



REGIONAL DISTRICT OF MOUNT WADDINGTON
BOARD OF DIRECTORS
MEETING MINUTES

November 21, 2023 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

- Chair: Andrew Hory
Directors: In Person: Dennis Buchanan, Pat Corbett-Labatt, Dennis Dugas, Michelle Pottage,
Kathryn Wykes
Zoom: Kevin Cameron, James Furney
- Staff: In person: David Kim, Administrator, Jackie Challis, Economic Development Officer
Patrick Donaghy, Operations Manager: June Kwon, Planning Assistant
Zoom: Shayla Burnham, Executive Assistant; Megan Hanacek, Rural Resident
Attraction Coordinator, Natalie Stewart, Vancouver Island North Tourism
Coordinator, Nadine Weldon, Recording Secretary
- Public Zoom: Kathy O'Reilly – NI Eagle, John Tidbury

Resolution No. **CALL TO ORDER**

2:13 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**
224/2023 THAT the RDMW Board of Directors November 21, 2023 Meeting Agenda be approved as presented.

2. Nominations for Chair:

The Administrator assumed the Chair and called for nominations for Chair of both the Regional District Board & Hospital District Board.

Director Hory was nominated and accepted the nomination for Chair.

The Administrator called twice more for nominations and hearing none declared Director Hory as the Chair of the Board of Directors for the Regional District of Mount Waddington and the Mount Waddington Regional Hospital District.

3. Nominations for Vice-Chair

The Administrator called for nominations for Vice- Chair of both the Regional District Board & Hospital District Board.

Director Buchanan was nominated and accepted the nomination for Vice-Chair

The Administrator called twice more for nominations and hearing none declared Director Dennis Buchanan as the Vice-Chair of the Board of Directors for the Regional District of Mount Waddington and the Mount Waddington Regional Hospital District.

Chair Hory resumed the Chair.

DELEGATIONS & RECOGNITIONS

1. 2024 Board Committee Appointments:	Representative / Alternate
A) 911 Corporation	<i>Andrew Hory / Dennis Buchanan</i>
B) Coastal Community Network	<i>Pat Corbett-Labatt / James Furney</i>
C) Municipal Insurance Authority	<i>Michelle Pottage / Dave Summers</i>
D) Municipal Finance Authority	<i>Andrew Hory / Dennis Dugas</i>
E) Vancouver Island North Training & Attraction Society	<i>Michelle Pottage / No Alternate</i>
F) Vancouver Island North Tourism Advisory Committee	<i>Kathryn Wykes / No Alternate</i>
G) VICC Special Committee on Solid Waste & Circular Economy	<i>Andrew Hory / David Summers</i>
H) Management and Personnel Committee	<i>Andrew Hory/ No Alternate</i> <i>Dennis Buchanan/ No Alternate</i> <i>Pat Corbett-Labatt/ No Alternate</i> <i>James Furney/ No Alternate</i> <i>Michelle Pottage No Alternate</i>
I) Policy Committee	<i>Andrew Hory / No Alternate</i> <i>Dennis Buchanan/ No Alternate</i> <i>Dennis Dugas No Alternate</i>
J) Vancouver Island Climate Leadership Plan Working Group	<i>Pat Corbett-Labatt / Andrew Hory</i>
K) Mount Waddington Transportation Advisory Committee	<i>Michelle Pottage/ No Alternate</i> <i>Kathryn Wykes/ No Alternate</i>
L) North Island Regional Emergency Planning Committee (NIREPC)	<i>David Kim /Andrew Hory</i>

2024 Electoral Area Director Appointments:

M) Vancouver Island Regional Library Board (VIRL)	<i>Andrew Hory James Furney</i>
N) Island Coastal Economic Trust	<i>Andrew Hory No Alternate</i>
O) Vancouver Island North Woodlands Advisory Group	<i>Dave Summers Patrick Donaghy</i>
P) Sport Fishing	<i>Kathryn Wykes No Alternate</i>
Q) Marine Planning Partnership (MaPP)	<i>Andrew Hory Dave Summers</i>
R) Mount Waddington Health Network Steering Committee	<i>Andrew Hory No Alternate</i>
S) Nimpkish Woodlands Advisory Committee	<i>Dave Summers Pat English</i>
T) Mount Cain Alpine Park Society	<i>Dave Summers Kathryn Wykes</i>

225/2023

Moved/Seconded/CARRIED

THAT the Board Appointments be approved as presented.

2. Western Forest Products/Nanwakolas Council – Brad McRae (WFP), Seanna McConnell (WFP), Ted Nash (Nanwakolas Council)
 - Landmark Agreement for a New Limited Partnership Announcement
 - o This is an agreement between WFP and four First Nations (Tlowitsis, Wei Wai Kum, We Wai Kai, and K'omoks First Nations)
 - o This partnership will be established by taking block 2 of the TFL 39 into a new TFL – with 34% interest to the 4 First Nations and WFP will hold the balance of 66%.
 - o It is anticipated that this transaction agreement will be signed by the end of the 1st quarter of 2024.
 - o The 4 Nations have been working with WFP on a value integrated management plan which is beneficial for all involved. The outcome of the joint management process will reflect the value of the 4 First Nations including co-development of the management team and working together as business partners.

- Some of the benefits would include:
 - Further First Nations participation in Forestry Sector and Advances in economic reconciliation
 - Sets strong and stable foundation to contribute to local economy and jobs.
 - Fosters greater long term clarity.
- WFP is hopeful that the Regional District Board will provide a letter of support for this agreement to the Provincial Government, as the Provincial Government must confirm that this partnership is in the best interest of the public.

MINUTES

- 226/2023 **Moved/Seconded/CARRIED**
 THAT the Minutes of the Board of Directors Meeting held October 17, 2023 be adopted as presented.
- 227/2023 **Moved/Seconded/CARRIED**
 That the Correspondence on the table be received and filed.
- 228/2023 **Moved/Seconded/CARRIED**
 THAT the Cheque Registry for October 31, 2023 be received and filed.

STAFF REPORTS

1. Administrator Report: *Noted:*

- Link River Campsite Transition
 - As of December 1, 2023 the lease agreement will expire, and the Village of Port Alice will take over the operation.
 - Transit cumulative rate for revenue was up 4.8 % and ridership for the same period was up 4.1%.
- Hiring Status:
 - Cody Pawluk, our Engineer in Training has decided to leave the Regional District for a new career. We wish him all the best in his future endeavors.
 - Postings for an Engineer in Training will be going out before the end of the week.

- 229/2023 **Moved/Seconded/CARRIED:**
 THAT the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy Terms of Reference be adopted as presented.

- 230/2023 **Moved/Seconded/CARRIED**
 THAT the verbal November 21, 2023 Administrator's Report be received.

2. Economic Development Officer – Jackie Challis (November 10, 2023)

- 231/2023 **Moved/Seconded/CARRIED**
 THAT the November 10, 2023, Economic Development report be received and filed.

- b) Rural Resident Attraction Coordinator Report (November 6, 2023) Presented by Megan Hanacek.

- 232/2023 **Moved/Seconded/CARRIED**
 THAT the November 6, 2023 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report (November 3, 2023), Presented by Natalie Stewart

Moved/Seconded/**CARRIED**

233/2023 THAT the November 3, 2023 Tourism Coordinator Report be received and filed.

3. Manager of Operations (November 15, 2023) *also noted:*

- *The forklift will be used for moving large bales of recyclables, including electronics and household hazardous waste.*
- *The Mitsubishi forklift has a 5,000lb lift capacity and is a propane forklift.*
- *It is unclear at this time if the pricing includes freight, the Manager of Operations will verify and advise the Directors and total cost if this pricing does not include freight.*

Moved/Seconded/**CARRIED**

234/2023 THAT the Regional District of Mount Waddington purchase the 2019 Mitsubishi for \$27,500 from Pacific West Forklift.

Moved/Seconded/**CARRIED**

235/2023 THAT the November 15, 2023 Manager of Operations Solid Waste report be received and filed.

4. Development Technician Report (November 21, 2023):

Moved/Seconded/**CARRIED**

236/2023 THAT the November 21, 2023 Development Technician report be received and filed.

FINANCIAL REPORTS

1. Finance Report – CAO verbal report, *Also noted:*

- *2022 Fiscal year is 99% closed on the Vadim software.*
- *2022 & 2023 bank reconciliations are currently underway, approximately 30% complete.*
- *Policy committee to meet and review procurement, including single source procedures to ensure best practices.*

Moved/Seconded/**CARRIED**

237/2023 THAT the November 21, 2023 Verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk MacEachern

Moved/Seconded/**CARRIED**

238/2023 THAT the October 31, 2023 Single Source be received and filed.

COMMITTEE REPORTS - None

BYLAWS AND PERMITS - None

CORRESPONDENCE

1. District of Port Hardy Regular Council Staff Report – August 8, 2023

Moved/Seconded/**CARRIED:**

239/2023 THAT the Regional District of Mount Waddington, approve a collaboration to create an Accessibility Committee with the District of Port Hardy, Town of Port McNeill, Village of Alert Bay and Village of Port Alice to ensure adherence to the BC Accessibility Act Regulations.

OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- *Local seniors' society had their annual bazaar which was well attended, but it also highlighted the need more volunteers please.*
- *Attended the economic forum at 7 Hills, it was very informative.*
- *The green waste/yard waste program at the transfer station is very popular. To assist with costs, a donation box is going to be posted for anyone who would like to contribute financially.*
- *The FO Hall siding replacement is going well, considering the age of the building the walls are in great shape.*
- *The Sointula Resource Centre received a Destination BC Grant and will be purchasing both regular and electric pedal bikes for rental purposes.*
- *The Malcolm Island Ambulance service has been dropped to a Kilo service, which translates to essentially no staff as it is not fiscally feasible for people to work under this model.*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *No report*

Area "C"- Hyde Creek / Rupert

- *Attending lots of meetings*
- *Reminder that the Elk are still around so please be vigilant*
- *Christmas Fair on December 16*

2. Municipal Updates:

Village of Alert Bay

- *New playground equipment ready for installation*
- *The annual Christmas festival will be held on December 16, including fireworks.*
- *There are positions for 8 paramedics in Alert Bay, hoping to fill, especially as there is no emergency room at the hospital currently.*
- *Received a copy of a travel blog for a German travel magazine that highlighted both the North Island and Alert Bay in particular.*
- *There were 22 cruise ship stops this year.*

Village of Port Alice

- *Good Remembrance Day turnout*
- *Christmas market last Saturday, which included participants from all over the Regional District*
- *Received a \$600,000 grant from BC Tourism for repairs and upgrades to the marina.*

District of Port Hardy

- *The MacDonalds opened on November 15, and was very busy. The first weekend opening MacDonalds franchise owners donated \$1.00 from each big mac sold to the Port Hardy Hospital Auxiliary.*
- *The Christmas markets have started and are great to see. Lots of vendors and choices.*
- *Attended the Community Forest AGM, very informative and well presented.*
- *The annual Pumpkin Walk in Port Hardy on November 1 was put on as a joint venture between the Rotary Club, Lions Club and volunteers. Great community event.*
- *Remembrance Day ceremonies were well attended, the nice weather was a great addition to the day.*

- Mayor Corbett-Labatt attended the monthly meeting of the Health Network. This is one way in which Mayors can be kept abreast of current hospital staffing situations
- The North Island Economic Development Forum was well put together and well done. The 2nd day was a half day dedicated to Tourism, very informative.
- The VINTAC meeting confirmed that tourism is increasing each year, and a thank you to Natalie Stewart and her team in Vancouver Island Tourism for their great work.
- Seniors Housing is an ongoing project with the hopes of having a total of 32 dedicated units provided through the creation of 8 fourplexes.
- There will be a Harbour light up on December 4

Questions/Comments:

- Kathy O'Reilly – Where will the proposed seniors housing be located. *It would be located above the current Rotary housing.*

Next Meetings of the Board of Directors: Regular Meeting: December 19, 2023 at 2:00 pm

240/2023

ADJOURNMENT

TIME 3:32 PM

CHAIR

SECRETARY