



REGIONAL DISTRICT OF MOUNT WADDINGTON  
**BOARD OF DIRECTORS  
MEETING AGENDA**

August 15, 2023 at 2:00pm  
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Join Zoom Meeting

<https://us02web.zoom.us/j/89018125020?pwd=VHpVMGxhRFZjZWo2a2pCKzZuUkkzZz09>

Page(s) **CALL TO ORDER**

**A. APPROVAL OF AGENDA**

- 1-4 1. Adopt August 15, 2023 RDMW Board of Directors Meeting Agenda as presented.  
(or amended)

**B. DELEGATIONS & RECOGNITIONS**

*This meeting is taking place on the traditional territory of the Kwak'wala speaking peoples.*

**C. MINUTES**

- 5-10 1. Minutes of the Board of Directors Meeting held June 20, 2023 as Presented  
(or amended)

Available  
for  
Review

2. District of Port Hardy – Regular Council May 9, May 23, June 13, June 27, 2023, Committee of the Whole May 9, May, May 15; Town of Port McNeill – Regular Council May 23, 2023, June 13, June 27, Committee of the Whole, July 4, Special Council Meeting June 23, 2023; Village of Alert Bay – Regular Council May 8, May 23, June 12; Village of Port Alice: Regular Council – May 10, May 24, June 14, June 28, 2023

Available  
for  
Review

3. Cheque Register Reports (June 30, 2023 & July 31, 2023)

**D. STAFF REPORTS**

1. Administrator – Verbal Report

11 b) Travel Report – August 15, 2023

12 2. a) Economic Development Services – (August 4, 2023)

**Recommendation:**

*THAT a contract be awarded to Vancouver Island University not to exceed \$137,554.20 for delivery of the Fundamentals of Forestry program to 12 students commencing September 5, 2023, subject to approval of the program funding applications.*

13 b) Rural Resident Attraction Coordinator Report (August 4, 2023)

14-17 c) Tourism Coordinator Report (August 8, 2023)

- 18-19 3. Operations Department (August 4, 2023)

**Recommendation:**

*THAT the Regional District of Mount Waddington enter into a contract with Embo Technical Services to provide professional electrical engineering services regarding emergency backup power infrastructure for the Sointula, Coal Harbour and 7 Mile Landfill and Recycling Center Infrastructure for \$40,000.*

- 20-21 4. Planning and Development Services – (August 8, 2023)

**E. FINANCIAL REPORTS**

1. 2022 Financial Statement – *Statements to Follow*

- 22-23 2. Single Source – June 30, 2023 & July 31, 2023

**F. COMMITTEE REPORTS - None**

*(To be brought forth from earlier Committee Meetings)*

**EA & MRDT Committee:**

RTAG 2023-04 Port Alice Golf Course

RTAG 2023-05 Gate House Theatre

**Recommendations:**

1. *THAT RTAG 2023-04 Port Alice Golf Course Application be approved for funding.*
2. *THAT RTAG 2023-05 Gate House Theatre Application be approved for funding.*

**Planning Committee:**

**Recommendation:**

1. *THAT Crown Tenure Lease 1408104 (Broughton Sports Club-Gun Range) be renewed for an additional term of 30 years.*
2. *THAT Crown Tenure Lease 1403736 (Port Hardy Fish & Wildlife Association-Gun Range) be renewed for an additional term of 30 years.*

**G. BYLAWS AND PERMITS**

- 24 1. Bylaw No. 1032, 2024 Permissive Tax Bylaw for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings

**H. CORRESPONDENCE**

- 25 1. Grant Opportunity partnership – Emergency Operation Centre

**Recommendation:**

*THAT as part of the Mount Waddington Regional District's ongoing work in relation to tsunami preparedness, that an application for financial assistance under the Community Emergency Preparedness Fund 2023 Emergency Operation Centre grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District (SRD); and*

*THAT the Mount Waddington Regional District agrees to the SRD submitting an application on their behalf, and that if funded, agrees to the SRD managing the grant and being the recipient of all funding.*

- 26-27            2. Coalition of Child Care Advocates of BC – UBCM Resolution

**Recommendation:**

*THAT* whereas the Ministry of Education and Child Care is responsible for B.C.'s \$10/day child care program, and ChildCareBC's growing system of universal child care has been life-changing for families, with demand far outstripping supply;

*AND WHEREAS* the current grant-based process to expand universal child care relies on grant applicants to coordinate all aspects of design and implementation, and local and Indigenous governments and nonprofit organizations often lack the resources to successfully manage this process in accordance with UBCM-funded child care needs assessments and action plans:

*THEREFORE BE IT RESOLVED* that while the Province continues to rely on individual grant applicants to plan and develop child care expansion, that instead, the Province provide multi-year funding to local and Indigenous governments and nonprofit organizations to support resources to coordinate this process:

*AND BE IT FURTHER RESOLVED* that UBCM urge the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal child care that upholds UNDRIP obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation

- 28-29            3. qathet Regional District – Acceptance of Emergency Solid Waste – *Accept for Information*

- 30-32            4. VICC CLP Steering Committee Terms of Reference & Funding Request Letter

**Recommendation:**

*THAT* the Regional District of Mount Waddington approve the requested funding portion payment of \$1,900.00 to the Vancouver Island Coastal Community Climate Leadership Steering Committee.

**I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING**

1. Other Business: Discussion

**2. Electoral Area Updates:**

Area "A" - Broughton / Malcolm Island / Mainland

Area "B" - Quatsino / Winter Harbour

Area "C" - Hyde Creek / Rupert

Area "D" - Nimpkish Valley / Woss

**3. Municipal Updates:**

Village of Alert Bay

Village of Port Alice

District of Port Hardy

Town of Port McNeill

4. Question Period

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5. Committee Meetings:

6. Next Meeting: TBA (September 2023)

**J. ADJOURNMENT**



# REGIONAL DISTRICT OF MOUNT WADDINGTON

## BOARD OF DIRECTORS

### MEETING MINUTES

June 20, 2023 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory

Directors: In Person: Dennis Buchanan, Pat Corbett-Labatt, Dennis Dugas, James Furney, Michelle Pottage, David Summers (*left the meeting at 3:02pm*), Brent Schmidt (Alternate for Kathryn Wykes)  
Zoom: Kevin Cameron

Staff: In person: David Kim, Administrator, Pat English, Manager of Economic Development, Patrick Donaghy, Operations Manager: June Kwon, Planning Assistant  
Zoom: Nadine Weldon, Recording Secretary; Nicole McDowell; Megan Hanacek, Rural Resident Attraction Coordinator, Natalie Stewart, Vancouver Island North Tourism

Public Zoom: Kathy O'Reilly

Resolution No. **CALL TO ORDER**

**2:01 PM**

*The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.*

#### APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**  
139/2023 THAT the RDMW Board of Directors June 20, 2023 Meeting Agenda be approved as amended.

#### DELEGATIONS & RECOGNITIONS

Sperling Hansen – Dr. Tony Sperling P.Eng & Dr. Iqbal Bhuiyan P. Eng

- Design Operations & Closure Plan for 7 Mile Landfill & Recycling Centre Update:
  - o Regulatory Requirements:
    - A number of regulatory objectives were used to develop the DOCP including regulatory, environmental, operational and closure.
    - Also included in the regulatory requirements were the pertinent act regulations, including contaminate sites, hazardous waste, operational certification, and the BC Landfill Criteria for municipal solid waste.
  - o Landfill Characteristics:
    - The landfill currently services 10,900 people and receives 7,600 tonnes/year of waste, with unit operation costs of \$163.55/tonne of MSW in 2022.
    - RDMW has acquired 46.6 ha of land from MOTI for expansion. A test pit program was undertaken in June 2022 to characterize the west expansion area.
    - Annual water balance indicates that there is a high potential for water infiltration into the refuse at the 7 Mile Landfill. It is suggested that additional drilling be done to determine depth of water table. Elevated iron and manganese have been detected historically.
    - The landfill is currently working at Phase 3C activity
  - o Current Performance:
    - Soil cover ratio is currently 5.15:1, most landfills in BC are struggling to get to 4:1.

- Every decade 7 Mile gets over a year's worth of extra service life due to contractor efficiency using cover soil.
- Design Objectives:
  - Design within existing footprint and provide for future capacity
  - Source material on site
  - Divide into development phases
  - Ensure large amounts of capacity
  - Going forward, it is anticipated that moving forward in phases will be every 10 years, up to phase 9.
  - There will approximately 5m high berms on the new phases
  - Total lifespan is projected to be between 121 - 136 years. (to 2159). This will be dependent on compaction density.
- Filling Plan & Material Management:
  - There will be approximately 831,000m<sup>3</sup> required including drain rock, crushed concrete, rip rap, low permeability soil, topsoil for closure, sand, coarse gravel, fine gravel and intermediate cover.
  - It is estimated that there will need to be 392,694m<sup>3</sup> of cover soil, of which 361,000 can be sourced from the expansion areas.
- Environmental Control Systems:
  - Currently the soil in expansion areas does not meet criteria, composite liner may be required.
  - Leachate collection system will require a gravel drainage layer.
  - Although 7Mile Landfill is not currently mandated to install and operate an active LFG management facility, it is anticipated that the landfill will be required to do this closer to the end of the lifespan of the landfill.
- Closure Plan:
  - Hoping to create a .5m thick biocover with a good stand of grass.
  - Environmental monitoring would be maintained to ensure that the landfill is not polluting.
- Economic Analysis
  - Post closure costs are estimated at: \$112,671.00 per year, including \$17,925,000.00 as post closure costs.
  - Tipping costs are currently \$193.74/tonne, but charges are currently set at \$135.00/tonne. Currently taxation levels are subsidizing the 7 Mile Operations.
- Conclusion:
  - Sperling Hansen & Associates will bring 7 Mile Landfill into compliance to current environmental standards.
  - It is important that the RDMW focus on organic diversion to reduce waste and GHG emissions.
  - Phase 3 will reach capacity in 2028
  - Phase 4 must be prepared no later than the summer of 2027.
  - Rapid waste stabilization method of temporary biocover will continue to be applied as long as the leachate levels remain within compliance.

Chair Andrew Hory thanked Dr. Sperling and Dr. Bhuiyan for their comprehensive presentation.

## MINUTES

Moved/Seconded/**CARRIED**

140/2023 THAT the Minutes of the Board of Directors Meeting held May 16, 2023 be adopted as amended.

Moved/Seconded/**CARRIED**

141/2023 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**

142/2023 THAT the Cheque Registry for May 31, 2023 be received and filed.

**STAFF REPORTS**1. Administrator Report: *Noted:*

- Transit Update:
  - o Cumulative revenue from January to May was \$26,000, which is an increase of 4% year over year.
  - o Ridership rose by 8% resulting in a total of 12,400 trips
  - o VTN recorded 919 trips, used by a total of 253 customers, during the same period.
- Campsite Update:
  - o Bere Point cumulative revenue from January to May was \$63,000.00 which is an increase of 28% year over year.
  - o Link River cumulative revenue for January to May was \$19,500 which is an increase of 24% year over year.
- Hiring Status: Currently undergoing recruitment for the following positions
  - o Economic Development Officer interviews have been completed.
  - o Executive Assistant, Finance Clerk 2 and Health Network Coordinator interviews are in the works
  - o The Manager of Finance posting will be going out before the end of the month.
- Next Gen 911
  - o Currently reviewing Next Gen 911 with Telus. The idea is to provide emergency based dispatch via internet. It is anticipated that this will be complete by March 2023. The change will mainly be between emergency centres and emergency service providers, to date 10 of the 27 Regional Districts have signed out off. This must be unanimous otherwise it won't go through.

Moved/Seconded/**CARRIED**

143/2023 THAT the verbal June 20, 2023 Administrator's Report be received.

## 2. Manager of Economic Development – (June 12, 2023)

Moved/Seconded/**CARRIED**

144/2023 THAT the Regional District of Mount Waddington supports the application to the Community Workforce Response Grant for funding to deliver a Fundamentals of Forest Harvesting Practices course in Woss commencing Sept 5, 2023.

145/2023 THAT the RDMW supports the application to the Island Coastal Economic Trust for funding to compile a seaweed cultivation business plan in the Gwawa'enuxw First Nation traditional territories as an adjunct to our Seaweed Industry Development Plan.

- b) Rural Resident Attraction Coordinator Report (June 12, 2023) Presented by Megan Hanacek.

Moved/Seconded/**CARRIED**

146/2023 THAT the May 5, 2023 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (June 12, 2023)

Moved/Seconded/**CARRIED**

147/2023 THAT the June 12, 2023 Tourism Coordinator Report be received and filed.

3. Manager of Operations (June 12, 2023) *also noted:*

148/2023 THAT the Board of the Regional District of Mount Waddington supports and directs staff to submit a Crown Grant application for the land on the 7 Mile Landfill and Recycling Centre is located, defined as Surveyed Crown Land being that part of SECTION11, that part of SECTION 12, that part of SECTION 13 and that part of SECTION 23, TOWNSHIP 3, RUPERT LAND DISTRICT, containing 41 hectares more or less

Moved/Seconded/**CARRIED**

149/2023 THAT the May 5, 2023 Manager of Operations Solid Waste report be received and filed.

4. Planning Assistant Report (June 12, 2023):

Moved/Seconded/**CARRIED**

150/2023 THAT the June 12, 2023 Planning Assistant be received and filed.

**FINANCIAL REPORTS**

1. Finance Report – Presented by the Administrator.

- Auditors are continuing their work and anticipate that they will present to the Board in August.
- We will be purchasing budget software that will integrate with current accounting software.

Moved/Seconded/**CARRIED**

151/2023 THAT the verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk MacEachern

Moved/Seconded/**CARRIED**

152/2023 THAT the May 31, 2023 Single Source be received and filed.

**COMMITTEE REPORTS**

**Planning Committee:**

Moved/Seconded/**CARRIED**

153/2023 THAT Development Variance Permit 2023-DVP-01 be approved as presented.

**BYLAWS AND PERMITS - None**

**CORRESPONDENCE**

1. Letter of Support addressed to the Ministry of Fisheries, Oceans and the Canadian Coast Guard re: Support of the Ghost Gear Fund.

Pending further discussion.

**OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING**

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- May long baseball tournament was a great success with no incidents.
- Community Fair at the beginning of June which was designed to bring together all the



non-profits to provide information for the community.

- Rogers has advised that they are looking at other potential sites for the tower.
- Grad banners are up and great to see.
- Animal control bylaw questions are being circulated.

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- RDMW was one of hosts for the VIHA Information meeting, which was well presented. More information sessions would be great.

Area "C"- Hyde Creek / Rupert

- Hyde Creek Grizzly bear drawn in by the large population of elk, as well as sea otters.
- The sink hole on Ravenhill road is being investigated.
- Walls are being built for the gazebo in anticipation of the Hyde Creek Days. Gazebo will remain a permanent structure.
- Lots of fire calls to date this year.

Area "D"- Nimpkish Valley / Woss

- No report

**2. Municipal Updates:**

Village of Alert Bay

- Beach clean up by students from Oceanwise.
- Finished successful June Sports Weekend, Kingcome Wolves was the top men's team and the Y&R from Victoria was the top women's team.
- Fire department was called out in the early morning hours to put out a beach fire, RCMP attended as well.
- RCMP advised that the June Sports weekend was relatively quiet.
- Have taken part in the planning meetings for National Indigenous Day, June 21, 2023.
- Alert Bay CAO has been working with Port McNeill CAO re: hiring an Economic Development Officer position, which will be shared between the two communities.
- Transport Canada spent two days in Alert Bay with the small craft harbour group to discuss cruise ship security. Transport Canada was quite happy with how this is being managed.
- Mural is going to be painted on the marine lab, on the government dock.
- Fire on the government dock a few days ago, it was complicated by the way the wind was blowing it under the dock, so a piling assessment has been requested. There was a quick response from the Fire Department, who were able to work in conjunction with someone came by with a skiff as well as Dan of Alert Bay Towing, who brought in a tug, they were able to get a fire hose down and under to get the fire under control.
- The Active Transportation Grant for the stair replacement from Willow to the bottom of 1<sup>st</sup> street was approved.

Village of Port Alice

- The damage from the fire on the dock of last summer has been repaired. This appears to be an ongoing problem on the North Island.
- Just about finished the kayak building.
- Hosting a wildfire resilience plan in the community, including a report from the fire department which would provide suggestions for a pro-active approach.

District of Port Hardy

- Salmon Enhancement Workshop was held in May, which had over 200 attendants from all over BC.
- Welcoming pole raising and ceremony on May 20 in front of the Visitor Information Centre. Pole was created by Calvin Hunt.

- Attended the Fish Farming Rally in Campbell River on June 7. There were approximately 400-500 people.
- Van Isle 360 was in the community on June 8. This was the first year that they have stayed over in Port Hardy.
- Memorial Pole celebration was held on June 16. This was carved by Stan Hunt and is in memoriam to the Missing Children of Residential Schools. There are over 130 different faces on the pole. Truly a moving ceremony. The Memorial Pole is travelling through Vancouver Island and mainland BC with the final destination being the Museum of to be placed into the Hall of Reconciliation.
- National Indigenous Peoples celebration will be happening in Carrot Park on June 21.
- Port Hardy Secondary School Graduation will be held this weekend.
- FILOMI days coming up from July 14-16. This celebration has been going for over 40 years.
- Blessing of the fleet that was organized by Harbour Master Anita Tanaka & presided over by Reverend Sheila Cook, and it was streamed live. This blessing was for anyone who travels over the water to keep safe.
- Heart & Hustle Half Marathon was a success with over 65 people participating.
- Port Hardy Farmers Market is up and running for summer of 2023, including different events. As well the BC Farmer's Market & Artisan Group has offered coupons for the coupon program.
- Loggers Golf Tournament happened this weekend and was a great success. Overwhelmed by the number of people who donated and participated.

Town of Port McNeill

- Bill & Karen Cessford are starting the construction on the gazebo at the Hyde Creek park. Wood was donated by Roger Briscoe from Western Forest Products.
- The hot burl has been erected back on the old base.
- Port Hardy provided assistance with the street sweeping.
- Swimming pool is up and running, and have had many compliments on the free public swim program.

Questions/Comments – None

Next Meetings of the Board of Directors: Regular Meeting: August 15, 2023 at 2:00 pm

154/2023

**ADOURNMENT**

**TIME 3:56 PM**

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CHAIR

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SECRETARY



## REGIONAL DISTRICT OF MOUNT WADDINGTON

### Travel Report

**TO:** BOARD  
**FROM:** David Kim, Administrator  
**SUBJECT:** Travel Report  
**DATE:** August 15, 2023

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Authorization required for the following travel outside the RDMW:

Name	Purpose	Location	Date	Est. \$
David Kim	UBCM Annual Convention	Vancouver	September 17 – September 23, 2023	\$6,158.90
Andrew Hory	UBCM Annual Convention	Vancouver	September 17 – September 23, 2023	\$5,819.01
Michelle Pottage	UBCM Annual Convention	Vancouver	September 17 – September 23, 2023	\$5,924.63
Kathryn Wykes	UBCM Annual Convention	Vancouver	September 17 – September 23, 2023	\$5,929.25
David Summers	UBCM Annual Convention	Vancouver	September 17 – September 23, 2023	\$5,912.89

Motion Required. \_\_\_\_\_ (August 15, 2023)



# REGIONAL DISTRICT OF MOUNT WADDINGTON ECONOMIC DEVELOPMENT DEPARTMENT MONTHLY REPORT

**TO:** Board of Directors

**FILE:** 315.03

**DATE:** August 4 2023

**FROM:** Pat English, Manager of Economic Development

**SUBJECT:** Monthly Economic Development Department Report

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During the past month I undertook the following economic development activities:

- I was acting CAO for the past month while the CAO was on holiday and worked with the finance department to assist with the recruitment of additional staff.
- As of the latest update we have 17 applications for the fall Fundamentals program but unfortunately, we continue to struggle recruiting students from the Regional District. VIU reports that they have graduated 43 students since the program started in 2019. Unfortunately, they do not track employment after graduation however, they believe that nearly 80% of graduates are hired by Vancouver Island based logging companies and nearly 75% of those are retained by WFP.
- Further concerning the fall session of the Fundamentals of Forest Harvesting Practices, total cost of the program is approximately \$195,000 funded from the provincial Community Workforce Response Grant and from Coast Sustainable Trust. Applications for these grants have been submitted and formal approval is expected later this month. Approval of the following resolution is requested.

*That a contract be awarded to Vancouver Island University not to exceed \$137,554.20 for delivery of the Fundamentals of Forestry program to 12 students commencing Sept 5, 2023, subject to approval of the program funding applications.*

- I convened a steering committee for the Seaweed Industry Development Plan and an RFP has been posted in BidBC, closing September 1, 2023. Funding for this project was provided by a Regional Economic Development Infrastructure Program grant that was approved earlier by the province.
- I have held several meetings with consultants working with 'Namgis First Nation to develop a North Vancouver Island Industrial Training program and will continue to assist with the development of their business plan as may be requested.

Respectfully submitted,

Manager of Economic Development

## Update Regional District of Mount Waddington Resident Attraction and Retention

### My Vancouver Island North Media

(website: [myvancouverislandnorth](https://myvancouverislandnorth.ca), and social media channels: [#myVIN](https://twitter.com/myVIN), [#myVancouverIslandNorth](https://www.instagram.com/myvancouverislandnorth))

#### Social Media details:

- Facebook currently has 2498 followers (2374 last RDMW meeting).
  - Instagram currently sits 1101 followers (1064 last RDMW meeting).
- Daily locally relevant posts are being added to both channels (several times a day on FB). In the upcoming month, we anticipate more traffic with the Forestry Fundamentals Ad Campaign and showing snips of our 4 attraction video segments: Health Care/Education, Tourism, Industry and Small Businesses. These full videos will also be on our YouTube Channel and our website in the next week (Videos can be viewed here in the meantime: <https://f.io/ceEPy-9>)
- a. **Website:** The VINTAS marketing committee has now had a chance to review and finalize all attraction videos (Health Care/Education, Industry and Small Business). We are collaborated on final voiceovers (refining text, First Nations territorial acknowledgements and the customized voice). We also completed a fifth video that features sizzle reel from the 4 sector videos.

Our local RDMW events calendar (<https://myvancouverislandnorth.ca/life-here/our-stories/>) is being updated frequently -both internally and with external inputs from event holders. We have conversed with the web programmer and will be refining the visuals and functionality of the calendar in the upcoming weeks. We are also in discussions to build a RDMW housing portal (where citizens can upload short and long term rental options). We have a community infograph brochure in the works as well (featuring social, community and economic opportunities).

#### 2) Vancouver Island North Training and Attraction Society

Pat, Megan, Dave and Riley continue with planning for the Fall 2024 Economic Forum 1.5 days session. Ongoing VINTAS Marketing monthly meetings continue with recent focusses on these topics: Attraction video series, Ambassador program, VICEDA meetings, the Fundamentals of Forestry school, 2023-2024 workplan and other upcoming marketing deliverables. We continue to help support input into the Labour Market Project and Health care Locum at Home Program.

#### 3) Provincial Nominee Program

68 inquiries for candidate packages to date. We are currently working with a potential candidate (Marble quarry and value added). We have been in discussions with current quarry owner and candidate to facilitate a potential visit. Regular monthly meeting attendance and reporting with PNP government staff is occurring to discuss candidate vetting and learning from other jurisdictions.

#### 4) Executive Pulse Data Content Management System

Ongoing work is being completed with the database (collaboration with RDMW and Community Futures). Consideration for use in the Ambassador networking.



# VANCOUVER ISLAND NORTH

August 04, 2023

Pat English  
Manager of Economic Development  
Regional District of Mount Waddington  
PO Box 729 Port McNeill, BC

## Vancouver Island North Tourism Report: June 2023 to August 2023

### **Upcoming and in-progress activities:**

- BC Ale Trail & VINT [social media post](#) featuring the addition of Vancouver Island North to the Ale Trail:
  - Explore more of Vancouver Island ✨ Vancouver Island North is now a part of the Vancouver Island Ale Trail Part II 🙌 With ancient coastal rainforests, towering mountains, and thriving ecosystems, Vancouver Island North offers a rare opportunity to experience magnificent, unspoiled nature, see and learn about wildlife, discover new cultures, and so much more. From Telegraph Cove to Port McNeill, Port Hardy, and beyond, your next ale-venture awaits!
- **Stakeholder features**
  - Paddler's Inn (Bruce) The first stakeholder feature for 2023 rolled out. It's nice to have these features back on the pages again (another one went out in July). Our audience loves supporting local businesses and discovering about ones they did not know existed! June 22 was a feature on Paddler's Inn
    - [Instagram](#): 4.8K+ reach, 262 likes, 2 comments, 3 DM shares, 9 saves, and 11 PI profile visits.
    - [Facebook](#): 3.9k+ impressions, 3.7k+ reach, 156 reactions, 11 shares, 1114 clicks to the PI Facebook page, and 9 link clicks.
    - [Twitter](#): 921 Impressions, 9 likes, and 11 link clicks to their website.
  - 2nd Chance Ropeworks -This was the second stakeholder feature for this season. Joy is doing such important and creative work, and I was not surprised to see the support and interest in her business. It's too bad she doesn't have an Instagram presence or even a website to direct people, as a lot of people don't use Facebook. I did share her email with many people that requested her contact info.
    - The results so far - I'm sure this will be one of those posts that continue to bring in numbers.
      - [Instagram](#): 10,566 accounts reached, 835 likes, 22 comments, 46 DM shares and 66 saves, 112 profile visits, and 76 link in bio clicks to her FB page.
      - [Facebook](#): 19,453 impressions, 18,489 reach, 52 comments, 39 shares, 495 likes, and 769 clicks to her FB profile.
      - [Twitter](#): 7 clicks to her FB page, 1 like and 86 impressions.
  - Both Stakeholders made a point of reaching out to thank us for the posts as they both received a lot of interest in their businesses following these posts.
- **Local Businesses**
  - Through stand-alone posts, original and story re-shares, lots of local businesses were featured this month. Some examples:
    - The Seven Hills Golf & Country Club with some of our new [assets](#)!
    - Seahorse at the Roxy + Alder Bay RV Park in a [carousel](#).
    - North Island Kayak with their [reel](#).
    - The take-out pizza option from [Devil's Bath](#) in Port McNeill.
  - A [carousel](#) for Seine Boat Inn -I love our newly owned assets that we are available to work with.

- Helped to highlight through IG story shares of accommodations still looking to fill in for the summer, experiences and businesses to visit: Bere Road Guest House in Sointula, the driftwood camping cabin at the Outpost in Winter Harbour, Seaview Kayak out of PH, Mers Society Ocean Store (also linked to their online site). through stories and a link to their Airbnb. It's nice to share the variety of accommodations available here beyond the usual hotels and campgrounds.
    - -Our followers continued to be shocked to know that there are puffins here. I love getting the chance to educate and [highlight](#) this wildlife experience with Coastal Rainforest Safaris.
- Here are some examples of links and businesses promoted throughout our pages.
  - Linked to our Responsible Wildlife Viewing [page](#): FB had 3 link clicks, 0 for TW, and 2 on IG stories. Linked to our Bere Point Park, Campground & Trail [page](#): FB had 10 link clicks, 0 for TW and 6 on IG.
  - Linked to our Getting Here [page](#): FB had 1 link click and 1 click on TW.
  - Linked to Bear View Cottages [website](#): FB had 89 link clicks, 18 on TW and 28 on IG. Wade from Bear View Cottages/Wicked Salmon Tours has asked for help promoting the cabins. He was working on getting some new shots of the place, but I found an older UGC shot that helped bring new views to his site.
- **Events + News**
  - Promoted Filomi Days across our channels, and people were very excited about seeing this event. I saw a couple of comments from people saying they wish they knew about the event much sooner since they were already booked to come to the NI before or after the event. Featured this event through feed posts + stories: [Instagram](#), [Twitter](#)
  - Pushed out other local events & news: [Sointula Salmon Days](#), Port McNeill Saturday Farm Market, Port Hardy Farmers' and Artisans' [Market](#), the [PHVC](#) hours & sale for Filomi Days.
  - Malcolm Island Food Company opened up shop in Sointula - re-shared through stories but looking forward to getting my hands on some images of their spot for a feed post.
  - Scarlet Point Seafoods at the Port Hardy Airport opened up their new food kiosk - re-shared through stories.
  - The Orca Lab launched their free new Northern Resident Orca Calls App - re-shared this exciting news.
  - Promoted the BC Parks Park survey through stories.
- **Web Content**
  - Continued to push out the wild pledge through feed and stories—for example, Wild Pledge #5 on [Instagram](#), [Twitter](#) and [Facebook](#).
  - Weaving in safety messaging throughout captions in our posts continues to be a priority, especially with the high-traffic season we are in—example here in the [Instagram](#) caption.
    - Drove traffic to the following pages on our site:
      - Port Alice [page](#): 4 FB link clicks, 1 on TW, and 17 on IG.
      - Hiking [page](#): 8 FB clicks, 1 on TW, and 2 on IG.
      - Home [page](#): 3 clicks on FB and 3 on TW.
      - Alert Bay [page](#): 16 IG story clicks.
      - Wild Pledge [page](#): 5 IG story clicks.
      - Bear Viewing [page](#): 14 IG story clicks.
      - Travel Advisories [page](#): 2 TW clicks and 96 on FB. Also, share this landing page through 4VI's FB page and Twitter: 319 FB clicks and 2 on TW.
- **Examples of top-performing posts for the month of June**
  1. This [carousel](#) performed very well, a throwback to Kim's fall trip with Coastal Rainforest Safaris. A number breakdown on Instagram: 12.7K Impressions, 10.1K in reach, 1.1K likes (which is fantastic for nowadays!), 10 comments, 39 shares via DM (which was the most for the month) and 34 saves.



2. Another [carousel](#) did very well, featuring the Squash mine site. This post also had the most saves for a post this month on Instagram, with 44. An Instagram breakdown for the numbers: 12.5K+ impressions, 9.9K reach, 771 likes, 32 shares over DMs and 7 comments.

3. This short [reel](#) beach also did so well. It had 2 comments, 479 likes, 26 saves, 21 DM shares, 10.7K+ reach and 12.5K+ plays.

**Examples of top-performing posts for the month of July**

- Our top-performing posts were all pieces of content that I highlighted above: 4VI collab, 2nd Chance RopeWorks, Seine Boat Inn feature, and the hiking information/tips post, to name some. I'll share a few examples of the next best-performing posts.

1. A [reel](#) from a family trip to Cape Scott Park. Results: 11,910 in reach, 13,085 plays, 769 likes, 46 DM shares, and 43 saves.

2. Another [reel](#) that was a bit of a NI trip round-up. Results: 10,332 in reach, 11,132 plays, 641 likes, 31 DM shares, and 31 saves.

3. This surprising [reel](#) of the mama bird feeding the baby in Telegraph Cove. The photographer who snapped this is a visitor working in Telegraph Cove for the summer and has been tagging us in great posts and stories; I've been re-sharing many of his posts. Results: 12,167 in reach, 12,898 plays, 364 likes, 11 DM shares, and 7 saves.

- **AMP stories** Edited two stories

- The following older amps were created during the covid times, advertising what was open.
- Find Out What's Open in Port Hardy to [Port Hardy, Vancouver Island North](#)
- Find Out What's Open in Port McNeill to [Port McNeill, Vancouver Island North](#)

- **Built a new story - [Plan Your Trip to Telegraph Cove](#)**

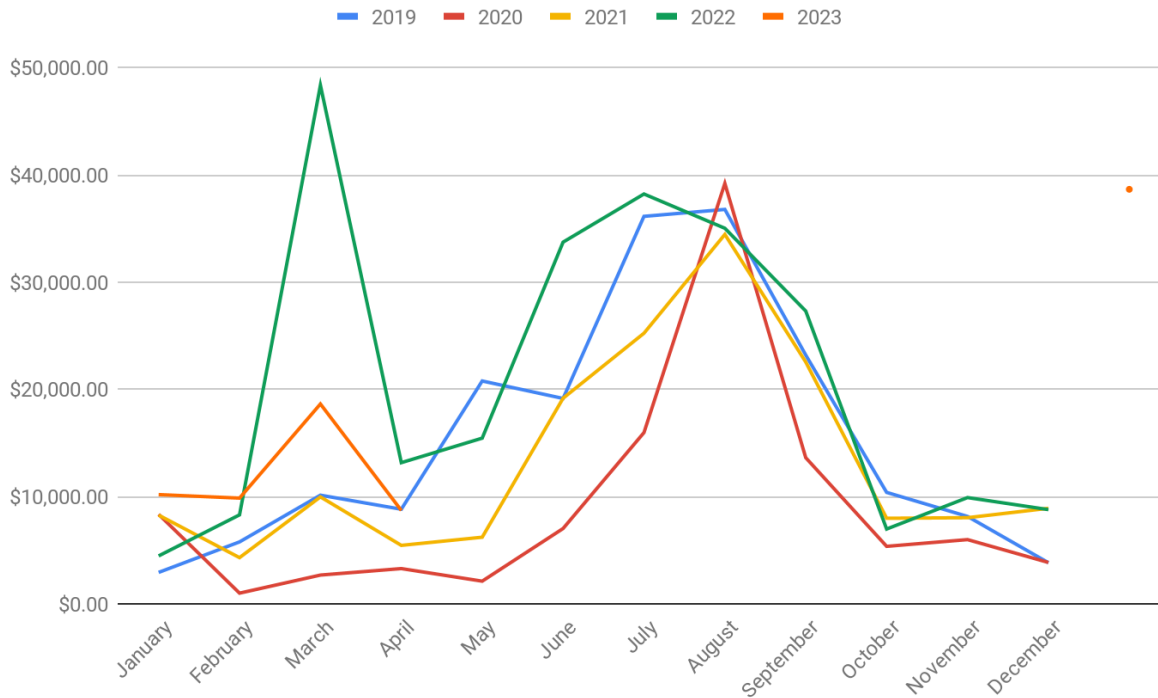
- Photography acquisition trip 60 new images added to our library - locations included Alert Bay, Alder Bay, and Port Alice.
- VINT Regional Tourism Challenge is up and running, weekly prizes for taking pictures, posting and tagging participating stakeholders. Grand prize for completed postcards will be drawn on August 19.
- A social media push was done in local community Facebook pages to increase awareness and engagement for the campaign.



**MRDT Revenue by Month:**

The Vancouver Island North Tourism project receives 80% of the first 2% (or 53.33%) of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port Hardy, Port McNeill, Alert Bay, RDMW & Port Alice). All MRDT collecting communities on the North Island are collecting MRDT at a rate of 3%





	2019	2020	2021	2022	2023
Jan	\$2,917.78	\$8,330.62	\$8,259.55	\$4,802.82	\$10,173.87
Feb	\$5,761.99	\$982.04	\$4,294.63	\$7,801.24	\$9,847.10
Mar	\$10,120.56	\$2,668.57	\$9,959.97	\$48,383.40	\$18,627.63
Apr	\$8,809.07	\$3,273.34	\$5,438.80	\$13,435.76	\$8,696.63
May	\$20,770.41	\$2,100.10	\$6,198.53	\$15,438.90	
June	\$19,143.08	\$7,011.24	\$19,162.48	\$33,721.69	
July	\$36,126.77	\$15,957.51	\$25,225.62	\$38,211.38	
Aug	\$36,772.69	\$39,195.56	\$34,441.50	\$3,5016.19	
Sept	\$23,188.65	\$13,615.46	\$22,537.80	\$27,294.07	
Oct	\$10,380.61	\$5,348.35	\$7,967.36	\$6,957.05	
Nov	\$8,138.24	\$5,976.56	\$8,020.04	\$9,897.00	
Dec	\$3,819.56	\$3,844.11	\$8,895.76	\$8,774.50	
<b>TOTAL</b>	<b>\$185,949.40</b>	<b>\$108,303.64</b>	<b>\$160,402.04</b>	<b>\$249,561.26</b>	<b>\$47,344.90</b>

\*Does not include April MRDT for Port McNeill as those numbers were not available at the time of this report.

### Vancouver Island North Tourism Advisory Committee

The next meeting will be held on October 4, 2023 from 9:00-3:00 and will be our planning session for 2024. MRDT carryforward will be on the agenda as we decide how to best move forward with these funds.

Respectfully submitted,

*Natalie Stewart*

Natalie Stewart  
 Tourism Coordinator, Vancouver Island North



**REGIONAL DISTRICT OF MOUNT WADDINGTON**  
**OPERATIONS DEPARTMENT**  
**MONTHLY REPORT**

**TO:** Board of Directors      **FILE:** 315.04      **DATE:** August 4, 2023  
**FROM:** Patrick Donaghy, Manager of Operations  
**SUBJECT:** August 2023 Operations Report

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The following report highlights the various initiatives that the Manager of Operations has been focusing on since the June Board meeting. During this period, the Manager of Operations was on vacation between July 7<sup>th</sup> and August 2<sup>nd</sup> with Cody Pawluk, the Operations Engineer in Training, providing coverage on day-to-day issues.

Staff has submitted the Regional District's application to the Province to have the Crown Land tenures on which 7 Mile Landfill and Recycling Center (7MLRC) be converted to a Crown Grant as per the resolution passed by the Board at the June meeting. Staff will continue to seek the opportunity to meet with the Kwakiutl First Nation to get their guidance on this initiative. Moving from a term limited tenure to the permanency of a Crown Grant is the logical progression given the expected 135-year operational window of the landfill.

Staff expect to have submitted to the Province the proposed receiving waters monitoring program for the Sointula waste-water system prior to the August Board meeting. The proposed monitoring program will be set up so that it can be scaled up to encompass more than just Sointula system with both public and privately owned services being able to participate in a cost saving cooperative effort.

Staff are hoping to receive the evaluation of environmental values that are adjacent to 7MLRC. While nothing can be confirmed until the final report has been received, the expectation is that no significantly valuable habitat is at risk in regard to the lands adjacent to the landfill on its eastern and northern boundaries. Work was done by Wild Coast Environmental Consulting as an extension of the initial evaluation of the landfill expansion lands.

Finally, staff are requesting that a contract be approved with the Embo Technical Services to provide professional electrical engineering support for the emergency power backup systems being installed in the Sointula and Coal Harbour sanitary sewer systems and at 7 Mile Landfill. The value of the proposed contract will be \$40,000 and will cover the as built drawings for eight lift stations in the sanitary sewer service and two administrative buildings at the landfill. Costs will be covered by the annual solid waste budget and an already approved Gas Tax project. The deliverables will provide a systematic approach for the Regional District in regard to its obligations as registered engineering firm in British Columbia.

Therefore, staff are requesting that the following motion be passed:

***That the Regional District of Mount Waddington enter into a contract with Embo Technical Services to provide professional electrical engineering services regarding emergency backup power infrastructure for the Sointula, Coal Harbour and 7 Mile Landfill and Recycling Center Infrastructure for \$40,000.***

If anyone on the Board has any questions, please contact me at your convenience.

Respectfully submitted

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Patrick Donaghy PEng, MSc



# REGIONAL DISTRICT OF MOUNT WADDINGTON

## PLANNING & DEVELOPMENT SERVICES DEPARTMENT

### MONTHLY REPORT

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**DATE:** August 15, 2023

**FILE:** 315.05

**AUTHOR:** June Kwon, Development Technician

**SUBJECT:** Monthly Planning Report - August Board Meeting

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#### 1. Zoning Bylaw Amendment:

- 2023-ZBA-01: Staff attended RPC on the 15<sup>th</sup> of August to advise the reception of the development application proposing to amend the zoning map of RDMW Zoning Bylaw No. 21 through Amendment Bylaw No. 1031.

#### 2. Crown Tenure:

- 2022-PROJ-02: staff attended the RPC on the 15<sup>th</sup> of August regarding the two Crown tenures, 1408104 and 1403736. The motion is made, to renew the current leases for additional term of 30 years.
- 20230728-REF-159201857-0196301: the proponent enquires to obtain a tenure to operate a commercial RV / Trailer Park in Winter Harbour. Staff submitted the inter-agency referral report to Ministry of Forests indicating the necessity for the rezoning of the subject parcel.

#### 3. Site Permit:

- 2023-SP-06-HC (Issued): new construction; a primary dwelling unit.
- 2023-SP-08-HC (Issued): new construction; accessory structure – shed.
- 2023-SP-09-HC (Issued): expansion of existing primary dwelling unit.
- 2023-SP-10-AB (Received): proposing to establish additional 12 park model lots in Alder Bay.
- 2023-SP-11-MI (Received): application to perform structural maintenance work on legal-nonconforming accessory woodshed.

#### 4. Bylaw Compliance:

- 2023-BENF-04: concerns regarding the setback of fence to the public road right of way.
- 2023-BENF-05: construction without applicable permit; file closed. The property owners are in the progress of submitting a site permit application.

- 2023-BENF-06: department was advised that there was concern from a community member regarding the development activities without applicable permit; staff engaged with the property owners.
- 2023-BENF-08: garbage Control; staff conducted a site visit to discuss the matter with the property owner.

**5. Miscellaneous:**

- a) *Building and Demolition Permits Survey* for June and July has been submitted to *Statistics Canada*.
- b) Development statistics report 2018-2022 has been composed.
- c) Site visit:
  - i. Malcolm Island (July 20<sup>th</sup>): related to Site Permit Application and Bylaw Compliance
  - ii. Hyde Creek, Nimpkish Heights (August 2<sup>nd</sup>): related to Site Permit Application Bylaw Compliance.
  - iii. Coal Harbour (August 2<sup>nd</sup>): related to Development Variance and Bylaw Compliance.

*Respectfully Submitted,*

*June Kwon, Development Technician*

*Approved by*

*David Kim, Chief Administrative Officer*



**REGIONAL DISTRICT OF MOUNT WADDINGTON**  
**Single Source June 2023**

**TO:** REGIONAL DISTRICT BOARD MEMBERS

**FROM:** Shelley MacEachern, Finance Clerk

**DATE:** August 8, 2023

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

**Single Source Procurements - June 2023**

DATE	PO #	CHEQUE #	PAYABLE TO	AMOUNT	Department	Description
8-Jun-23	23-029	02602-0001	Foreman Equipment	\$3,535.00	Solid Waste - 7-Mile and Malcolm Island	Rental and Transport of 2013 Komtech Cranbo 5000 - Wood Grinder for waste wood.
20-Jun-23	23-029	02681-0001	Foreman Equipment	\$8,479.85	Solid Waste - 7-Mile and Malcolm Island	Rental and Transport of 2013 Komtech Cranbo 5000 - Wood Grinder for waste wood.
20-Jun-23	22-045 (August 19, 2022)	02699-0001	Arcadia Elevator Services Ltd.	\$14,373.35	Arena	Progress invoice for the Chilton Arena Lift Preparation



**REGIONAL DISTRICT OF MOUNT WADDINGTON**  
Single Source July 2023

**TO:** REGIONAL DISTRICT BOARD MEMBERS  
**FROM:** Shelley MacEachern, Finance Clerk  
**DATE:** August 8, 2023

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

**Single Source Procurements - July 2023**

DATE	PO #	CHEQUE #	PAYABLE TO	AMOUNT	Department	Description
4-Jul-23	22-045 (August 19, 2022)	02744-0001	Arcadia Elevator Services Ltd.	\$15,825.00	Arena (Gerry Little, Manager)	Progress invoice for the Chilton Arena Lift Preparation
21-Jul-23	23-034	02836-0001	Art's Landscaping	\$8,190.00	Malcolm Island Transfer Station (Patrick Donaghy, Manager)	Wood Grinder Operator
26-Jul-23	23-029	02852-0001	Foreman Equipment	\$6,825.00	Solid Waste - 7-Mile and Malcolm Island (Patrick Donaghy, Manager)	Rental and Transport of 2013 Komtech Cranbo 5000 - Wood Grinder for waste wood.
4-Jul-23	22-045 (August 19, 2022)	02744-0001	Arcadia Elevator Services Ltd.	\$15,825.00	Arena (Gerry Little, Manager)	Progress invoice for the Chilton Arena Lift Preparation
21-Jul-23	23-036	02796-0001	Island Business Print Group Ltd.	\$1,304.80	7-Mile Landfill (Patrick Donaghy, Manager)	Weight Tickets

**\*\*Note\*\*** Integrum Recovery and Salvage - July 13, 2023 - \$5087.25 fuel charge for Grinder included in PO# 23-029 (\$1.78 / litres)





# REGIONAL DISTRICT OF MOUNT WADDINGTON

## BYLAW NO. 1032

*A bylaw to exempt land and improvements on recreational and service Properties from taxation within the Regional District of Mount Waddington.*

**WHEREAS** certain land and improvements exist for various public amenities;

**AND WHEREAS** the Regional District of Mount Waddington under the provisions of Section 391 of the *Local Government Act RS2015* wishes to exempt certain lands and improvements from taxation in 2024;

**NOW THEREFORE** the Board of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

Land and improvements on the following properties are exempt from taxation for the year 2024 to an amount equal to 100% of the net taxable value of the land and improvements:

1. Seven Hills Golf & Country Club, Lot 1, Plan 38029, Section 16 TP 3, Rupert Land District, Roll No.785-15189.005.
2. Sayward Fish & Game Association, DL 461, Rupert Land District, parts of DL 461 & 462, LBF 1406370, for rifle and trap range purposes, Roll No. 785-27506.875.
3. Nimpkish Valley Rod & Gun Club, Section 21, Rupert Land District, LCB 1405338, skeet trap pistol and rifle range purposes, former SUP 9368, Roll No.785-26105 .550.
4. Tri-Port Speedway Association, Lot 1, Section 16, Township 6, Rupert Land District, Plan VIP52750, Roll No. 785-27509.808.

This Bylaw may be cited as the "Regional District of Mount Waddington 2024 Permissive Tax Exemption Bylaw No. 1032, 2023".

**READ A FIRST TIME THIS DAY OF , 2023**

**READ A SECOND TIME THIS DAY OF , 2023**

**READ A THIRD TIME THIS DAY OF , 2023**

**ADOPTED THIS DAY OF , 2023**

\_\_\_\_\_  
SECRETARY

\_\_\_\_\_  
CHAIR



**RE: GRANT OPPORTUNITY PARTNERSHIP – EMERGENCY OPERATION CENTRE**

**PURPOSE**

To consider a regional grant application to the Community Emergency Preparedness Fund 2023 Emergency Operation Centre (EOC) program from the Union of BC Municipalities (UBCM). This application would be in partnership with the Strathcona Regional District and other municipal and First Nation entities in order to install tsunami warning sirens in Quatsino, Winter Harbour and Holberg.

**EXECUTIVE SUMMARY**

The intent of this funding stream is to support eligible applicants to build local capacity through the purchase of equipment and supplies required to maintain or improve an EOC and to enhance EOC capacity through training and exercises. Eligible applicants can submit one application per intake, or as a partnering applicant in a regional application. It is proposed that the Strathcona Regional District will be the primary applicant in a regional application with the Regional District of Mt. Waddington as a partner applicant. The deadline submission for this grant is March 31, 2023. The Emergency Operations Centres & Training funding stream can contribute a maximum of 100% of the cost of eligible activities.

If successful, the Strathcona Regional District would devote \$90,000 of this grant towards the installation of tsunami warning sirens in Holberg, Winter Harbour and Quatsino.

In order to be considered as a partner, the Mount Waddington Regional District is required to submit a Board Resolution that clearly states that the Mount Waddington Regional District authorizes the Strathcona Regional District to receive and manage the funds on its behalf.. Protective Services, through the SRD, would provide overall supervision and coordination of the project.

**RECOMMENDATIONS**

THAT as part of the Mount Waddington Regional District's ongoing work in relation to tsunami preparedness, that an application for financial assistance under the Community Emergency Preparedness Fund 2023 Emergency Operation Centre grant be authorized for submission to the UBCM, in collaboration with the Strathcona Regional District (SRD); and

THAT the Mount Waddington Regional District agrees to the SRD submitting an application on their behalf, and that if funded, agrees to the SRD managing the grant and being the recipient of all funding.

**From:** Sharon Gregson <[sharongregson4@gmail.com](mailto:sharongregson4@gmail.com)>  
**Sent:** Wednesday, June 7, 2023 3:09 PM  
**To:** Information <[info@rdmw.bc.ca](mailto:info@rdmw.bc.ca)>; Andrew Hory <[ahory@rdmw.bc.ca](mailto:ahory@rdmw.bc.ca)>  
**Subject:** Urgent - UBCM Child Care Resolution

Sharon Gregson  
Coalition of Child Care Advocates of BC  
2772 East Broadway  
Vancouver, BC V5M 1Y8

Chair & Director Andrew Hory  
The Regional District of Mount Waddington  
Electoral Area B - Coal Harhour  
2044 McNeill Road  
Port McNeill, BC V0N 2R0

Subject: Urgent - UBCM Child Care Resolution

To Regional District Chair & Director Andrew Hory of Electoral Area B - Coal Harhour,

The Coalition of Child Care Advocates of BC is a longstanding, non-profit organization dedicated to the creation of a high-quality, affordable, accessible child care system in BC. We appreciate that your Council shares this vision to support families with young children, and the local economy in your district.

In recent years there has been measurable progress toward a quality child care system in BC with historic provincial and federal investments. New publicly-funded affordability measures for families including \$10aDay sites, wage enhancements for educators, and more licensed programs are making a positive difference.

However, local and Indigenous governments and nonprofit organizations across BC are still facing significant child care challenges, with demand for licensed child care outstripping supply, and a severe shortage of early childhood educators.

One of the major obstacles facing local governments when they want to expand child care in their communities is the grant-based application process required to access provincial capital funding. The current process places a major burden on applicants, usually local government staff working with non-profit agencies, requiring them to coordinate all aspects of design, development, and implementation. Significant technical expertise and organizational capacity are also necessary to complete the online applications, which often does not exist at the local level or pulls resources away from other municipal duties.

To address this urgent issue, we request that your Regional District vote to adopt the resolution shared below, as originally supported by the Regional District of Nanaimo, or a similar resolution. Once adopted we ask that you forward your resolution to your local area association and on to the 2023 UBCM Convention.

This resolution urges the Ministry of Education and Child Care to provide multi-year funding to local and Indigenous governments and non-profit organizations to enhance their organizational capacity to coordinate the current grant applications process.

The resolution further requests the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal child care that upholds UNDRIP

obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation.

Evidence-based research makes clear that such a systemic approach will lead to a more equitable and accessible child care system across British Columbia.

Thank you for your attention to this matter, and for recognizing that child care is a priority for healthy communities. Please reach out should any clarification be required.

Yours sincerely,



Sharon Gregson  
Spokesperson \$10aDay  
Coalition of Child Care Advocates of BC

### **Sample Resolution**

WHEREAS the Ministry of Education and Child Care is responsible for B.C.'s \$10/day child care program, and ChildCareBC's growing system of universal child care has been life-changing for families, with demand far outstripping supply;

AND WHEREAS the current grant-based process to expand universal child care relies on grant applicants to coordinate all aspects of design and implementation, and local and Indigenous governments and nonprofit organizations often lack the resources to successfully manage this process in accordance with UBCM-funded child care needs assessments and action plans:

THEREFORE BE IT RESOLVED that while the Province continues to rely on individual grant applicants to plan and develop child care expansion, that instead, the Province provide multi-year funding to local and Indigenous governments and nonprofit organizations to support resources to coordinate this process:

AND BE IT FURTHER RESOLVED that UBCM urge the Ministry of Education and Child Care to replace the current grant-based application process with a systematic expansion of universal child care that upholds UNDRIP obligations and supports the involvement of, but does not rely on, local and Indigenous governments and nonprofit organizations to coordinate design and implementation.



July 12, 2023

JUL 21 2023

Andrew Hory  
Board Chair, Regional District Mount Waddington  
2044 McNeill Rd  
Port McNeill, British Columbia V0N 2R0

## **Re: Acceptance of Emergency Solid Waste**

Dear Mr. Hory,

At the meeting of the qathet Regional District Board held on May 24<sup>th</sup>, 2023; the Board passed the following resolution:

*“THAT the Board direct staff to engage with neighbouring Regional Districts to develop a contract agreement for emergency solid waste disposal”.*

The qathet Regional District (qRD) does not have a solid waste landfill within our jurisdiction. All solid waste is collected and managed at a waste transfer station and is then transferred to a Republic Services landfill in Roosevelt, Washington, USA. We’ve had a long standing contract agreement for acceptance of the region’s solid waste at this disposal facility, which has been working well with no service disruptions experienced by our region to date.

As directed by the qRD Board, staff is currently in the process of engaging neighbouring regional districts to solidify a contingency plan agreement for the acceptance of solid waste from the qRD in the event of an emergency situation where we are not able to use our current method of waste disposal due to a natural disaster, rail strike, force majeure, or other such significant occurrence.

The qRD’s previous emergency solid waste contingency plan agreement was not able to be renewed when it recently expired with the Comox Valley Regional District (CVRD). CVRD is currently undergoing a Solid Waste Management Plan update and due to process, they are unable to renew an agreement with qRD until their new Plan has been completed and approved.

The qRD is requesting the Regional District of Mount Waddington (RDMW) accept solid waste from the qRD region in the event of a significant emergency and sign a contract agreement to facilitate this arrangement. qRD’s average monthly tonnage is under 1000 tonnes. The qRD would undertake logistics involved with transporting the material to the approved RDMW landfill or facility in an agreed upon method and cover all associated costs.

If RDMW is willing to accept solid waste from qRD, staff of the qRD will reach out to identify conditions and/or parameters along with the associated costs related to the emergency solid waste contingency.

Thank you for your time and consideration.



Clayton Brander, Chair  
qathet Regional District

[date]

Dear [regional district chair],

The Vancouver Island and Coastal Communities (VICC) Climate Leadership Steering Committee provides information sharing, project collaboration, and advocacy for climate initiatives across Vancouver Island and Coastal Communities. In our inaugural four-year term, the committee of elected regional district representatives and supporting academic leaders and local government staff achieved the following:

1. Territorial analysis of the region's vulnerabilities to climate change and survey of local government priorities for climate action conducted by UVic researchers in 2020
2. Local Government Climate Resiliency Summit for elected officials, staff and First Nations that gathered over 150 people from across the region in Fall 2020
3. Youth Climate Summit held in Spring 2021
4. First Nations Engagement led by Alderhill, an Indigenous consulting company
5. Establishment of an inter-regional staff network in partnership with the Community Energy Association (CEA)

Through these efforts, the committee strengthened relationships among municipalities, regional districts, and urban and rural communities in our region and identified where the best value exists for ongoing inter-regional coordination. This work reaffirmed the need for and benefit of increased coordination on a regional scale to strengthen climate action, improve information sharing, increase organizational capacity particularly for small and rural communities, improve collaboration on projects of shared interest, enhance staff support in the delivery of cost-effective programs and services, avoid duplication of effort, and to strengthen senior level government advocacy.

To continue this work, the VICC Climate Leadership Steering Committee requires funding from member regional districts. According to a population-based formula, [insert specific RD funding request - i.e. "we are requesting \$X amount from your RD"].

### **Service Proposal:**

The research and engagement noted above led the VICC Climate Leadership Steering Committee to determine that its greatest value moving forward is as an inter-regional network convener, facilitator, and advocate for effective and cohesive climate action. This will include the following services:

- Organize annual summit of elected officials, staff, NGO's and businesses for information sharing, relationship building, identifying collaboration opportunities, and advocacy prioritization
- Maintain quarterly steering committee meetings as a strategic planning body
- Liaise with CEA's staff peer network to share best practice and support collaborative initiatives
- Develop a digital resource library for sharing best practices, data, and new initiatives
- Facilitate and administer functional working groups based on shared priorities
- Engage in senior government level advocacy based on climate action advocacy priorities identified through the VICC Climate Leadership Steering Committee and AVICC
- Support continued relationship building with Indigenous communities across VICC



### CEA Secretariat:

Currently the convening of the Steering Committee is supported through partnership with the Community Energy Association (CEA) in a secretariat role. CEA is a non-profit organization with extensive experience in climate planning, engagement, convening networks, advancing cross-regional collaboration, and driving project implementation with local governments and Indigenous communities. Along with providing expertise and project management, CEA is the fiscal agent for the project and brings in-kind contributions to the project from other funding sources, valued at close to \$100,000.

### Funding Request:

To retain CEA in the role of secretariat and to provide the proposed services for the inter-regional climate action network, the VICC Climate Leadership Steering Committee requests the following funding commitment from regional districts across a two-year timeframe of late 2022 through to the end of 2024 (see table 1 below). At the end of this period the funding model will be re-evaluated.

**Table 1. Summary of Regional District Funding Allocations**

Regional District	Requested Amount*	Status
Alberni-Clayoquot	5,900	
Capital	31,500	Pending
Comox Valley	13,000	Approved
Cowichan Valley	16,000	
Mount Waddington	1,900	
Nanaimo	22,550	
qathet	2,400	Approved
Strathcona	8,400	
Sunshine Coast	5,600	Approved
Islands Trust	250	
<b>Total</b>	<b>107,500</b>	

\*Funding amount per regional district based on a formula factoring in population with adjustments for density

Table 2 provides the budget for project deliverables. Note that in-kind funding is being provided through contributions from internal staff time as well as CEA's contributions. Significant in-kind funding in the form of volunteer time and other funding sources has been contributed to support the convening of the committee and the project outcomes produced to date. As part of the secretariat role, CEA will continue to seek additional funds to support the project.

**Table 2. Project deliverables and budget highlights**

<b><i>Deliverable</i></b>	<b><i>Cost</i></b>
Ongoing Secretariat tasks (CEA): <ul style="list-style-type: none"> <li>• Coordination of steering committee meetings</li> <li>• Overarching project management</li> <li>• Fiscal and contract management, grant applications</li> <li>• Development and maintenance of digital resource library</li> <li>• Administration and liaison with regional staff network (in-kind)</li> </ul>	\$30,000/year (with significant additional in-kind contributions from CEA)
Reporting: <ul style="list-style-type: none"> <li>• Compilation of research and engagement results</li> <li>• Preparation of strategic vision and goals document</li> <li>• Phase 3 end report</li> </ul>	\$9,500
Events: <ul style="list-style-type: none"> <li>• Annual Summit in 2024</li> <li>• Other events (e.g. LGLA)</li> </ul>	\$28,000
Relationship building with Indigenous partners and others*	\$10,000
<b>TOTAL</b>	<b>\$107,500</b>

\*CEA will support grant applications for additional funding to further support this work and other initiatives that may arise (e.g. working groups)

We are happy to share any further information and thank you in advance for your consideration and support.

[insert signatures]

Mayor Staples, Duncan, VICC-CLP Steering Committee Co-Chair

Councillor Will Cole-Hamilton, VICC-CLP Steering Committee Co-Chair

Councillor Ben Geselbracht, VICC-CLP Steering Committee Co-Chair