



REGIONAL DISTRICT OF MOUNT WADDINGTON
BOARD OF DIRECTORS
MEETING MINUTES

October 17, 2023 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory

Directors: In Person: Dennis Buchanan, James Furney, Michelle Pottage, Kathryn Wykes
Zoom: Kevin Cameron, Pat Corbett-Labatt, Dennis Dugas, David Summers

Staff: In person: David Kim, Administrator, Pat English, Manager of Economic Development,
Patrick Donaghy, Operations Manager: June Kwon, Planning Assistant
Zoom: Nicole McDowell, Recording Secretary; Megan Hanacek, Rural Resident Attraction
Coordinator, Natalie

Public Zoom: Kathy O'Reilly – NI Eagle

Resolution No. **CALL TO ORDER**

2:10 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**
203/2023 THAT the RDMW Board of Directors October 17, 2023 Meeting Agenda be approved as presented.

DELEGATIONS & RECOGNITIONS - None

MINUTES

Moved/Seconded/**CARRIED**
204/2023 THAT the Minutes of the Board of Directors Meeting held September 11, 2023 be adopted as presented.

Moved/Seconded/**CARRIED**
205/2023 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**
206/2023 THAT the Cheque Registry for September 30, 2023 be received and filed.

STAFF REPORTS

1. Administrator Report: *Noted:*

- Transit Update:

- Cumulative Revenue/Ridership was \$47,000 and 800 riders. This is consistent with this time last year for revenue; however this is a 3% increase in ridership over this time last year.

- Campsite Update:

- Bere Point cumulative revenue for the 2023 Season was over \$93,000.00, and Link River's cumulative revenue for the 2023 was \$32,500. These numbers are in alignment with the 2022 Season numbers.

- This is a good indication that our tourism industry is working well.

- Hiring Status:
 - The hiring status for the Manager of Finance is ongoing.

207/2023 Moved/Seconded/**CARRIED**
 THAT the verbal October 17, 2023 Administrator's Report be received.

208/2023 Moved/Seconded/**CARRIED**
 THAT Chair Andrew Hory, acting as representative of the Regional District of Mount Waddington sign the NI 9-1-1 Director Resolution for Transfer of Powers of Attorney that includes the cancellation of specified Share Certificates.

209/2023 Moved/Seconded/**CARRIED**
 THAT Chair Andrew Hory acting as representative of the Regional District of Mount Waddington sign the NI 9-1-1 Director Resolution for Stock Dividend on Class A Voting Common Shares.

210/2023 Moved/Seconded/**CARRIED**
 THAT the October 17, 2023 Travel Report be approved.

2. Economic Development Officer – Jackie Challis (October 5, 2023)
 - Thank you to Pat English for his continued time and instruction during this transition period.
 - Would also like to thank the entire staff at the Regional District who have made the move so positive.

211/2023 Moved/Seconded/**CARRIED**
 THAT the October 17, 2023, Economic Development report be received and filed.

- b) Rural Resident Attraction Coordinator Report (October 6, 2023) Presented by Megan Hanacek.

212/2023 Moved/Seconded/**CARRIED**
 THAT the October 5, 2023 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (October 9, 2023), Presented by Nalalie Stewart

213/2023 Moved/Seconded/**CARRIED**
 THAT Vancouver Island North Tourism allocate \$1,500.00 to become Biosphere committed in 2024 and that this commitment be reviewed annually.

214/2023 Moved/Seconded/**CARRIED**
 THAT Grant Signs be awarded the contract for the signage updates at Hoomak Lake and Bear Cove in an amount not to exceed \$18,500.00.

215/2023 Moved/Seconded/**CARRIED**
 THAT the Regional District of Mount Waddington extend the current contract with Tourism Vancouver Island for the management of the VINT project for one year, with an operational review to be completed before entering into another 5 year contract.

216/2023 Moved/Seconded/**CARRIED**
 THAT the October 9, 2023 Tourism Coordinator Report be received and filed.

3. Manager of Operations (October 9, 2023) *also noted:*

- *Have started the initial stages of a backflow program for Coal Harbour and Woss systems, including identification of distribution networks and dialogues with property*

owners about getting backflow prevention for their sewer connections.

- *Cody had a successful visit to Quatsino including review of the dock and recycling depot with potential improvements for both.*

217/2023 **Moved/Seconded/CARRIED**
 THAT the October 9, 2023 Manager of Operations Solid Waste report be received and filed.

4. Development Technician Report (October 17, 2023):

218/2023 **Moved/Seconded/CARRIED**
 THAT the October 17, 2023 Development Technician report be received and filed.

FINANCIAL REPORTS

1. Finance Report – CAO verbal report, *Also noted:*

- *Recruitment for Finance Manager and Clerk are ongoing*
- *Staff are actively taking additional training to improve efficiency with the department.*
- *Questica Budget Software is underway with training to follow in December.*

219/2023 **Moved/Seconded/CARRIED**
 THAT the October 17, 2023 Verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk MacEachern

220/2023 **Moved/Seconded/CARRIED**
 THAT the September 30, 2023 Single Source be received and filed.

COMMITTEE REPORTS

EA.MRDT Committee:

- *RTAG 2023-06 Mateoja Heritage Trail - Sointula.*

221/2023 **Moved/Seconded/CARRIED**
 THAT the funding application for RTAG 2023-06 Mateoja Heritage Trail be approved.

BYLAWS AND PERMITS - None

CORRESPONDENCE

1. Strathcona Regional District – Natural Resources Committee Terms of Reference

222/2023 **Moved/Seconded/CARRIED**
 THAT the Regional District of Mount Waddington approve the Terms of Reference of the Natural Resources Committee.

OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- *FO Hall Siding project has started*
- *Winterfest is happening on November 25, and the vendor list is full*
- *Seniors Association is having a community potluck on December 10, everyone is welcome*

- *Tourism was definitely up this year, but not overwhelming.*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *No Report*

Area "C"- Hyde Creek / Rupert

- *The first year has gone by quickly, a huge learning curve, but finally feeling like settling into the position.*
- *Attended first UBCM conference, very busy and lots to see and do. Was able to sit in on two of the three ministry meetings, was informative to see the process and awaiting any further follow up from those meetings.*
- *Took part in the Takaya Cultural Walk, very well done with lots of history and culture shared during the walk. Great to see the utilization of showcasing the area and cultural history.*
- *Hyde Creek APC met after the summer break.*
- *VINTAC Planning meeting on October 4 was well attended, positive and directed.*
- *Thank to all the Directors and staff for your support while dealing with the passing of my dad.*

Area "D"- Nimpkish Valley / Woss

- *After one year, the job was more than anticipated, but happy to arise to it.*
- *UBCM was a definite eye opener and provided a lot of contacts.*
- *The First Nation conferences were the highlight of the convention.*
- *Positive feedback received regarding the trail completion in Woss.*

2. Municipal Updates:

Village of Alert Bay

- *Mayor Furney, Mayor Corbett-Labatt and myself met with the Chief Medical Officer of Island Health at UBCM, as well as ministerial meetings with the Regional District.*
- *Meeting of the Whole, to discuss water system replacement. The cost estimate is approximately \$13.5 million dollars.*
- *Ongoing and future projects were also discussed.*
- *Cruise ship season was busy, with over 20 visits.*

Village of Port Alice

- *Have received approval for repair of the #2 pump and building.*
- *Local weekend markets are doing well*
- *Zamboni is available for sale via bid*
- *Bike trail is being upgraded to include cross country trail areas.*

District of Port Hardy

- *UBCM was busy and hopeful that all the ministerial meetings will see some positive outcomes.*
- *Tour de Rock fundraising was well received.*
- *National Day of Truth & Reconciliation walk on September 30. The walk was amazing.*
- *Attended Dave Rushton's memorial service with large turnout. Was very moving*
- *Fire Department is looking for volunteers.*
- *The first annual volunteer awards was held, with over 100 participants.*
- *Port Hardy Girls Volleyball team held a fundraising car wash.*
- *Situation table has officially been started in Port Hardy*
- *Pat will be attending the Labour Market Summit later today.*
- *Great to see the turnout at UBCM from the Regional District.*
- *Excited that the Port Hardy Rotary will be putting on the Annual Pumpkin Walk on November 1, 2023.*

Town of Port McNeill

- Beach Drive slope stabilization project is ongoing, with probably another month to complete most of the project.
- This Thursday, starting at 5:00pm there is a Community Forest meeting at 7 Hills open to everyone.
- Positive UBCM experience. Great Island Health meeting with Dennis Buchanan and Pat Corbett-Labatt.

Questions/Comments:

Chair Hory shared that there was a large community presence at Dave Rushton's memorial service, where his list of his accomplishments outside of his work at the Regional District was staggering. He will be missed.

Next Meetings of the Board of Directors: Regular Meeting: November 21, 2023 at 2:00 pm

223/2023

ADOURNMENT

TIME 3:18 PM

CHAIR

SECRETARY