



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS

MEETING MINUTES

June 20, 2023 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory

Directors: In Person: Dennis Buchanan, Pat Corbett-Labatt, Dennis Dugas, James Furney, Michelle Pottage, David Summers (*left the meeting at 3:02pm*), Brent Schmidt (Alternate for Kathryn Wykes)
Zoom: Kevin Cameron

Staff: In person: David Kim, Administrator, Pat English, Manager of Economic Development, Patrick Donaghy, Operations Manager: June Kwon, Planning Assistant
Zoom: Nadine Weldon, Recording Secretary; Nicole McDowell; Megan Hanacek, Rural Resident Attraction Coordinator, Natalie Stewart, Vancouver Island North Tourism

Public Zoom: Kathy O'Reilly

Resolution No. **CALL TO ORDER** **2:01 PM**

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**

139/2023 THAT the RDMW Board of Directors June 20, 2023 Meeting Agenda be approved as amended.

DELEGATIONS & RECOGNITIONS

Sperling Hansen – Dr. Tony Sperling P.Eng & Dr. Iqbal Bhuiyan P. Eng

- Design Operations & Closure Plan for 7 Mile Landfill & Recycling Centre Update:
 - o Regulatory Requirements:
 - A number of regulatory objectives were used to develop the DOCP including regulatory, environmental, operational and closure.
 - Also included in the regulatory requirements were the pertinent act regulations, including contaminate sites, hazardous waste, operational certification, and the BC Landfill Criteria for municipal solid waste.
 - o Landfill Characteristics:
 - The landfill currently services 10,900 people and receives 7,600 tonnes/year of waste, with unit operation costs of \$163.55/tonne of MSW in 2022.
 - RDMW has acquired 46.6 ha of land from MOTI for expansion. A test pit program was undertaken in June 2022 to characterize the west expansion area.
 - Annual water balance indicates that there is a high potential for water infiltration into the refuse at the 7 Mile Landfill. It is suggested that additional drilling be done to determine depth of water table. Elevated iron and manganese have been detected historically.
 - The landfill is currently working at Phase 3C activity
 - o Current Performance:
 - Soil cover ratio is currently 5.15:1, most landfills in BC are struggling to get to 4:1.

- Every decade 7 Mile gets over a year's worth of extra service life due to contractor efficiency using cover soil.
- Design Objectives:
 - Design within existing footprint and provide for future capacity
 - Source material on site
 - Divide into development phases
 - Ensure large amounts of capacity
 - Going forward, it is anticipated that moving forward in phases will be every 10 years, up to phase 9.
 - There will approximately 5m high berms on the new phases
 - Total lifespan is projected to be between 121 - 136 years. (to 2159). This will be dependent on compaction density.
- Filling Plan & Material Management:
 - There will be approximately 831,000m³ required including drain rock, crushed concrete, rip rap, low permeability soil, topsoil for closure, sand, coarse gravel, fine gravel and intermediate cover.
 - It is estimated that there will need to be 392,694m³ of cover soil, of which 361,000 can be sourced from the expansion areas.
- Environmental Control Systems:
 - Currently the soil in expansion areas does not meet criteria, composite liner may be required.
 - Leachate collection system will require a gravel drainage layer.
 - Although 7Mile Landfill is not currently mandated to install and operate an active LFG management facility, it is anticipated that the landfill will be required to do this closer to the end of the lifespan of the landfill.
- Closure Plan:
 - Hoping to create a .5m thick biocover with a good stand of grass.
 - Environmental monitoring would be maintained to ensure that the landfill is not polluting.
- Economic Analysis
 - Post closure costs are estimated at: \$112,671.00 per year, including \$17,925,000.00 as post closure costs.
 - Tipping costs are currently \$193.74/tonne, but charges are currently set at \$135.00/tonne. Currently taxation levels are subsidizing the 7 Mile Operations.
- Conclusion:
 - Sperling Hansen & Associates will bring 7 Mile Landfill into compliance to current environmental standards.
 - It is important that the RDMW focus on organic diversion to reduce waste and GHG emissions.
 - Phase 3 will reach capacity in 2028
 - Phase 4 must be prepared no later than the summer of 2027.
 - Rapid waste stabilization method of temporary biocover will continue to be applied as long as the leachate levels remain within compliance.

Chair Andrew Hory thanked Dr. Sperling and Dr. Bhuiyan for their comprehensive presentation.

MINUTES

- 140/2023 Moved/Seconded/**CARRIED**
 THAT the Minutes of the Board of Directors Meeting held May 16, 2023 be adopted as amended.
- 141/2023 Moved/Seconded/**CARRIED**
 That the Correspondence on the table be received and filed.

142/2023 **Moved/Seconded/CARRIED**
THAT the Cheque Registry for May 31, 2023 be received and filed.

STAFF REPORTS

1. Administrator Report: *Noted:*
 - Transit Update:
 - o Cumulative revenue from January to May was \$26,000, which is an increase of 4% year over year.
 - o Ridership rose by 8% resulting in a total of 12,400 trips
 - o VTN recorded 919 trips, used by a total of 253 customers, during the same period.
 - Campsite Update:
 - o Bere Point cumulative revenue from January to May was \$63,000.00 which is an increase of 28% year over year.
 - o Link River cumulative revenue for January to May was \$19,500 which is an increase of 24% year over year.
 - Hiring Status: Currently undergoing recruitment for the following positions
 - o Economic Development Officer interviews have been completed.
 - o Executive Assistant, Finance Clerk 2 and Health Network Coordinator interviews are in the works
 - o The Manager of Finance posting will be going out before the end of the month.
 - Next Gen 911
 - o Currently reviewing Next Gen 911 with Telus. The idea is to provide emergency based dispatch via internet. It is anticipated that this will be complete by March 2023. The change will mainly be between emergency centres and emergency service providers, to date 10 of the 27 Regional Districts have signed out off. This must be unanimous otherwise it won't go through.

143/2023 **Moved/Seconded/CARRIED**
THAT the verbal June 20, 2023 Administrator's Report be received.

2. Manager of Economic Development – (June 12, 2023)

144/2023 **Moved/Seconded/CARRIED**
THAT the Regional District of Mount Waddington supports the application to the Community Workforce Response Grant for funding to deliver a Fundamentals of Forest Harvesting Practices course in Woss commencing Sept 5, 2023.

145/2023 **Moved/Seconded/CARRIED**
THAT the RDMW supports the application to the Island Coastal Economic Trust for funding to compile a seaweed cultivation business plan in the Gwawa'enuxw First Nation traditional territories as an adjunct to our Seaweed Industry Development Plan.

- b) Rural Resident Attraction Coordinator Report (June 12, 2023) Presented by Megan Hanacek.

146/2023 **Moved/Seconded/CARRIED**
THAT the May 5, 2023 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (June 12, 2023)

Moved/Seconded/**CARRIED**
147/2023 THAT the June 12, 2023 Tourism Coordinator Report be received and filed.

3. Manager of Operations (June 12, 2023) *also noted:*

Moved/Seconded/**CARRIED**
148/2023 THAT the Board of the Regional District of Mount Waddington supports and directs staff to submit a Crown Grant application for the land on the 7 Mile Landfill and Recycling Centre is located, defined as Surveyed Crown Land being that part of SECTION11, that part of SECTION 12, that part of SECTION 13 and that part of SECTION 23, TOWNSHIP 3, RUPERT LAND DISTRICT, containing 41 hectares more or less

Moved/Seconded/**CARRIED**
149/2023 THAT the May 5, 2023 Manager of Operations Solid Waste report be received and filed.

4. Planning Assistant Report (June 12, 2023):

Moved/Seconded/**CARRIED**
150/2023 THAT the June 12, 2023 Planning Assistant be received and filed.

FINANCIAL REPORTS

1. Finance Report – Presented by the Administrator.

- Auditors are continuing their work and anticipate that they will present to the Board in August.
- We will be purchasing budget software that will integrate with current accounting software.

Moved/Seconded/**CARRIED**
151/2023 THAT the verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk MacEachern

Moved/Seconded/**CARRIED**
152/2023 THAT the May 31, 2023 Single Source be received and filed.

COMMITTEE REPORTS

Planning Committee:

Moved/Seconded/**CARRIED**
153/2023 THAT Development Variance Permit 2023-DVP-01 be approved as presented.

BYLAWS AND PERMITS - None

CORRESPONDENCE

1. Letter of Support addressed to the Ministry of Fisheries, Oceans and the Canadian Coast Guard re: Support of the Ghost Gear Fund.

Pending further discussion.

OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- May long baseball tournament was a great success with no incidents.
- Community Fair at the beginning of June which was designed to bring together all the non-profits to provide information for the community.
- Rogers has advised that they are looking at other potential sites for the tower.
- Grad banners are up and great to see.
- Animal control bylaw questions are being circulated.

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- RDMW was one of hosts for the VIHA Information meeting, which was well presented. More information sessions would be great.

Area "C"- Hyde Creek / Rupert

- Hyde Creek Grizzly bear drawn in by the large population of elk, as well as sea otters.
- The sink hole on Ravenhill road is being investigated.
- Walls are being built for the gazebo in anticipation of the Hyde Creek Days. Gazebo will remain a permanent structure.
- Lots of fire calls to date this year.

Area "D"- Nimpkish Valley / Woss

- No report

2. Municipal Updates:

Village of Alert Bay

- Beach clean up by students from Oceanwise.
- Finished successful June Sports Weekend, Kingcome Wolves was the top men's team and the Y&R from Victoria was the top women's team.
- Fire department was called out in the early morning hours to put out a beach fire, RCMP attended as well.
- RCMP advised that the June Sports weekend was relatively quiet.
- Have taken part in the planning meetings for National Indigenous Day, June 21, 2023.
- Alert Bay CAO has been working with Port McNeill CAO re: hiring an Economic Development Officer position, which will be shared between the two communities.
- Transport Canada spent two days in Alert Bay with the small craft harbour group to discuss cruise ship security. Transport Canada was quite happy with how this is being managed.
- Mural is going to be painted on the marine lab, on the government dock.
- Fire on the government dock a few days ago, it was complicated by the way the wind was blowing it under the dock, so a piling assessment has been requested. There was a quick response from the Fire Department, who were able to work in conjunction with someone came by with a skiff as well as Dan of Alert Bay Towing, who brought in a tug, they were able to get a fire hose down and under to get the fire under control.
- The Active Transportation Grant for the stair replacement from Willow to the bottom of 1st street was approved.

Village of Port Alice

- The damage from the fire on the dock of last summer has been repaired. This appears to be an ongoing problem on the North Island.
- Just about finished the kayak building.
- Hosting a wildfire resilience plan in the community, including a report from the fire department which would provide suggestions for a pro-active approach.

District of Port Hardy

- Salmon Enhancement Workshop was held in May, which had over 200 attendants from all over BC.
- Welcoming pole raising and ceremony on May 20 in front of the Visitor Information Centre. Pole was created by Calvin Hunt.
- Attended the Fish Farming Rally in Campbell River on June 7. There were approximately 400-500 people.
- Van Isle 360 was in the community on June 8. This was the first year that they have stayed over in Port Hardy.
- Memorial Pole celebration was held on June 16. This was carved by Stan Hunt and is in memoriam to the Missing Children of Residential Schools. There are over 130 different faces on the pole. Truly a moving ceremony. The Memorial Pole is travelling through Vancouver Island and mainland BC with the final destination being the Museum of to be placed into the Hall of Reconciliation.
- National Indigenous Peoples celebration will be happening in Carrot Park on June 21.
- Port Hardy Secondary School Graduation will be held this weekend.
- FILOMI days coming up from July 14-16. This celebration has been going for over 40 years.
- Blessing of the fleet that was organized by Harbour Master Anita Tanaka & presided over by Reverend Sheila Cook, and it was streamed live. This blessing was for anyone who travels over the water to keep safe.
- Heart & Hustle Half Marathon was a success with over 65 people participating.
- Port Hardy Farmers Market is up and running for summer of 2023, including different events. As well the BC Farmer's Market & Artisan Group has offered coupons for the coupon program.
- Loggers Golf Tournament happened this weekend and was a great success. Overwhelmed by the number of people who donated and participated.

Town of Port McNeill

- Bill & Karen Cessford are starting the construction on the gazebo at the Hyde Creek park. Wood was donated by Roger Briscoe from Western Forest Products.
- The hot burl has been erected back on the old base.
- Port Hardy provided assistance with the street sweeping.
- Swimming pool is up and running, and have had many compliments on the free public swim program.

Questions/Comments – None

Next Meetings of the Board of Directors: Regular Meeting: August 15, 2023 at 2:00 pm

154/2023

ADOURNMENT

TIME 3:56 PM

CHAIR

SECRETARY