



REGIONAL DISTRICT OF MOUNT WADDINGTON  
**BOARD OF DIRECTORS  
MEETING MINUTES**

March 19, 2024 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

- Chair: Andrew Hory  
Directors: In Person: Dennis Buchanan, Kevin Cameron, Pat Corbett-Labatt, Dennis Dugas, James Furney, Michelle Pottage, Brent Schmidt (Alternate to Kathryn Wykes)  
Zoom: Dave Summers
- Staff: In person: David Kim, Administrator, Patrick Donaghy, Operations Manager, Emmanuel Okorji, Development Technician, Pat English, Economic Development Consultant  
Zoom: Natalie Stewart, Tourism Coordinator, Nadine Weldon, Recording Secretary, Shayla Burnham, Executive Assistant, Nicole McDowell, Administration
- Public Zoom: Kathy O'Reilly – NI Eagle

Resolution No.      **CALL TO ORDER**      **2:06 PM**

*The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.*

**APPROVAL OF AGENDA**

Moved/Seconded/**CARRIED**  
046/2024 THAT the RDMW Board of Directors March 19, 2024 Meeting Agenda be approved as presented.

**DELEGATIONS & RECOGNITIONS - None**

**MINUTES**

Moved/Seconded/**CARRIED**  
047/2024 THAT the Minutes of the Board of Directors Meeting held February 20, 2024 be adopted as amended.

Moved/Seconded/**CARRIED**  
048/2024 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**  
049/2024 THAT the Cheque Registry for February 29, 2024 be received and filed.

**STAFF REPORTS**

1. Administrator Report: *also noted:*
  - *Total transit cumulative revenue from Jan – February was \$11,100. This is an increase of 25.2% and ridership rose by 17% (5423 riders).*
  - *Hiring Status:*
    - o *Manager of Finance: Met with two candidates, and one candidate will be having a final interview.*
    - o *Parks & Recreation Manager Position has been posted.*

- *Economic Development has been posted, and in the interim Mr. Pat English is acting as the Economic Development Consultant.*

050/2024 **Moved/Seconded/CARRIED**  
THAT the verbal March 19, 2024 Administrator's Report be received.

Travel Report: March 19, 2024

051/2024 **Moved/Seconded/Carried**  
THAT the Travel Report be approved as presented.

2. Economic Development Officer – Presented by David Kim (March 19, 2024) *also noted:*

052/2024 **Moved/Seconded/Carried**  
THAT the Regional District of Mount Waddington hereby supports the submission of an application to the Community Workforce Grant Program for funds to support the delivery of the Spring of 2024 Fundamentals of Forestry Course to be held in Woss, BC.

053/2024 **Moved/Seconded/Carried**  
THAT the Regional District of Mount Waddington hereby approves the contract between the RDMW and the Province of BC for the purpose of completing the Northern Vancouver Island Regional Economic Development Strategic Planning Project.

054/2024 **Moved/Seconded/Carried**  
THAT the Regional District of Mount Waddington hereby awards the contract to create and provide a Seaweed Industry Development Plan, to LGL Limited for the quoted amount of \$84,915.50.

055/2024 **Moved/Seconded/Carried**  
THAT the Regional District of Mount Waddington hereby approves the contract between the RDMW and VIU for the purpose of delivering skills training for the Spring of 2024 Fundamentals of Forestry course for the quoted amount of \$139,114.20.

056/2024 **Moved/Seconded/CARRIED**  
THAT the March 19, 2024, Economic Development report be received and filed.

- b) Rural Resident Attraction Coordinator Report (March 19, 2024)

057/2024 **Moved/Seconded/CARRIED**  
THAT the March 19, 2024 Rural Resident Attraction Coordinator Report be received and filed.

- c) Tourism Coordinator Report – (March 19, 2024) Presented by Natalie Stewart

058/2024 **Moved/Seconded/CARRIED**  
THAT the March 19, 2024 Tourism Coordinator report be received and filed.

3. Manager of Operations – Patrick Donaghy (March 19, 2024) *also noted:*

059/2024 **Moved/Seconded/CARRIED**  
THAT the March 19, 2024 Manager of Operations report be received and filed.

4. Development Technician Report – Emmanuel Okorji (March 19, 2024) *also noted:*

- a) Development Application – Zoning Bylaw Amendment  
Alder Bay Holdings Ltd.

**Moved/Seconded/CARRIED**

060/2024 THAT the March 19 2024 Development Technician report be received and filed.

**FINANCIAL REPORTS**

1. Finance Report – CAO verbal report, *Also noted:*

- *Have completed the employer health tax and WorkSafe BC Final reports.*
- *Tax requisitions to the Surveyor of Taxes will be sent out by April 10.*
- *Utility Billing will be going out at the end of March.*
- *Work has begin with the Auditors to prepare for the annual audit.*

**Moved/Seconded/CARRIED**

061/2024 THAT the March 19, 2024 Verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk Shelley MacEachern

**Moved/Seconded/CARRIED**

062/2024 THAT the February 29, 2024 Single Source be received and filed.

**COMMITTEE REPORTS – None**

**BYLAWS AND PERMITS**

**Moved/Seconded/CARRIED**

063/2024 THAT Bylaw No. 1035, cited as the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates Amendment Bylaw No. 1035, 2024 be adopted.

**Moved/Seconded/CARRIED**

064/2024 THAT Bylaw No. 1036 cited as the “Regional District of Mount Waddington Woss Sewer System Regulations and Rates Amendment Bylaw No. 1036, 2024” be adopted.

**Moved/Seconded/CARRIED**

065/2024 THAT Bylaw No. 1037 cited as the “Regional District of Mount Waddington Woss Solid Waste Regulations and Rates Amendment Bylaw No. 1037, 2024” be adopted.

**Moved/Seconded/CARRIED**

066/2024 THAT Bylaw No. 1038 cited as the “Regional District of Mount Waddington Coal Harbour specified Area Water Regulations and Rates Amendment Bylaw No. 1038, 2024” be adopted.

**Moved/Seconded/CARRIED**

067/2024 THAT Bylaw No. 1039 cited as the “Regional District of Mount Waddington 7-Mile Solid Waste Disposal Amendment Bylaw No. 1039, 2024” be adopted.

**Moved/Seconded/CARRIED**

068/2024 THAT Bylaw No. 1040, cited as the “Regional District of Mount Waddington 2024-2028 Five Year Financial Plan Bylaw No. 1040, 2024 be adopted.

**Moved/Seconded/CARRIED**

069/2024 THAT Bylaw No. 1041, cited as the “Regional District of Mount Waddington Bylaw No. 491, 1996, Amendment Bylaw No. 1041”, be read a 1<sup>st</sup> time.

**CORRESPONDENCE**

**Moved/Seconded/CARRIED**

070/2024 THAT the Letter of Support from VIHA re: Planning Initiative for new office complex be received and filed.

## **OTHER BUSINESS/ DIRECTORS REPORTS / NEXT MEETING**

### Electoral Area Updates:

#### Area "A" - Broughton / Malcolm Island / Mainland

- *Rogers held a public online meeting on February 29 regarding the tower location on Malcolm Island. Only 2 people attended, with 1 person asking questions. Only 2 people contact Michelle directly about the tower. Public consultation ended on March 18, 2024.*
- *The Sointula Resource Centre has found a short-term location.*
- *Attended the Mount Waddington Health Network Tea, lovely time and greet to have an in-person meeting.*
- *Looking forward to AVICC, including networking and sharing ideas*

#### Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Excited that the bus service extension has been approved and set to start April 1.*
- *A statement from NI 911 Corporation has advised that there are increases going on. The increase rate will be approximately 3.5%.*
- *The NI 911 Next Gen will provide faster response abilities for first responders.*
- *Will need to have an agreement in place by the end of May with TELUS as they are the primary contractor for NI 911 Next Gen.*
- *Will be attending the Chair/CAO conference with David Kim at the end of the month.*

#### Area "C" - Hyde Creek / Rupert

- *The roof on the pavilion is work in progress, the Hyde Creek Recreation Society is looking at outside sourcing.*
- *Be aware that there are still lots of elk in the area, watch on the roads.*

#### Area "D" – Nimpkish Valley/Woss

- *A couple of drainage projects were completed.*
- *Store and Post Office may have to be closed, as the owner must leave and has been unable to find anyone to run the store.*

### 2. Municipal Updates:

#### Village of Alert Bay:

- *Attended the Mount Waddington Health Network Partner's Breakfast with Michelle and Pat.*
- *Hooked up the emergency disinfectant system, but training for crew has to wait until the correct valves are received.*
- *Clean up done on the ocean floor around the bay*
- *AVICC sent out direct invitations to local First Nations Chiefs to attend, feel that this has been a long time coming and happy to see this step being taken.*
- *Village of Alert Bay hosted a business information session with was attended by citizens, local businesses, 'Namgis Development Corporation and Community Futures, the Town of Port McNeill and Chamber of Port McNeill. As well Economic Development officer who will be shared between Village of Alert Bay and Town of Port McNeill has begun work. Community Futures will coming over on a weekly basis.*

#### Village of Port Alice:

- *TELUS tower has been installed, and there is plans to have a Roger's tower as well*
- *Working on both the transportation and parks plan for the Village.*
- *Purchased 2 new pieces of gym equipment.*
- *Spring Break camp is underway.*
- *Currently working on the Zoning Bylaw Plan.*



- The Village OCP has been completed.

District of Port Hardy:

- Wounded Warrior run started out great, an honor to be a part of this process.
- Notice of a State of Emergency was sent out by the Gwa'sala-'Nakwaxda'xw Nation, The Chiefs held 2 community meetings. The 2<sup>nd</sup> meeting was heavily attended by social agencies.
- Mayor Corbett-Labatt has been invited to attend a North Island Youth Mental Holistic Health meetings. It's been amazing to see how the various social agencies have pulled together, including agencies from down island.
- There will be a youth conference next week, with each of the 3 First Nations in the Port Hardy area presenting each for a full day each.
- Sanala Culturally Supportive Housing committee was formed and a grant application was approved. Board is expanding with an Indigenous Lead. As well an Executive Director has been chosen. This project is moving forward at a very fast pace.
- The Gw'ani Project was very well attended, pleased to see how many public were there.
- Port Hardy will be starting Level 1 water conservation today. Currently across Canada the average winter temperatures was 5 degrees higher than normal.
- Director Dugas attended a BC Hydro Residential Rate option workshop. The workshop was centered around discussing peak loads and possible options for consumers and rate options.
- Job Fair was held on February 28, but unfortunately there was a celebration of life that day and a massive snowstorm, so participation was limited. Director Dugas spoke with some of the vendors, who stated that the biggest barriers of recruiting potential employees were housing and childcare.
- C2C meetings were held with both Kwakiutl and Gwa'sala-'Nakwaxda'xw Nations. The sentiment was that there needs to be regionwide conversation meetings.
- For informational purposes, 7 Hills Golf & Country Club has the capacity to host a regionwide C2C meeting.

Town of Port McNeill:

- In response to community letters, a survey (via Survey Monkey) has been started around speeding throughout the town. Discussions and input have been received from the public and the local RCMP Sergeant, who highly recommends drive through town at the posted limit and see how you feel about it.
- Disposed of four (4) seacans (at a significant loss).
- Perhaps further water conservation, and researching other sources could be brought forth for further discussion. Perhaps a regional bylaw that requires low flow toilets and water saving showers.

Questions/Comments:

Kathy O'Reilly Taylor: Why is there no signage to Grant Bay?

CAO Kim: Our Parks Business Plan is to increase signage.

Next Meetings of the Board of Directors: Regular Meeting: April 16, 2024 at 2:00 pm

0711/2024

**ADOURNMENT** **TIME 3:21 PM**

CHAIR

CHIEF ADMINISTRATIVE OFFICER