



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING AGENDA**

October 17, 2023 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1-3 1. Adopt October 17, 2023 RDMW Board of Directors Meeting Agenda as presented.
(or amended)

B. DELEGATIONS & RECOGNITIONS

This meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

1. Sport Fishing – Lawrie Garrett

C. MINUTES

- 4-8 1. Minutes of the Board of Directors Meeting held September 11, 2023 as Presented
(or amended)
- Available for Review* 2. District of Port Hardy – Regular Council July 11, August 8, September 12, 2023
Committee of the Whole – August 8, August 22; Town of Port McNeill – Regular Council
August 22, 2023; Village of Alert Bay – Regular Council August 28, 2023; Village of Port
Alice - Regular Council – July 12, 2023, Regular Council July 27, 2023

D. STAFF REPORTS

1. Administrator – Verbal Report
- 9-12 a) NI 9-1-1 Corporation
- I. Director Resolution: Transfer of Powers of Attorney
 - II. Director Resolution: Stock Dividend on Class A Voting Common Shares of the Company including making stocks payable and rate for same, authorization to execute and deliver stock, rate and amount of stock per shareholder.

Recommended:

THAT Chair Andrew Hory, acting as representative of the Regional District of Mount Waddington sign the NI 9-1-1 Director Resolution for Transfer of Powers of Attorney that includes the cancellation of specified Share Certificates.

THAT Chair Andrew Hory acting as representative of the Regional District of Mount Waddington sign the NI 9-1-1 Director Resolution for Stock Dividend on Class A Voting Common Shares.

- 13 b) Travel Report – October 17, 2023

- 14 2. a) Economic Development Services – (October 5, 2023)

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- 15-16 b) Rural Resident Attraction Coordinator Report (October 6, 2023)
 - 17-19 c) Tourism Coordinator Report (October 9, 2023)
 - 20-21 3. Operations Department (October 9, 2023)

Recommendation:

- 22-24 4. Planning and Development Services – (October 6, 2023)

E. FINANCIAL REPORTS

- 1. Finance Report – CAO (October 17, 2023)
- 25 2. Single Source – September 30, 2023

F. COMMITTEE REPORTS - None

(To be brought forth from earlier Committee Meetings)

- 1. EA Committee
RTAG 2023-06 Mateoja Heritage Trail, Sointula

Recommended:

THAT the funding application for RTAG 2023-06-Mateoja Heritage Trail be approved.

G. BYLAWS AND PERMITS - None

H. CORRESPONDENCE

- 26-28 1. Strathcona Regional District – Natural Resources Committee Terms of Reference
For review and comments

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

- 1. Other Business: Discussion
- 2. **Electoral Area Updates:**
 - Area “A” - Broughton / Malcolm Island / Mainland
 - Area “B” - Quatsino / Winter Harbour
 - Area “C” - Hyde Creek / Rupert
 - Area “D” - Nimpkish Valley / Woss
- 3. **Municipal Updates:**
 - Village of Alert Bay
 - Village of Port Alice
 - District of Port Hardy
 - Town of Port McNeill

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4. Question Period
 5. Committee Meetings:
 6. Next Meeting: November 21, 2023

J. ADJOURNMENT



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS

MEETING MINUTES

September 11, 2023 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory
Directors: In Person: Dennis Buchanan, Pat Corbett-Labatt, Dennis Dugas, James Furney, Michelle Pottage, Brent Schmidt (alternate for Kathryn Wykes)
Zoom: Kevin Cameron

Staff: In person: David Kim, Administrator, Pat English, Manager of Economic Development, Patrick Donaghy, Operations Manager: June Kwon, Planning Assistant
Zoom: Nadine Weldon, Recording Secretary; Nicole McDowell; Megan Hanacek, Rural Resident Attraction Coordinator

Public Zoom: John Tidbury

Resolution No. **CALL TO ORDER**

2:04 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**
183/2023 THAT the RDMW Board of Directors September 11, 2023 Meeting Agenda be approved as presented.

DELEGATIONS & RECOGNITIONS

1. Tallest Totem Pole Project – Johnathan Henderson, Kwakwaka'wakw hereditary Chief, Community Artist Liaison Manager, U'mista Cultural Centre & Duncan Kennedy, Indigenext
 - Introduction of Johnathan Henderson & Duncan Kennedy
 - Preliminary stages of planning out how best to replace the world's tallest totem pole located in Alert Bay.
 - This is a project of the heart.
 - The project want is to replace the totem pole, providing togetherness, unity, showing who the totem pole represents and provide a historic acknowledgement of the 17 tribes of the Kwak'wala speaking peoples.
 - This is a project of celebration, of artists past and present.
 - The plan is to sit with all 32 hereditary chiefs in the hopes of the stamp of approval to move forward. It would be great to get approval from all BC First Nations, but the 17 tribes represented on the pole are the first group to be reached out to.
 - This is an opportunity to connect and further truth and reconciliation. Connection is the correction.
 - The team currently consists of Indigenext, Johnathan Henderson and Robert Chamberlin.
 - A letter of support from the Mount Waddington Regional District would give strength to future funding requests.
 - It is believed that this project will be significant sign of reconciliation as well as provide huge economic impact through Indigenous Culture Tourism.
 - The present pole is unsafe and there is concern that it will fall over, potentially damaging the big houses or homes close by.

- The pole has been a significant tourism dollar generator as unique draw for visitors.
- Discussion of what to do with the current pole includes laying it down next to the new pole, with a roof structure over to provide some shelter from the elements. As this is not a memorial totem pole, there will be a defined procedure and process put into place by a group of representatives from the Kwak'waka'wakw peoples.
- The original pole was one log which was transported as one piece from Holberg to Alert Bay, but once in Alert Bay, it was cut into two pieces.
- Wei Wai Kum First Nation believe that they will be able to provide logs (fibre) for the new pole.
- Currently, the plan is for the new pole to be carved on 'Namgis Territory (carve on site), with collaboration from multi-nation artists.
- It has not been determined if the old pole will remain standing while the new pole is being carved.

Chair Andrew Hory and the Board thanked Johnathan Henderson & Duncan Kennedy for their presentation.

Moved/Seconded/**CARRIED**

184/2023 THAT the Regional District of Mount Waddington provide a letter of support for the Kwakwaka'wakw Sovereignty Pole project.

MINUTES

Moved/Seconded/**CARRIED**

185/2023 THAT the Minutes of the Board of Directors Meeting held August 15, 2023 be adopted as presented.

Moved/Seconded/**CARRIED**

186/2023 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**

187/2023 THAT the Cheque Registries for August 24, 2023 be received and filed.

STAFF REPORTS

1. Administrator Report: *Noted:*

- Transit Update:
 - o Cumulative revenue from January to August was \$43,000, which is a 1% decrease year over year.
 - o Ridership rose by 3% resulting in a total of 19,000 trips.
- Campsite Update:
 - o Bere Point cumulative revenue from January to August was \$84,000.00 which is an increase of 6% year over year.
 - o Link River cumulative revenue for January to August was \$30,000 which is an increase of 5% year over year.
- Hiring Status:
 - o Successful recruitment for the following positions
 - Economic Development Officer–Jackie Challis started on September 5
 - Final candidate for Executive Assistant will start on November 1, 2023
- Woss Clinic receptionist – reopened, thanks to all the hard work of Electoral Area D Director David Summers for spearheading this.

Moved/Seconded/**CARRIED**
 188/2023 THAT the verbal September 11, 2023 Administrator's Report be received.

Moved/Seconded/**CARRIED**
 189/2023 THAT the September 11, 2023 Travel Report be approved.

2. Manager of Economic Development – Verbal Report
 - o Working to wrap up projects and providing Jackie with a rundown of all the ongoing projects.
 - o Seaweed contract

Moved/Seconded/**CARRIED**
 190/2023 THAT the verbal September 11, 2023, Economic Development report be received and filed.

- b) Rural Resident Attraction Coordinator Report (September 4, 2023) Presented by Megan Hanacek.

Moved/Seconded/**CARRIED**
 191/2023 THAT the September 4, 2023 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (September 4, 2023)

Moved/Seconded/**CARRIED**
 192/2023 THAT the September 4, 2023 Tourism Coordinator Report be received and filed.

3. Manager of Operations (September 6, 2023) *also noted:*

Moved/Seconded/**CARRIED**
 193/2023 *THAT staff be directed to write a letter of support from the RDMW Board to the Town of Port McNeill in its application to the Fire Chiefs Association of British Columbia for funding to construct a live fire training facility.*

Moved/Seconded/**CARRIED**
 194/2023 THAT the September 6, 2023 Manager of Operations Solid Waste report be received and filed.

4. Planning Assistant Report (September 1, 2023):

Moved/Seconded/**CARRIED**
 195/2023 THAT the September 1, 2023 Planning Assistant be received and filed.

FINANCIAL REPORTS

1. Finance Report – CAO verbal report, *Also noted:*
 - *The 2022 Local Government Data Entry report has been filed with the Province.*
 - *A corporate wide asset management initiative has been started with the launch of the collection of the corporate asset inventory data.*

Moved/Seconded/**CARRIED**
 196/2023 THAT the September 11, 2023 Verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk MacEachern

Moved/Seconded/**CARRIED**
 197/2023 THAT the August 24, 2023 Single Source be received and filed.

COMMITTEE REPORTS

EA.MRDT

- *Discussion re: Sointula FO Hall.*
- *\$90,000 of reserve funds have been requested.*
- *Request to increase the gas tax funding from \$90,000 to \$130,000 due to inflation.*

Moved/Seconded/**CARRIED**

198/2023 THAT the original gas tax funding amount of \$90,000 be increased by \$40,000 to a total of \$130,000 due to inflation. \$260,0000. Total cost of project.

AND THAT an additional \$90,000 be funded from Reserve Funds.

BYLAWS AND PERMITSMoved/Seconded/**CARRIED**

199/2023 THAT Bylaw No. 1032, 2023, 2024 Permissive Tax Bylaw receive 3rd reading.

Moved/Seconded/**CARRIED**

200/2023 THAT Bylaw No. 1032, 2023, 2024 Permissive Tax Bylaw be adopted.

CORRESPONDENCE - None**OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING**

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- *The Finish Organization (FO) hall repairs are scheduled to start late September.*
- *The Senior's Guide has been updated and distributed.*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Pleased that the hiring process for the Executive Assistant is*

Area "C"- Hyde Creek / Rupert

- *No report.*

Area "D"- Nimpkish Valley / Woss

- *David Rushton passed away last week, was a great director and person.*
- *Thank you to David Kim for all the assistance in getting the Woss Clinic back up and running.*
- *The Trail project is going to get started shortly, there is one spot that still needs clearing.*
- *The Pool opening has been delayed, volunteers completed a long list of work, but there was work that required professional contractor work – quotes came in at \$34,000.00.*

2. Municipal Updates:

Village of Alert Bay

- *Paving on Larch street done in conjunction with 'Namgis First Nation was completed.*
- *Observation wall was reporting low water levels. Alert Bay CAO sent a request to the Ministry of Environment to provide assistance, turned out to be a faulty sensor, so a big relief.*

Village of Port Alice

- August was quiet.
- Children’s circus at the arena
- Thank you to the Board for funding offered from the Board for the Port Alice Golf Club power issues.

District of Port Hardy

- Loaves and Fishes took over the Harvest Food bank. As an organization they provide service to the entire North Island.
- North Island Seniors Housing Foundation has an RFP available, closing on September 17, 2023. Any information/feedback for seniors housing would be appreciated. Hoping to expand the current seniors housing in Port Hardy.
- Happy to see wetter weather coming, as Port Hardy has been on water conservation since May. Drought level 5 has been the status for months on the North Island.
- Aunties Kitchen Food Truck has opened in Port Hardy. It is a part of the Kwakuitl Health Centre, they will be circulating to different nations to provide free food service.
- The District had an independent contractor to review the operations department, which will result in some reorganization within the District. Also, deputy CAO has given his notice as he has accepted a position as the CAO of Lions Bay.

Town of Port McNeill

- Fall Fair happened over the weekend.
- The Music Fest went well.
- Big yacht in town, with 14 new crew. Here for a week and back in October.
- Dave Rushton will be truly missed.

Questions/Comments – None

Next Meetings of the Board of Directors: Regular Meeting: October 17, 2023 at 2:00 pm

202/2023

ADOURNMENT TIME 3:23 PM

CHAIR

SECRETARY

DIRECTOR RESOLUTIONS
OF
NORTH ISLAND 9-1-1 CORPORATION
(the "Company")

The undersigned, being all the directors of the Company, hereby consent to and adopt the following resolutions as of September 16, 2023.

WHEREAS the Company has received executed Instruments of Transfer with Powers of Attorney for the transfer of certain shares of the Company and the share certificates representing the shares to be transferred.

RESOLVED THAT:

1. The following share transfers be approved:

Name of Transferor	Name of Transferee	Number and Class of Shares
Strathcona Regional District	Comox Valley Regional District	0.23 Class A Voting Common shares
qathet Regional District	Comox Valley Regional District	1.1 Class A Voting Common shares
Regional District of Mount Waddington	Comox Valley Regional District	1.23 Class A Voting Common shares
Regional District of Alberni-Clayoquot	Comox Valley Regional District	0.13 Class A Voting Common shares
Regional District of Alberni-Clayoquot	Regional District of Nanaimo	0.52 Class A Voting Common shares

2. The following share certificates be cancelled:

Share Cert. No.	Name of Transferor	Number and Class of Shares
11-A	Strathcona Regional District	4 Class A Voting Common
10-A	qathet Regional District	2 Class A Voting Common
15-A	Regional District of Mount Waddington	3.76 Class A Voting Common
4-A	Regional District of Alberni-Clayoquot	2 Class A Voting Common

3. The following share certificates be issued representing the shares transferred and the balance held after transfer:

Share Cert. No.	Name of Transferee	Number and Class of Shares
19-A	Comox Valley Regional District	2.69 Class A Voting Common
20-A	Strathcona Regional District	3.77 Class A Voting Common
21-A	qathet Regional District	0.90 Class A Voting Common
22-A	Regional District of Mount Waddington	2.53 Class A Voting Common
23-A	Regional District of Alberni-Clayoquot	1.35 Class A Voting Common
24-A	Regional District of Nanaimo	0.52 Class A Voting Common

4. Any one director or officer of the Company is hereby authorized to execute and deliver the share certificates on behalf of the Company whose signature thereon shall constitute adoption by the Company of such form of certificates.

These resolutions may be executed in several counterparts, each of which when so executed shall together constitute one and the same resolution and notwithstanding the date of execution shall be deemed to bear the date as set forth above. It is agreed that reproduction of signatures sent by way of PDF or other means of electronic communication will be treated as though such reproductions were executed originals.

GEORGE DOUBT

ANDREW HORY

STUART McLEAN

BOB BECKETT

KEN GRANT

JOHN RICE

DIRECTOR RESOLUTIONS
OF
NORTH ISLAND 9-1-1 CORPORATION
(the "Company")

The undersigned, being all the directors of the Company, hereby consent to and adopt the following resolutions as of September 15, 2023.

WHEREAS:

- A. The directors of the Company have determined to declare a stock dividend on the Class A Voting Common shares of the Company (the "**Class A Shares**"); and
- B. The directors of the Company are satisfied that the Company is not insolvent and payment of such dividend will not render the Company insolvent.

RESOLVED THAT:

- 1. A stock dividend of 79 Class A Shares be declared payable to the holders of the Class A Shares at the rate of 3.7619047619 for each of the Class A Shares held.
- 2. The stock dividend be issued to the shareholders of record of the Class A Shares at the close of business on 15, 2023.
- 3. The following share certificates representing the shares so allotted as a stock dividend be issued:

Share Cert. No.	Name of Shareholder	Number of (class of shares being issued as stock dividend)
13-A	Regional District of Nanaimo	18.81
14-A	Regional District of Alberni-Clayquot	11.29
15-A	Regional District of Mount Waddington	3.76
16-A	qathet Regional District	7.52
17-A	Strathcona Regional District	15.05
18-A	Comox Valley Regional District	22.57

- 4. Any one director or officer of the Company is hereby authorized to execute and deliver the share certificates on behalf of the Company whose signature thereon shall constitute adoption by the Company of such form of certificates.
- 5. Pursuant to subsection 72(1)(b) of the British Columbia *Business Corporations Act* the directors hereby declare the amount to be added to the capital account of the Class A Shares to be in the aggregate of \$79.00.

6. Any director or officer of the Company, signing alone, be authorized to execute and deliver all such documents and instruments, and to do such further acts, as may be necessary to give full effect to these resolutions or as may be required to carry out the full intent and meaning thereof.

These resolutions may be executed in several counterparts, each of which when so executed shall together constitute one and the same resolution and notwithstanding the date of execution shall be deemed to bear the date as set forth above. It is agreed that reproduction of signatures sent by way of PDF or other means of electronic communication will be treated as though such reproductions were executed originals.

GEORGE DOUBT

ANDREW HORY

STUART McLEAN

BOB BECKETT

KEN GRANT

JOHN RICE



REGIONAL DISTRICT OF MOUNT WADDINGTON

Travel Report

TO: BOARD
FROM: David Kim, Administrator
SUBJECT: Travel Report
DATE: October 17, 2023

Authorization required for the following travel outside the RDMW:

Name	Purpose	Location	Date	Est. \$
David Kim	Vancouver Island Economic Association	Nanaimo	October 24-26	\$1,621.50
Jackie Challis	Vancouver Island Economic Association	Nanaimo	October 24-26	\$2,002.01

Motion Required. _____ (September 11, 2023)



REGIONAL DISTRICT OF MOUNT WADDINGTON

ECONOMIC DEVELOPMENT DEPARTMENT

MONTHLY REPORT

TO: Board of Directors

FILE:

DATE: October 5, 2023

FROM: Jackie Challis, Economic Development Officer

SUBJECT: Monthly Economic Development Department Report – October 2023

Below are a number of activities I have been involved in since I began with the RDMW on September 5, working closely and under the guidance of Pat English, Manager of Economic Development on the following:

- Preparation of the 24/25 RDMW Application to the BC Gov Rural Economic Development & Infrastructure Program (REDIP)
- Review of 2023 Regional Tourism Action Grant (RTAG) Applications (see report to EA Committee)
- Campbell River and North Island Labour Market Partnership Project (LMPP)
 - Attended multiple online meetings and project collaboration calls
 - Assisting with CR & NI Regional Talent Summit (Oct 17, Port Hardy) logistics
 - Participating in planning calls for CR & NI Medical & Healthcare Career Expo (Nov 22, Virtual)
 - Assisting with NI Economic Forum (Nov 14 & 15, 7 Hills Golf & Country Club) logistics
- Fundamentals of Forestry Course – Woss
 - Traveled to Woss and met with students, collected required paperwork, and photographed participants
- Boardwalk in Winter Harbour
 - Traveled to Winter Harbour to inspect completed Boardwalk project
 - Small budget remains to work on signage
- Woss Heritage Park
 - Attended a Woss Resident Association Meeting
 - Finalized Woss Trail Map Sign content and graphics via consultation
 - Issued & Awarded Woss Trail Map Sign production contract
- BC PNP Entrepreneur Immigration Regional Pilot Program
 - Enrolled as the RDMW designate; transferring from Pat English
 - Attended online meeting and quarterly program update calls
- Vancouver Island North Tourism Advisory Committee (VINTAC)
 - Attended regional planning session (Oct 4)
- Regional Rural Attraction Program (RRAP)
 - Working with our contractor Megan Hanacek to oversee and facilitate a number of key projects including upgrades to the myvancouverislandnorth.ca website, the InfoFlip collateral brochure, and elements of the Ambassador program

Respectfully submitted,

Economic Development Officer

Update Regional District of Mount Waddington Resident Attraction and Retention

My Vancouver Island North Media

(website: [myvancouverislandnorth](https://myvancouverislandnorth.ca), and social media channels: [#myVIN](#), [#myVancouverIslandNorth](#))

Social Media details:

- Facebook currently has 2757 followers (2587 last RDMW meeting).
 - Instagram currently sits 1128 followers (1120 last RDMW meeting).
- Daily locally relevant posts are being added to both channels (several times a day on FB). We are currently advertising our 5 feature videos on both channels. Our facebook engagement and following is showing tremendous results over the last 3 months:



We are currently revisiting new hashtags and strategies on Instagram posts.

Website: Our My Vancouver Island North events calendar (<https://myvancouverislandnorth.ca/life-here/our-stories/>) has now been updated and we are in discussions for a new housing portal. We have added new pages for our 5 feature videos (as well as a new recreation video in the works to be placed on same page). Our infoflip brochure has now been sent to the publisher and will be a great addition for us in the Ambassador program and other promotional uses for the region.

1) Vancouver Island North Training and Attraction Society

Pat, Megan, Dave and Riley continue with planning for the Fall 2024 Economic Forum 1.5 days session. Ongoing VINTAS Marketing monthly meetings continue with recent focusses on these topics: New recreation attraction video, Ambassador program upcoming meetings, VICEDA meetings, attendance at VIEA, the Fundamentals of Forestry school, 2023-2024 workplan and other upcoming marketing deliverables. We continue to help support input into the Labour Market Project and Health care Locum at Home Program with upcoming Healthcare Summits on Oct 17 in Campbell River (8:30-11:30am and Port Hardy (4-7pm). We are also helping with the Campbell River & North Island Medical and Healthcare Career Expos on now Nov 22nd (virtual)

2) Provincial Nominee Program

71 inquiries for candidate packages to date. Our applications have slowed like many rural areas of BC. We have had side discussions with PNP govt staff to strategize on rural attraction and they held a Oct 4th workshop with rural communities on how to differentiate and highlight rural areas of BC. We continue to work with a potential candidate (Marble quarry and value added). Regular monthly meeting attendance and reporting with PNP government staff is occurring to discuss candidate vetting and learning from other jurisdictions.

3) Executive Pulse Data Content Management System

Ongoing work is being completed with the database (collaboration with RDMW and Community Futures). Consideration for use in the Ambassador networking.

October 06, 2023

Jackie Challis
Manager of Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report: September 2023 to October 2023

Upcoming and in-progress activities:

- BC Bird Trail now includes a Vancouver Island North route which is live on the BC Bird trail website. VINT is also sharing this content on our social media channels to help promote this shoulder season activity throughout the fall.
- A new blog was added to the website highlighting the Birding activities on the North Island.
- **Built new AMP Stories**
 - [Stay at Kwa'lilas Hotel in Port Hardy, Vancouver Island](#)
 - [Visit the Island's Northernmost Brewery: Devils' Bath Brewing](#)
- In recognition of The National Day for Truth and Reconciliation, re-shared posts from ITBC throughout the channels. For example, here is what a re-share post on our Facebook [page](#) from ITBC looked like, and The Sointula Art Shed did a great job highlighting this day through their [space](#).
- Helped to promote Pride Weekend on our channels. An example of the Facebook [post](#), re-shared from Port Hardy Pride Society.
- VINT Web Content + Stakeholder Sites
Here are some examples of the direct links to either our website or stakeholder sites. This is a small example of businesses that are promoted, and nowhere near all of them are tagged by their social handles throughout our other feed and story posts.
 - Harmony Shores Campground [page](#): 10 FB link clicks, 19 IG clicks, and 6 from Twitter.
 - Ronning's Garden [page](#): 3 FB link clicks, 4 clicks through the IG post
 - Why Fall is the best time to enjoy these wildlife adventures [page](#): 3 FB link clicks, 1 on Twitter.
 - Wild Pledge [page](#): 4 FB link clicks,
 - Alert Bay [page](#): 5 from Twitter.
 - Kwaksistah Regional Park Campsite [page](#): 23 FB link clicks, 4 clicks through the IG post,
 - Little Huson Caves Regional Park [page](#): 3 FB link clicks, 2 clicks through the IG post, and 4 from Twitter.
 - Humpback Inn [page](#): 29 FB link clicks, 13 clicks through the IG post, and 3 from Twitter.
 - Kayaking [page](#): 1 FB link click
 - Seven Hills Golf Course [site](#): 14 FB link clicks and 2 on Twitter.
 - Telegraph Cove Resort's Blinkhorn Trail [page](#): 15 FB link clicks, 3 clicks from IG, and 4 on Twitter.
- VINT Social Media Stats
 - FACEBOOK - 23,020 Followers
 - INSTAGRAM 32,982 Followers
 - TWITTER - 2,121 Followers

- Aerial photo/video acquisition project is underway with many communities completed. Images b-roll video and highlight reels have been/will be added to our asset library. Each of the communities have also bought into this project and will receive their own assets which include 2 'hero' images and a 30 second highlight reel.
- MRDT Planning has started for each of the communities. I am working with Port Hardy, Port McNeill and Alert Bay to complete their tactical plans for 2024. These will be added to the VINT portion and submitted to each of the communities for submission.
- VINT Planning meeting (9:00 am-2:00pm) was held on October 4, 2023 at the RDME board room and via Zoom. Three new members representing local First Nations have recently joined the committee. Tom Nelson representing the Qutsino First Nation, Samantha Machan representing the Kwakiutl First Nation and Gaby Wickstrom (temporary appointment) for the Namgis First Nation.

The following motions were passed for recommendation to the Regional District Board at the October 04, 2023 meeting of the Vancouver Island North Tourism Advisory Committee.

Motion 2023-01

It was moved and seconded to recommend that Vancouver Island North Tourism allocated \$1500 to become Biosphere committed in 2024 and that this commitment is reviewed annually. **CARRIED**

Motion 2023-02

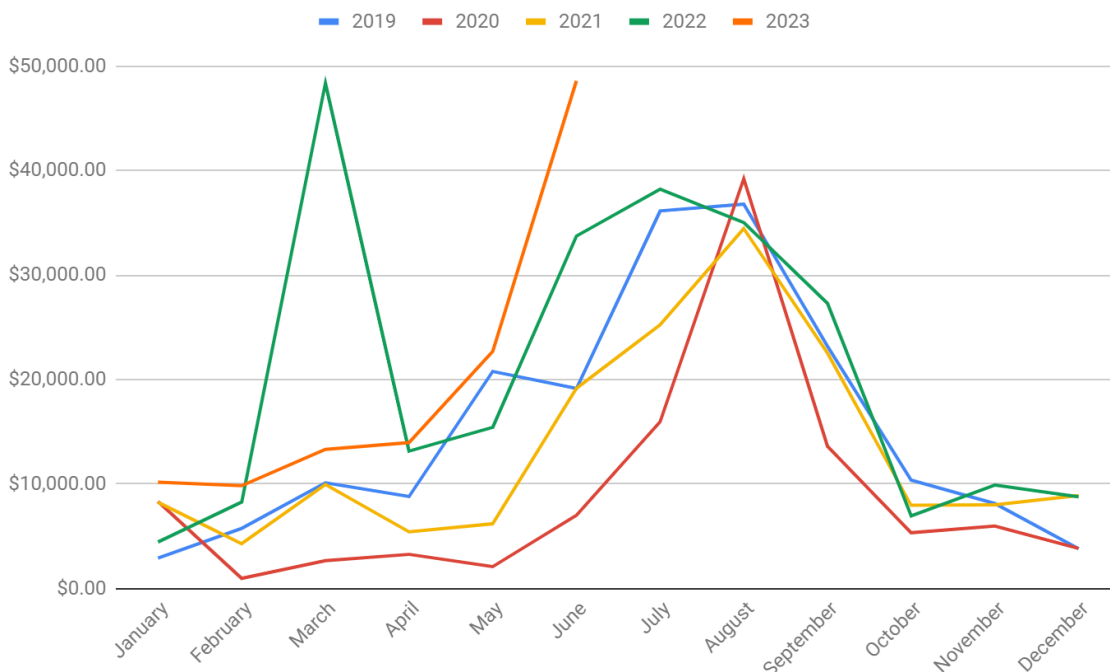
It was moved and seconded to recommend that Grant signs be awarded the contract for the signage updates at Hoomak Lake and bear Cove in an amount not to exceed \$18,500. **CARRIED**

Motion 2023-03

It was moved and seconded to recommend that the Regional District of Mount Waddington take advantage of the option to extend the current contract with Tourism Vancouver Island for the management of the VINT project one year and undergo an operational review before entering another 5 year contract. **CARRIED**

MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of the first 2% (or 53.33%) of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port Hardy, Port McNeill, Alert Bay, RDMW & Port Alice). All MRDT collecting communities on the North Island are collecting MRDT at a rate of 3%



	2019	2020	2021	2022	2023
Jan	\$2,917.78	\$8,330.62	\$8,259.55	\$4,802.82	\$10,173.87
Feb	\$5,761.99	\$982.04	\$4,294.63	\$7,801.24	\$9,847.10
Mar	\$10,120.56	\$2,668.57	\$9,959.97	\$48,383.40	\$13,316.98
Apr	\$8,809.07	\$3,273.34	\$5,438.80	\$13,435.76	\$13,958.15
May	\$20,770.41	\$2,100.10	\$6,198.53	\$15,438.90	\$22,706.13
June	\$19,143.08	\$7,011.24	\$19,162.48	\$33,721.69	\$48,566.66
July	\$36,126.77	\$15,957.51	\$25,225.62	\$38,211.38	
Aug	\$36,772.69	\$39,195.56	\$34,441.50	\$3,5016.19	
Sept	\$23,188.65	\$13,615.46	\$22,537.80	\$27,294.07	
Oct	\$10,380.61	\$5,348.35	\$7,967.36	\$6,957.05	
Nov	\$8,138.24	\$5,976.56	\$8,020.04	\$9,897.00	
Dec	\$3,819.56	\$3,844.11	\$8,895.76	\$8,774.50	
TOTAL	\$185,949.40	\$108,303.64	\$160,402.04	\$249,561.26	\$118,568.89

Vancouver Island North Tourism Advisory Committee

The next meeting will be held on November 1, 2023 from 12:30-3:30. The agenda for this meeting includes

- Finance Review
- Proposed Marketing Plan for Recommendation
- 2024-2025 Strategic Business Plan for Recommendation
- 2024 VINTAC Meeting Calendar
- Committee member recommendations for 2024-2025
- Chair & Vice Election recommendations from 2023 Committee
- Community/Partner Organization Updates

Respectfully submitted,



Natalie Stewart
 Tourism Coordinator, Vancouver Island North



REGIONAL DISTRICT OF MOUNT WADDINGTON
OPERATIONS DEPARTMENT
MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** October 9, 2023
FROM: Patrick Donaghy, Manager of Operations
SUBJECT: October 2023 Operations Report

The following report highlights the various initiatives that the Manager of Operations has been focusing on since the September Board meeting.

The Regional District has started the process of documenting its tangible capital assets to establish an inventory. The process has been started at the Sointula Fire hall and will progress through the various facilities with the completion goal being by year end.

It is hoped that by the time of the October Board meeting, the Manager of Operations will have had the opportunity to meet with the Kwakiutl Band Council to discuss plans related to 7 Mile Landfill and Recycling Center. 2023 has been significant as the Regional District has almost completed its Design Operation Closure Plan, carried out a review of wildlife habitat adjacent to the landfill and started a Crown Grant application for 7 Mile tenured land.

The tender of the 7 Mile Operations Contract that is scheduled to start on January 1st 2024 has encountered challenges in attracting sufficient attention. The mandatory onsite meeting had only one participant who was likely to submit a bid. After discussions among staff and soliciting the opinion of a potential competitor as to what was deterring participation, the required criteria and other factors were amended in hopes of encouraging more interest. The posting was amended on BCBid and the RDMW website with additional efforts to spread news of the competition through the solid waste community. Ads were also placed in the North Island Gazette and the North Island Eagle. At the time of writing this report, it is uncertain whether these efforts have been successful.

The arena has been successful in attracting two part-time employees who hold a Refrigeration Operator (RO) ticket. These recruitments were necessary for the continued operation of the Chilton Arena as the regulations require that everyday during the period that ice is installed at the arena, an employee with the RO ticket must be onsite for a minimum of 7 hours. The Regional District will continue its efforts to create more resiliency for the arena through training and other measures.

Finally, the landfill has started a biocover maintenance program which was identified in a recent Sperling Hansen review of landfill gas measurements. The recent adoption of landfill gas

regulations by the federal government has lowered by a third the threshold under which a landfill may require expensive infrastructure to manage for methane emissions.

To avoid this expense, the Regional District will be adopting a regular vegetation control program to maximize the biocovers effectiveness and to facilitate the assessments of its performance.

Respectfully submitted

Patrick Donaghy PEng, MSc



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

DATE: October 17, 2023

FILE: 315.05

AUTHOR: June Kwon, Development Technician

SUBJECT: Monthly Planning Report - October Board Meeting

1. Subdivision:

- 2023-SUB-01-CH: further discussions on road design, parkland dedication and servicing are required for formulating concrete planning recommendations. Staff requested an extension of referral response due till the aforementioned are clarified.

2. Pre-application:

- 2023-PREAPP-04: Pre-application feedback, rezoning of Alder Bay RV Park & Marina, has been provided to the applicant.

3. Site Permit:

Application received:

- 2023-SP-07: application submitted by Mt. Cain Alpine Park Society to accommodate expansion of existing lodge. The proposed scope of work includes building addition to the side of lodge with new washroom facilities and general improvements on each floor.
- 2023-SP-13: application proposing to construct an accessory dwelling. Staff provided initial comments to the applicant advising the proposal may not be accommodatable due to insufficient setbacks and building separation.

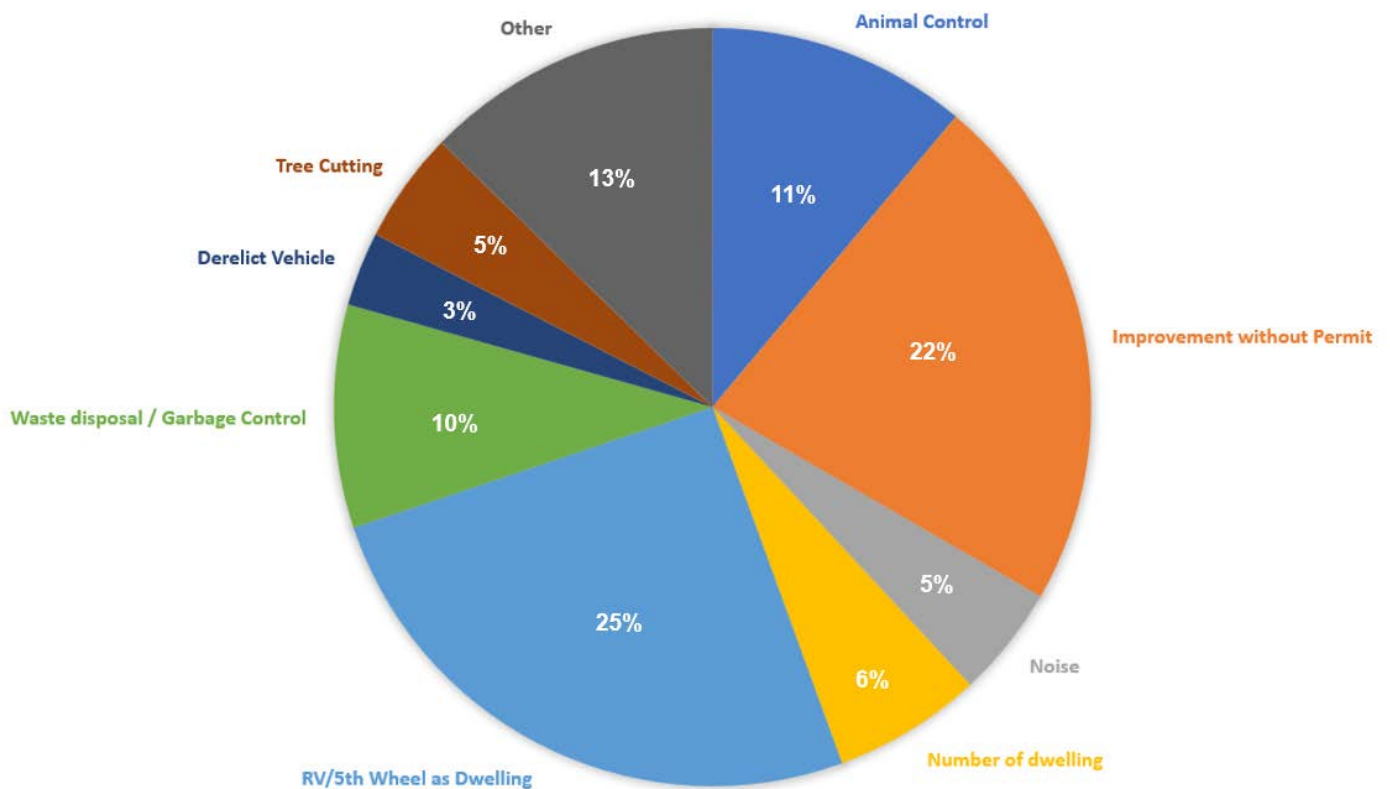
4. Bylaw Compliance:

- a) 2023-BENF-09 (Woss): garbage control issue – First Notice sent.
- b) 2023-BENF-10 (Malcolm Island): utilization of 5th Wheel / RV as a dwelling – First Notice sent.
- c) 2023-BENF-11 (Malcolm Island): disposal of noxious matter – First Notice sent.
- d) 2023-BENF-12 (Hyde Creek): utilization of 5th wheel / RV as a dwelling – First Notice sent.
- e) 2022-BENF-08 (Winter Harbour): utilization of 5th wheel / RV as a dwelling and non-conforming use of property – property owner refused to accept the letters sent thrice.

From 2018 to 2023 our department created 63 Bylaw Compliance files. The following tables are the statistics of Bylaw Compliance file for the past five years. The data were collected in conjunction with Development Statistics 2018 to 2023.

Bylaw Compliance - File created by Community							
Bylaw Compliance By Community	2018	2019	2020	2021	2022	2023	5Y Total
Malcolm Island	4	1	2	2	4	6	19
Hyde Creek	2	2	4	1	7	4	20
Woss	0	1	8	0	1	1	11
Coal Harbour	0	2	2	3	0	1	8
Winter Harbour	0	0	0	0	1	0	1
Other	0	0	2	0	2	0	4

Bylaw Compliance - by Types							
Type of Compliants	2018	2019	2020	2021	2022	2023	5Y Total
Animal Control	2	0	2	0	2	1	7
Improvement without Permit	1	5	3	2	0	3	14
Noise	0	0	2	1	0	0	3
Number of dwelling	2	0	0	1	1	0	4
RV/5th Wheel as Dwelling	0	1	7	0	5	3	16
Waste disposal / Garbage Control	1	0	0	1	1	3	6
Derelict Vehicle	0	0	0	0	2	0	2
Tree Cutting	0	0	2	0	1	0	3
Other	0	0	2	1	3	2	8



5. Miscellaneous:

- a) *Building and Demolition Permits Survey* for September has been submitted to *Statistics Canada*.
- b) Business Plan Progress Report for Q2 has been composed.
- c) iMap Basic Navigation Guide has been composed.

Respectfully Submitted,

June Kwon, Development Technician

Approved by

David Kim, Chief Administrative Officer



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source September 2023

TO: REGIONAL DISTRICT BOARD MEMBERS

FROM: Shelley MacEachern, Finance Clerk

DATE: October 10, 2023

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

Single Source Procurements - September 2023 - NIL REPORT

DATE	PO #	EFT #	PAYABLE TO	AMOUNT	Department	Description
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File: 0400-01

September 20, 2023

Mount Waddington Regional District
2044 McNeill Road
Port McNeill, BC V0N 2R0

VIA EMAIL: dkim@rdmw.bc.ca

Attention: David Kim, Chief Administrative Officer

RE: NATURAL RESOURCES COMMITTEE – TERMS OF REFERENCE

At its regular meeting held on September 13, 2023 the Regional Board passed the following motion:

Chapman/Lanyon: SRD 776/23

THAT the draft Terms of Reference for the Natural Resource Committee attached to the August 16, 2023 report from the Chief Administrative Officer be shared with the Alberni-Clayoquot and Mount Waddington regional districts for comment prior to consideration of adoption as amended.

The amended draft Terms of Reference is attached for your Board review and comments prior to adoption.

Should you have any questions regarding the Terms of Reference please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Yates", written over a horizontal line.

T. Yates
Senior Manager, Corporate Services

Enclosure

CORPORATE AND LEGISLATIVE SERVICES

#301 – 990 Cedar Street, Campbell River, BC V9W 7Z8
Tel: 250-830-6700 Fax: 250-830-6710
Toll free: 1-877-830-2990 www.strathconard.ca

NATURAL RESOURCES COMMITTEE

Terms of Reference

1.0 Overview

The Natural Resources Committee (the 'Committee') has been established to provide advice and guidance to the Alberni-Clayoquot, Mount Waddington and Strathcona regional districts on matters related to the forestry, aquaculture, mining and other natural resource sectors that exist within the boundaries of the participating regional districts.

2.0 Purpose and Mandate

The mandate of the Committee is to provide advice and guidance to the participating regional district boards to ensure:

- that information and data regarding resource sector activities is maintained and shared between jurisdictions.
- that the interests of the participating regional districts and their citizens are taken into consideration when considering responses to Provincial and Federal government resource sector initiatives that may impact northern Vancouver Island and adjacent areas.
- when issues have been identified, that consultation efforts are coordinated with the leadership of the participating regional districts to provide input to senior governments regarding natural resource management, both in the region, and in the Province;
- that opportunities are provided to increase public awareness on the economic and social benefits provided by the resource sectors in parallel with advocating for sustainable management;
- that community perspectives on the importance of natural resources are taken into account before decisions on resource sector changes are made; and
- to investigate grant/policy opportunities that will support sustainable natural resource initiatives.

3.0 Chair and Members

3.1 The Chair and one other member of each regional district shall be entitled to sit as members of the Committee. Each regional district shall decide the secondary member to be appointed and their term of membership.

3.2 In addition to the members identified in s.3.1, not more than 6 additional persons representing First Nations shall be entitled to sit as members of the Committee provided that the appointment of each such additional member shall have the support of a majority of the regional district members on the Committee. Nominations for such additional members may be made by a participating regional district or a representative of a participating regional district.

3.3 The Committee will elect a Chair and Vice Chair at its inaugural meeting each year. The Committee Chair will serve in that capacity until the next inaugural meeting or until the Committee is dissolved or until the Committee Chair ceases to hold the qualifications required for the position.

4.0 Meetings

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4.1 The Committee will meet as required to fulfill its mandate. Meetings will be at the call of the Committee Chair or as scheduled in advance by a majority of the Committee members.

4.2 Decisions of the Committee will be determined by majority vote and all procedural rules will be decided in accordance with Robert’s Rules of Order (Newly Revised edition).

4.0 Reporting

The Committee will provide its advice and recommendations to each participating regional district in writing.

Approved by resolution of the Alberni-Clayoquot Regional Board on _____, 2023

Approved by resolution of the Mount Waddington Regional Board on _____, 2023

Approved by resolution of the Strathcona Regional Board on _____, 2023

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