Commercial Arbitration Act, the costs of the arbitration shall be borne equally by the parties involved in the dispute, but each Party shall be responsible for its own additional costs.

11. **RESOURCE LIST**

- 11.0 The Regional District of Mount Waddington's Emergency Coordinator will maintain a list of resources and contact information of each participating Emergency Response Organization. This list will be updated quarterly and made available to all Parties and fire chiefs.
- 11.1 The head administrators from each party will be delegated authority to establish cost recovery rates for the list of resources for each respective emergency response organization. Where an EMCR Task Number has been issued, the current Province of British Columbia reimbursement policies will apply.

12. **SPECIALIZED EQUIPMENT**

- 12.1 The Parties to this agreement agree that it is beneficial to have different emergency response organizations develop differing specialized services. Examples of these specialized services include but are not limited to: confined space rescue, wilderness search and rescue, water rescue, high-angle rescue, HAZMAT, and aerial equipment. However; nothing in this agreement limits any Party from developing any of their own specialized resources or compels any Party to develop such resources.
- 12.2 The Parties to this agreement are encouraged refer any plans for specialized rescue services or requests for regional collaboration to the North Island Regional Emergency Planning Committee or the North Island Fire Chiefs' Association for consideration and development.

13. **INSURANCE**

- 13.1. Each Party shall maintain insurance coverage on its own emergency response equipment.
- 13.2. Each Party shall maintain WorkSafe BC coverage and other required coverage for the personnel of its own emergency response organization(s).
- 13.3. Each Party should maintain liability insurance coverage of \$5,000,000 and be in good standing with the Municipal Insurance Association or their liability insurance provider.

14. **AMENDMENT**

- 14.1. This agreement may only be amended by written consensus of the Parties in the form of a formal amending accord.
- 14.2. The addition of a participating party to the agreement constitutes an amendment to the agreement and requires the written consensus of the Parties.

14. **COUNTERPARTS**

- 14.1. This agreement may be signed in counterparts, which together shall constitute one agreement. If this agreement is signed in counterparts, no signatory hereto shall be bound until all parties named below have duly executed, or caused to be duly executed, a counterpart of this agreement and provided the executed document to the other parties.

IN WITNESS WHEREOF the parties hereto have executed this agreement as of the day and year first above written.

The Corporate Seal of the
Regional District of Mount Waddington

Board Chair

Chief Administrative Officer

The Corporate Seal of
The District of Port Hardy

Mayor

Chief Administrative Officer

The Corporate Seal of
The Town of Port McNeill

Mayor

Chief Administrative Officer

The Corporate Seal of
The Village of Alert Bay

Mayor

Chief Administrative Officer

The Corporate Seal of
The Village of Port Alice

Mayor

Chief Administrative Officer

Campbell River Search and Rescue Society

Officer

Officer

Diagram A: Flow Chart of North Vancouver Island Emergency Rescue Plan for Locations Outside of Established Emergency Local Service Areas

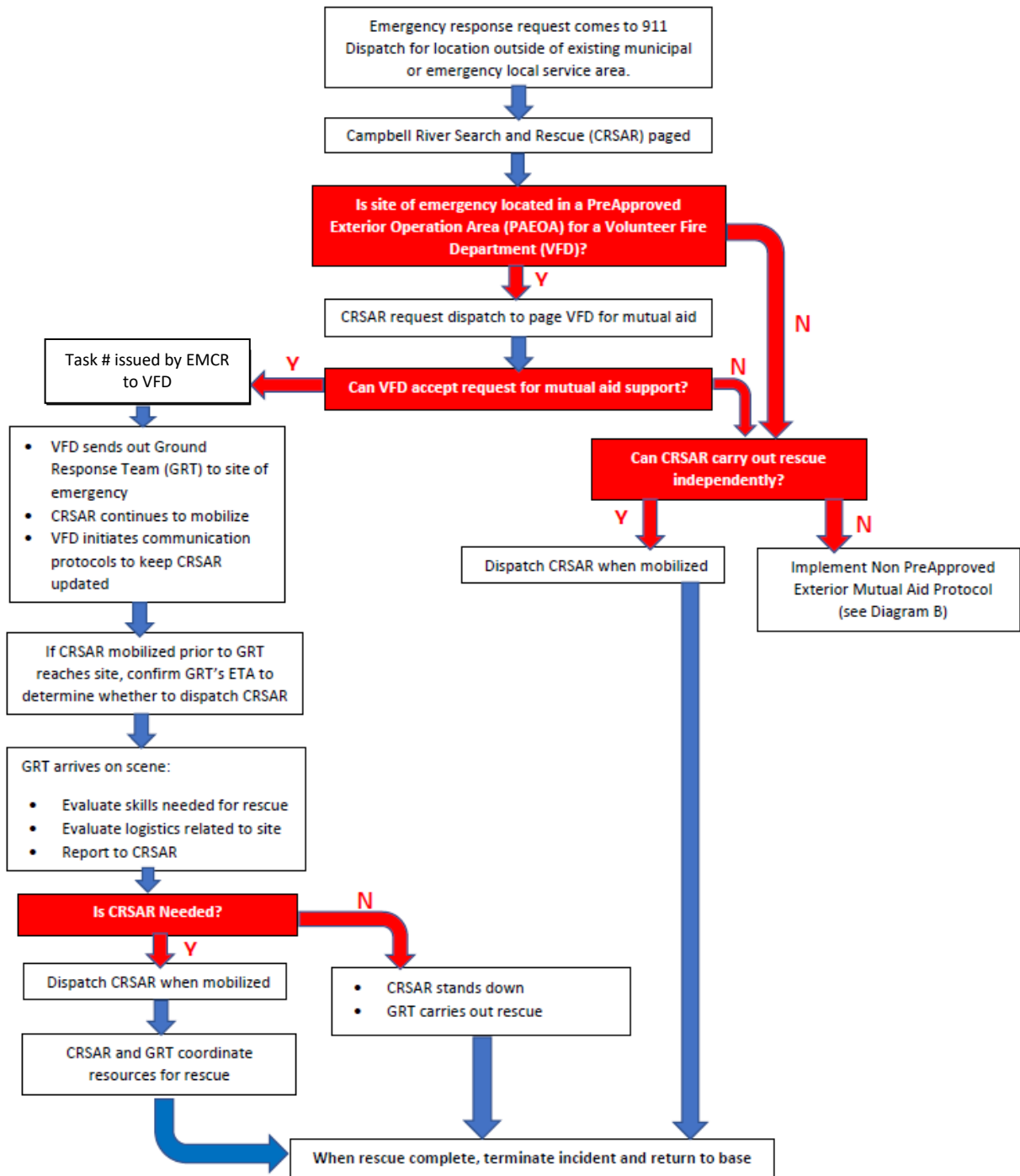
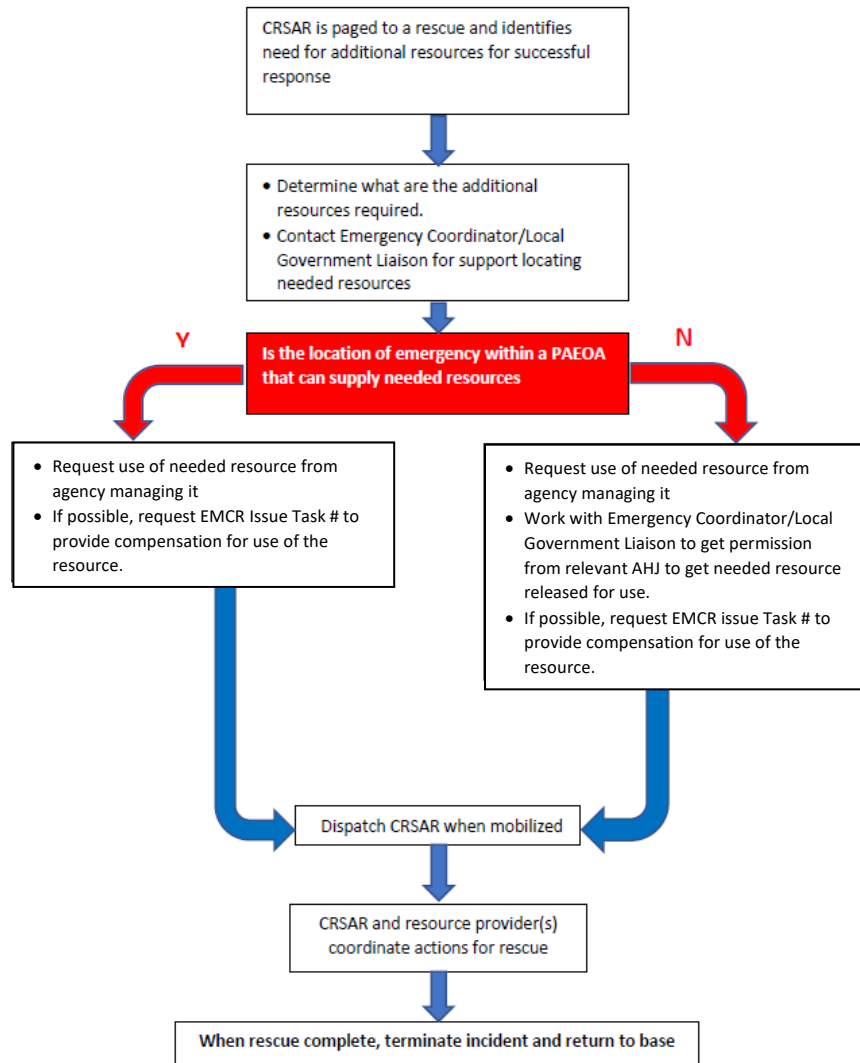


Diagram B: Flow Chart of Non Pre-Approved Exterior Mutual Aid Protocol





REGIONAL DISTRICT OF MOUNT WADDINGTON

OPERATIONS DEPARTMENT

MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** April 5, 2023
FROM: Patrick Donaghy, Manager of Operations
SUBJECT: April 2023 Operations Special Report on Ocean Plastic Waste

In early 2023, the 7 Mile Ocean Plastic Depot (7MOPD) became operational and through a partnership with Ocean Legacy, the Regional District of Mount Waddington (RDMW) has a viable means of diverting Ocean Plastic (OP) from the waste stream. Currently, 7 Mile Landfill and Recycling Center (7MLRC) receives significant amounts of OP from the aquaculture industry and from large shoreline cleanup efforts which risk reducing the service life of 7MLRC and hastening the need for expensive infrastructure investments. The following report will provide background for a recommendation that OP that falls within the materials that Ocean Legacy can process, should be classified as a Type B Controlled Waste resulting in higher tipping fees if OP is not managed properly by waste generators.

Ocean Legacy is a non-profit organization that has been established to process OP as opposed to having this material landfilled. The current bylaws that govern tipping fees at 7MLRC make many of these materials very expensive to landfill as while they have little weight, the RDMW charges a tipping fee based on the volume being disposed of due to the airspace being consumed. Ocean Legacy provides a means of disposing of this material at a lower cost through recycling. Currently Ocean Legacy is working with MOWI to have all waste rope shipped directly to Ocean Legacy's processing facility in the lower mainland. For MOWI the partnership with Ocean Legacy should save on operational costs and burnish their environmental reputation by reducing landfilled waste.

It is the Manager of Operations' belief that by making the OP a Type B Controlled Waste, similar success can be achieved with other large generators of OP. When a large industry generator of OP needs to dispose of more than a cubic meter of eligible material as defined by Ocean Legacy, the RDMW would direct them to contact Ocean Legacy about the costs to dispose of said material at the 7MOPD bypassing the RDMW.

Shoreline cleanup efforts would also be directed to contact Ocean Legacy about taking their collect material to the 7MOPD with the expectation that they budget for the recycling of OP as opposed to having it landfilled. Exceptions could be made for small community shoreline cleanup efforts or for individuals bringing in less than one cubic meter of OP with the RDMW solid waste program covering the cost of hauling the material to Ocean Legacy's facility. This strategy was used in 2021 with the large shoreline cleanup of the Central Coast which resulted tens of tonnes of material being diverted from 7MLRC.

Having the RDMW solid waste program cover hauling costs to Ocean Legacy's processing facility is about \$35-\$40/cubic meter which is significantly less than the cost of diverting the same amount of commercial cardboard from 7MLRC making Ocean Legacy a cost-effective diversion strategy. Staff estimate that subsidizing community clean ups and small loads of less than one cubic meter will likely be around \$1,000/year which is not a significant cost for the program and would act as

a driver for the public to become active stewards of the ocean waters and shorelines in the RDMW.

In conclusion, staff recommend that the Board pass the following resolutions which will added to the next amendment to the landfill tipping fee bylaw:

THAT ocean waste plastic that can be recycled by Ocean Legacy be classified as Type B Controlled Waste as of May 1st 2023.

THAT the Regional District Solid Waste Program cover the costs of transporting ocean waste plastic collected by community cleanups or by individuals bringing in less than one cubic meter of ocean waste plastic to Ocean Legacy's facility for the purpose of recycling said materials

If Board member has any questions regarding the contents of this report, please contact me at your convenience.

Respectfully,

Patrick Donaghy PEng, MSc

OCEAN PLASTIC WASTE THAT OCEAN LEGACY CAN PROCESS

<p>*OYSTER BASKETS & CRAB POTS <i>- Perfect condition, reusable oyster baskets</i></p> 		<p>*FOAM FLOATS</p> 	
<p>*HARD PLASTIC BUOYS</p> 		<p>*HARD PLASTIC & FRAGMENTS</p> 	
<p>*BEVERAGE BOTTLES</p> 		<p>*NETTING</p> 	
<p>*ROPE</p> 		<p>*BARRELS</p> 	
<p>*TIRES WITH STYROFOAM</p> 		<p>*STYROFOAM  <i>White Styrofoam</i>  <i>No coloured or dirty foam</i></p> 	



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

TO: Board of Directors **FILE:** 315.05 **DATE:** April 18, 2023
FROM: June Kwon, Development Technician, Planning Department
SUBJECT: April 2023 Planning & Development Services Department Report

1. Development Variance Application:

- 2023-DVP-01: application purposing to obtain a variance to relax rear lot line setbacks to accommodate construction of a primary dwelling unit on the property located in Coal Harbour; location of the subject property, brief summarization of the application and submitted site plan has been referred to other RDMW departments and government agencies (i.e., Ministry of Forests and Ministry of Transportation and Infrastructure); staff also mailed notifications to adjacent land owners within the range of 100m of the subject property for the comment.
- 2023-DVP-02: application purposing to obtain a variance to relax rear and side (NE side) lot line setbacks to accommodate expansion of existing legal non-conforming primary dwelling unit located in Sointula; staff attended a MIAC meeting on the 3rd of April and obtained MIAC's comment. Notification to adjacent owners within the range of 100m reference to the subject property will be sent, briefly explaining the purpose, location and its site plan. Collected adjacent owner's input and MIAC's recommendation will be conveyed through staff report which, the staff anticipates to present to next RPC on the 16th of May.

2. Bylaw Enforcement:

- 2022-BENF-14-HC: department made a contact with the property owner and discussed possible options for remediations; staff intends to conduct a site visit to the subject property for further clarification; staff attended Hyde Creek APC on the 5th of April and advised the nature of infringement. Collected information and types of infringement has been circulated to other RDMW departments, i.e., Operations and Finance department.

3. Crown Referral:

- a) 20230413-REF-154009364-665505: application proposing to make amendment; adding drill sites, geotechnician drill sites, adding 7km of new exploration trails, 4000L fuel storage with 0.02 ha staging area; the subject property is located approximately 13km WNW of Coal Harbour and 17 km ESE of Holberg.
- b) 20230415-REF-154047103-665510: applicant proposing to make amendments to previous permits; merging two permits, amending additional mineral claims and scope of activities. The subject property is located approximately 32km W of Port Hardy and 7km NE of Holberg.

4. Miscellaneous:

- a) *March Building and Demolition Permits Survey* has been submitted to *Statistics Canada*.

- b) Department was advised by the 'Namgis First Nation regarding the development in Pearse Island.
- c) Staff conducted a site visit to Malcolm Island on the 3rd of April in regards to;
 - i. General concern regarding the erosion affecting infrastructures
 - ii. 2023-DVP-02 (DVP application)
 - iii. 2022-BENF-02 (zoning infringement)
 - iv. 2022-SUB-01 (revised subdivision)
 - v. Utility Applications (sewers)
 - vi. Telecommunication tower
- d) Department was advised of erosion affecting road / utility infrastructure near the end of Hyde Creek Road, Hyde Creek, and near Kaleva Road, Malcolm Island; staff will advise it to MoTI of the concerns and will forward site photographs for their reference.
- e) Department was contacted by Brian Gregg, agent on behalf of Rogers, proposing to construct a telecommunication tower on 165 1st Street, Sointula, regarding the 'letter of concurrence.' Staff will compose a report in contexts to applicable zoning, OCP and collected inputs from the community. Staff intend to attend the next MIAC meeting on the 24th of April to obtain community's perspective on the proposal and anticipates to present the report to RPC on the 16th of May.
- f) Department was contacted by Mt. Cain Alpine Park Society regarding the Temporary Use Endorsement; staff will provide a letter of confirmation, indicating that the department has no objection to the approval of the permit, to the applicant so that the permitting process can be completed with Liquor and Cannabis Regulation Branch.

Respectfully Submitted,

June Kwon, Development Technician

Approved by

David Kim, Chief Administrative Officer

Appendix. A



Letter regarding 2023-DVP-01 will be sent to above properties

Appendix. B



Letter regarding 2023-DVP-02 will be sent to above properties.

Creative solutions considered for doctor shortage

By Kathy O'Reilly

Hiring and onboarding of new staff is continuing in North Island health care.

"We've got people actually moving into positions," said Island Health Director, Clinical Service Delivery Lesly Deuchar at the Mount Waddington Regional Hospital District meeting March 21.

"I don't think it's news to anybody that there's been a

lot of public discourse lately around healthcare and (we are) certainly looking to our strong partnerships here in this room and beyond for continued public support for healthcare teams," Deuchar said.

"We know that they're coming to work and doing their level best every day and the discourse on social media is absolutely having an impact

on our ability to recruit and retain staff," she continued.

"Some people are feeling rather unsafe in their day-to-day and this discourse is not having a positive impact despite all the work that's going into helping the teams feel valued. It's really not what's needed, and I really think that the opportunity for leaders in this room, all of us, to kind of come together and

really stand up and raise our clinical teams and give some praise for the difficult work that they're doing might have a bit of an impact," she said.

"We have a lot of exciting things happening in the recruitment area for physicians," said Dr. Nicole Bennett-Boutillier, medical director for Mount Waddington, Strathcona, the Northern Gulf Islands, and a half-time physician in Port Alice. Bennett-Boutillier serves all the emergency departments as well.

Through the Practice Readiness Assessment BC program (PRABC) "we have successfully matched one candidate to the community of Port Hardy that would be designated to start in fall of 2023 and in peer support we have a potential to match for a physician in the spring of 2024," Bennett-Boutillier said. As part of that program, there are two international medical graduates that are coming for their three-month assessment periods, one that will be supervised by Bennett-Boutillier in Port Alice and the second by Dr. Howie

Lee in Port Hardy.

"We're also working with UBC to acquire further residents. These are senior learners completing their last two years of training known as residency, that come for a block rotation allowing opportunity for them to experience the area, fall in love with the community, and then return," she said.

Island Health is working on bringing other physician models to Port Hardy, such as physicians who prefer to work in a more narrow scope of practice such as only working in primary care or acute care (hospital/ER).

"In a situation like we have in Port Hardy, we're willing to think creatively, particularly when we're losing some physicians that have had longitudinal practices for many years," Bennett-Boutillier said.

Island Health has also been networking with physicians in urban urgent primary care centres who have offered their support in the North Island.

"We're working with that group to see what we can do to bridge primary care

services until we can more successfully recruit doctors," she said.

Island Health continues to advertise for physicians in multiple venues such as the Society of Rural Physicians, BC rural healthcare conferences, etc.

"We're also extending into the US where we've had a 300 per cent increase in social media hits and interest," said Bennett-Boutillier.

"I just wanted to say our doctors are never gone, until they are gone, and so even though we have a planned exodus of doctors, we're trying really hard to continue to keep them in the region and so that's my commitment to you, that even if I can't keep them in 100 per cent full capacity, sometimes there are creative ways to look at how we keep them even in a part time capacity," she said.

Bennett-Boutillier is hesitant to talk publicly about physicians being hired because it is a very dynamic situation where things can change quickly.

"In the climate that we are in right now, it's tough to recruit into a group of unhappy doctors who are currently having to work at intense capacities and that's why we are working so hard to try to stabilize," she said.

"When we look at recruitment strategies, we look at recruiting in peer groups, and peer supports, and getting the chemistry right among the doctors that are actually working together."

It's important to get hiring information out, because "the notion out there is that we're doing nothing, and I don't think that's the case," said (Woss) Director David Summers.

"My biggest challenge in terms of messaging to date, has been exactly what's been alluded to - that things tend to get twisted. There's a lot of misconceptions out there.

Continued on Page 3

**PUBLIC NOTICE - SOINTULA
PROPOSED ROGERS TELECOMMUNICATIONS FACILITY
35.0-METER SELF-SUPPORT TOWER STRUCTURE**

PROPOSED STRUCTURE: As part of the public consultation process required by Innovation, Science and Economic Development (ISED) Canada and the Regional District of Mount Waddington (RDMW) Rogers is inviting the public to comment on a proposed telecommunications facility consisting of a 35.0-meter tall self-support tower structure and ancillary radio equipment situated private property in Sointula, BC.

LOCATION: 165 1st St, Sointula, BC, V0N 3E0

COORDINATES: 50.626667, -127.016633

ANY PERSON may comment by close of business day on May 8th, 2023 with respect to this matter. Please submit any comments to the following contact:

ROGERS CONTACT:
Brian Gregg, SitePath Consulting Ltd.
PO Box 20138, Vancouver RPO, Fairview, BC V5Z 0C1
Phone: 778-870-1388
Email: brianregg@sitepathconsulting.com



**District of Port Hardy
2023-2027 Financial Plan**

Pursuant to Section 166 of the Community Charter, there will be an open meeting to present the proposed 2023-2027 Financial Plan.

Date: Tuesday April 11, 2023
Time: 6:15-6:45 pm
Place: Council Chambers, Municipal Hall
7360 Columbia St., Port Hardy
Or online via MS Teams

Scan the QR code to register to attend virtually or visit our online meeting portal at www.porthardy.ca.

For more information contact:
Noramay Isaac, Director of Financial Services
nisaac@porthardy.ca
250-949-6665


REGISTER VIRTUALLY

Public Notice – Rogers Telecommunications Facility



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source March 2023

TO: REGIONAL DISTRICT BOARD MEMBERS

FROM: Shelley MacEachern, Finance Clerk

DATE: April 12, 2023

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

Single Source Procurements - March 2023

DATE	CHEQUE #	PAYABLE TO	AMOUNT	Department	Description
15-Mar-23	5476	Intergrum Recovery and Salvage Ltd.	\$1,929.38	Solid Waste	7-Mile Handfalling of merchantable timber delineated area.



REGIONAL DISTRICT OF MOUNT WADDINGTON

BYLAW NO. 1018

*A Bylaw to Amend the Regional District of Mount Waddington
Malcolm Island Solid Waste Service Regulations and Rates Bylaw No. 812, 2011*

WHEREAS Regional District of Mount Waddington Malcolm Island Waste Management Service Area Establishment Bylaw No. 787, 2010 established a Local Service for the purposes of providing a solid waste service on Malcolm Island;

AND WHEREAS it has been determined that the fees for Solid Waste Services as set out in Schedule “A” of Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, 2011, as amended by Bylaw 976, are insufficient for the Malcolm Island Solid Waste Service to operate on a self-liquidating basis;

NOW THEREFORE the Board of the Regional District of Mount Waddington in open meeting assembled, enacts as follows:

1. **THAT** effective January 1, 2023, Schedule “A” of the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, 2011” is hereby deleted and replaced with the following new Schedule “A” attached hereto as Schedule “A” which forms part of this Bylaw.
2. **THAT** the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, Amendment Bylaw No. 992, 2021” is hereby repealed.
3. **THAT** this Bylaw be cited as the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, Amendment Bylaw No. 1018, 2023”.

READ A FIRST TIME THIS 21st DAY OF MARCH, 2023

READ A SECOND TIME THIS 21st DAY OF MARCH, 2023

READ A THIRD TIME THIS 21st DAY OF MARCH, 2023

ADOPTED THIS 23rd DAY OF MARCH, 2023

ADMINISTRATOR

CHAIR



REGIONAL DISTRICT OF MOUNT WADDINGTON

SCHEDULE "A" TO

REGIONAL DISTRICT OF MOUNT WADDINGTON MALCOLM ISLAND SOLID WASTE SERVICE REGULATIONS AND RATES BYLAW NO. 812, AMENDMENT BYLAW NO. 1018, 2023

SCHEDULE "A" TO REGIONAL DISTRICT OF MOUNT WADDINGTON MALCOLM ISLAND SOLID WASTE SERVICE REGULATIONS AND RATES BYLAW NO. 812

MALCOLM ISLAND SOLID WASTE MANAGEMENT COLLECTION FEES

1.0 User Fees

1.1 Definition

"Dwelling Unit" means a self-contained unit consisting of a set of living quarters in which a person or a group of persons reside or could reside

1.2 Residential User Fee

The following annual Transfer Station/Recycling Depot fee shall apply \$86.65
to each unit in single family dwellings, house trailers, ½ duplexes (per
side), semi-detached residences, institutional premise, commercial
premise, suite and/or bed and breakfast

For each unit an annual fee for Roadside Garbage Collection (limit of 2 \$109.30
cans bi-weekly)

1.2 Commercial User Fee

The following fees apply to Apartment, Institutional, and Commercial Collection

Initial Bin Delivery & Placement Fee \$63.00

Upgrade to 3 Yard Bin(s) (Change from 2 cans bi-weekly to 3yrd bin or vice versa must be requested
in writing)

3 Yard Bin Rental - Billed Quarterly \$234.60 / (1/4 Year) / Bin

2.0 Extra Bags/Cans

Each Additional Container Requires a Bag Tag \$3.50 each

*Tags available from RDMW or at the Transfer Station

Pickup Load \$35.00 (level to side walls)

3.0 Garbage Can Size Allowance

Maximum Size: 100 Litre
Maximum Weight: 22.7 KG



REGIONAL DISTRICT OF MOUNT WADDINGTON

BYLAW NO. 1030

*A Bylaw to Amend the Regional District of Mount Waddington
Malcolm Island Solid Waste Service Regulations and Rates Bylaw No. 812, 2011*

WHEREAS Regional District of Mount Waddington Malcolm Island Waste Management Service Area Establishment Bylaw No. 787, 2010 established a Local Service for the purposes of providing a solid waste service on Malcolm Island;

AND WHEREAS it has been determined that the fees for Solid Waste Services as set out in Schedule “A” of Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, 2011, as amended by Bylaw 976, are insufficient for the Malcolm Island Solid Waste Service to operate on a self-liquidating basis;

NOW THEREFORE the Board of the Regional District of Mount Waddington in open meeting assembled, enacts as follows:

1. **THAT** effective January 1, 2023, Schedule “A” of the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, 2011” is hereby deleted and replaced with the following new Schedule “A” attached hereto as Schedule “A” which forms part of this Bylaw.
2. **THAT** the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, Amendment Bylaw No. 1018, 2023” is hereby repealed.
3. **THAT** this Bylaw be cited as the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates and Regulations Bylaw No. 812, Amendment Bylaw No. 1030, 2023”.

READ A FIRST TIME THIS DAY OF , 2023

READ A SECOND TIME THIS DAY OF , 2023

READ A THIRD TIME THIS DAY OF , 2023

ADOPTED THIS DAY OF , 2023

SECRETARY

CHAIR



REGIONAL DISTRICT OF MOUNT WADDINGTON

SCHEDULE "A" TO

REGIONAL DISTRICT OF MOUNT WADDINGTON MALCOLM ISLAND SOLID WASTE SERVICE REGULATIONS AND RATES BYLAW NO. 812, AMENDMENT BYLAW NO. 1030, 2023

SCHEDULE "A" TO REGIONAL DISTRICT OF MOUNT WADDINGTON MALCOLM ISLAND SOLID WASTE SERVICE REGULATIONS AND RATES BYLAW NO. 812

MALCOLM ISLAND SOLID WASTE MANAGEMENT COLLECTION FEES

1.0 User Fees

1.1 Definition

"Dwelling Unit" means a self-contained unit consisting of a set of living quarters in which a person or a group of persons reside or could reside

1.2 Residential User Fee

The following annual Transfer Station/Recycling Depot fee shall apply \$96.00
to each unit in single family dwellings, house trailers, ½ duplexes (per
side), semi-detached residences, institutional premise, commercial
premise, suite and/or bed and breakfast

For each unit an annual fee for Roadside Garbage Collection (limit of 2 \$120.00
cans bi-weekly)

1.2 Commercial User Fee

The following fees apply to Apartment, Institutional, and Commercial Collection

Initial Bin Delivery & Placement Fee \$69.20

Upgrade to 3 Yard Bin(s) (Change from 2 cans bi-weekly to 3yrd bin or vice versa must be requested
in writing)

3 Yard Bin Rental - Billed Quarterly \$258.30 / (1/4 Year) / Bin

2.0 Extra Bags/Cans

Each Additional Container Requires a Bag Tag \$4.00 each

*Tags available from RDMW or at the Transfer Station

Pickup Load \$38.00 (level to side walls)

3.0 Garbage Can Size Allowance

Maximum Size: 100 Litre

Maximum Weight: 22.7 KG